

# *Rose Hill City Council Packet*



## **MEETING NOTICE**

**ROSE HILL CITY COUNCIL**

**REGULAR MEETING**

**Monday, March 19, 2018**

**7:00 p.m.**

**ROSE HILL CITY HALL/COUNCIL CHAMBERS**

**125 W. ROSEWOOD**

## **AGENDA**

- Call to Order
- Invocation and Flag Salute – Pastor Ron Long, Rose Hill Baptist Church
- Citizen Forum
- Minutes
- Claims
- Approval of Agenda

### **Presentations**

- Fall Festival – Lovina Finders

### **Action Items:**

- Approval of Fall Festival Donation
- Approval of Trios Machines Development Site Plan
- Approval of Street Closing Request - Historical Society
- Resolution for Salary and Wage Schedule
- Approval to sell surplus public works mower
- Discussion of LEAPS recruitment

### **Staff Reports**

### **Adjournment**

# *Rose Hill City Council Packet*



## **MINUTES THE REGULAR MEETING OF THE ROSE HILL CITY COUNCIL MONDAY, MARCH 5, 2018 - 7:00 P.M. ROSE HILL CITY HALL/COUNCIL CHAMBERS**

### **Call to Order**

The regular meeting of the Rose Hill City Council was called to order at 7:00 p.m. by Mayor Steve Huckaby. Councilmembers present, Ross Chappell, Bill Baker, Beth Pompa, Gary Weaver and Rachel Wright. Administration and staff present: Kelly Mendoza, Interim City Administrator/City Clerk, Nelson Mosley, Police Chief, Dillan Curtis, Public Works Superintendent and Chris Boringer, City Attorney.

### **Invocation and Flag Salute**

Pastor Robert Varner, Rose Hill Bible Church gave the invocation, followed by the flag salute.

### **Citizen Forum**

There were none.

### **Approval of minutes**

Councilmember Weaver made motion to approve the minutes as presented, seconded by Baker. Motion carried 5-0.

### **Approval of claims**

Councilmember Chappell made motion to approve appropriation #4, seconded by Wright. Motion carried 5-0.

### **Approval of agenda**

Councilmember Pompa made motion to approve the agenda as presented, seconded by Weaver. Motion carried 5-0.

### **Presentations**

Mayor Huckaby read a proclamation for Girl Scout Week.

### **Approval of Router purchase with TKFast**

Councilmember Pompa made motion to approve replacement router purchase with TKFast including subscriptions for IPS licensing, seconded by Chappell. Motion carried 5-0.

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## **Approval of Project Graduation donation**

Councilmember Pompa made motion to approve a donation in the amount of \$750.00 to Project Graduation, seconded by Wright. Motion carried 5-0.

## **Approval of Safety Manual**

Councilmember Pompa made motion to approve the Safety Manual with corrections, seconded by Weaver. Motion carried 5-0.

## **Appointment of Planning Commission Member**

Councilmember Wright made motion to appoint Ed Templin to fill the vacated Planning Commission seat, seconded by Baker. Motion carried 5-0

## **Staff Reports**

Councilmember Weaver – Asked about Westar tree trimming in town

Chief Mosley – Updated Council on status of the open Police Officer position, Westar scam, and found bicycles

Public Works Superintendent Curtis – Updated Council on emergency water leak, and the matting and seeding at the pond

Interim Administrator Mendoza – Updated Council on status of Administrator search

## **Adjournment**

Councilmember Chappell made motion to adjourn the meeting @ 7:35 p.m., seconded by Wright. Motion carried 5-0.

Respectfully submitted:

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Kelly Mendoza  
City Clerk

# Rose Hill City Council Packet

## Council Expense Approval Report - App. Ord. # 6, 03/19/18



Rose Hill, KS

By Vendor Name

Payable Dates 03/06/2018 - 03/19/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
<b>Vendor: 0838 - American Fence Co., Inc.</b>					
American Fence Co., Inc.	03/19/2018	Fence Parts	Infrastructure	100-140-400420	51.45
<b>Vendor 0838 - American Fence Co., Inc. Total:</b>					<b>51.45</b>
<b>Vendor: 3022 - Atwoods</b>					
Atwoods	03/19/2018	Weed Killer	Operating Supplies	100-140-400395	69.99
Atwoods	03/19/2018	Weed Killer	Operating Supplies	112-112-400395	69.98
Atwoods	03/19/2018	Weed Killer	Operating Supplies	113-113-400395	69.98
Atwoods	03/19/2018	Weed Killer	Operating Supplies (Expires 201...	300-130-400395	69.98
<b>Vendor 3022 - Atwoods Total:</b>					<b>279.93</b>
<b>Vendor: 0515 - Autobody Connection, Inc.</b>					
Autobody Connection, Inc.	03/19/2018	Paint Repair to Unit #3	Vehicle Repair & Maintenance	112-112-400295	90.00
Autobody Connection, Inc.	03/19/2018	Paint Repair to Unit #3	Vehicle Repair & Maintenance	112-112-400295	125.00
Autobody Connection, Inc.	03/19/2018	Paint Repair to Unit #3	Vehicle Repair & Maintenance	113-113-400295	90.00
Autobody Connection, Inc.	03/19/2018	Paint Repair to Unit #3	Vehicle Repair & Maintenance	113-113-400295	125.00
Autobody Connection, Inc.	03/19/2018	Service for Unit #3	Vehicle Repair & Maintenance	112-112-400295	19.00
Autobody Connection, Inc.	03/19/2018	Service for Unit #3	Vehicle Repair & Maintenance	112-112-400295	78.17
Autobody Connection, Inc.	03/19/2018	Service for Unit #3	Vehicle Repair & Maintenance	113-113-400295	78.17
Autobody Connection, Inc.	03/19/2018	Service for Unit #3	Vehicle Repair & Maintenance	113-113-400295	19.00
Autobody Connection, Inc.	03/19/2018	Service for Unit #8	Vehicle Repair & Maintenance	112-112-400295	21.07
Autobody Connection, Inc.	03/19/2018	Service for Unit #8	Vehicle Repair & Maintenance	112-112-400295	104.50
Autobody Connection, Inc.	03/19/2018	Service for Unit #8	Vehicle Repair & Maintenance	113-113-400295	21.06
Autobody Connection, Inc.	03/19/2018	Service for Unit #8	Vehicle Repair & Maintenance	113-113-400295	104.50
Autobody Connection, Inc.	03/19/2018	John Deere Gator Service	Equipment Repair	100-140-400290	28.50
Autobody Connection, Inc.	03/19/2018	John Deere Gator Service	Equipment Repair	100-140-400290	6.89
<b>Vendor 0515 - Autobody Connection, Inc. Total:</b>					<b>910.86</b>
<b>Vendor: 3231 - BG Lawn &amp; Landscaping, Inc.</b>					
BG Lawn & Landscaping, Inc.	03/19/2018	Pond Erosion Project	Professional Services	100-140-400310	8,675.00
<b>Vendor 3231 - BG Lawn &amp; Landscaping, Inc. Total:</b>					<b>8,675.00</b>
<b>Vendor: 0964 - BUCO Dept. of Public Works</b>					
BUCO Dept. of Public Works	03/19/2018	Recycling Fees - Feb 18	Recycling Fees	100-110-400213	440.00
<b>Vendor 0964 - BUCO Dept. of Public Works Total:</b>					<b>440.00</b>
<b>Vendor: 1891 - Butler County Jail</b>					
Butler County Jail	03/19/2018	Inmate Housing - Feb 18	Prisoner Housing	100-120-400365	280.00
<b>Vendor 1891 - Butler County Jail Total:</b>					<b>280.00</b>
<b>Vendor: 3337 - Certified Laboratories</b>					
Certified Laboratories	03/19/2018	Chain and Cable Spray	Operating Supplies	100-140-400395	46.76
Certified Laboratories	03/19/2018	Chain and Cable Spray	Operating Supplies	112-112-400395	46.76
Certified Laboratories	03/19/2018	Chain and Cable Spray	Operating Supplies	113-113-400395	46.76
Certified Laboratories	03/19/2018	Chain and Cable Spray	Operating Supplies (Expires 201...	300-130-400395	46.76
<b>Vendor 3337 - Certified Laboratories Total:</b>					<b>187.04</b>
<b>Vendor: 0131 - City of Wichita - Water Dept.</b>					
City of Wichita - Water Dept.	03/19/2018	Water purchase	WATER PURCHASE	112-112-400910	19,762.97
<b>Vendor 0131 - City of Wichita - Water Dept. Total:</b>					<b>19,762.97</b>
<b>Vendor: 1742 - Cox Communications</b>					
Cox Communications	03/19/2018	Internet & Phone - City Hall	Internet Service	100-110-400212	132.69
Cox Communications	03/19/2018	Internet & Phone - City Hall	Telephone	100-110-400215	279.21
Cox Communications	03/19/2018	Internet & Phone - City Hall	Internet Service	112-112-400212	132.70
Cox Communications	03/19/2018	Internet & Phone - City Hall	Telephone	112-112-400215	279.22
Cox Communications	03/19/2018	Internet & Phone - City Hall	Internet Service	113-113-400212	132.70
Cox Communications	03/19/2018	Internet & Phone - City Hall	Telephone	113-113-400215	279.22
<b>Vendor 1742 - Cox Communications Total:</b>					<b>1,235.74</b>

# Rose Hill City Council Packet

Council Expense Approval Report - App. Ord. # 6, 03,

Payable Dates: 03/06/2018 - 03/19/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
<b>Vendor: 3283 - Curtis Blue Line</b>					
Curtis Blue Line	03/19/2018	Body Armor Vest - #405	Uniforms and Service	100-120-400375	995.45
<b>Vendor 3283 - Curtis Blue Line Total:</b>					<b>995.45</b>
<b>Vendor: 0029 - Delta Dental of Kansas</b>					
Delta Dental of Kansas	03/19/2018	Dental Insurance Premiums	Cafeteria Plan Withholding	114-110-100210	656.91
<b>Vendor 0029 - Delta Dental of Kansas Total:</b>					<b>656.91</b>
<b>Vendor: 2584 - Dollar General - Regions 410526</b>					
Dollar General - Regions 410526	03/19/2018	Supplies	Office Supplies	100-110-400410	36.30
<b>Vendor 2584 - Dollar General - Regions 410526 Total:</b>					<b>36.30</b>
<b>Vendor: 0719 - EMC Insurance Companies</b>					
EMC Insurance Companies	03/19/2018	Claim Deductible	Property and Liability Insurance	113-113-400220	2,500.00
<b>Vendor 0719 - EMC Insurance Companies Total:</b>					<b>2,500.00</b>
<b>Vendor: 2684 - FBINAA - Central States Leeds</b>					
FBINAA - Central States Leeds	03/19/2018	Training	Training	100-120-400230	150.00
<b>Vendor 2684 - FBINAA - Central States Leeds Total:</b>					<b>150.00</b>
<b>Vendor: 2823 - Fort Bend Services, Inc.</b>					
Fort Bend Services, Inc.	03/19/2018	Polymer for BFP	Polymer	113-113-400615	1,395.00
<b>Vendor 2823 - Fort Bend Services, Inc. Total:</b>					<b>1,395.00</b>
<b>Vendor: 1095 - Gilliland &amp; Hayes, LLC</b>					
Gilliland & Hayes, LLC	03/19/2018	City Attorney Fees - Feb 18	Legal Fees	100-110-400250	1,800.00
Gilliland & Hayes, LLC	03/19/2018	City Prosecutor Fees - Feb 18	Legal Fees	100-121-400250	1,947.00
<b>Vendor 1095 - Gilliland &amp; Hayes, LLC Total:</b>					<b>3,747.00</b>
<b>Vendor: 3270 - Great West Financial</b>					
Great West Financial	03/09/2018	Deferred Comp.	Deferred Compensation	114-110-100220	620.00
Great West Financial	03/09/2018	Deferred Comp.	Deferred Compensation	114-110-100220	81.34
<b>Vendor 3270 - Great West Financial Total:</b>					<b>701.34</b>
<b>Vendor: 0475 - Halls Culligan, Inc.</b>					
Halls Culligan, Inc.	03/19/2018	Drinking water - City Hall	Professional Services	100-110-400310	25.07
Halls Culligan, Inc.	03/19/2018	Drinking water - City Hall	Professional Services	100-120-400310	25.08
<b>Vendor 0475 - Halls Culligan, Inc. Total:</b>					<b>50.15</b>
<b>Vendor: 3400 - Jennifer Fleming</b>					
Jennifer Fleming	03/19/2018	Clean Council Chamber chairs	Janitorial Services	100-110-400416	260.00
<b>Vendor 3400 - Jennifer Fleming Total:</b>					<b>260.00</b>
<b>Vendor: 0066 - K.P.E.R.S.</b>					
K.P.E.R.S.	03/09/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	163.13
K.P.E.R.S.	03/09/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	241.37
K.P.E.R.S.	03/09/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	679.56
K.P.E.R.S.	03/09/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	1,215.20
K.P.E.R.S.	03/09/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	2,397.25
<b>Vendor 0066 - K.P.E.R.S. Total:</b>					<b>4,696.51</b>
<b>Vendor: 1358 - Kansas Gas Service</b>					
Kansas Gas Service	03/19/2018	Utilities - Gas	Natural Gas	100-110-400211	518.40
Kansas Gas Service	03/19/2018	Utilities - Gas	Natural Gas	101-110-400211	326.68
Kansas Gas Service	03/19/2018	Utilities - Gas	Natural Gas	112-112-400211	164.87
Kansas Gas Service	03/19/2018	Utilities - Gas	Natural Gas	113-113-400211	276.12
<b>Vendor 1358 - Kansas Gas Service Total:</b>					<b>1,286.07</b>
<b>Vendor: 0603 - Kansas One-Call System, Inc.</b>					
Kansas One-Call System, Inc.	03/19/2018	Locates - Feb 2018	Professional Services	112-112-400310	35.40
Kansas One-Call System, Inc.	03/19/2018	Locates - Feb 2018	Professional Services	113-113-400310	35.40
<b>Vendor 0603 - Kansas One-Call System, Inc. Total:</b>					<b>70.80</b>
<b>Vendor: 1547 - Kansas Payment Center</b>					
Kansas Payment Center	03/19/2018	Child Support Payments	MISCELLANEOUS DEDUCT. PAY...	114-110-100400	744.49
<b>Vendor 1547 - Kansas Payment Center Total:</b>					<b>744.49</b>

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Payable Dates: 03/06/2018 - 03/19/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
<b>Vendor: 2314 - Kansas Secretary of State</b>					
Kansas Secretary of State	03/19/2018	Notary Appointment	Membership Fees & Dues	100-120-400240	25.00
<b>Vendor 2314 - Kansas Secretary of State Total:</b>					<b>25.00</b>
<b>Vendor: 2480 - Konica Minolta Business Solutions</b>					
Konica Minolta Business Solutions	03/19/2018	Copier Usage - PD	Copier Expense	100-120-400216	154.26
<b>Vendor 2480 - Konica Minolta Business Solutions Total:</b>					<b>154.26</b>
<b>Vendor: 0740 - Legal Shield</b>					
Legal Shield	03/19/2018	Employee Paid Premiums	MISCELLANEOUS DEDUCT. PAY...	114-110-100400	28.90
<b>Vendor 0740 - Legal Shield Total:</b>					<b>28.90</b>
<b>Vendor: 3211 - Lexipol, LLC</b>					
Lexipol, LLC	03/19/2018	Policy update services	Professional Services	100-120-400310	3,982.00
<b>Vendor 3211 - Lexipol, LLC Total:</b>					<b>3,982.00</b>
<b>Vendor: 3184 - Logo Envy</b>					
Logo Envy	03/19/2018	Uniform shirts	Uniforms and Service	100-120-400375	59.96
<b>Vendor 3184 - Logo Envy Total:</b>					<b>59.96</b>
<b>Vendor: 1803 - Lowe's Credit Services</b>					
Lowe's Credit Services	03/19/2018	Ice melt, torches, flashlights	Operating Supplies	100-140-400395	89.33
Lowe's Credit Services	03/19/2018	Ice melt, torches, flashlights	Operating Supplies	112-112-400395	55.54
Lowe's Credit Services	03/19/2018	Ice melt, torches, flashlights	Operating Supplies	113-113-400395	241.67
Lowe's Credit Services	03/19/2018	Ice melt, torches, flashlights	Operating Supplies (Expires 201...	300-130-400395	117.19
<b>Vendor 1803 - Lowe's Credit Services Total:</b>					<b>503.73</b>
<b>Vendor: 0004 - Meridian Analytical Labs, LLC</b>					
Meridian Analytical Labs, LLC	03/19/2018	Bi-monthly KDHE Wastewater Samples	LABORATORY FEES	113-113-400775	295.00
<b>Vendor 0004 - Meridian Analytical Labs, LLC Total:</b>					<b>295.00</b>
<b>Vendor: 0084 - Midtown Service - Richard Showalter</b>					
Midtown Service - Richard Showalter	03/19/2018	Service - PD Vehicle #5	Vehicle Repair & Maintenance	100-120-400295	40.00
Midtown Service - Richard Showalter	03/19/2018	Service - PD Vehicle #203A	Vehicle Repair & Maintenance	100-120-400295	40.00
Midtown Service - Richard Showalter	03/19/2018	Service - PD Vehicle #1	Vehicle Repair & Maintenance	100-120-400295	40.00
<b>Vendor 0084 - Midtown Service - Richard Showalter Total:</b>					<b>120.00</b>
<b>Vendor: 0396 - Mike Johnson Sales</b>					
Mike Johnson Sales	03/19/2018	Copy Paper	Office Supplies	100-110-400410	315.00
<b>Vendor 0396 - Mike Johnson Sales Total:</b>					<b>315.00</b>
<b>Vendor: 0797 - Parker Oil Company, Inc.</b>					
Parker Oil Company, Inc.	03/19/2018	Gear Oil	Operating Supplies	113-113-400395	1,189.76
<b>Vendor 0797 - Parker Oil Company, Inc. Total:</b>					<b>1,189.76</b>
<b>Vendor: 1064 - PMSI</b>					
PMSI	03/19/2018	Crack Seal Material	Operating Supplies (Expires 201...	300-130-400395	1,170.00
<b>Vendor 1064 - PMSI Total:</b>					<b>1,170.00</b>
<b>Vendor: 3198 - Police &amp; Sheriffs Press, Inc.</b>					
Police & Sheriffs Press, Inc.	03/19/2018	ID Cards	Operating Supplies	100-120-400395	32.49
<b>Vendor 3198 - Police &amp; Sheriffs Press, Inc. Total:</b>					<b>32.49</b>
<b>Vendor: 1113 - Professional Engineering Consultants</b>					
Professional Engineering Consultants	03/19/2018	Master Plan - Pond & Parks	Engineering Services	100-140-400102	3,125.00
<b>Vendor 1113 - Professional Engineering Consultants Total:</b>					<b>3,125.00</b>
<b>Vendor: 0100 - Quill Corporation</b>					
Quill Corporation	03/19/2018	Office supplies	Office Supplies	100-110-400410	63.99
Quill Corporation	03/19/2018	Office supplies	Office Supplies	100-110-400410	19.90
Quill Corporation	03/19/2018	Office supplies	Office Supplies	100-110-400410	43.99
Quill Corporation	03/19/2018	Office supplies	Office Supplies	100-110-400410	46.99
Quill Corporation	03/19/2018	Office supplies	Office Supplies	100-110-400410	53.99
Quill Corporation	03/19/2018	Office supplies	Office Supplies	100-110-400410	69.49

# Rose Hill City Council Packet

Council Expense Approval Report - App. Ord. # 6, 03,

Payable Dates: 03/06/2018 - 03/19/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Quill Corporation	03/19/2018	Office supplies	Office Supplies	100-110-400410	28.47
Quill Corporation	03/19/2018	Office supplies	Office Supplies	100-110-400410	38.97
Quill Corporation	03/19/2018	Office supplies	Office Supplies	100-110-400410	49.99
<b>Vendor 0100 - Quill Corporation Total:</b>					<b>415.78</b>

**Vendor: 3308 - Red Wing Store - Wichita**

Red Wing Store - Wichita	03/19/2018	Boots for Employee	Uniforms and Service	100-130-400375	83.24
Red Wing Store - Wichita	03/19/2018	Boots for Employee	Uniforms and Service	100-140-400375	83.25
<b>Vendor 3308 - Red Wing Store - Wichita Total:</b>					<b>166.49</b>

**Vendor: 0108 - Rose Hill Bank - S**

Rose Hill Bank - S	03/09/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	349.88
Rose Hill Bank - S	03/09/2018	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	269.85
Rose Hill Bank - S	03/09/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	81.82
Rose Hill Bank - S	03/09/2018	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	2,048.70
Rose Hill Bank - S	03/09/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	784.70
Rose Hill Bank - S	03/09/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	3,355.14
<b>Vendor 0108 - Rose Hill Bank - S Total:</b>					<b>6,890.09</b>

**Vendor: 2793 - State of Kansas**

State of Kansas	03/09/2018	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	97.86
State of Kansas	03/09/2018	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	1,017.55
<b>Vendor 2793 - State of Kansas Total:</b>					<b>1,115.41</b>

**Vendor: 2771 - Sunflower Bank**

Sunflower Bank	03/09/2018	H.S.A.	Cafeteria Plan Withholding	114-110-100210	485.00
<b>Vendor 2771 - Sunflower Bank Total:</b>					<b>485.00</b>

**Vendor: 3190 - TK Fast, Inc.**

TK Fast, Inc.	03/19/2018	Symantec Maint/Endpoint Security	Computer Services	100-110-400320	699.84
TK Fast, Inc.	03/19/2018	Symantec Maint/Endpoint Security	Computer Services	112-112-400320	233.28
TK Fast, Inc.	03/19/2018	Symantec Maint/Endpoint Security	Computer Services	113-113-400320	233.28
<b>Vendor 3190 - TK Fast, Inc. Total:</b>					<b>1,166.40</b>

**Vendor: 3225 - Truly Amazing Catering**

Truly Amazing Catering	03/19/2018	Catering	Operating Supplies	100-120-400395	175.00
<b>Vendor 3225 - Truly Amazing Catering Total:</b>					<b>175.00</b>

**Vendor: 3267 - Validity Screening Solutions**

Validity Screening Solutions	03/19/2018	Pre-employment screening (2)	Professional Services	100-120-400310	46.00
Validity Screening Solutions	03/19/2018	Pre-employment screening (2)	Professional Services	100-130-400310	11.50
Validity Screening Solutions	03/19/2018	Pre-employment screening (2)	Professional Services	112-112-400310	11.50
Validity Screening Solutions	03/19/2018	Pre-employment screening (2)	Professional Services	113-113-400310	11.50
Validity Screening Solutions	03/19/2018	Pre-employment screening (2)	Professional Services	300-130-400310	11.50
<b>Vendor 3267 - Validity Screening Solutions Total:</b>					<b>92.00</b>

**Vendor: 1483 - Verizon Wireless**

Verizon Wireless	03/19/2018	Cell Phones & Data	Telephone	100-110-400215	83.24
Verizon Wireless	03/19/2018	Cell Phones & Data	Telephone	100-120-400215	815.20
Verizon Wireless	03/19/2018	Cell Phones & Data	Telephone	100-140-400215	274.59
Verizon Wireless	03/19/2018	Cell Phones & Data	Telephone	100-150-400215	40.01
Verizon Wireless	03/19/2018	Cell Phones & Data	Telephone	112-112-400215	103.56
Verizon Wireless	03/19/2018	Cell Phones & Data	Telephone	113-113-400215	103.56
Verizon Wireless	03/19/2018	Cell Phones & Data	Telephone	300-110-400215	274.60
<b>Vendor 1483 - Verizon Wireless Total:</b>					<b>1,694.76</b>

**Vendor: 3060 - Vision Care Direct**

Vision Care Direct	03/19/2018	Vision Care Premiums	Cafeteria Plan Withholding	114-110-100210	206.34
<b>Vendor 3060 - Vision Care Direct Total:</b>					<b>206.34</b>

**Vendor: 1525 - Waste Connections of Wichita**

Waste Connections of Wichita	03/19/2018	Trash Service	Trash Service	100-110-400217	64.53
Waste Connections of Wichita	03/19/2018	Trash Service	Trash Service	100-140-400217	222.66
Waste Connections of Wichita	03/19/2018	Trash Service	Trash Service	112-110-400217	133.28

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Council Expense Approval Report - App. Ord. # 6, 03,

Payable Dates: 03/06/2018 - 03/19/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Waste Connections of Wichita	03/19/2018	Trash Service	Trash Service	113-110-400217	133.28
Vendor 1525 - Waste Connections of Wichita Total:					553.75
Vendor: 0065 - Westar Energy					
Westar Energy	03/19/2018	Utilities - Electric	Electricity	100-110-400210	261.13
Westar Energy	03/19/2018	Utilities - Electric	Storm Sirens	100-120-400214	76.19
Westar Energy	03/19/2018	Utilities - Electric	Electricity	100-140-400210	315.44
Westar Energy	03/19/2018	Utilities - Electric	Street Lights	100-170-400501	2,344.55
Westar Energy	03/19/2018	Utilities - Electric	Electricity	101-110-400210	258.02
Westar Energy	03/19/2018	Utilities - Electric	Electricity	112-112-400210	485.04
Westar Energy	03/19/2018	Utilities - Electric	Electricity	113-113-400210	1,265.70
Vendor 0065 - Westar Energy Total:					5,006.07
Grand Total:					78,081.20



# Rose Hill City Council Packet

Council Expense Approval Report - App. Ord. # 6, 03,

Payable Dates: 03/06/2018 - 03/19/2018

## Report Summary

### Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	29,682.98
101 - LIBRARY FUND	584.70
112 - WATER UTILITY	21,951.84
113 - SEWER UTILITY	8,646.66
114 - PAYROLL WITHHOLDING	15,524.99
300 - SPECIAL STREETS & HIGHWAY	1,690.03
<b>Grand Total:</b>	<b>78,081.20</b>

### Account Summary

Account Number	Account Name	Payment Amount
100-110-400210	Electricity	261.13
100-110-400211	Natural Gas	518.40
100-110-400212	Internet Service	132.69
100-110-400213	Recycling Fees	440.00
100-110-400215	Telephone	362.45
100-110-400217	Trash Service	64.53
100-110-400250	Legal Fees	1,800.00
100-110-400310	Professional Services	25.07
100-110-400320	Computer Services	699.84
100-110-400410	Office Supplies	767.08
100-110-400416	Janitorial Services	260.00
100-120-400214	Storm Sirens	76.19
100-120-400215	Telephone	815.20
100-120-400216	Copier Expense	154.26
100-120-400230	Training	150.00
100-120-400240	Membership Fees & Dues	25.00
100-120-400295	Vehicle Repair & Mainten...	120.00
100-120-400310	Professional Services	4,053.08
100-120-400365	Prisoner Housing	280.00
100-120-400375	Uniforms and Service	1,055.41
100-120-400395	Operating Supplies	207.49
100-121-400250	Legal Fees	1,947.00
100-130-400310	Professional Services	11.50
100-130-400375	Uniforms and Service	83.24
100-140-400102	Engineering Services	3,125.00
100-140-400210	Electricity	315.44
100-140-400215	Telephone	274.59
100-140-400217	Trash Service	222.66
100-140-400290	Equipment Repair	35.39
100-140-400310	Professional Services	8,675.00
100-140-400375	Uniforms and Service	83.25
100-140-400395	Operating Supplies	206.08
100-140-400420	Infrastructure	51.45
100-150-400215	Telephone	40.01
100-170-400501	Street Lights	2,344.55
101-110-400210	Electricity	258.02
101-110-400211	Natural Gas	326.68
112-110-400217	Trash Service	133.28
112-112-400210	Electricity	485.04
112-112-400211	Natural Gas	164.87
112-112-400212	Internet Service	132.70
112-112-400215	Telephone	382.78
112-112-400295	Vehicle Repair & Mainten...	437.74
112-112-400310	Professional Services	46.90
112-112-400320	Computer Services	233.28
112-112-400395	Operating Supplies	172.28
112-112-400910	WATER PURCHASE	19,762.97

# Rose Hill City Council Packet

Council Expense Approval Report - App. Ord. # 6, 03,

Payable Dates: 03/06/2018 - 03/19/2018

## Account Summary

Account Number	Account Name	Payment Amount
113-110-400217	Trash Service	133.28
113-113-400210	Electricity	1,265.70
113-113-400211	Natural Gas	276.12
113-113-400212	Internet Service	132.70
113-113-400215	Telephone	382.78
113-113-400220	Property and Liability Insu...	2,500.00
113-113-400295	Vehicle Repair & Mainten...	437.73
113-113-400310	Professional Services	46.90
113-113-400320	Computer Services	233.28
113-113-400395	Operating Supplies	1,548.17
113-113-400615	Polymer	1,395.00
113-113-400775	LABORATORY FEES	295.00
114-110-100210	Cafeteria Plan Withholding	1,348.25
114-110-100220	Deferred Compensation	701.34
114-110-100300	FEDERAL W/H TAX PAYAB...	2,318.55
114-110-100310	FICA W/H TAX PAYABLE	4,571.54
114-110-100320	STATE W/H TAX PAYABLE	1,115.41
114-110-100350	RETIREMENT WITHHOLDI...	4,696.51
114-110-100400	MISCELLANEOUS DEDUCT...	773.39
300-110-400215	Telephone	274.60
300-130-400310	Professional Services	11.50
300-130-400395	Operating Supplies (Expir...	1,403.93
	<b>Grand Total:</b>	<b>78,081.20</b>

## Project Account Summary

Project Account Key	Payment Amount
**None**	78,081.20
<b>Grand Total:</b>	<b>78,081.20</b>



# Rose Hill City Council Packet

## Request for Street Closing

City Code 13-209 (c) Closing of Streets. For the use or closure of any public street(s), other than for normal traffic use, by any person, business or corporation, an application for "Request For Street Closing" must first be obtained, filled out in full, and submitted for review. All applications shall be approved by the chief of police, chief of fire, public works superintendent, with final approval by the city council. The applicant must agree to pay any and all costs associated with such street closing or use incurred by the city. Any person, business, or corporation failing to apply for and receive such permission shall be subject to penalties noted in section 1-116. (Ord. 433, Sec. 1; Code 2003)

Today's Date: 3/14/2018

Name of organization requesting street closure: Rose Hill Historical Society

Name of person making request: Cindy Bradford Phone # 316-776-2605

Organization's address: 106 S Main, PO Box 36

Date of proposed event: May 5, 2018 Purpose for closure: Benefit Car Show

This will allow for parking of the cars and safe crossing for citizens visiting the car show.

List the streets / locations that need to be closed and the times they need to be closed along with a map of the proposed route:

Berry street from Rose Hill Road to Main. Leave that corner open and close Main Street

from Berry to Showalter. We spoke with the residents with the driveway next to the old

4-H Building and they are aware and know we will give them passage.

By signing below I certify that I am an authorized representative of the above organization.  
My signature also acknowledges agreement to pay any and all costs associated with such street closing or use incurred by the city.

Cynthia L Bradford  
Organization Representative

03/14/2018  
Date

William L. Muley  
Police Chief

03/14/2018  
Date

James L. Waydyuk  
Fire Chief

3-16-2018  
Date

[Signature]  
Public Works

03/14/2018  
Date

### For Office Use Only

City Council member \_\_\_\_\_ motioned to approve/deny street closure, second by \_\_\_\_\_.  
Motion was approved/denied \_\_\_\_\_.

Signed: \_\_\_\_\_

Mayor  
City of Rose Hill

Attest: \_\_\_\_\_

March 19, 2018 City Clerk

# Rose Hill City Council Packet

## RESOLUTION \_\_\_\_\_

### A RESOLUTION TO APPROVE THE SALARY AND WAGE SCHEDULE FOR THE CITY OF ROSE HILL, KANSAS

**BACKGROUND:** City Code Section 1-317 requires the City Administrator to recommend to the governing body a schedule of salaries for all officers and employees. The City's personnel policy in Article L. Compensation section L-1 sets forth the parameters and process for establishing the wages and pay ranges and subjects them to City Council approval. This resolution provides the schedule for Council action.

### ACTION: BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROSE HILL, KANSAS:

Section 1: The Governing Body approves the following salary and wage schedule:

Name	Dept	Position Title	Minimum	Maximum
Kathy Vines	AD	Administrative Asst.	32,664	41,392
Cindy Stone	AD	Treas./Zoning Adm	35,298	52,162
Kelly Mendoza	AD	City Clerk	42,307	65,520
Vacant	AD	Administrator	79,909	107,869
Kristie Metcalf	PD	Administrative Asst.	32,664	41,392
Katrina Chance	PD	Police Recruit	34,008	44,341
Blake Weekley	PD	Police Officer	36,192	46,525
Jason Conrad	PD	Police Sergeant	40,223	54,434
Melissa Tharp	PD	Detective	39,208	50,404
Matthew Neal	PD	SRO Officer	36,192	46,525
Taylor Parlier	PD	Police Lieutenant	43,224	64,425
Nelson Mosley	PD	Police Chief	56,256	76,415
New Hire	PD	Police Officer	36,192	46,575
Vacant	PD	Police Officer	-	-
Justin Basgall	PW	Maintenance	26,000	30,060
Chris Hunter	PW	Utilities Operator 1	32,240	48,818
Brent Peck	PW	Utilities Operator 1	32,240	48,818
Richard Cooper	PW	Parks/Streets Super	40,373	59,788
Dillan Curtis	PW	PW Superintendent	43,763	63,178
Vacant	PW	Director of PW	-	-
Vacant	PW	Wtr/Swr Lead Oper	-	-
Vacant	PW	Wtr/Swr Supervisor	-	-

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Steve Huckaby, Mayor

ATTEST

\_\_\_\_\_  
Kelly Mendoza, City Clerk