

Rose Hill City Council Packet



MEETING NOTICE

ROSE HILL CITY COUNCIL

REGULAR MEETING

Monday, June 4, 2018

7:00 p.m.

ROSE HILL CITY HALL/COUNCIL CHAMBERS

125 W. ROSEWOOD

AGENDA

- Call to Order
- Invocation and Flag Salute – Pastor Rob Frazier, Rose Hill Victory Fellowship Church
- Citizen Forum
- Minutes
- Claims
- Approval of Agenda

- Action Items:
 1. Approval of P.E.C. Work order #18-01 – Rose Hill Road Drainage Improvements

- Staff Reports

- Recess and reconvene on June 12, 2018 @ 1:00 p.m. for an Executive Session to discuss personnel matters of nonelected personnel

***If you need auxiliary aid and/or special accommodation in order to attend this meeting, please notify this office as soon as possible at 316-776-2712 so that we can make arrangements to accommodate your needs. ***

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MINUTES THE REGULAR MEETING OF THE ROSE HILL CITY COUNCIL THURSDAY, MAY 17, 2018 - 1:00 P.M. ROSE HILL CITY HALL/COUNCIL CHAMBERS

Call to Order

The regular meeting of the Rose Hill City Council was reconvened and called to order at 1:00 p.m. by Mayor Steve Huckaby. Councilmembers present, Rachel Wright, Beth Pompa, Bill Baker, Ross Chappell and Gary Weaver. Administration and staff present: Kelly Mendoza, Interim City Administrator/City Clerk, Dillan Curtis, Public Works Superintendent and Andrew Marino, City Attorney.

Executive session

Councilmember Weaver made motion to enter into executive session. The subject to be discussed during the executive session is candidates for the open city administrator position and hiring for that position. The justification for closing the meeting is to discuss personnel matter of nonelected personnel; and the time and place at which the open meeting shall resume are 3:00 p.m. in the city council chamber. To include members of Council, representatives from the League of Kansas Municipalities, City Attorney, Interim City Administrator, Police Chief and Public Works Superintendent, seconded by Baker. Motion carried 5-0.

Reconvene and recess

Mayor Huckaby reconvened the meeting @ 3:00 p.m., with no binding action being taken. Councilmember Pompa made motion to recess until 4:00 p.m., for a budget workshop, seconded by Weaver. Motion carried 5-0.

Respectfully submitted:

Kelly Mendoza

City Clerk

Rose Hill City Council Packet



MINUTES THE REGULAR MEETING OF THE ROSE HILL CITY COUNCIL MONDAY, MAY 21, 2018 - 7:00 P.M. ROSE HILL CITY HALL/COUNCIL CHAMBERS

Call to Order

The regular meeting of the Rose Hill City Council was called to order at 7:00 p.m. by Council President Rachel Wright. Councilmembers present, Beth Pompa, Bill Baker, Ross Chappell and Gary Weaver. Administration and staff present: Kelly Mendoza, Interim City Administrator/City Clerk, Dillan Curtis, Public Works Superintendent and Andrew Marino, City Attorney. Mayor Steve Huckaby was absent with prior notice.

Invocation and Flag Salute

Council President Wright led in a moment of silence, followed by the flag salute.

Citizen Forum

There were none.

Approval of minutes

Councilmember Weaver made motion to approve the 04/16/18 minutes with correction, seconded by Baker. Motion carried 4-0.

Approval of claims

Councilmember Chappell made motion to approve appropriation #10, seconded by Weaver. Motion carried 4-0.

Approval of agenda

Council President Wright asked that the agenda be amended to include staff reports. Councilmember Weaver made motion to approve the amended agenda, seconded by Pompa. Motion carried 4-0.

Approval of Retail fireworks stand application

Councilmember Baker made motion to deny the Retail fireworks stand application submitted by the Sweet Home LLC, seconded by Pompa. Motion carried 3-1. Councilmember Chappell opposed.

Approval of Sanitary Sewer Collection Maintenance Program Agreement

Councilmember Chappell made motion to approve the Sanitary Sewer collection Maintenance Program Agreement with Mayer Specialty Services, seconded by Pompa. Motion carried 4-0.

Staff Reports

Interim City Administrator Mendoza updated Council on the open administrator position, candidate interview times and process for interview questions.

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Chief Mosley updated Council on the department's open police officer position.

Public Work Superintendent Curtis stated that SAK would be finishing the sew rehab lining this week, and kudos to the public works crew for the installation of the veterans banners.

Recess for Executive Session

Councilmember Pompa made motion to recess @ 7:25 p.m., and reconvene on May 22, 2018 @ 6:00 p.m. for an executive session for the purpose of discussing personnel matters of non-elected personnel, seconded by Baker. Motion carried 4-0.

Respectfully submitted:

Kelly Mendoza
City Clerk

Rose Hill City Council Packet



MINUTES THE REGULAR MEETING OF THE ROSE HILL CITY COUNCIL TUESDAY, MAY 22, 2018 - 6:00 P.M. ROSE HILL CITY HALL/COUNCIL CHAMBERS

Call to Order

The regular meeting of the Rose Hill City Council was reconvened and called to order at 6:00 p.m. by Council President Rachel Wright. Councilmembers present, Rachel Wright, Beth Pompa, Bill Baker, Ross Chappell and Gary Weaver. Administration and staff present: Kelly Mendoza, Interim City Administrator/City Clerk, Dillan Curtis, Public Works Superintendent and Andrew Marino, City Attorney. Mayor Steve Huckaby was absent with prior notice.

Executive session

Councilmember Chappell made motion to enter into executive session. The subject to be discussed during the executive session is interviews for the open city administrator position. The justification for closing the meeting is to discuss personnel matter of nonelected personnel; and the time and place at which the open meeting shall resume are 6:00 p.m. in the city council chamber. To include members of Council, Interim City Administrator, Police Chief and Public Works Superintendent, seconded by Weaver. Motion carried 4-0.

****Councilmember Weaver left meeting @ 7:33 p.m.**

Reconvene and recess

Council President Wright reconvened the meeting @ 8:00 p.m., with no binding action being taken. Councilmember Pompa made motion to recess until May 24, at 5:30 p.m., for an executive session to discuss personnel matters of non-elected personnel, seconded by Baker. Motion carried 3-0.

Respectfully submitted:

Kelly Mendoza

City Clerk

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MINUTES THE REGULAR MEETING OF THE ROSE HILL CITY COUNCIL TUESDAY, MAY 24, 2018 - 5:30 P.M. ROSE HILL CITY HALL/COUNCIL CHAMBERS

Call to Order

The regular meeting of the Rose Hill City Council was reconvened and called to order at 5:30 p.m. by Council President Rachel Wright. Councilmembers present, Beth Pompa, Bill Baker, Ross Chappell and Gary Weaver. Administration and staff present: Kelly Mendoza, Interim City Administrator/City Clerk, Dillan Curtis, Public Works Superintendent and Richard Samaniego, City Attorney. Mayor Steve Huckaby was absent with prior notice.

Executive session

Councilmember Weaver made motion to enter into executive session. The subject to be discussed during the executive session is interviews for the open city administrator position. The justification for closing the meeting is to discuss personnel matter of nonelected personnel; and the time and place at which the open meeting shall resume are 6:00 p.m. in the city council chamber. To include members of Council, City Attorney, Interim City Administrator, Police Chief and Public Works Superintendent, seconded by Baker. Motion carried 4-0.

Reconvene and adjourn

Council President Wright reconvened the meeting with no binding action being taken. Councilmember Chappell made motion to adjourn meeting @6:30 p.m., seconded by Pompa. Motion carried 4-0.

Respectfully submitted:

Kelly Mendoza

City Clerk

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Council Expense Approval Report - App. Ord. #11 - 06/04/18



Rose Hill, KS

By Vendor Name

Payable Dates 05/22/2018 - 06/04/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 2084 - Aflac					
Aflac	06/04/2018	Employee Premiums	Cafeteria Plan Withholding	114-110-100210	278.02
Vendor 2084 - Aflac Total:					278.02
Vendor: 3022 - Atwoods					
Atwoods	06/04/2018	Uniforms	Operating Supplies	100-140-400395	55.48
Atwoods	06/04/2018	Uniforms	Operating Supplies (Expires 201...	300-130-400395	55.49
Atwoods	06/04/2018	K-9 SUPPLIES	K9 Unit	100-120-400386	53.98
Vendor 3022 - Atwoods Total:					164.95
Vendor: 0515 - Autobody Connection, Inc.					
Autobody Connection, Inc.	06/04/2018	VEHICLE REPAIR	Vehicle Repair & Maintenance	100-120-400295	80.00
Autobody Connection, Inc.	06/04/2018	John Deere Gator Repair	Equipment Repair	100-140-400290	457.84
Autobody Connection, Inc.	06/04/2018	Service and Repair for Unit 7	Vehicle Repair & Maintenance	100-140-400295	134.57
Autobody Connection, Inc.	06/04/2018	Service and Repair for Unit 7	Vehicle Repair & Maintenance (... 300-130-400295		134.57
Vendor 0515 - Autobody Connection, Inc. Total:					806.98
Vendor: 3323 - Building Controls & Services, Inc. (BCS)					
Building Controls & Services, Inc. (BCS)	06/04/2018	Administration HVAC	Professional Services	100-110-400310	1,546.65
Vendor 3323 - Building Controls & Services, Inc. (BCS) Total:					1,546.65
Vendor: 0013 - Butler Co. Landfill					
Butler Co. Landfill	06/04/2018	Recycle Fees for April	Recycling Fees	100-110-400213	642.00
Vendor 0013 - Butler Co. Landfill Total:					642.00
Vendor: 3220 - Companion Life					
Companion Life	06/04/2018	Gap Insurance Premiums	Cafeteria Plan Withholding	114-110-100210	215.09
Vendor 3220 - Companion Life Total:					215.09
Vendor: 1742 - Cox Communications					
Cox Communications	06/04/2018	Internet - North Water Tower	Internet Service	112-112-400212	81.32
Cox Communications	06/04/2018	Internet South Water Tower	Internet Service	112-112-400212	81.32
Vendor 1742 - Cox Communications Total:					162.64
Vendor: 2841 - Fastenal Company					
Fastenal Company	06/04/2018	Banner Clamps	Operating Supplies (Expires 201...	300-130-400395	399.59
Fastenal Company	06/04/2018	Bands for Banners	Operating Supplies (Expires 201...	300-130-400395	351.75
Fastenal Company	06/04/2018	Hardware for Banners	Operating Supplies (Expires 201...	300-130-400395	22.13
Vendor 2841 - Fastenal Company Total:					773.47
Vendor: 2823 - Fort Bend Services, Inc.					
Fort Bend Services, Inc.	06/04/2018	Polymer for BFP WWTF	Polymer	113-113-400615	1,395.00
Vendor 2823 - Fort Bend Services, Inc. Total:					1,395.00
Vendor: 1095 - Gilliland & Hayes, LLC					
Gilliland & Hayes, LLC	06/04/2018	City Attorney Fees - April 2018	Legal Fees	100-110-400250	1,800.00
Gilliland & Hayes, LLC	06/04/2018	ATTORNEY SERVICES FOR APRIL	Legal Fees	100-121-400250	1,381.34
Vendor 1095 - Gilliland & Hayes, LLC Total:					3,181.34
Vendor: 3270 - Great West Financial					
Great West Financial	06/01/2018	Deferred Comp.	Deferred Compensation	114-110-100220	620.00
Great West Financial	06/01/2018	Deferred Comp.	Deferred Compensation	114-110-100220	81.34
Vendor 3270 - Great West Financial Total:					701.34
Vendor: 0475 - Halls Culligan, Inc.					
Halls Culligan, Inc.	06/04/2018	Drinking Water - Shop	Professional Services	100-140-400310	13.00
Halls Culligan, Inc.	06/04/2018	Drinking Water - Shop	Professional Services	300-130-400310	13.00
Halls Culligan, Inc.	06/04/2018	Drinking Water - WWTF	Professional Services	112-112-400310	8.97
Halls Culligan, Inc.	06/04/2018	Drinking Water - WWTF	Professional Services	113-113-400310	8.98
Vendor 0475 - Halls Culligan, Inc. Total:					43.95

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Council Expense Approval Report - App. Ord. #11 - 0

Payable Dates: 05/22/2018 - 06/04/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 3227 - Hartford Life					
Hartford Life	06/04/2018	Life Insurance Premium	Cafeteria Plan Withholding	114-110-100210	184.15
Vendor 3227 - Hartford Life Total:					184.15
Vendor: 3404 - IM Design Group, LLC					
IM Design Group, LLC	06/04/2018	Veterans Banner Brackets	Operating Supplies (Expires 201...	300-130-400395	3,718.00
Vendor 3404 - IM Design Group, LLC Total:					3,718.00
Vendor: 3264 - J & A Traffic Products					
J & A Traffic Products	06/04/2018	Speed Limit Signs	Operating Supplies (Expires 201...	300-130-400395	440.00
J & A Traffic Products	06/04/2018	Street Signs	Operating Supplies (Expires 201...	300-130-400395	165.00
Vendor 3264 - J & A Traffic Products Total:					605.00
Vendor: 3116 - James & Jennifer Bilby					
James & Jennifer Bilby	06/04/2018	Annual Housing Incentive	Economic Development	100-170-400503	808.30
Vendor 3116 - James & Jennifer Bilby Total:					808.30
Vendor: 2949 - Jani-King of Wichita					
Jani-King of Wichita	06/04/2018	Cleaning Services	Janitorial Services	100-110-400416	368.16
Jani-King of Wichita	06/04/2018	Cleaning Services	Janitorial Services	112-112-400416	368.16
Jani-King of Wichita	06/04/2018	Cleaning Services	Janitorial Services	113-113-400416	368.16
Vendor 2949 - Jani-King of Wichita Total:					1,104.48
Vendor: 3113 - Josh & Heather Bailey					
Josh & Heather Bailey	06/04/2018	Annual Housing Incentive	Economic Development	100-170-400503	856.49
Vendor 3113 - Josh & Heather Bailey Total:					856.49
Vendor: 3159 - Justin & Amy Chester					
Justin & Amy Chester	06/04/2018	Annual Housing Incentive	Economic Development	100-170-400503	996.64
Vendor 3159 - Justin & Amy Chester Total:					996.64
Vendor: 0066 - K.P.E.R.S.					
K.P.E.R.S.	06/01/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	163.13
K.P.E.R.S.	06/01/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	241.37
K.P.E.R.S.	06/01/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	466.01
K.P.E.R.S.	06/01/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	1,421.06
K.P.E.R.S.	06/01/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	2,335.97
Vendor 0066 - K.P.E.R.S. Total:					4,627.54
Vendor: 1547 - Kansas Payment Center					
Kansas Payment Center	06/04/2018	Child Support Payments	MISCELLANEOUS DEDUCT. PAY...	114-110-100400	1,488.98
Vendor 1547 - Kansas Payment Center Total:					1,488.98
Vendor: 2273 - Kansasland Tire Wholesale					
Kansasland Tire Wholesale	06/04/2018	CAR TIRES	Vehicle Repair & Maintenance	100-120-400295	270.94
Vendor 2273 - Kansasland Tire Wholesale Total:					270.94
Vendor: 2480 - Konica Minolta Business Solutions					
Konica Minolta Business Solutions	06/04/2018	Copier usage - WWTF	Copier Expense	113-110-400216	72.15
Konica Minolta Business Solutions	06/04/2018	PD - copier Usage	Copier Expense	100-120-400216	154.26
Vendor 2480 - Konica Minolta Business Solutions Total:					226.41
Vendor: 3070 - Konica Minolta Finance					
Konica Minolta Finance	06/04/2018	Copier Lease - Admin	Copier Expense	100-110-400216	391.37
Vendor 3070 - Konica Minolta Finance Total:					391.37
Vendor: 3184 - Logo Envy					
Logo Envy	06/04/2018	Logo Shirts - Mayor	Uniforms and Service	112-112-400375	108.31
Logo Envy	06/04/2018	Logo Shirts - Mayor	Uniforms and Service	113-113-400375	108.32
Vendor 3184 - Logo Envy Total:					216.63
Vendor: 1803 - Lowe's Credit Services					
Lowe's Credit Services	06/04/2018	Operating Supplies	Operating Supplies	100-140-400395	74.13
Lowe's Credit Services	06/04/2018	Operating Supplies	Operating Supplies	112-112-400395	48.00
Lowe's Credit Services	06/04/2018	Operating Supplies	Operating Supplies (Expires 201...	300-130-400395	191.70
Vendor 1803 - Lowe's Credit Services Total:					313.83

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Payable Dates: 05/22/2018 - 06/04/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 0004 - Meridian Analytical Labs, LLC					
Meridian Analytical Labs, LLC	06/04/2018	Bi Monthly KDHE Water Samples	LABORATORY FEES	112-112-400775	45.00
Meridian Analytical Labs, LLC	06/04/2018	Bi Monthly KDHE Wastewater Samples	LABORATORY FEES	113-113-400775	295.00
Meridian Analytical Labs, LLC	06/04/2018	Bi Monthly KDHE Water Samples	LABORATORY FEES	112-112-400775	30.00
Vendor 0004 - Meridian Analytical Labs, LLC Total:					370.00
Vendor: 0084 - Midtown Service - Richard Showalter					
Midtown Service - Richard Showalter	06/04/2018	CAR SERVICE	Vehicle Repair & Maintenance	100-120-400295	40.00
Vendor 0084 - Midtown Service - Richard Showalter Total:					40.00
Vendor: 0704 - Nowak Construction Co. Inc.					
Nowak Construction Co. Inc.	06/04/2018	Emergency Water Repair	Professional Services	112-112-400310	5,575.00
Vendor 0704 - Nowak Construction Co. Inc. Total:					5,575.00
Vendor: 2517 - Playpower LT Farmington, Inc.					
Playpower LT Farmington, Inc.	06/04/2018	Playground equipmment	Operating Equipment	100-140-400235	1,213.30
Vendor 2517 - Playpower LT Farmington, Inc. Total:					1,213.30
Vendor: 3235 - Postalocity					
Postalocity	06/04/2018	UB bill and postage	Postage	112-112-400270	455.00
Postalocity	06/04/2018	UB bill and postage	Professional Services	112-112-400310	195.00
Postalocity	06/04/2018	UB bill and postage	Postage	113-113-400270	455.00
Postalocity	06/04/2018	UB bill and postage	Professional Services	113-113-400310	195.00
Vendor 3235 - Postalocity Total:					1,300.00
Vendor: 1113 - Professional Engineering Consultants					
Professional Engineering Consultants	06/04/2018	Engineering Services	Engineering Services	100-110-400102	50.00
Professional Engineering Consultants	06/04/2018	City Planning Services - April	Professional Services	100-160-400310	500.00
Professional Engineering Consultants	06/04/2018	Chlorine Booster KDHE requirements	Engineering Services	112-112-400102	3,000.00
Vendor 1113 - Professional Engineering Consultants Total:					3,550.00
Vendor: 0100 - Quill Corporation					
Quill Corporation	06/04/2018	office supplies	Office Supplies	100-110-400410	6.18
Quill Corporation	06/04/2018	office supplies	Office Supplies	100-110-400410	93.98
Quill Corporation	06/04/2018	office supplies	Office Supplies	100-110-400410	174.99
Vendor 0100 - Quill Corporation Total:					275.15
Vendor: 0987 - Ravenscraft Implement Inc.					
Ravenscraft Implement Inc.	06/04/2018	Tensioner Rod and Belt for 12 ft Mower Deck	Operating Supplies	112-112-400395	42.14
Ravenscraft Implement Inc.	06/04/2018	Tensioner Rod and Belt for 12 ft Mower Deck	Operating Supplies	113-113-400395	42.15
Ravenscraft Implement Inc.	06/04/2018	12 Ft Bush Hog Parts	Equipment Repair	100-140-400290	155.46
Ravenscraft Implement Inc.	06/04/2018	12 Ft Bush Hog Parts	Equipment Repair	112-112-400290	155.46
Ravenscraft Implement Inc.	06/04/2018	12 Ft Bush Hog Parts	Equipment Repair	113-113-400290	155.46
Ravenscraft Implement Inc.	06/04/2018	12 Ft Bush Hog Parts	Equipment Repair (Expire 2015)	300-130-400290	155.46
Vendor 0987 - Ravenscraft Implement Inc. Total:					706.13
Vendor: 0108 - Rose Hill Bank - S					
Rose Hill Bank - S	06/01/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	352.06
Rose Hill Bank - S	06/01/2018	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	267.35
Rose Hill Bank - S	06/01/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	82.32
Rose Hill Bank - S	06/01/2018	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	1,847.91
Rose Hill Bank - S	06/01/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	769.26
Rose Hill Bank - S	06/01/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	3,289.22
Vendor 0108 - Rose Hill Bank - S Total:					6,608.12
Vendor: 0109 - Rose Hill Veterinary Clinic					
Rose Hill Veterinary Clinic	06/04/2018	Animal Control	Animal Control	100-120-400385	825.00
Vendor 0109 - Rose Hill Veterinary Clinic Total:					825.00

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Payable Dates: 05/22/2018 - 06/04/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 2793 - State of Kansas					
State of Kansas	06/01/2018	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	97.67
State of Kansas	06/01/2018	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	949.08
Vendor 2793 - State of Kansas Total:					1,046.75
Vendor: 2771 - Sunflower Bank					
Sunflower Bank	06/01/2018	H.S.A.	Cafeteria Plan Withholding	114-110-100210	370.00
Vendor 2771 - Sunflower Bank Total:					370.00
Vendor: 0378 - Superior Rubber Stamp & Seal					
Superior Rubber Stamp & Seal	06/04/2018	STAMP	Office Supplies	100-121-400410	25.00
Vendor 0378 - Superior Rubber Stamp & Seal Total:					25.00
Vendor: 3190 - TK Fast, Inc.					
TK Fast, Inc.	06/04/2018	Monthly Computer Maintenance	Computer Services	100-110-400320	600.00
TK Fast, Inc.	06/04/2018	Monthly Computer Maintenance	Computer Services	112-112-400320	200.00
TK Fast, Inc.	06/04/2018	Monthly Computer Maintenance	Computer Services	113-113-400320	200.00
TK Fast, Inc.	06/04/2018	Monthly off-site backup	Computer Services	100-110-400320	165.00
TK Fast, Inc.	06/04/2018	Monthly off-site backup	Computer Services	112-112-400320	55.00
TK Fast, Inc.	06/04/2018	Monthly off-site backup	Computer Services	113-113-400320	55.00
Vendor 3190 - TK Fast, Inc. Total:					1,275.00
Vendor: 3281 - United Healthcare					
United Healthcare	06/04/2018	Health Care Premiums	Cafeteria Plan Withholding	114-110-100210	8,130.33
Vendor 3281 - United Healthcare Total:					8,130.33
Grand Total:					57,029.97

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Payable Dates: 05/22/2018 - 06/04/2018

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	13,934.06
112 - WATER UTILITY	10,448.68
113 - SEWER UTILITY	3,350.22
114 - PAYROLL WITHHOLDING	23,650.32
300 - SPECIAL STREETS & HIGHWAY	5,646.69
Grand Total:	57,029.97

Account Summary

Account Number	Account Name	Payment Amount
100-110-400102	Engineering Services	50.00
100-110-400213	Recycling Fees	642.00
100-110-400216	Copier Expense	391.37
100-110-400250	Legal Fees	1,800.00
100-110-400310	Professional Services	1,546.65
100-110-400320	Computer Services	765.00
100-110-400410	Office Supplies	275.15
100-110-400416	Janitorial Services	368.16
100-120-400216	Copier Expense	154.26
100-120-400295	Vehicle Repair & Mainten...	390.94
100-120-400385	Animal Control	825.00
100-120-400386	K9 Unit	53.98
100-121-400250	Legal Fees	1,381.34
100-121-400410	Office Supplies	25.00
100-140-400235	Operating Equipment	1,213.30
100-140-400290	Equipment Repair	613.30
100-140-400295	Vehicle Repair & Mainten...	134.57
100-140-400310	Professional Services	13.00
100-140-400395	Operating Supplies	129.61
100-160-400310	Professional Services	500.00
100-170-400503	Economic Development	2,661.43
112-112-400102	Engineering Services	3,000.00
112-112-400212	Internet Service	162.64
112-112-400270	Postage	455.00
112-112-400290	Equipment Repair	155.46
112-112-400310	Professional Services	5,778.97
112-112-400320	Computer Services	255.00
112-112-400375	Uniforms and Service	108.31
112-112-400395	Operating Supplies	90.14
112-112-400416	Janitorial Services	368.16
112-112-400775	LABORATORY FEES	75.00
113-110-400216	Copier Expense	72.15
113-113-400270	Postage	455.00
113-113-400290	Equipment Repair	155.46
113-113-400310	Professional Services	203.98
113-113-400320	Computer Services	255.00
113-113-400375	Uniforms and Service	108.32
113-113-400395	Operating Supplies	42.15
113-113-400416	Janitorial Services	368.16
113-113-400615	Polymer	1,395.00
113-113-400775	LABORATORY FEES	295.00
114-110-100210	Cafeteria Plan Withholding	9,177.59
114-110-100220	Deferred Compensation	701.34
114-110-100300	FEDERAL W/H TAX PAYAB...	2,115.26
114-110-100310	FICA W/H TAX PAYABLE	4,492.86
114-110-100320	STATE W/H TAX PAYABLE	1,046.75
114-110-100350	RETIREMENT WITHHOLDI...	4,627.54
114-110-100400	MISCELLANEOUS DEDUCT...	1,488.98

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Council Expense Approval Report - App. Ord. #11 - 0

Payable Dates: 05/22/2018 - 06/04/2018

Account Summary

Account Number	Account Name	Payment Amount
300-130-400290	Equipment Repair (Expire ...	155.46
300-130-400295	Vehicle Repair & Mainten...	134.57
300-130-400310	Professional Services	13.00
300-130-400395	Operating Supplies (Expir...	5,343.66
	Grand Total:	57,029.97

Project Account Summary

Project Account Key	Payment Amount
None	57,029.97
Grand Total:	57,029.97

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WORK ORDER NO. 18-01 FOR ENGINEERING SERVICES

OWNER: City of Rose Hill

ENGINEER: Professional Engineering Consultants, P.A.

REFERENCE: Agreement for Engineering Services dated May 14, 2018

PROJECT: Rose Hill Road Drainage Improvements
PEC Project No. 35-187011-002-1770

A. GENERAL PROJECT DESCRIPTION

The Engineer is authorized to provide services for the following PROJECT:

Rose Hill Road Drainage Improvements – See Exhibit A.

B. SCOPE OF SERVICES

The following list of work tasks describes the services to be performed by the Engineer under this Work Order No. 18-01.

I. SURVEYING SERVICES

- a. Obtain record information for horizontal and vertical control.
- b. Obtain and provide aerial mapping for the PROJECT site as required for the development of base plans.
- c. Establish horizontal and vertical control for the project area. Set and reference control points for data collection.
- d. Recover lot and block control to facilitate drafting of property lines.
- e. Topographical data collection of survey limits and utility locations per Kansas One Call.

II. ENGINEERING DESIGN SERVICES

- a. Review topographical data and meet with City staff to finalize improvement plan.
- b. An Existing Conditions Plan identifying pre-construction conditions based on an on the ground topographic survey of the subject area.
- c. A Geometry Plan will be prepared for the site to identify the limits of proposed demolition, pavement, and project stake-out coordinates.

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- d. A Paving Plan will identify the limits of pavement. A typical pavement section will be included to establish subgrade preparation, pavement strength and thickness. Paving and jointing details will be prepared, as well as a jointing plan for concrete pavement.
- e. A Grading and Storm Sewer Plan will be prepared for the site to identify storm sewer improvements as well as establishing proposed spot elevations and contours in the drives and any other disturbed area, as necessary, for positive drainage away from the proposed improvements.
- f. Provide Engineer's opinion of Probable Construction Cost.
- g. The following services are included for Civil Engineering Design:
 - 1. Produce drawings and specifications for bidding and constructing.
 - 2. All drawings produced by PEC will be sealed by an Engineer license in the State of Kansas.
 - 3. Answer Contractor questions during bidding and construction.

C. EXCLUSIONS

The following shall be specifically excluded from the Scope of Services to be provided by PEC:

- a. Irrigation Design.
- b. Landscape Design
- c. Franchise Utility Design.
- d. Platting and/or Zoning change processes.
- e. Easement abandonments and dedications.
- f. Construction Testing and Inspection, Construction Staking.
- g. The Owner shall establish and pay for a testing and inspection plans that includes all code mandated special structural inspection to be performed.

D. COMPENSATION

For services performed under this Work Order the Owner will reimburse the Engineer the lump sum fee of \$8,700.00, allocated as follows:

I.	Survey Services	\$ 3,200.00
II.	Engineering Design Services	\$ 5,500.00

E. PROJECT SCHEDULE

The project study shall be completed within a mutually agreed upon schedule.

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F. PROVISIONS OF THE ORIGINAL CONTRACT

The parties hereunto mutually agree that all provisions and requirements of the existing Contract, not specifically modified by this Supplemental Agreement, shall remain in full force and effect.

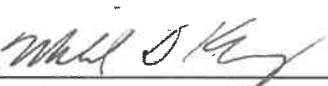
G. OTHER MATTERS

Engineer's receipt of this executed (signed and dated) Work Order No. 18-01 shall be considered as our authorization to proceed.

CITY OF ROSE HILL

PROFESSIONAL ENGINEERING
CONSULTANTS, P.A.


By: _____
Steve Huckaby, Mayor Date

By:  5/17/18
Michael D. Kelsey, Principal Date


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 <p>PEC PROFESSIONAL ENGINEERING CONSULTANTS, P.A. 303 S. Topeka, Wichita, Kansas 67202 Phone (316)262-2691</p>		<p>DRAINAGE IMPROVEMENTS ALONG ROSE HILL ROAD ROSE HILL, KS PEC PROJECT NO. 35-187011-000-1770</p> <p>Prepared by: PEC Estimate Date: 4/13/2018</p>			
OPTION 1 - CHANNEL GRADING, TURF MAT, AND HEADWALLS AT DRIVES					
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	COST
	Demolition	1	LS	\$ 3,000.00	\$ 3,000.00
	Channel Grading	1	LS	\$ 5,000.00	\$ 5,000.00
	Turf Reinforcement Mat	1,250	SY	\$ 3.50	\$ 4,375.00
	RC Culvert Extension w/ Headwall	10	EA	\$ 3,500.00	\$ 35,000.00
	RCP	40	LF	\$ 90.00	\$ 3,600.00
	Concrete Driveway Pavement	130	SY	\$ 75.00	\$ 9,750.00
	Concrete Sidewalk	100	SF	\$ 5.00	\$ 500.00
	Mobilization	1	LS	\$ 2,500.00	\$ 2,500.00
	Temporary Erosion Control	1	LS	\$ 2,500.00	\$ 2,500.00
	Seeding	1	LS	\$ 2,500.00	\$ 2,500.00
	Site Clearing & Restoration	1	LS	\$ 5,000.00	\$ 5,000.00
SUB-TOTAL CONSTRUCTION ESTIMATE				\$	73,725.00
10% CONTINGENCY				\$	7,372.50
TOTAL CONSTRUCTION ESTIMATE				\$	81,097.50
30% PROJECT COST				\$	24,329.25
TOTAL PROJECT COST				\$	105,426.75

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<div><div>PEC PROFESSIONAL ENGINEERING CONSULTANTS, P.A.</div></div> <div>303 S. Topeka, Wichita, Kansas 67202 Phone (316)262-2691</div>		<div>DRAINAGE IMPROVEMENTS ALONG ROSE HILL ROAD ROSE HILL, KS PEC PROJECT NO. 35-187011-000-1770</div> <div>Prepared by: PEC Estimate Date: 4/13/2018</div>			
OPTION 2 - CONCRETE CHANNEL LINER AND HEADWALLS AT DRIVES					
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	COST
	Demolition	1	LS	\$ 3,000.00	\$ 3,000.00
	Channel Grading	1	LS	\$ 3,500.00	\$ 3,500.00
	Turf Reinforcement Mat	800	SY	\$ 5.00	\$ 4,000.00
	RC Culvert Extension w/ Headwall	13	EA	\$ 3,500.00	\$ 45,500.00
	RCP	40	LF	\$ 90.00	\$ 3,600.00
	Concrete Driveway Pavement	130	SY	\$ 75.00	\$ 9,750.00
	Concrete Sidewalk	100	SF	\$ 5.00	\$ 500.00
	Concrete Channel Liner	450	SY	\$ 60.00	\$ 27,000.00
	Mobilization	1	LS	\$ 2,500.00	\$ 2,500.00
	Temporary Erosion Control	1	LS	\$ 2,500.00	\$ 2,500.00
	Seeding	1	LS	\$ 1,800.00	\$ 1,800.00
	Site Clearing & Restoration	1	LS	\$ 5,000.00	\$ 5,000.00
SUB-TOTAL CONSTRUCTION ESTIMATE				\$	108,650.00
10% CONTINGENCY				\$	10,865.00
TOTAL CONSTRUCTION ESTIMATE				\$	119,515.00
30% PROJECT COST				\$	35,854.50
TOTAL PROJECT COST				\$	155,369.50

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<div>PEC</div> <div>PROFESSIONAL ENGINEERING CONSULTANTS, P.A.</div> <div>303 S. Topeka, Wichita, Kansas 67202</div> <div>Phone (316)262-2691</div>		<div>DRAINAGE IMPROVEMENTS ALONG ROSE HILL ROAD</div> <div>ROSE HILL, KS</div> <div>PEC PROJECT NO. 35-187011-000-1770</div> <div>Prepared by: PEC</div> <div>Estimate Date: 4/13/2018</div>			
OPTION 3 - STORM SEWER AND AREA INLETS (SEE NOTE BELOW)					
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	COST
	Demolition	1	LS	\$ 3,000.00	\$ 3,000.00
	Contractor Furnished Borrow	1,800	CY	\$ 10.00	\$ 18,000.00
	RCP	550	LF	\$ 90.00	\$ 49,500.00
	Area Inlet	5	EA	\$ 4,000.00	\$ 20,000.00
	Concrete Driveway Pavement	275	SY	\$ 75.00	\$ 20,625.00
	Concrete Sidewalk	100	SF	\$ 5.00	\$ 500.00
	Mobilization	1	LS	\$ 2,500.00	\$ 2,500.00
	Temporary Erosion Control	1	LS	\$ 2,500.00	\$ 2,500.00
	Seeding	1	LS	\$ 2,500.00	\$ 2,500.00
	Site Clearing & Restoration	1	LS	\$ 5,000.00	\$ 5,000.00
SUB-TOTAL CONSTRUCTION ESTIMATE				\$	124,125.00
10% CONTINGENCY				\$	12,412.50
TOTAL CONSTRUCTION ESTIMATE				\$	136,537.50
30% PROJECT COST				\$	40,961.25
TOTAL PROJECT COST				\$	177,498.75

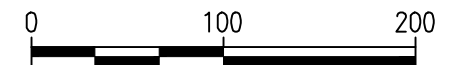
NOTE: ADDITIONAL HYDROLOGIC AND HYDRAULIC ANALYSIS IS NEEDED TO ASSESS THE IMPACTS OF THE LOSS OF AVAILABLE STORMWATER STORAGE SPACE WITH FILLING IN THE DITCHES.

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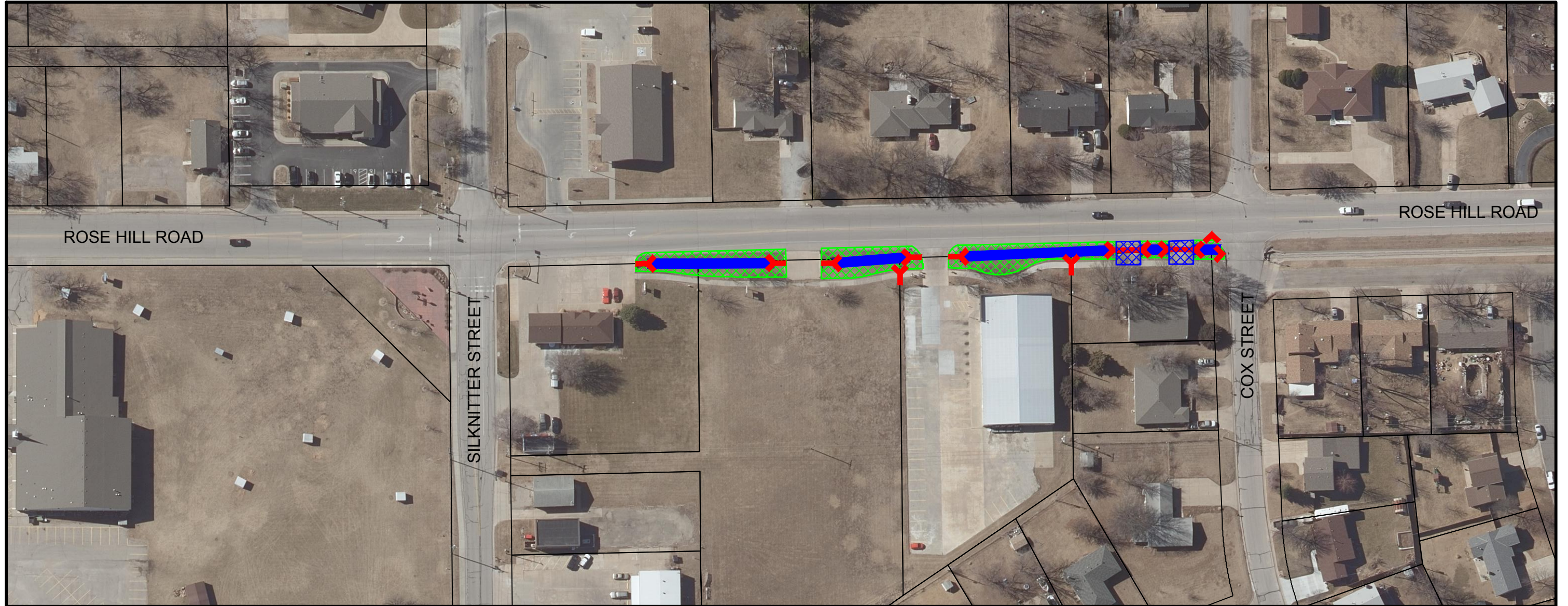
LEGEND

-  TURF REINFORCEMENT MAT
-  CULVERT EXTENSION W/ HEADWALL
-  CONCRETE DRIVEWAY



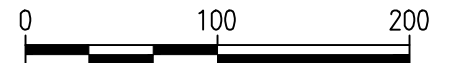
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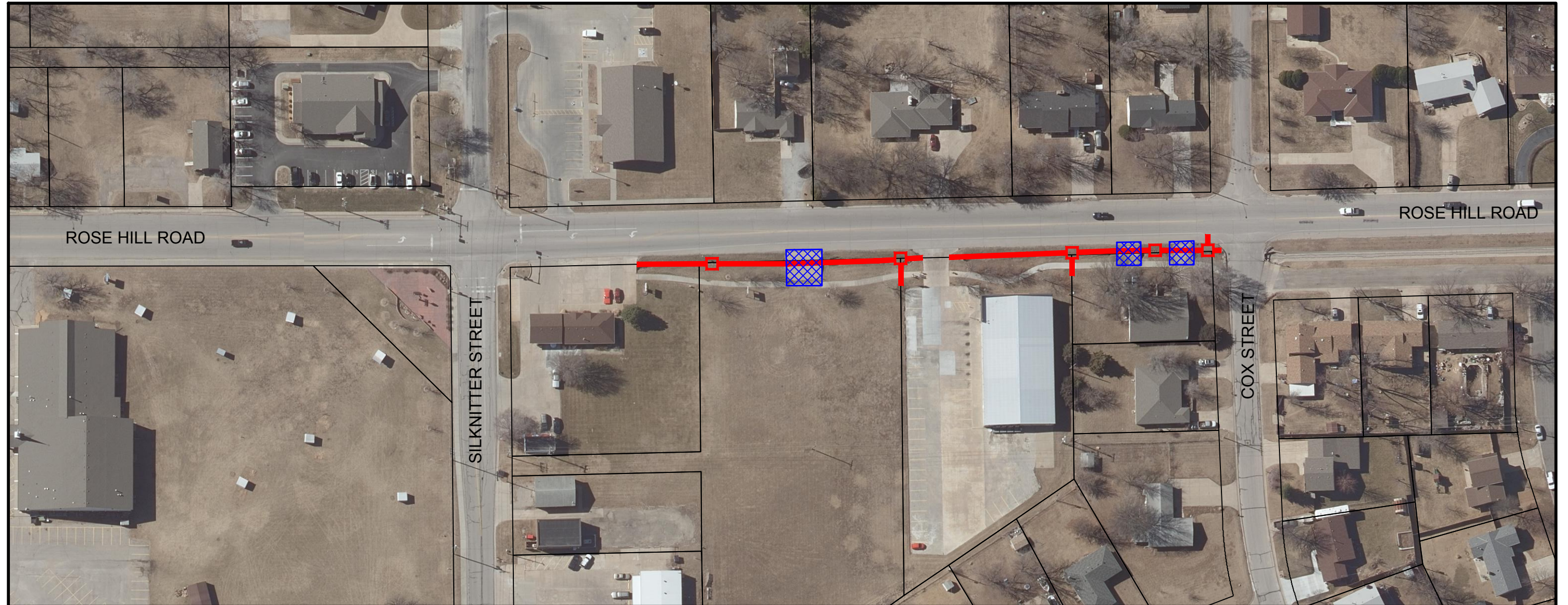
LEGEND

-  TURF REINFORCEMENT MAT
-  CULVERT EXTENSION W/ HEADWALL
-  CONCRETE CHANNEL LINER
-  CONCRETE DRIVEWAY



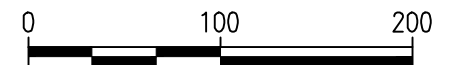
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LEGEND

-  STORM SEWER WITH AREA INLET
-  CONCRETE DRIVEWAY



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