

Rose Hill City Council Packet



MEETING NOTICE

ROSE HILL CITY COUNCIL

REGULAR MEETING

Monday, May 7, 2018

7:00 p.m.

ROSE HILL CITY HALL/COUNCIL CHAMBERS

125 W. ROSEWOOD

AGENDA

- Call to Order
- Invocation and Flag Salute – Pastor Robert Varner, Rose Hill Bible Church
- Citizen Forum
- Minutes
- Claims
- Approval of Agenda

Action Items:

1. Retail fireworks stand application
2. Resolution to waive utility bills for Historical Society
3. Resolution to waive utility bills for Senior Center
4. Resolution to confirm Mayor's city appointments
5. Resolution to confirm and approve Employee Benefits Program
6. Approval of 2018 Street Maintenance Priority Sealing Plan
7. Recess and resume on May 17th @ 1:00 p.m. for an Executive Session for the purpose of discussing personnel matters, and to hold a budget workshop

***If you need auxiliary aid and/or special accommodation in order to attend this meeting, please notify this office as soon as possible at 316-776-2712 so that we can make arrangements to accommodate your needs. ***

Rose Hill City Council Packet



MINUTES THE REGULAR MEETING OF THE ROSE HILL CITY COUNCIL MONDAY, APRIL 16, 2018 - 7:00 P.M. ROSE HILL CITY HALL/COUNCIL CHAMBERS

Call to Order

The regular meeting of the Rose Hill City Council was called to order at 7:00 p.m. by Mayor Steve Huckaby. Councilmembers present, Ross Chappell, Beth Pompa Bill Baker, Gary Weaver and Rachel Wright. Administration and staff present: Kelly Mendoza, Interim City Administrator/City Clerk, Dillan Curtis, Public Works Superintendent and Richard Samaniego, City Attorney.

Invocation and Flag Salute

Pastor Gabe Hancock, Rose Hill Friends Church gave the invocation, followed by the flag salute.

Citizen Forum

There were none.

Approval of minutes

Councilmember Weaver made motion to approve the minutes of 04/02/18 as presented, seconded by Baker. Motion carried 5-0.

Approval of claims

Councilmember Baker made motion to approve appropriation #8, seconded by Weaver. Motion carried 5-0.

Approval of agenda

Councilmember Wright made motion to approve the agenda as presented, seconded by Chappell. Motion carried 5-0.

Approval of change order for Nowak Construction

Dillan Curtis, Public Works Superintendent, came before the Board for approval of Change Order 1 for Nowak Construction for the Sanitary Rehab project. Councilmember Chappell made motion to approve the change order for Nowak Construction in the amount of \$12,563.00, seconded by Baker. Motion carried 5-0.

Presentations

Kristen Zimmerman, Wichita Metropolitan Area Planning Organization representative, came before Council to give a brief background on the organization, an update on the Walkable Places Agreement and explained the next steps in the planning process. Discussion ensued over the benefits of continuing with the project. Consensus of Council to move forward with project.

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Approval of amended Planning Walkable Places Agreement

Councilmember Wright made motion to approve the amended Planning Walkable Places Agreement, seconded by Chappell. Motion carried 5-0.

Staff Reports

Councilmember Chappell inquired about the 19 acres for sale on School St.

Public Works Superintendent Curtis gave an update on the pond erosion completion, and the sewer rehab project.

Interim Administrator Mendoza gave an update on the administrator search, and briefed Council on the “Notice of Hearing” from Butler County Planning Commission on a proposed case.

Adjournment

Councilmember Chappell made motion to adjourn the meeting @ 8:34 p.m., seconded by Baker. Motion carried 5-0.

Respectfully submitted:

Kelly Mendoza
City Clerk

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Council Expense Approval Report - App. Ord. # 9, 05/07/18



Rose Hill, KS

By Vendor Name

Payable Dates 04/17/2018 - 05/07/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 3077 - AAA Portable Services, LLC					
AAA Portable Services, LLC	05/07/2018	Pond restroom rental	Operating Supplies	100-140-400395	75.00
Vendor 3077 - AAA Portable Services, LLC Total:					75.00
Vendor: 2084 - Aflac					
Aflac	05/07/2018	Employee Paid Premiums	Cafeteria Plan Withholding	114-110-100210	289.30
Vendor 2084 - Aflac Total:					289.30
Vendor: 3321 - Alternative Electric LLC					
Alternative Electric LLC	05/07/2018	Compressor Repair at WWTF	Equipment Repair	113-113-400290	695.00
Vendor 3321 - Alternative Electric LLC Total:					695.00
Vendor: 1737 - APAC, Kansas Inc. - Shears Division					
APAC, Kansas Inc. - Shears Division	05/07/2018	Cold patch	Asphalt	300-130-400620	258.04
Vendor 1737 - APAC, Kansas Inc. - Shears Division Total:					258.04
Vendor: 3228 - Atlas MD					
Atlas MD	05/07/2018	Direct Primary Care Premiums	Cafeteria Plan Withholding	114-110-100210	500.00
Vendor 3228 - Atlas MD Total:					500.00
Vendor: 3022 - Atwoods					
Atwoods	05/07/2018	Uniforms and Sprayer Parts	Uniforms and Service	100-130-400375	29.98
Atwoods	05/07/2018	Uniforms and Sprayer Parts	Operating Supplies (Expires 201...	300-130-400395	2.58
Atwoods	05/07/2018	K-9 Food	K9 Unit	100-120-400386	42.99
Atwoods	05/07/2018	Uniforms	Uniforms and Service	100-130-400375	36.99
Vendor 3022 - Atwoods Total:					112.54
Vendor: 0515 - Autobody Connection, Inc.					
Autobody Connection, Inc.	05/07/2018	Headlight replacement - Unit #6	Vehicle Repair & Maintenance	100-120-400295	30.99
Vendor 0515 - Autobody Connection, Inc. Total:					30.99
Vendor: 2597 - Bannon Trucking LLC					
Bannon Trucking LLC	05/07/2018	Fill Sand	Gravel	112-112-400622	214.84
Vendor 2597 - Bannon Trucking LLC Total:					214.84
Vendor: 3231 - BG Lawn & Landscaping, Inc.					
BG Lawn & Landscaping, Inc.	05/07/2018	City Hall Shrub Care	Lawn Care	100-140-400312	350.00
Vendor 3231 - BG Lawn & Landscaping, Inc. Total:					350.00
Vendor: 0892 - Big Tool Store					
Big Tool Store	05/07/2018	Playground Tools	Operating Supplies	100-140-400395	25.43
Vendor 0892 - Big Tool Store Total:					25.43
Vendor: 1079 - BNSF Railway Company					
BNSF Railway Company	05/07/2018	Annual Lease Payment	PROPERTY LEASE PAYMENT	100-110-400205	285.16
Vendor 1079 - BNSF Railway Company Total:					285.16
Vendor: 0964 - BUCO Dept. of Public Works					
BUCO Dept. of Public Works	05/07/2018	Recycling Fees - Mar 2018	Recycling Fees	100-110-400213	440.00
Vendor 0964 - BUCO Dept. of Public Works Total:					440.00
Vendor: 1891 - Butler County Jail					
Butler County Jail	05/07/2018	Inmate Housing - Mar 2018	Prisoner Housing	100-120-400365	875.00
Vendor 1891 - Butler County Jail Total:					875.00
Vendor: 0786 - Butler Rural Electric					
Butler Rural Electric	05/07/2018	Utilities - Electric	Storm Sirens	100-120-400214	35.28
Butler Rural Electric	05/07/2018	Utilities - Electric	Electricity	100-140-400210	1,105.36
Butler Rural Electric	05/07/2018	Utilities - Electric	Street Lights	100-170-400501	279.59
Butler Rural Electric	05/07/2018	Utilities - Electric	Electricity	112-112-400210	259.67

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Council Expense Approval Report - App. Ord. # 9, 05,

Payable Dates: 04/17/2018 - 05/07/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Butler Rural Electric	05/07/2018	Utilities - Electric	Electricity	113-113-400210	4,354.60
Vendor 0786 - Butler Rural Electric Total:					6,034.50
Vendor: 2695 - CENEX Fleet Fueling					
CENEX Fleet Fueling	05/07/2018	Fuel	Fuel	100-120-400225	881.39
CENEX Fleet Fueling	05/07/2018	Fuel	Fuel	100-140-400225	60.82
CENEX Fleet Fueling	05/07/2018	Fuel	Fuel	112-112-400225	60.83
CENEX Fleet Fueling	05/07/2018	Fuel	Fuel	113-113-400225	60.83
CENEX Fleet Fueling	05/07/2018	Fuel	Fuel	300-130-400225	60.83
Vendor 2695 - CENEX Fleet Fueling Total:					1,124.70
Vendor: 3220 - Companion Life					
Companion Life	05/07/2018	Gap Insurance Premiums	Cafeteria Plan Withholding	114-110-100210	215.09
Vendor 3220 - Companion Life Total:					215.09
Vendor: 1742 - Cox Communications					
Cox Communications	05/07/2018	Internet - North Water Tower	Internet Service	112-112-400212	81.32
Cox Communications	05/07/2018	Internet - South Water Tower	Internet Service	112-112-400212	81.32
Vendor 1742 - Cox Communications Total:					162.64
Vendor: 0029 - Delta Dental of Kansas					
Delta Dental of Kansas	05/07/2018	Dental Insurance Premiums	Cafeteria Plan Withholding	114-110-100210	720.65
Vendor 0029 - Delta Dental of Kansas Total:					720.65
Vendor: 3405 - Director of Vehicles - KDOR					
Director of Vehicles - KDOR	05/07/2018	KS License Plate	Operating Supplies	100-120-400395	35.00
Vendor 3405 - Director of Vehicles - KDOR Total:					35.00
Vendor: 0882 - Earl Herren Insurance Inc.					
Earl Herren Insurance Inc.	05/07/2018	Notary bond - PD	Property and Liability Insurance	100-120-400220	50.00
Vendor 0882 - Earl Herren Insurance Inc. Total:					50.00
Vendor: 2841 - Fastenal Company					
Fastenal Company	05/07/2018	Sign Hardware	Operating Supplies (Expires 201...	300-130-400395	21.84
Vendor 2841 - Fastenal Company Total:					21.84
Vendor: 2823 - Fort Bend Services, Inc.					
Fort Bend Services, Inc.	05/07/2018	Polymer for BFP	Polymer	113-113-400615	1,395.00
Vendor 2823 - Fort Bend Services, Inc. Total:					1,395.00
Vendor: 0200 - Gall's Inc.					
Gall's Inc.	05/07/2018	Radio Pouch	Uniforms and Service	100-120-400375	15.41
Gall's Inc.	05/07/2018	Uniform equipment	Uniforms and Service	100-120-400375	313.15
Vendor 0200 - Gall's Inc. Total:					328.56
Vendor: 1095 - Gilliland & Hayes, LLC					
Gilliland & Hayes, LLC	05/07/2018	City Attorney Fees - Mar 2018	Legal Fees	100-110-400250	1,800.00
Gilliland & Hayes, LLC	05/07/2018	City Prosecutor Fees - Mar 2018	Legal Fees	100-121-400250	1,633.50
Vendor 1095 - Gilliland & Hayes, LLC Total:					3,433.50
Vendor: 3131 - Glasco UV					
Glasco UV	05/07/2018	UV Lamps and Ballasts	Operating Supplies	113-113-400395	3,668.92
Vendor 3131 - Glasco UV Total:					3,668.92
Vendor: 3270 - Great West Financial					
Great West Financial	04/20/2018	Deferred Comp.	Deferred Compensation	114-110-100220	720.00
Great West Financial	04/20/2018	Deferred Comp.	Deferred Compensation	114-110-100220	81.34
Great West Financial	05/04/2018	Deferred Comp.	Deferred Compensation	114-110-100220	720.00
Great West Financial	05/04/2018	Deferred Comp.	Deferred Compensation	114-110-100220	81.34
Vendor 3270 - Great West Financial Total:					1,602.68
Vendor: 0475 - Halls Culligan, Inc.					
Halls Culligan, Inc.	05/07/2018	Drinking water - Shop	Professional Services	100-140-400310	4.95
Halls Culligan, Inc.	05/07/2018	Drinking water - Shop	Professional Services	300-130-400310	4.95
Halls Culligan, Inc.	05/07/2018	Drinking water - WWTF	Professional Services	112-112-400310	4.95
Halls Culligan, Inc.	05/07/2018	Drinking water - WWTF	Professional Services	113-113-400310	4.95
Vendor 0475 - Halls Culligan, Inc. Total:					19.80

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Council Expense Approval Report - App. Ord. # 9, 05,

Payable Dates: 04/17/2018 - 05/07/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 3227 - Hartford Life					
Hartford Life	05/07/2018	Life Insurance Premiums	Cafeteria Plan Withholding	114-110-100210	216.02
Vendor 3227 - Hartford Life Total:					216.02
Vendor: 3264 - J & A Traffic Products					
J & A Traffic Products	05/07/2018	Manual Sign Post Puller	Operating Equipment	300-110-400235	480.00
J & A Traffic Products	05/07/2018	Speed Limit and Stop Signs	Operating Supplies (Expires 201...	300-130-400395	560.00
Vendor 3264 - J & A Traffic Products Total:					1,040.00
Vendor: 2949 - Jani-King of Wichita					
Jani-King of Wichita	05/07/2018	Cleaning Services	Janitorial Services	100-110-400416	368.16
Jani-King of Wichita	05/07/2018	Cleaning Services	Janitorial Services	112-112-400416	368.16
Jani-King of Wichita	05/07/2018	Cleaning Services	Janitorial Services	113-113-400416	368.16
Vendor 2949 - Jani-King of Wichita Total:					1,104.48
Vendor: 0066 - K.P.E.R.S.					
K.P.E.R.S.	04/20/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	169.25
K.P.E.R.S.	04/20/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	241.37
K.P.E.R.S.	04/20/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	664.72
K.P.E.R.S.	04/20/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	1,438.33
K.P.E.R.S.	04/20/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	2,489.63
K.P.E.R.S.	05/04/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	163.13
K.P.E.R.S.	05/04/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	241.37
K.P.E.R.S.	05/04/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	618.57
K.P.E.R.S.	05/04/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	1,432.42
K.P.E.R.S.	05/04/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	2,380.20
Vendor 0066 - K.P.E.R.S. Total:					9,838.99
Vendor: 0603 - Kansas One-Call System, Inc.					
Kansas One-Call System, Inc.	05/07/2018	Locates - April 2018	Professional Services	112-112-400310	52.20
Kansas One-Call System, Inc.	05/07/2018	Locates - April 2018	Professional Services	113-113-400310	52.20
Vendor 0603 - Kansas One-Call System, Inc. Total:					104.40
Vendor: 1547 - Kansas Payment Center					
Kansas Payment Center	05/07/2018	Child Support Payments	MISCELLANEOUS DEDUCT. PAY...	114-110-100400	744.49
Vendor 1547 - Kansas Payment Center Total:					744.49
Vendor: 1175 - Kansas Rural Water Association					
Kansas Rural Water Association	05/07/2018	KRWA Conference Attendance	TRAINING	113-113-400230	175.00
Kansas Rural Water Association	05/07/2018	KRWA Conference Attendance	TRAINING	113-113-400230	175.00
Kansas Rural Water Association	05/07/2018	KRWA Conference Attendance	TRAINING	112-112-400230	175.00
Kansas Rural Water Association	05/07/2018	KRWA Conference Attendance	TRAINING (Expiring 2015)	300-130-400230	175.00
Kansas Rural Water Association	05/07/2018	KRWA Conference Attendance	Training	100-140-400230	175.00
Vendor 1175 - Kansas Rural Water Association Total:					875.00
Vendor: 2314 - Kansas Secretary of State					
Kansas Secretary of State	05/07/2018	Notary Appointment	Membership Fees & Dues	100-120-400240	25.00
Vendor 2314 - Kansas Secretary of State Total:					25.00
Vendor: 0067 - Kansas State Treasurer					
Kansas State Treasurer	05/07/2018	Pre-paid State Court Fees	Court Fees to State	100-121-400413	551.68
Vendor 0067 - Kansas State Treasurer Total:					551.68
Vendor: 3257 - Kanza Co-Operative Assoc.					
Kanza Co-Operative Assoc.	05/07/2018	Fuel	Fuel	100-140-400225	244.66
Kanza Co-Operative Assoc.	05/07/2018	Fuel	Fuel	112-112-400225	244.64
Kanza Co-Operative Assoc.	05/07/2018	Fuel	Fuel	113-113-400225	244.64
Kanza Co-Operative Assoc.	05/07/2018	Fuel	Fuel	300-130-400225	244.64
Vendor 3257 - Kanza Co-Operative Assoc. Total:					978.58
Vendor: 2480 - Konica Minolta Business Solutions					
Konica Minolta Business Solutions	05/07/2018	Copier Usage - WWTF	Copier Expense	113-110-400216	72.43
Konica Minolta Business Solutions	05/07/2018	Copier Usage - PD	Copier Expense	100-120-400216	154.26
Vendor 2480 - Konica Minolta Business Solutions Total:					226.69

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Council Expense Approval Report - App. Ord. # 9, 05,

Payable Dates: 04/17/2018 - 05/07/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 3070 - Konica Minolta Finance					
Konica Minolta Finance	05/07/2018	Copier Lease - Admin	Copier Expense	100-110-400216	391.37
Vendor 3070 - Konica Minolta Finance Total:					391.37
Vendor: 3194 - Lee Media Group					
Lee Media Group	05/07/2018	Web services - March 2018	Computer Services	100-110-400320	12.50
Lee Media Group	05/07/2018	Web services - March 2018	Computer Services	100-120-400320	43.75
Lee Media Group	05/07/2018	Web services - March 2018	Computer Services	112-112-400320	25.00
Lee Media Group	05/07/2018	Web services - April 2018	Computer Services	100-110-400320	116.25
Lee Media Group	05/07/2018	Web services - April 2018	Computer Services	100-120-400320	33.75
Vendor 3194 - Lee Media Group Total:					231.25
Vendor: 3184 - Logo Envy					
Logo Envy	05/07/2018	Logo shirts & bag - Mayor	Uniforms and Service	100-110-400375	116.30
Vendor 3184 - Logo Envy Total:					116.30
Vendor: 3361 - Longhofer Lawn & Tree Care					
Longhofer Lawn & Tree Care	05/07/2018	Pond Aquatic Grass Spraying	Professional Services	100-140-400310	1,085.00
Vendor 3361 - Longhofer Lawn & Tree Care Total:					1,085.00
Vendor: 1803 - Lowe's Credit Services					
Lowe's Credit Services	05/07/2018	Fescue, PD Blinds, park equip. repairs	Office Supplies	100-120-400410	11.07
Lowe's Credit Services	05/07/2018	Fescue, PD Blinds, park equip. repairs	Operating Supplies	100-140-400395	37.03
Lowe's Credit Services	05/07/2018	Fescue, PD Blinds, park equip. repairs	Operating Supplies	112-112-400395	64.58
Vendor 1803 - Lowe's Credit Services Total:					112.68
Vendor: 3218 - MailFinance					
MailFinance	05/07/2018	Quarterly Postage Meter Lease	Professional Services	100-110-400310	58.50
MailFinance	05/07/2018	Quarterly Postage Meter Lease	Professional Services	100-120-400310	58.49
MailFinance	05/07/2018	Quarterly Postage Meter Lease	Professional Services	112-112-400310	58.49
MailFinance	05/07/2018	Quarterly Postage Meter Lease	Professional Services	113-113-400310	58.49
Vendor 3218 - MailFinance Total:					233.97
Vendor: 0004 - Meridian Analytical Labs, LLC					
Meridian Analytical Labs, LLC	05/07/2018	Bi-monthly KDHE Wastewater Samples	LABORATORY FEES	113-113-400775	295.00
Meridian Analytical Labs, LLC	05/07/2018	Bi-monthly KDHE Water Samples	LABORATORY FEES	112-112-400775	45.00
Meridian Analytical Labs, LLC	05/07/2018	Bi-monthly KDHE Wastewater Samples	LABORATORY FEES	113-113-400775	295.00
Meridian Analytical Labs, LLC	05/07/2018	Bi-Monthly KDHE Water Samples	LABORATORY FEES	112-112-400775	30.00
Meridian Analytical Labs, LLC	05/07/2018	Bi-Monthly KDHE Water Samples	LABORATORY FEES	112-112-400775	45.00
Vendor 0004 - Meridian Analytical Labs, LLC Total:					710.00
Vendor: 0704 - Nowak Construction Co. Inc.					
Nowak Construction Co. Inc.	05/07/2018	Sanitary Sewer Project	Infrastructure	111-113-400420	121,381.38
Vendor 0704 - Nowak Construction Co. Inc. Total:					121,381.38
Vendor: 3235 - Postalocity					
Postalocity	05/07/2018	UB Billing & Postage	Postage	112-112-400270	455.00
Postalocity	05/07/2018	UB Billing & Postage	Professional Services	112-112-400310	195.00
Postalocity	05/07/2018	UB Billing & Postage	Postage	113-113-400270	455.00
Postalocity	05/07/2018	UB Billing & Postage	Professional Services	113-113-400310	195.00
Vendor 3235 - Postalocity Total:					1,300.00
Vendor: 1113 - Professional Engineering Consultants					
Professional Engineering Consultants	05/07/2018	Engineering Retainer - Mar 2018	Engineering Services	100-110-400102	50.00
Professional Engineering Consultants	05/07/2018	City Planning Services - Mar 2018	Professional Services	100-160-400310	500.00
Professional Engineering Consultants	05/07/2018	Sanitary Sewer Project	Engineering Services	111-113-400102	1,125.00

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Payable Dates: 04/17/2018 - 05/07/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Professional Engineering Consultants	05/07/2018	Sanitary Sewer Project	Engineering Services	111-113-400102	2,000.00
Professional Engineering Consultants	05/07/2018	Sanitary Sewer Project	Engineering Services	111-113-400102	2,677.10
Professional Engineering Consultants	05/07/2018	Sanitary Sewer Project	Engineering Services	111-113-400102	8,655.58
Vendor 1113 - Professional Engineering Consultants Total:					15,007.68

Vendor: 0100 - Quill Corporation

Quill Corporation	05/07/2018	Office supplies	Office Supplies	100-110-400410	11.99
Quill Corporation	05/07/2018	Office supplies	Office Supplies	100-110-400410	44.97
Quill Corporation	05/07/2018	Office supplies	Office Supplies	100-110-400410	10.98
Quill Corporation	05/07/2018	Office supplies	Office Supplies	100-110-400410	4.98
Quill Corporation	05/07/2018	Office supplies	Office Supplies	100-110-400410	7.19
Quill Corporation	05/07/2018	Office supplies	Office Supplies	100-110-400410	11.19
Quill Corporation	05/07/2018	Office supplies	Office Supplies	100-110-400410	26.98
Quill Corporation	05/07/2018	Office supplies	Office Supplies	100-110-400410	25.79
Quill Corporation	05/07/2018	Office supplies	OFFICE SUPPLIES (Expires 2015)	300-130-400410	9.99
Quill Corporation	05/07/2018	Office supplies	OFFICE SUPPLIES (Expires 2015)	300-130-400410	10.99
Quill Corporation	05/07/2018	Office supplies	Office Supplies	100-110-400410	53.98
Quill Corporation	05/07/2018	Office supplies	Office Supplies	100-110-400410	17.49
Quill Corporation	05/07/2018	Office supplies	Office Supplies	100-110-400410	18.49
Vendor 0100 - Quill Corporation Total:					255.01

Vendor: 0987 - Ravenscraft Implement Inc.

Ravenscraft Implement Inc.	05/07/2018	Annual Grasshopper service	Equipment Repair	100-140-400290	98.82
Ravenscraft Implement Inc.	05/07/2018	Annual Grasshopper service	Equipment Repair	100-140-400290	85.00
Ravenscraft Implement Inc.	05/07/2018	Annual Grasshopper service	Equipment Repair	112-112-400290	98.83
Ravenscraft Implement Inc.	05/07/2018	Annual Grasshopper service	Equipment Repair	112-112-400290	85.00
Ravenscraft Implement Inc.	05/07/2018	Annual Grasshopper service	Equipment Repair	113-113-400290	85.00
Ravenscraft Implement Inc.	05/07/2018	Annual Grasshopper service	Equipment Repair	113-113-400290	98.83
Ravenscraft Implement Inc.	05/07/2018	Annual Grasshopper service	Equipment Repair (Expire 2015)	300-130-400290	85.00
Ravenscraft Implement Inc.	05/07/2018	Annual Grasshopper service	Equipment Repair (Expire 2015)	300-130-400290	98.83
Vendor 0987 - Ravenscraft Implement Inc. Total:					735.31

Vendor: 1191 - Richlawns

Richlawns	05/07/2018	Early Spring Lawn Application	Lawn Care	100-140-400312	4,559.85
Vendor 1191 - Richlawns Total:					4,559.85

Vendor: 0108 - Rose Hill Bank - S

Rose Hill Bank - S	04/20/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	357.36
Rose Hill Bank - S	04/20/2018	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	272.21
Rose Hill Bank - S	04/20/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	83.58
Rose Hill Bank - S	04/20/2018	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	2,206.75
Rose Hill Bank - S	04/20/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	842.20
Rose Hill Bank - S	04/20/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	3,601.12
Rose Hill Bank - S	05/04/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	348.52
Rose Hill Bank - S	05/04/2018	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	271.92
Rose Hill Bank - S	05/04/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	81.52
Rose Hill Bank - S	05/04/2018	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	1,988.50
Rose Hill Bank - S	05/04/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	806.42
Rose Hill Bank - S	05/04/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	3,448.22
Vendor 0108 - Rose Hill Bank - S Total:					14,308.32

Vendor: 0109 - Rose Hill Veterinary Clinic

Rose Hill Veterinary Clinic	05/07/2018	Animal Control services	Animal Control	100-120-400385	825.00
Vendor 0109 - Rose Hill Veterinary Clinic Total:					825.00

Vendor: 3266 - SiteOne Landscape Supply, LLC

SiteOne Landscape Supply, LLC	05/07/2018	Weed spray	Operating Supplies	100-140-400395	276.31
Vendor 3266 - SiteOne Landscape Supply, LLC Total:					276.31

Vendor: 2793 - State of Kansas

State of Kansas	04/20/2018	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	99.93
State of Kansas	04/20/2018	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	1,069.06

Rose Hill City Council Packet

Council Expense Approval Report - App. Ord. # 9, 05,

Payable Dates: 04/17/2018 - 05/07/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
State of Kansas	05/04/2018	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	97.84
State of Kansas	05/04/2018	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	1,004.24
Vendor 2793 - State of Kansas Total:					2,271.07
Vendor: 3406 - Steve Huckaby					
Steve Huckaby	05/07/2018	Mileage & toll reimbursement	Training	100-110-400230	158.35
Vendor 3406 - Steve Huckaby Total:					158.35
Vendor: 2771 - Sunflower Bank					
Sunflower Bank	04/20/2018	H.S.A.	Cafeteria Plan Withholding	114-110-100210	485.00
Sunflower Bank	05/04/2018	H.S.A.	Cafeteria Plan Withholding	114-110-100210	485.00
Vendor 2771 - Sunflower Bank Total:					970.00
Vendor: 0928 - The Tap of Kansas					
The Tap of Kansas	05/07/2018	Park restroom repair parts	Operating Supplies	100-140-400395	29.04
Vendor 0928 - The Tap of Kansas Total:					29.04
Vendor: 3190 - TK Fast, Inc.					
TK Fast, Inc.	05/07/2018	Monthly computer maintenance	Computer Services	100-110-400320	600.00
TK Fast, Inc.	05/07/2018	Monthly computer maintenance	Computer Services	112-112-400320	200.00
TK Fast, Inc.	05/07/2018	Monthly computer maintenance	Computer Services	113-113-400320	200.00
TK Fast, Inc.	05/07/2018	Monthly off-site backup	Computer Services	100-110-400320	165.00
TK Fast, Inc.	05/07/2018	Monthly off-site backup	Computer Services	112-112-400320	55.00
TK Fast, Inc.	05/07/2018	Monthly off-site backup	Computer Services	113-113-400320	55.00
Vendor 3190 - TK Fast, Inc. Total:					1,275.00
Vendor: 3272 - U.S. Bancorp					
U.S. Bancorp	05/07/2018	Water Meter Contract Pymt #5	Principal Payments	112-112-400602	45,395.33
U.S. Bancorp	05/07/2018	Water Meter Contract Pymt #5	Interest Payments	112-112-400612	2,706.91
Vendor 3272 - U.S. Bancorp Total:					48,102.24
Vendor: 3281 - United Healthcare					
United Healthcare	05/07/2018	Health Insurance Premiums	Cafeteria Plan Withholding	114-110-100210	9,281.49
Vendor 3281 - United Healthcare Total:					9,281.49
Vendor: 1561 - VISA - First Bankcard Center					
VISA - First Bankcard Center	05/07/2018	Bench, Pet stations, Training	Training	100-110-400230	115.97
VISA - First Bankcard Center	05/07/2018	Bench, Pet stations, Training	Operating Supplies	100-110-400395	47.09
VISA - First Bankcard Center	05/07/2018	Bench, Pet stations, Training	Training	100-120-400230	250.00
VISA - First Bankcard Center	05/07/2018	Bench, Pet stations, Training	Professional Services	100-120-400310	27.70
VISA - First Bankcard Center	05/07/2018	Bench, Pet stations, Training	Operating Supplies	100-120-400395	78.40
VISA - First Bankcard Center	05/07/2018	Bench, Pet stations, Training	ROW/Beautification	100-170-400510	1,219.65
VISA - First Bankcard Center	05/07/2018	Bench, Pet stations, Training	TRAINING	112-112-400230	25.00
Vendor 1561 - VISA - First Bankcard Center Total:					1,763.81
Vendor: 3060 - Vision Care Direct					
Vision Care Direct	05/07/2018	Vision Care Premiums	Cafeteria Plan Withholding	114-110-100210	215.02
Vendor 3060 - Vision Care Direct Total:					215.02
Grand Total:					264,264.96

Rose Hill City Council Packet

Council Expense Approval Report - App. Ord. # 9, 05,

Payable Dates: 04/17/2018 - 05/07/2018

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	21,208.97
111 - SEWER EQ. REPLACEMENT RESERVE	135,839.06
112 - WATER UTILITY	51,027.07
113 - SEWER UTILITY	13,004.05
114 - PAYROLL WITHHOLDING	41,173.12
300 - SPECIAL STREETS & HIGHWAY	2,012.69
Grand Total:	264,264.96

Account Summary

Account Number	Account Name	Payment Amount
100-110-400102	Engineering Services	50.00
100-110-400205	PROPERTY LEASE PAYME...	285.16
100-110-400213	Recycling Fees	440.00
100-110-400216	Copier Expense	391.37
100-110-400230	Training	274.32
100-110-400250	Legal Fees	1,800.00
100-110-400310	Professional Services	58.50
100-110-400320	Computer Services	893.75
100-110-400375	Uniforms and Service	116.30
100-110-400395	Operating Supplies	47.09
100-110-400410	Office Supplies	234.03
100-110-400416	Janitorial Services	368.16
100-120-400214	Storm Sirens	35.28
100-120-400216	Copier Expense	154.26
100-120-400220	Property and Liability Insu...	50.00
100-120-400225	Fuel	881.39
100-120-400230	Training	250.00
100-120-400240	Membership Fees & Dues	25.00
100-120-400295	Vehicle Repair & Mainten...	30.99
100-120-400310	Professional Services	86.19
100-120-400320	Computer Services	77.50
100-120-400365	Prisoner Housing	875.00
100-120-400375	Uniforms and Service	328.56
100-120-400385	Animal Control	825.00
100-120-400386	K9 Unit	42.99
100-120-400395	Operating Supplies	113.40
100-120-400410	Office Supplies	11.07
100-121-400250	Legal Fees	1,633.50
100-121-400413	Court Fees to State	551.68
100-130-400375	Uniforms and Service	66.97
100-140-400210	Electricity	1,105.36
100-140-400225	Fuel	305.48
100-140-400230	Training	175.00
100-140-400290	Equipment Repair	183.82
100-140-400310	Professional Services	1,089.95
100-140-400312	Lawn Care	4,909.85
100-140-400395	Operating Supplies	442.81
100-160-400310	Professional Services	500.00
100-170-400501	Street Lights	279.59
100-170-400510	ROW/Beautification	1,219.65
111-113-400102	Engineering Services	14,457.68
111-113-400420	Infrastructure	121,381.38
112-112-400210	Electricity	259.67
112-112-400212	Internet Service	162.64
112-112-400225	Fuel	305.47
112-112-400230	TRAINING	200.00
112-112-400270	Postage	455.00

Rose Hill City Council Packet

Council Expense Approval Report - App. Ord. # 9, 05,

Payable Dates: 04/17/2018 - 05/07/2018

Account Summary

Account Number	Account Name	Payment Amount
112-112-400290	Equipment Repair	183.83
112-112-400310	Professional Services	310.64
112-112-400320	Computer Services	280.00
112-112-400395	Operating Supplies	64.58
112-112-400416	Janitorial Services	368.16
112-112-400602	Principal Payments	45,395.33
112-112-400612	Interest Payments	2,706.91
112-112-400622	Gravel	214.84
112-112-400775	LABORATORY FEES	120.00
113-110-400216	Copier Expense	72.43
113-113-400210	Electricity	4,354.60
113-113-400225	Fuel	305.47
113-113-400230	TRAINING	350.00
113-113-400270	Postage	455.00
113-113-400290	Equipment Repair	878.83
113-113-400310	Professional Services	310.64
113-113-400320	Computer Services	255.00
113-113-400395	Operating Supplies	3,668.92
113-113-400416	Janitorial Services	368.16
113-113-400615	Polymer	1,395.00
113-113-400775	LABORATORY FEES	590.00
114-110-100210	Cafeteria Plan Withholding	12,407.57
114-110-100220	Deferred Compensation	1,602.68
114-110-100300	FEDERAL W/H TAX PAYAB...	4,739.38
114-110-100310	FICA W/H TAX PAYABLE	9,568.94
114-110-100320	STATE W/H TAX PAYABLE	2,271.07
114-110-100350	RETIREMENT WITHHOLDI...	9,838.99
114-110-100400	MISCELLANEOUS DEDUCT...	744.49
300-110-400235	Operating Equipment	480.00
300-130-400225	Fuel	305.47
300-130-400230	TRAINING (Expiring 2015)	175.00
300-130-400290	Equipment Repair (Expire ...	183.83
300-130-400310	Professional Services	4.95
300-130-400395	Operating Supplies (Expir...	584.42
300-130-400410	OFFICE SUPPLIES (Expires ...	20.98
300-130-400620	Asphalt	258.04
Grand Total:		264,264.96

Project Account Summary

Project Account Key	Payment Amount
None	264,264.96
Grand Total:	264,264.96

Rose Hill City Council Packet



RETAIL FIREWORKS PERMIT APPLICATION

See City Code Section 7-308 et al. This application applies to the sale of fireworks, permit fee and application requirements as defined in City Code. (Ord #379, Sec. 8, 9 & 10 and Ord. #410, Sec. 3 & 4; Code 2003)

Date: April 4, 2018
Applicant: Rose Hill Historical Society Contact Person: Rhonda Cooper
Address: 106 S. Main St. Rose Hill, KS Phone # (316) 201-8660
Group or Organization Represented: Rose Hill Historical Society
Address: 106 S. Main St. Rose Hill / P.O Box 36 Rose Hill, KS 67133
Location of Stand: 1060 W. Rose Hill Rd - Northwest corner of parking lot.
Description of structure: 40x40 tent and 40' storage container to hold fireworks. When tent is closed.
Dates and times fireworks are intended to be sold: June 27, 28, 29, 30 July 1, 2, 3
Noon to 10pm, July 4 - 10am to 11:59pm July 5 - 5pm - 9pm
List of Security personnel: Daryl Fathley, Rick Cooper, Marion Fathley,
Keith Cox

Rhonda Cooper 4/4/2018
Signature of Applicant Date

For Use by City Staff			
Copy of Liability Insurance attached:	_____	Agreement with landowner attached:	_____ ✓
Required Permit Fee of \$1,000.00 attached:	_____ ✓	Required Clean-up Deposit of \$500.00 attached:	_____ ✓
Date Application received:	_____	Approved by Council	_____
<u>Kelly Mendoza</u> <u>4/6/18</u>	_____	_____	_____
City Clerk	Date	Mayor	Date

Rose Hill City Council Packet

April 2, 2018

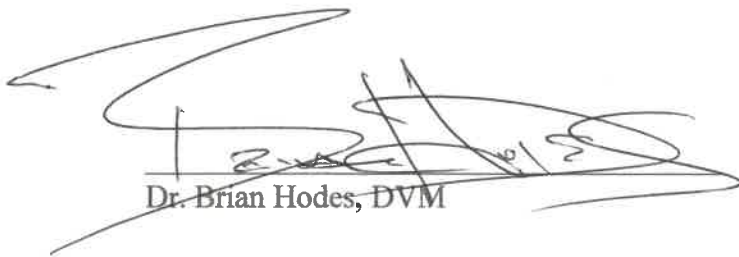
Dr. Brian Hodes, DVM
Property Owner
1060 N. Rose Hill Road
Rose Hill, KS 67133

Dr. Hodes,

The Rose Hill Historical Society is planning to sell fireworks again this year to raise money for our organization. We are asking for your permission, as the property owner at 1060 N. Rose Hill Road, to use the northwest corner of the parking lot at this location to set up our tent and sell fireworks. The Rose Hill Historical Society and the Butler County Fire Distirct #3 will not drive metal stakes or anything else into the blacktop/parking lot to anchor the tent down as we have done in the past. The dates we will be selling fireworks will be from June 27 thru July 5, 2018. We have 6 clubs that work the fireworks stand, in addition to members of the historical society, and are paid depending on the number of hours their members work. These 6 clubs are the B.E.S.T. Robotics Club, STUCO, Band, and the Drama Club, all from Rose Hill High School, Mrs. Boese with the Rose Hill School Libraries and the Rose Hill Public Library. We appreciate your consideration.

Sincerely,
Rhonda Cooper
Fireworks Committee
Phone: (316)201-8660

I give my permission for the Rose Hill Historical Society to use the above-mentioned property to sell fireworks from June 27 thru July 5, 2018.



Dr. Brian Hodes, DVM

Rose Hill City Council Packet

RESOLUTION _____

A RESOLUTION TO EXEMPT THE ROSE HILL HISTORICAL SOCIETY FROM THE MONTHLY WATER AND SEWER UTILITY CHARGES PURSUANT TO SECTIONS 15-104 AND 15-239 OF THE CODE OF CITY OF ROSE HILL.

WHEREAS, the Rose Hill Historical Society is a nonprofit organization with an established history of service to the Rose Hill Community and operates with an all-volunteer staff.

WHEREAS, the mission of the Rose Hill Historical Society is to preserve and promote the history of the Rose Hill Community.

WHEREAS, the City of Rose Hill has deemed the Rose Hill Historical Society an integral part of the city at-large and the Governing Body desires to recognize the Rose Hill Historical Society by providing local financial support for this public purpose.

WHEREAS, the City of Rose Hill has waived the monthly water and sewer utility charges in the past and re-establishing its commitment to support this organization is in the best interest of the City and community.

NOW THEREFORE, be it resolved by the Governing Body of the City of Rose Hill, Kansas:

Section 1. The Rose Hill Historical Society is exempted from monthly water and sewer utility charges up to 15,000 gallons monthly pursuant to sections 15-104 and 15-239 of the Code of City of Rose Hill subject to further resolution of the City Council.

Section 2. This resolution is effective upon approval of the Governing Body.

Passed and adopted this _____ day of _____, 2018.

Steve Huckaby, Mayor

ATTEST:

Kelly Mendoza, City Clerk

Rose Hill City Council Packet

RESOLUTION _____

A RESOLUTION TO EXEMPT THE ROSE HILL SENIOR CENTER FROM MONTHLY WATER AND SEWER UTILITY CHARGES PURSUANT TO SECTIONS 15-104 AND 15-239 OF THE CODE OF CITY OF ROSE HILL.

WHEREAS, the Senior Center evolved from an all-volunteer staff and continues to promote good fellowship and wholesome recreation for those who have reached the age of 50 years.

WHEREAS, The Senior Center charges a small membership fee which supplies daily lunches at a very low cost and provides delivery service at various times at no cost for residents within the community.

WHEREAS, the City of Rose Hill deems the Rose Hill Senior Center an integral part of the city at-large and the Governing Body desires to recognize the Rose Hill Senior Center for their efforts with this valued service and support for the Rose Hill community.

WHEREAS, it is in the best interest of the City and community to provide local financial support for this public purpose.

NOW THEREFORE, be it resolved by the Governing Body of the City of Rose Hill, Kansas:

Section 1. The Rose Hill Senior Center is exempted from water and sewer utility charges up to 15,000 gallons pursuant to sections 15-104 and 15-239 of the Code of City of Rose Hill subject to further resolution of the City Council.

Section 2. This resolution is effective upon approval of the Governing Body.

Passed and adopted this _____ day of _____, 2018.

Steve Huckaby, Mayor

ATTEST:

Kelly Mendoza, City Clerk

Rose Hill City Council Packet

RESOLUTION _____

A RESOLUTION TO CONFIRM THE EMPLOYEE BENEFITS PROGRAM.

BACKGROUND: City Code Section 1-401 Policies and Guidelines incorporates by reference for the purpose of establishing employee personnel policies and guidelines the document entitled “Uniform Policies and Guidelines for the City of Rose Hill.” Article N, Section N-7 Employer Offered Insurance provides that the City provides group medical, prescription drug, and dental insurance plans to full-time employees and that the City assists in paying a portion of the monthly premium.

The City embarked on a review of insurance options in 2014. A review committee formulated a recommendation to switch insurance carriers from Blue Cross Blue Shield to Preferred Health Systems in conjunction with the Companion Life Benefit Connection Group Supplemental Medical Expense Insurance and membership with Atlas MD. The City council unanimously approved the recommendation by Health Systems’ offering. The City’s insurance agent provided comparable coverages with comparable premiums through United Healthcare for 2018-2019, no changes are being recommended. This resolution confirms the continuation of the City’s employee benefits program.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROSE HILL, KANSAS;

Section 1: The Governing Body approves the City’s:

- a) continuing health insurance coverage with United Healthcare health insurance,
- b) continuing participating in the Companion Life Benefit Connection Group Supplemental Medical Expense insurance,
- c) continuing participating in Delta Dental insurance,
- d) continuing participating in The Hartford life insurance,
- e) continuing participating in Atlas MD Direct Primary Care membership services,
- f) continuing paying for 80% of the employee’s premium and membership costs of the aforementioned programs,
- g) making the payroll system changes necessary to implement these changes as the City’s pre-tax employment benefit package;

Section 2: This resolution is effective immediately.

Passed and adopted this _____ day of _____, 2018.

Steve Huckaby, Mayor

ATTEST

Kelly Mendoza, City Clerk

Rose Hill City Council Packet



Date: 3/23/2018

Proposal

Customer:
City of Rosehill
125 W Rosewood
Rosehill, Ks 67133
Rick Cooper
rcooper@cityofrosehill.com
[316.776.2712](tel:316.776.2712)

For:
Patch, Crack seal & Concrete

Service	Quantity	Price
Full Depth Asphalt Patching \$61.00/ SY	837	\$ 51,057.00
Leveling Patch @ \$16.00/SY	200	\$ 3,200.00
Crack Seal @ \$1.50/LB	6000	\$ 9,000.00
Mastic Crack Seal @ \$1.40/LB	3500	\$ 4,900.00
Concrete Patching Full Depth @ \$300/SY	26	\$ 7,800.00
Concrete C&G @ \$30.00/LF	95	\$ 2,850.00
Total		\$ 78,807.00
 Add Alt #1 @ \$40.00/SY	 1028	 \$ 41,120.00

1 Mob only
1/2" Rebar in Concrete

This proposal was prepared by: 3/23/2018 10:34:00 am
This is a quotation for the services outlined, subject to the conditions of service on file.
The proposal is valid for 30 days.
The price is valid for 30 days or until a decision is reached.
Thank you.

To accept this quotation, sign here and return: _____

Date: _____

THANK YOU FOR YOUR BUSINESS!

Rose Hill City Council Packet



City of Rosehill
125 W Rosewood
Rosehill, KS 67133
Rick Cooper

Contact: Chris Baalman
Phone: 316-204-4429

Proposal Date:
3/23/2018

rcooper@cityofrosehill.com
316-776-2712

Estimate is submitted to the following specifications

<u>Description of Work</u>			<u>Total</u>
Asphalt Patching - Full Depth	837 SY	\$ 58.00	\$ 48,546.00
Leveling Asphalt Patch	200 SY	\$ 17.50	\$ 3,500.00
Crack Seal	6,000 LB	\$ 1.35	\$ 8,100.00
Mastic Crack Seal	3,500 LB	\$ 1.45	\$ 5,075.00
Concrete Patching - Full Depth	26 SY	\$ 252.00	\$ 6,552.00
Concrete Curb and Gutter	95 LF	\$ 25.00	\$ 2,375.00
			<u>\$ 74,148.00</u>
 Add Alternate 1	 1,028 SY	 \$ 32.50	 \$ 33,410.00

Notes:

- * Price above includes one mobilizations. (Add \$ 2,000.00 for additional)
- * Concrete to have 1/2" rebar in it and not W4xW4 per Rick C.
- * Concrete flume will be poured in half sections to allow for traffic flow.

If you have any questions please let me know.

All estimate totals include labor, material, and sales tax. All pricing is valid for 30 days after estimate date. All payments on invoices are due 30 days upon receipt of invoice.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Date of Acceptance: _____