



**MINUTES**  
**THE SPECIAL MEETING OF THE ROSE HILL CITY COUNCIL**  
**MONDAY, MARCH 26, 2018 - 6:00 P.M.**  
**ROSE HILL CITY HALL/COUNCIL CHAMBERS**

**Call to Order**

The special meeting of the Rose Hill City Council was called to order at 6:00 p.m. by Mayor Steve Huckaby. Councilmembers present, Bill Baker, Gary Weaver, Beth Pompa, Ross Chappell and Rachel Wright. Administration and staff present: Kelly Mendoza, Interim City Administrator/City Clerk, Nelson Mosley, Police Chief, Dillan Curtis, Public Works Superintendent and Andrew Marino, City Attorney.

**Approval of agenda**

Councilmember Pompa made motion to approve the agenda as presented, seconded by Wright. Motion carried 5-0.

**Discussion of LEAPS recruitment**

The League Executive/Administrative Position Search Committee discussed the Approval of Advertisement, Approval of Community Profile and Approval of Advertising Platforms for accuracy and editing. The changes made will be forwarded to the League for finalization and position advertisement placement.

**Approval of job description change**

Kelly Mendoza, Interim City Administrator/City Clerk, requested that the job description for the City Administrator be changed to reflect the advertisement for the position. Councilmember Chappell made motion to approve the City Administrator job description change, seconded by Baker. Motion carried 5-0.

**Adjournment**

Councilmember Weaver made motion to adjourn the meeting @ 6:40 p.m., seconded by Chappell. Motion carried 5-0.

Respectfully submitted:

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Kelly Mendoza  
City Clerk