

Rose Hill City Council Packet



**Meet and Greet New Administrator
6:00 P.M.**

*****MEETING NOTICE***
ROSE HILL CITY COUNCIL
REGULAR MEETING
Monday; October 15, 2018
7:00 p.m.
ROSE HILL CITY HALL/COUNCIL CHAMBERS
125 W. ROSEWOOD**

AGENDA

- Call to Order
- Invocation and Flag Salute (David Crisp, Rose Hill Friends Church)
- Citizen Forum
- Minutes
- Claims
- Approval of Agenda

Presentations

- Oath of New Administrator, Rico Aguayo

Action Items:

1. Approval of Recreation Center Board Member
2. Approval of Anue Water Purity Sensor
3. Approval of Hometown Christmas – Street closings
4. Hometown Christmas – Donation request
5. Approval of Rose Hill Road and Rosewood intersection striping

Discussion Items:

- City Administrator's Report
- Staff Reports
- Mayor's Report
- Councilmember Reports
- Adjournment

*****If you need auxiliary aid and/or special accommodation in order to attend this meeting, please notify this office as soon as possible at 316-776-2712 so that we can make arrangements to accommodate your needs.*****

Rose Hill City Council Packet



MINUTES THE REGULAR MEETING OF THE ROSE HILL CITY COUNCIL MONDAY, OCTOBER 1, - 7:00 P.M. ROSE HILL CITY HALL/COUNCIL CHAMBERS

Call to Order

The regular meeting of the Rose Hill City Council was called to order at 7:00 p.m. by Council President Rachel Wright. Mayor S. Huckaby was absent. Councilmembers present, Bill Baker, Gary Weaver, Beth Pompa, and Ross Chapel. Administration and staff present: Cindy Stone, City Treasurer, Nelson Mosley, Police Chief, Brent Peck, Public Works Supervisor, Rick Cooper, Street and Park Supervisor, Richard Samaniego, City Attorney and Trevor Kaufman, City Engineer.

Invocation and Flag Salute

Pastor Ron Long, Rose Hill Baptist Church gave the invocation, followed by the flag salute.

Citizen Forum

There were none.

Approval of Minutes

Councilmember Weaver made motion to approve the minutes as presented, seconded by Pompa. Motion carried 4-0.

Approval of Claims

Councilmember Pompa made motion to approve appropriation #19, seconded by Weaver. Motion carried 4-0.

Approval of Agenda

Councilmember Chappell made motion to approve the agenda, seconded by Baker. Motion carried 4-0.

Lights To Go Utility Credit

After review and discussion regarding this utility account, it is the consensus of the Council to not assist this customer with their bill.

Approval of P.E.C. Work Order #18-04 – Old Town Waterline Improvements

Councilmember Pompa made motion to approve the P.E.C. Work Order #18-04 and not exceed \$40,750.00, seconded by Chappell. Motion carried 4-0.

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Staff Reports

Brent Peck, Public Works – stated they are making progress at the booster station.

Rick Cooper, Public Works – update on the road construction going on for Rose Hill Road, currently filling potholes and cleaning shoulders, then APAC will begin laying asphalt

Chief Mosley – updated Council on the burglaries occurring in Primrose; Officer Weekly and the K9's progress are going well and should complete next week; patch is complete and will on the uniforms by Fall Festival

Councilmember Chappell – inquired about the process for the upcoming Rec. board seat

Adjournment

Councilmember Chappell made motion to adjourn the meeting @ 7:25 p.m., seconded by Pompa.

Motion carried 4-0.

Respectfully submitted:

Cindy Stone
City Treasurer

Rose Hill City Council Packet

Council Expense Approval Report - App. Ord. #20 - 101518



Rose Hill, KS

By Vendor Name

Payable Dates 10/02/2018 - 10/15/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 3077 - AAA Portable Services, LLC					
AAA Portable Services, LLC	10/15/2018	Portable Restroom	Operating Supplies	100-140-400395	75.00
AAA Portable Services, LLC	10/15/2018	Dump Day	Dump Day	100-170-400575	3,480.00
Vendor 3077 - AAA Portable Services, LLC Total:					3,555.00
Vendor: 2084 - Aflac					
Aflac	10/15/2018	Additional Insurance	Cafeteria Plan Withholding	114-110-100210	203.28
Vendor 2084 - Aflac Total:					203.28
Vendor: 2801 - Ariagno, Kerns, Mank & White, LLC					
Ariagno, Kerns, Mank & White, LLC	10/02/2018	Court Appinted Atty Fees	Legal Fees	100-121-400250	3,500.00
Vendor 2801 - Ariagno, Kerns, Mank & White, LLC Total:					3,500.00
Vendor: 3228 - Atlas MD					
Atlas MD	10/15/2018	Direct Care Premiums	Cafeteria Plan Withholding	114-110-100210	350.00
Vendor 3228 - Atlas MD Total:					350.00
Vendor: 3022 - Atwoods					
Atwoods	10/15/2018	Uniforms	Uniforms and Service	100-130-400375	17.49
Atwoods	10/15/2018	Uniforms	Uniforms and Service	100-140-400375	17.48
Atwoods	10/15/2018	Uniforms	Uniforms and Service	112-112-400375	36.48
Atwoods	10/15/2018	Uniforms	Uniforms and Service	113-113-400375	36.48
Vendor 3022 - Atwoods Total:					107.93
Vendor: 0515 - Autobody Connection, Inc.					
Autobody Connection, Inc.	10/15/2018	Equipment Repair	Equipment Repair	100-140-400290	43.85
Autobody Connection, Inc.	10/15/2018	Equipment Repair	Equipment Repair	112-112-400290	43.85
Autobody Connection, Inc.	10/15/2018	Equipment Repair	Equipment Repair	113-113-400290	43.85
Autobody Connection, Inc.	10/15/2018	Equipment Repair	Equipment Repair (Expire 2015)	300-130-400290	43.84
Autobody Connection, Inc.	10/15/2018	Vehicle maintenance	Vehicle Repair & Maintenance	112-112-400295	216.49
Autobody Connection, Inc.	10/15/2018	Vehicle maintenance	Vehicle Repair & Maintenance	113-113-400295	216.49
Autobody Connection, Inc.	10/15/2018	PD Car Alignment	Vehicle Repair & Maintenance	100-120-400295	99.95
Autobody Connection, Inc.	10/15/2018	Vehicle Repair	Equipment Repair	100-130-400290	246.72
Autobody Connection, Inc.	10/15/2018	Vehicle Repair	Equipment Repair	112-112-400290	246.73
Autobody Connection, Inc.	10/15/2018	Vehicle Repair	Equipment Repair	113-113-400290	246.73
Autobody Connection, Inc.	10/15/2018	Vehicle Repair	Equipment Repair (Expire 2015)	300-130-400290	246.73
Vendor 0515 - Autobody Connection, Inc. Total:					1,695.23
Vendor: 3389 - Bardavon Health Innovations					
Bardavon Health Innovations	10/15/2018	Pre Employment Screening	Professional Services	100-110-400310	110.00
Bardavon Health Innovations	10/15/2018	Pre Employment Screen	Professional Services	100-120-400310	110.00
Bardavon Health Innovations	10/15/2018	Pre Employment Screening	Professional Services	100-110-400310	110.00
Bardavon Health Innovations	10/15/2018	Pre Employment Screening	Professional Services	112-112-400310	110.00
Vendor 3389 - Bardavon Health Innovations Total:					440.00
Vendor: 3231 - BG Lawn & Landscaping, Inc.					
BG Lawn & Landscaping, Inc.	10/15/2018	Law Service	Lawn Care	100-140-400312	5,556.44
Vendor 3231 - BG Lawn & Landscaping, Inc. Total:					5,556.44
Vendor: 0964 - BUCO Dept. of Public Works					
BUCO Dept. of Public Works	10/15/2018	Recycling Disposal	Recycling Fees	100-110-400213	440.00
Vendor 0964 - BUCO Dept. of Public Works Total:					440.00
Vendor: 1249 - Butler Co. Sheriff's Dept.					
Butler Co. Sheriff's Dept.	10/15/2018	Inmate housing	Prisoner Housing	100-120-400365	350.00
Vendor 1249 - Butler Co. Sheriff's Dept. Total:					350.00
Vendor: 0786 - Butler Rural Electric					
Butler Rural Electric	10/15/2018	Utilities - Electric	Storm Sirens	100-120-400214	35.70
Butler Rural Electric	10/15/2018	Utilities - Electric	Electricity	100-140-400210	604.08

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Council Expense Approval Report - App. Ord. #20 - 1

Payable Dates: 10/02/2018 - 10/15/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Butler Rural Electric	10/15/2018	Utilities - Electric	Street Lights	100-170-400501	288.88
Butler Rural Electric	10/15/2018	Utilities - Electric	Electricity	112-112-400210	209.50
Butler Rural Electric	10/15/2018	Utilities - Electric	Electricity	113-113-400210	3,559.16
Vendor 0786 - Butler Rural Electric Total:					4,697.32
Vendor: 2930 - Casey's General Store					
Casey's General Store	10/15/2018	Fuel	Fuel	100-140-400225	20.78
Casey's General Store	10/15/2018	Fuel	Fuel	112-112-400225	20.78
Casey's General Store	10/15/2018	Fuel	Fuel	113-113-400225	20.78
Casey's General Store	10/15/2018	Fuel	Fuel	300-130-400225	20.78
Vendor 2930 - Casey's General Store Total:					83.12
Vendor: 2695 - CENEX Fleet Fueling					
CENEX Fleet Fueling	10/15/2018	Fuel	Fuel	100-120-400225	1,075.26
CENEX Fleet Fueling	10/15/2018	Fuel	Fuel	100-140-400225	66.36
CENEX Fleet Fueling	10/15/2018	Fuel	Fuel	112-112-400225	66.36
CENEX Fleet Fueling	10/15/2018	Fuel	Fuel	113-113-400225	66.36
CENEX Fleet Fueling	10/15/2018	Fuel	Fuel	300-130-400225	66.21
Vendor 2695 - CENEX Fleet Fueling Total:					1,340.55
Vendor: 0131 - City of Wichita - Water Dept.					
City of Wichita - Water Dept.	10/15/2018	Water Purchase	WATER PURCHASE	112-112-400910	14,609.05
Vendor 0131 - City of Wichita - Water Dept. Total:					14,609.05
Vendor: 3220 - Companion Life					
Companion Life	10/02/2018	GAP Insurance	Cafeteria Plan Withholding	114-110-100210	348.86
Vendor 3220 - Companion Life Total:					348.86
Vendor: 1742 - Cox Communications					
Cox Communications	10/15/2018	N W Water Tower Internet	Internet Service	112-112-400212	80.94
Cox Communications	10/15/2018	S Water Tower - Internet	Internet Service	112-112-400212	80.94
Vendor 1742 - Cox Communications Total:					161.88
Vendor: 2880 - Crown Trophy					
Crown Trophy	10/15/2018	engraving - name plate	Office Supplies	100-110-400410	5.00
Vendor 2880 - Crown Trophy Total:					5.00
Vendor: 0029 - Delta Dental of Kansas					
Delta Dental of Kansas	10/15/2018	Dental Premiums	Cafeteria Plan Withholding	114-110-100210	699.39
Vendor 0029 - Delta Dental of Kansas Total:					699.39
Vendor: 2584 - Dollar General - Regions 410526					
Dollar General - Regions 410526	10/15/2018	Office Supplies - Dollar General	Operating Supplies	100-120-400395	24.35
Vendor 2584 - Dollar General - Regions 410526 Total:					24.35
Vendor: 1415 - Foley Equipment Co. Inc.					
Foley Equipment Co. Inc.	10/15/2018	Street Plate	OPERATING EQUIPMENT	300-130-400235	1,055.00
Vendor 1415 - Foley Equipment Co. Inc. Total:					1,055.00
Vendor: 2823 - Fort Bend Services, Inc.					
Fort Bend Services, Inc.	10/15/2018	Operating Supplies	Operating Supplies	113-113-400395	1,395.00
Vendor 2823 - Fort Bend Services, Inc. Total:					1,395.00
Vendor: 3270 - Great West Financial					
Great West Financial	10/05/2018	Deferred Comp.	Deferred Compensation	114-110-100220	520.00
Great West Financial	10/05/2018	Deferred Comp.	Deferred Compensation	114-110-100220	81.34
Vendor 3270 - Great West Financial Total:					601.34
Vendor: 3227 - Hartford Life					
Hartford Life	10/15/2018	Insurance Premium	Cafeteria Plan Withholding	114-110-100210	131.75
Vendor 3227 - Hartford Life Total:					131.75
Vendor: 2949 - Jani-King of Wichita					
Jani-King of Wichita	10/15/2018	Janitorial Services	Janitorial Services	100-110-400416	368.12
Jani-King of Wichita	10/15/2018	Janitorial Services	Janitorial Services	112-112-400416	368.13
Jani-King of Wichita	10/15/2018	Janitorial Services	Janitorial Services	113-113-400416	368.23
Vendor 2949 - Jani-King of Wichita Total:					1,104.48

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Council Expense Approval Report - App. Ord. #20 - 1

Payable Dates: 10/02/2018 - 10/15/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 0066 - K.P.E.R.S.					
K.P.E.R.S.	10/05/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	163.13
K.P.E.R.S.	10/05/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	241.37
K.P.E.R.S.	10/05/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	198.68
K.P.E.R.S.	10/05/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	2,132.46
K.P.E.R.S.	10/05/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	2,218.35
Vendor 0066 - K.P.E.R.S. Total:					4,953.99
Vendor: 1358 - Kansas Gas Service					
Kansas Gas Service	10/15/2018	Gas Utility Service	Natural Gas	100-110-400211	52.91
Kansas Gas Service	10/15/2018	Gas Utility Service	Natural Gas	101-110-400211	30.29
Kansas Gas Service	10/15/2018	Gas Utility Service	Natural Gas	112-112-400211	17.77
Kansas Gas Service	10/15/2018	Gas Utility Service	Natural Gas	113-113-400211	131.29
Vendor 1358 - Kansas Gas Service Total:					232.26
Vendor: 1547 - Kansas Payment Center					
Kansas Payment Center	10/15/2018	Child Support Payment	MISCELLANEOUS DEDUCT. PAY...	114-110-100400	153.84
Vendor 1547 - Kansas Payment Center Total:					153.84
Vendor: 0067 - Kansas State Treasurer					
Kansas State Treasurer	10/15/2018	Pre-Paid state court fees	Court Fees to State	100-121-400413	1,052.49
Vendor 0067 - Kansas State Treasurer Total:					1,052.49
Vendor: 3257 - Kanza Co-Operative Assoc.					
Kanza Co-Operative Assoc.	10/15/2018	Fuel	Fuel	100-140-400225	246.68
Kanza Co-Operative Assoc.	10/15/2018	Fuel	Fuel	112-112-400225	246.68
Kanza Co-Operative Assoc.	10/15/2018	Fuel	Fuel	113-113-400225	246.68
Kanza Co-Operative Assoc.	10/15/2018	Fuel	Fuel	300-130-400225	246.70
Vendor 3257 - Kanza Co-Operative Assoc. Total:					986.74
Vendor: 3164 - KDHE - Laboratories					
KDHE - Laboratories	10/15/2018	Lab Fees	LABORATORY FEES	112-112-400775	710.00
Vendor 3164 - KDHE - Laboratories Total:					710.00
Vendor: 2480 - Konica Minolta Business Solutions					
Konica Minolta Business Solutions	10/15/2018	Copier - Monthly Fee	Copier Expense	100-120-400216	154.26
Vendor 2480 - Konica Minolta Business Solutions Total:					154.26
Vendor: 3436 - Kristi Metcalf					
Kristi Metcalf	10/15/2018	Training	Training	100-120-400230	316.74
Vendor 3436 - Kristi Metcalf Total:					316.74
Vendor: 3184 - Logo Envy					
Logo Envy	10/15/2018	Uniform shirts	Uniforms and Service	100-120-400375	91.44
Vendor 3184 - Logo Envy Total:					91.44
Vendor: 1399 - McCullough Excavation, Inc.					
McCullough Excavation, Inc.	10/15/2018	Emergency Water Line Repair	Professional Services	112-112-400310	2,875.00
Vendor 1399 - McCullough Excavation, Inc. Total:					2,875.00
Vendor: 0004 - Meridian Analytical Labs, LLC					
Meridian Analytical Labs, LLC	10/15/2018	Water Analysis	LABORATORY FEES	112-112-400775	30.00
Meridian Analytical Labs, LLC	10/15/2018	Water Analysis	LABORATORY FEES	113-113-400775	850.00
Vendor 0004 - Meridian Analytical Labs, LLC Total:					880.00
Vendor: 0084 - Midtown Service - Richard Showalter					
Midtown Service - Richard Showalter	10/15/2018	Charger service	Vehicle Repair & Maintenance	100-120-400295	45.00
Midtown Service - Richard Showalter	10/15/2018	K9 Car Service	Vehicle Repair & Maintenance	100-120-400295	40.00
Midtown Service - Richard Showalter	10/15/2018	Oil Change	Vehicle Repair & Maintenance	100-120-400295	40.00
Midtown Service - Richard Showalter	10/15/2018	Tire Repair	Vehicle Repair & Maintenance	100-120-400295	16.00
Vendor 0084 - Midtown Service - Richard Showalter Total:					141.00

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Payable Dates: 10/02/2018 - 10/15/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 0085 - Midwest Radar & Equipment					
Midwest Radar & Equipment	10/15/2018	Radar adjustments	Professional Services	100-120-400310	280.00
Vendor 0085 - Midwest Radar & Equipment Total:					280.00
Vendor: 3312 - Nelson Mosley					
Nelson Mosley	10/15/2018	Training	Training	100-120-400230	160.00
Vendor 3312 - Nelson Mosley Total:					160.00
Vendor: 0277 - Overhead Door Co. of Wichita					
Overhead Door Co. of Wichita	10/15/2018	Building Repair	Building Repair	100-110-400291	144.50
Vendor 0277 - Overhead Door Co. of Wichita Total:					144.50
Vendor: 1113 - Professional Engineering Consultants					
Professional Engineering Consultants	10/15/2018	Professional Services	Engineering Services	100-110-400102	50.00
Professional Engineering Consultants	10/15/2018	Professional Services (Aug)	Professional Services	100-160-400310	500.00
Vendor 1113 - Professional Engineering Consultants Total:					550.00
Vendor: 0100 - Quill Corporation					
Quill Corporation	10/15/2018	office supplies	Office Supplies	100-110-400410	17.98
Quill Corporation	10/15/2018	office supplies	Office Supplies	100-110-400410	13.99
Quill Corporation	10/15/2018	office supplies	Office Supplies	100-110-400410	7.49
Quill Corporation	10/15/2018	office supplies	Office Supplies	100-110-400410	8.99
Quill Corporation	10/15/2018	office supplies	Office Supplies	100-110-400410	12.29
Quill Corporation	10/15/2018	office supplies	Office Supplies	100-110-400410	17.49
Quill Corporation	10/15/2018	office supplies	Office Supplies	100-110-400410	21.99
Quill Corporation	10/15/2018	office supplies	Office Supplies	100-110-400410	29.98
Quill Corporation	10/15/2018	office supplies	Office Supplies	100-110-400410	32.99
Quill Corporation	10/15/2018	office supplies	Office Supplies	100-110-400410	33.99
Quill Corporation	10/15/2018	office supplies	Office Supplies	100-110-400410	35.99
Quill Corporation	10/15/2018	office supplies	Office Supplies	100-110-400410	93.98
Quill Corporation	10/15/2018	office supplies	Office Supplies	100-110-400410	13.99
Quill Corporation	10/15/2018	office supplies	Office Supplies	100-110-400410	19.29
Vendor 0100 - Quill Corporation Total:					360.43
Vendor: 0987 - Ravenscraft Implement Inc.					
Ravenscraft Implement Inc.	10/15/2018	Tire for Brush Hog	Equipment Repair	100-140-400290	16.81
Ravenscraft Implement Inc.	10/15/2018	Tire for Brush Hog	Equipment Repair	112-112-400290	16.81
Ravenscraft Implement Inc.	10/15/2018	Tire for Brush Hog	Equipment Repair	113-113-400290	16.81
Ravenscraft Implement Inc.	10/15/2018	Tire for Brush Hog	Equipment Repair (Expire 2015)	300-130-400290	16.79
Vendor 0987 - Ravenscraft Implement Inc. Total:					67.22
Vendor: 3308 - Red Wing Store - Wichita					
Red Wing Store - Wichita	10/15/2018	Uniform	Uniforms and Service	112-112-400375	65.25
Red Wing Store - Wichita	10/15/2018	Uniform	Uniforms and Service	113-113-400375	65.24
Vendor 3308 - Red Wing Store - Wichita Total:					130.49
Vendor: 1191 - Richlawns					
Richlawns	10/15/2018	Mowing Service	Lawn Care	100-140-400312	75.00
Vendor 1191 - Richlawns Total:					75.00
Vendor: 0108 - Rose Hill Bank - S					
Rose Hill Bank - S	10/05/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	355.98
Rose Hill Bank - S	10/05/2018	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	274.70
Rose Hill Bank - S	10/05/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	83.24
Rose Hill Bank - S	10/05/2018	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	2,306.36
Rose Hill Bank - S	10/05/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	885.82
Rose Hill Bank - S	10/05/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	3,787.62
Vendor 0108 - Rose Hill Bank - S Total:					7,693.72
Vendor: 0105 - Rose Hill Community Library					
Rose Hill Community Library	10/15/2018	Library Taxes	Library Appropriation	101-110-400913	9,936.66
Vendor 0105 - Rose Hill Community Library Total:					9,936.66

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Payable Dates: 10/02/2018 - 10/15/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 0109 - Rose Hill Veterinary Clinic					
Rose Hill Veterinary Clinic	10/15/2018	Rabies testing	Animal Control	100-120-400385	175.00
Vendor 0109 - Rose Hill Veterinary Clinic Total:					175.00
Vendor: 0110 - Salina Supply Co.					
Salina Supply Co.	10/15/2018	Operating Supplies	Operating Supplies	112-112-400395	1,415.28
Vendor 0110 - Salina Supply Co. Total:					1,415.28
Vendor: 2793 - State of Kansas					
State of Kansas	10/05/2018	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	97.67
State of Kansas	10/05/2018	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	1,061.56
Vendor 2793 - State of Kansas Total:					1,159.23
Vendor: 2771 - Sunflower Bank					
Sunflower Bank	10/05/2018	H.S.A.	Cafeteria Plan Withholding	114-110-100210	345.00
Vendor 2771 - Sunflower Bank Total:					345.00
Vendor: 3267 - Validity Screening Solutions					
Validity Screening Solutions	10/15/2018	Background Screening	Professional Services	100-110-400310	172.30
Vendor 3267 - Validity Screening Solutions Total:					172.30
Vendor: 1483 - Verizon Wireless					
Verizon Wireless	10/15/2018	Cell Phone Charges	Telephone	100-110-400215	752.31
Verizon Wireless	10/15/2018	Cell Phone Charges	Telephone	100-120-400215	805.07
Verizon Wireless	10/15/2018	Cell Phone Charges	Telephone	100-140-400215	94.66
Verizon Wireless	10/15/2018	Cell Phone Charges	Telephone	100-150-400215	39.92
Verizon Wireless	10/15/2018	Cell Phone Charges	Telephone	112-112-400215	94.66
Verizon Wireless	10/15/2018	Cell Phone Charges	Telephone	113-113-400215	94.66
Verizon Wireless	10/15/2018	Cell Phone Charges	Telephone	300-110-400215	94.84
Vendor 1483 - Verizon Wireless Total:					1,976.12
Vendor: 3433 - VICKI GILTNER					
VICKI GILTNER	10/15/2018	Restitution	Restitution Payments	100-121-400525	50.00
Vendor 3433 - VICKI GILTNER Total:					50.00
Vendor: 1561 - VISA - First Bankcard Center					
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	Postage	100-110-400270	7.88
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	Operating Supplies	100-110-400395	13.56
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	Miscellaneous	100-110-400400	19.23
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	Miscellaneous	100-110-400400	73.64
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	Office Supplies	100-110-400410	34.52
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	Training	100-120-400230	4.73
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	Training	100-120-400230	302.82
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	Training	100-120-400230	244.81
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	Operating Equipment	100-120-400235	616.68
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	Professional Services	100-120-400310	16.55
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	Professional Services	100-120-400310	25.06
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	K9 Unit	100-120-400386	35.00
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	Operating Supplies	100-120-400395	23.80
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	Operating Supplies	100-120-400395	17.02
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	Operating Supplies	100-120-400395	9.77
VISA - First Bankcard Center	10/15/2018	Credit Card Purchases	Office Supplies	100-120-400410	131.31
Vendor 1561 - VISA - First Bankcard Center Total:					1,576.38
Vendor: 3060 - Vision Care Direct					
Vision Care Direct	10/15/2018	Vision Premiums	Cafeteria Plan Withholding	114-110-100210	128.08
Vendor 3060 - Vision Care Direct Total:					128.08
Vendor: 1525 - Waste Connections of Wichita					
Waste Connections of Wichita	10/15/2018	Trash Service	Trash Service	100-110-400217	43.03
Waste Connections of Wichita	10/15/2018	Trash Service	Trash Service	100-140-400217	222.66
Waste Connections of Wichita	10/15/2018	Trash Service	Trash Service	112-110-400217	144.03
Waste Connections of Wichita	10/15/2018	Trash Service	Trash Service	113-110-400217	144.03
Vendor 1525 - Waste Connections of Wichita Total:					553.75
Vendor: 0065 - Westar Energy					
Westar Energy	10/15/2018	Electricity Payment	Electricity	100-110-400210	399.16

Rose Hill City Council Packet

Council Expense Approval Report - App. Ord. #20 - 1

Payable Dates: 10/02/2018 - 10/15/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Westar Energy	10/15/2018	Electricity Payment	Storm Sirens	100-120-400214	72.95
Westar Energy	10/15/2018	Electricity Payment	Electricity	100-140-400210	188.12
Westar Energy	10/15/2018	Electricity Payment	Street Lights	100-170-400501	2,363.16
Westar Energy	10/15/2018	Electricity Payment	Electricity	101-110-400210	408.54
Westar Energy	10/15/2018	Electricity Payment	Electricity	112-112-400210	598.74
Westar Energy	10/15/2018	Electricity Payment	Electricity	113-113-400210	1,180.28
Vendor 0065 - Westar Energy Total:					5,210.95
Grand Total:					87,162.84

Rose Hill City Council Packet

Council Expense Approval Report - App. Ord. #20 - 1

Payable Dates: 10/02/2018 - 10/15/2018

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	27,242.44
101 - LIBRARY FUND	10,375.49
112 - WATER UTILITY	22,303.47
113 - SEWER UTILITY	8,682.07
114 - PAYROLL WITHHOLDING	16,768.48
300 - SPECIAL STREETS & HIGHWAY	1,790.89
Grand Total:	87,162.84

Account Summary

Account Number	Account Name	Payment Amount
100-110-400102	Engineering Services	50.00
100-110-400210	Electricity	399.16
100-110-400211	Natural Gas	52.91
100-110-400213	Recycling Fees	440.00
100-110-400215	Telephone	752.31
100-110-400217	Trash Service	43.03
100-110-400270	Postage	7.88
100-110-400291	Building Repair	144.50
100-110-400310	Professional Services	392.30
100-110-400395	Operating Supplies	13.56
100-110-400400	Miscellaneous	92.87
100-110-400410	Office Supplies	399.95
100-110-400416	Janitorial Services	368.12
100-120-400214	Storm Sirens	108.65
100-120-400215	Telephone	805.07
100-120-400216	Copier Expense	154.26
100-120-400225	Fuel	1,075.26
100-120-400230	Training	1,029.10
100-120-400235	Operating Equipment	616.68
100-120-400295	Vehicle Repair & Mainten...	240.95
100-120-400310	Professional Services	431.61
100-120-400365	Prisoner Housing	350.00
100-120-400375	Uniforms and Service	91.44
100-120-400385	Animal Control	175.00
100-120-400386	K9 Unit	35.00
100-120-400395	Operating Supplies	74.94
100-120-400410	Office Supplies	131.31
100-121-400250	Legal Fees	3,500.00
100-121-400413	Court Fees to State	1,052.49
100-121-400525	Restitution Payments	50.00
100-130-400290	Equipment Repair	246.72
100-130-400375	Uniforms and Service	17.49
100-140-400210	Electricity	792.20
100-140-400215	Telephone	94.66
100-140-400217	Trash Service	222.66
100-140-400225	Fuel	333.82
100-140-400290	Equipment Repair	60.66
100-140-400312	Lawn Care	5,631.44
100-140-400375	Uniforms and Service	17.48
100-140-400395	Operating Supplies	75.00
100-150-400215	Telephone	39.92
100-160-400310	Professional Services	500.00
100-170-400501	Street Lights	2,652.04
100-170-400575	Dump Day	3,480.00
101-110-400210	Electricity	408.54
101-110-400211	Natural Gas	30.29
101-110-400913	Library Appropriation	9,936.66

Rose Hill City Council Packet

Council Expense Approval Report - App. Ord. #20 - 1

Payable Dates: 10/02/2018 - 10/15/2018

Account Summary

Account Number	Account Name	Payment Amount
112-110-400217	Trash Service	144.03
112-112-400210	Electricity	808.24
112-112-400211	Natural Gas	17.77
112-112-400212	Internet Service	161.88
112-112-400215	Telephone	94.66
112-112-400225	Fuel	333.82
112-112-400290	Equipment Repair	307.39
112-112-400295	Vehicle Repair & Mainten...	216.49
112-112-400310	Professional Services	2,985.00
112-112-400375	Uniforms and Service	101.73
112-112-400395	Operating Supplies	1,415.28
112-112-400416	Janitorial Services	368.13
112-112-400775	LABORATORY FEES	740.00
112-112-400910	WATER PURCHASE	14,609.05
113-110-400217	Trash Service	144.03
113-113-400210	Electricity	4,739.44
113-113-400211	Natural Gas	131.29
113-113-400215	Telephone	94.66
113-113-400225	Fuel	333.82
113-113-400290	Equipment Repair	307.39
113-113-400295	Vehicle Repair & Mainten...	216.49
113-113-400375	Uniforms and Service	101.72
113-113-400395	Operating Supplies	1,395.00
113-113-400416	Janitorial Services	368.23
113-113-400775	LABORATORY FEES	850.00
114-110-100210	Cafeteria Plan Withholding	2,206.36
114-110-100220	Deferred Compensation	601.34
114-110-100300	FEDERAL W/H TAX PAYAB...	2,581.06
114-110-100310	FICA W/H TAX PAYABLE	5,112.66
114-110-100320	STATE W/H TAX PAYABLE	1,159.23
114-110-100350	RETIREMENT WITHHOLDI...	4,953.99
114-110-100400	MISCELLANEOUS DEDUCT...	153.84
300-110-400215	Telephone	94.84
300-130-400225	Fuel	333.69
300-130-400235	OPERATING EQUIPMENT	1,055.00
300-130-400290	Equipment Repair (Expire ...	307.36
Grand Total:		87,162.84

Project Account Summary

Project Account Key	Payment Amount
None	87,162.84
Grand Total:	87,162.84

Staff Report

To: Mayor & City Council
Date: October 11, 2018
From: Rico B Aguayo
RE: Appointment – Rose Hill Recreation Commission

Staff was notified by the Rose Hill Recreation Commission that Danny Cunningham (city appointment) has resigned (relocated outside city limits) from the recreation commission board on July/August 2018.

The commission received applications from two applicants, Cat Wilson and Wilbur E Scott, Jr. for the Mayor and City Council to consider.

As background, under KSA 12-1926, the recreation commission consists of five members, one at-large appointment, two school district appointments and two city appointments. Please see statute below.

KSA – 12 – 1926. *Recreation commission; membership; selection; terms; removal; vacancies; existing commissions; treasurer...* (c) recreation commissions shall consist of five members to be appointed as follows:...(2) upon the adoption of the provisions of this act by the city and school district acting jointly, the governing bodies each shall appoint two persons who are residents of the taxing district to serve as members of the recreation commission, and the persons so selected shall select one additional person, and all of such persons shall constitute the recreation commission.

Recommendation: Staff recommends appointment of Cat Wilson or Wilbur E Scott, Jr. to the Rose Hill Recreation Commission

Rose Hill City Council Packet



ROSE HILL RECREATION COMMISSION BOARD MEMBERSHIP APPLICATION

The Rose Hill Recreation Commission is in search of a potential ~~City Appointed~~/USD Appointed/At-Large member for their board. The RHRC board is comprised of 2 city appointed members, 2 school district appointed members, and 1 at-large member that is selected by the RHRC board. Board members must reside in the RHRC district while serving as a board member. RHRC board meetings are held the 2nd Wednesday of each month at 6:00pm at the Rose Hill Recreation Commission building.

Name: Wilbur E. Scott Jr.

Address: 103 N Cedarwood dr.

Phone: 316-260-9629

E-Mail: andrend1977@hotmail.com

Place of Employment: McCornell AFB, Kansas Air National Guard

How Long have you been a resident of Rose Hill? 6 years

Briefly describe why you would like to participate as a board member for the RHRC: Since I

moved to Rose Hill, I've been very involved in helping out at the Rec Center.

I've worked on OK kids, Fall Fest, and starting the archery program, as examples.

I appreciate its impact in the community and I'm very interested in growing that effect it has on our youth and families as a focus to a healthy community.

Please list other activities and/or interest: I am a coach for the archery Program,

a coach for the Butler Blazers (Special Olympics), Mentor for Big

Brothers Big Sisters (Being vetted Right now for the Mentor Hunting Program),

and very focused on outdoor activities and Sports of all kinds.

Signature: Wilbur E. Scott Jr. Date: 26 Sep 2018

Rose Hill City Council Packet



ROSE HILL RECREATION COMMISSION BOARD MEMBERSHIP APPLICATION

The Rose Hill Recreation Commission is in search of a potential City Appointed/USD Appointed/At-Large member for their board. The RHRC board is comprised of 2 city appointed members, 2 school district appointed members, and 1 at-large member that is selected by the RHRC board. Board members must reside in the RHRC district while serving as a board member. RHRC board meetings are held the 2nd Wednesday of each month at 6:00pm at the Rose Hill Recreation Commission building.

Name: Cat Wilson

Address: 317 E. Osage Rose Hill

Phone: 305-6864

E-Mail: cat2wilson@aol.com

Place of Employment: St. Mary Catholic School Derby/Rose Hill

How Long have you been a resident of Rose Hill? 15 years.

Briefly describe why you would like to participate as a board member for the RHRC: I have always believed in being involved in the community. I coached Jr. Choir for 7 years and served on the board. I coached soccer for 1 year as well. I have also been involved in 2 of my children's Project Graduations.

Please list other activities and/or interest: _____

I love reading; doing things with my family and friends. Once a year I go skydiving- I love it!

Signature: Cat Wilson Date: 10-01-18

Staff Report

To: Mayor & City Council
Date: October 12, 2018
From: Rico B Aguayo
RE: Public Works – Anue Water Purity Sensor

In 2014, the Mayor and City Council approved the purchase (installment plan) and installation of the Anue Water Technologies, Inc. – FORSe 5 Odor and Corrosion Control System in 2014 at the Strode Lift Station. The system provides odor and corrosion treatment through infusion of oxygen and ozone into the wastewater side stream. The system was designed to solve odor and corrosion problems at their source. The total cost for the system was \$97,400.00.

Installation of the FORSe 5 System was done by Nowak Construction for \$9,433.00.

The ozone system is essential for the treatment of H₂S (hydrogen sulfide gas) which is highly corrosive, poisonous, and flammable. H₂S gas can become fatal to human beings at 320 ppm, and these levels can be reached within hours during warm temperatures without the Anue treatment. In addition, other issues can include communication system parts and wiring failures within the lift station.

In June 2018, Public Works staff spoke with an Anue technician from Canada and he diagnosed the issue and recommended the purity sensor replacement. The O₂ purity sensor contains moisture due to a failure of the air conditioning unit located in the cabinet in which it is housed. The system is currently operating, but is not producing O₂ and therefore we are not receiving any treatment to the force main line.

The City does not have the resources to maintain this system as these systems are fairly rare and specialized. The system has been repaired once since 2014.

The system is no longer under warranty as of 12/17/2015. In addition, the service contract was cancelled by Anue Water Technologies on May 8, 2017 due to the lack of service technicians located within 250-miles of Rose Hill.

Staff believes the system is very important to our sewer treatment system and the safety of our employees. We recommend the one time purchase for a new water purity sensor and begin the process of locating a local vendor for any needed maintenance and repairs in the future or researching and implementing new technologies that are currently being used by municipalities.

The Sewer Fund (Equipment Repair) has available funding for the purchase.

Staff will be on hand to answer any additional questions.

Recommendation: Staff recommends approval of the Anue Water Purity Sensor in the amount of \$11,022.30 from Anue Water Technologies, Inc.



Quote

Ship To
125 W Rosewood Rose Hill, KS 67133

Date	S.O. No.
8/28/2018	SO01/11/19 Quote – Revision (A)

Attention: Dillan Curtis – Public Works Superintendent
Contact: (316)-776-2712

Project
9056 Rose Hill

Item	Description	Rate	Quantity	Amount
120-1018	O2 Purity Sensor	365.00	1	365.00
160-0004	Valve Rebuild Kit	300.00	2	600.00
140-0167	3/8" N/C Solenoid Valve	355.00	1	355.00
150-0527	Returning your Ozone Generator rebuilt/refurbished	1,600.00	1	1,600.00
180-3421	Air Conditioning Unit	3,077.00	1	3,077.00
	<ul style="list-style-type: none"> Field Service Equipment Installation & Re-commissioning. Two Days Travel, Two Days Service. Note: Service repair work to be scheduled for some time in the month of October 2018. 	6,250.00	(1) Tech.	6,250.00
	Customer Loyalty Discount	10%		-1224.70
			Total	\$11022,.30
	Additional Maintenance Agreement Discount	5%	Total	\$ 23,940.00 – per year
	*Additional Annual Maintenance Agreement cost.	25,200.00		
	* Note: Service plan will be a total of four (4) field service visits per year scheduled by your operational groups maintenance needs to match your regular maintenance practices.			
	**Monthly or Quarterly payments – automatically renewed the month of January each year for a contracted duration of service/maintenance time not to exceed three (3) years moving forward. This Arrangement would commence January 2019.			

Staff Report

To: Mayor & City Council
Date: October 11, 2018
From: Rico B Aguayo
RE: (1) Request of Street Closing – Hometown Christmas
(2) Hometown Christmas Donation

- (1) Public Works Department received an application for street closure for the Hometown Christmas event on December 8, 2018. Street closures include:
 - East School Street to Rose Hill Road
 - Rose Hill Road to Berry Street
 - Berry Street to Main Street
 - Main Street to East School Street
- (2) The Hometown Christmas committee is requesting a financial donation from the city. Last year, the city donated \$400.00 towards the event. General Funds are available in the Donations line-item if the Mayor and City Council approve the request.

Recommendation: *(a separate motion and vote for each)*

- (1) Staff recommends approval of the street closures for the Hometown Christmas event on December 8, 2018 from 6:30 PM – 7:30 PM on December 8, 2018.
- (2) Staff recommends approval of a donation towards the Hometown Christmas event on December 8, 2018.



Rose Hill City Council Packet

Request for Street Closing

City Code 13-209 (c) Closing of Streets. For the use or closure of any public street(s), other than for normal traffic use, by any person, business or corporation, an application for "Request For Street Closing" must first be obtained, filled out in full, and submitted for review. All applications shall be approved by the chief of police, chief of fire, public works director, with final approval by the city council. The applicant must agree to pay any and all costs associated with such street closing or use incurred by the city. Any person, business, or corporation failing to apply for and receive such permission shall be subject to penalties noted in section 1-116. (Ord. 433, Sec. 1; Code 2003)

Today's Date: Sept 27, 2018

Name of organization requesting street closure: /Hometown Christmas

Name of person making request: Chris Wendt Phone #: 371-8594

Organization's address: 1009 N Rose Hill Rd

Date of proposed event: Dec 8, 2018 Purpose for closure: Parade

List the streets / locations that need to be closed and the times they need to be closed along with a map of the proposed route:
6:30-7:30 p.m.

E. School St. to Rose Hill Rd.

Rose Hill Rd. to Berry St.

Berry St. to Main St.

Main St to E School St.

By signing below I certify that I am an authorized representative of the above organization.
My signature also acknowledges agreement to pay any and all costs associated with such street closing or use incurred by the city.

Chris Wendt
Organization Representative

Sept 27, 2018
Date

Police Chief

Date

Fire Chief

Date

Public Works

Date

For Office Use Only

City Council member _____ motioned to approve/deny street closure, second by _____.
Motion was approved/denied _____.

Signed: _____
City of Rose Hill Mayor

Attest: _____
October 15, 2018 City Clerk

Staff Report

To: Mayor & City Council
Date: October 11, 2018
From: Rico B Aguayo
RE: Public Works – Rose Hill and Rosewood Road Intersection Striping

Due to the high traffic volume, weather, etc. at the Rosewood and Rose Hill Road intersection, the intersection striping has deteriorated its visibility to motorists. For safety purposes and to adequately direct traffic, a fresh application of paint is recommended.

Public Works has estimated the intersection was newly painted approximately 6-months ago using our in-house sprayer.

Staff received three bids:

Company Name	Location	Bid Amount
Roadsafe Traffic Systems	El Dorado, KS	\$11,685.50
Cillesen & Sons, Inc.	Kechi, KS	\$7,889.00
(Will provide at meeting)	---	---

Staff recommends Cillesen & Sons, Inc. for the intersection striping as they will perform the striping for the current Butler County road project on Butler Road. The work will be performed in conjunction with the county project.

Both the Special Street & Highway and Street Sales Tax Fund can accommodate the purchase.

Recommendation: Staff recommends approval of the Rose Hill and Rosewood Road Intersection Striping and award the bid to Cillessen & Sons, Inc. in the amount of \$7,889.00.

Rose Hill City Council Packet

CILLESSEN & SONS, INC.
PO BOX 9
Kechi, KS 67067

Tel: (316) 682-2400
Fax: (316) 682-0335

Paula Cillessen, President
CERTIFIED DISADVANTAGED BUSINESS ENTERPRISE

REVISED QUOTATION

City of Rose Hill, KS
October 9, 2018

Project Name: Rose Hill - Butler Rd from Bradbury St to Young St
Type of Work: Pavement Marking
Project No.

LINE	ITEM	UNIT	UNIT PRICE	AMOUNT
	Pavement Marking (Multi-Component)	Lump Sum	\$ 5,989.00	\$ 5,989.00
	Pavement Marking Removal	Lump Sum	\$ 1,900.00	\$ 1,900.00
Total Price This Project				\$ 7,889.00

Price for pavement marking is to restripe the crosswalks, stop bars, and all other pavement markings on Butler Road from Bradbury Street to Young Street. This work to be performed in conjunction with the Butler County Project with APAC (CSI #18-158).

Ten (10) Day Written Notice required by Prime Contractor to schedule Permanent Pavement Marking. Cillessen will inspect the roadway with the Prime Contractor Representative and accept responsibility for roadway surface condition. Road surface must be clean.

Pavement marking prices DO NOT INCLUDE CLEANING OF SURFACE OR REMOVAL OF ANY EXISTING MARKINGS.

Price includes the insurance requirements as specified in Section 107.10 of the Standard Specifications for State Road and Bridge Construction, Kansas Department of Transportation.

Waiver of Subrogation for Commercial General Liability insurance is available for \$100.00

Waiver of Subrogation for Workers Compensation is available for \$100.00.

If Required, Bond is available for .6 of 1%.



Michelle Boehm, PE

10-9-2018

Date

Rose Hill City Council Packet

ROADSAFE TRAFFIC SYSTEMS

QUOTE

COMPANY:
CITY OF ROSE HILL

ATTENTION:
RICK

PHONE NUMBER:

FAX NUMBER:

ADDRESS:

CITY:

ST:

ZIP:

RENTAL:

SALES:

TAX:

TERMS:

X

Y

☐

N

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30 DAYS

DELIVERY DESTINATION:

SHIP BY:

F.O.B.:

ROSE HILL RD/ ROSEWOOD INT

ITEM NO.	DESCRIPTION	QTY	DAY	UNIT	UNIT PRICE	EXT PRICE
1	4" YELLOW PVMT MRKG	1,150	1	LN FT	\$0.75	\$862.50
2	6" WHITE PVMT MRKG	400	1	LN FT	\$1.40	\$560.00
3	12" YELLOW PVMT MRKG	60	1	LN FT	\$5.00	\$300.00
4	24" WHITE PVMT MRKG(STOPBARS)	124	1	LN FT	\$17.00	\$2,108.00
5	12" WHITE PVMT MRKG(CROSSWALK)	556	1	LN FT	\$10.00	\$5,560.00
6	ARROWS	7	1	EACH	\$225.00	\$1,575.00
7	ONLY	3	1	EACH	\$240.00	\$720.00
	(LINES 4-7 INCLUDE REMOVAL OF OLD MARKINGS)					
	PRICES ARE TIED					
	PRICE VALID FOR 30 DAYS					
	PRICE DOES NOT INCLUDE BOND FEES					
TOTAL	*ACTUAL TOTAL MAY VARY DUE TO QUANTITY ORDERED AND ACTUAL TIME USED. PRICE DOES NOT INCLUDE ANY APPLICABLE SALES TAX.					\$11,685.50

Buyer will be charged for lost, stolen, or damaged merchandise. No used equipment will be sold. RoadSafe Traffic Systems and its employees cannot be held responsible for properly placing signs and/or barricades that are picked up from our shop or delivered to your job site, unless prior arrangements have been made.

ROADSAFE

TRAFFIC ADAM BRENTON/ BRANCH
SYSTEMS: MANAGER

NAME/TITLE

BRANCH: EL DORADO, KS DATE: 9/18/18

PLEASE CONSIDER THIS OUR ACCEPTANCE OF YOUR QUOTE

BUYER: _____ BY: _____ DATE: _____
NAME/TITLE