



MEETING NOTICE

**ROSE HILL CITY COUNCIL
REGULAR MEETING**

Tuesday, January 16, 2018

7:00 p.m.

**ROSE HILL CITY HALL/COUNCIL CHAMBERS
125 W. ROSEWOOD**

WORKSHOP

- 6:00 p.m. KDHE Annual Water Emergency/Conservation Plans

AGENDA

- Call to Order
- Invocation and Flag Salute – Pastor Ron Long, Rose Hill Baptist Church
 - Minutes
 - Claims
- Citizen Forum
- Approval of Agenda
- Presentation:
 - City Administrator Search, Nikki Harrison, League of Kansas Municipalities presenting
- Action Items:
 1. Election of Council President
 2. Approval of Library Board Members (Amber Marshall and Delynn Nelson)
 3. Annual update to Water Emergency Plan
 4. Annual Update to Water Conservation Plan
 5. Approval of Ordinance to Water/Emergency
 6. Resolution authorizing application with KDHE
 7. Approval of bid for Phase 1 of Sanitary Sewer Rehab
- Staff Reports
 - Adjournment

Rose Hill City Council Packet



**MINUTES
THE REGULAR MEETING OF THE ROSE HILL
CITY COUNCIL TUESDAY, JANUARY 2, 2018 -
7:00 P.M. ROSE HILL CITY HALL/COUNCIL
CHAMBERS**

Call to Order

The regular meeting of the Rose Hill City Council was called to order at 7:00 p.m. by Mayor Roger Perryn. Councilmembers present, Bill Baker, Ross Chappell, Beth Pompa, Danny Cunningham and James Bilby. Administration and staff present: Kelly Mendoza, Interim City Administrator/City Clerk, and Chris Boring, City Attorney.

Invocation and Flag Salute

Pastor Robert Varner, Rose Hill Bible Church gave the invocation, followed by the flag salute.

Consent Agenda

Councilmember Bilby made motion seconded by Chappell to approve the 01/02/18 consent agenda as presented. Motion carried 4-1. Councilmember Baker opposed.

Citizen Forum

There were none

Approval of Agenda

Councilmember Pompa made motion to approve the agenda as presented seconded by Cunningham. Motion carried 5-0.

Presentations

Chief Nelson Mosley introduced Taylor Parlier as the new Police Lieutenant.

2018 GAAP Waiver

Councilmember Cunningham made motion to approve Resolution #590 adopting the 2018 GAAP Waiver seconded by Pompa. Motion carried 5-0.

Staff Reports

There were none.

Adjournment

Councilmember Pompa made motion seconded by Cunningham to adjourn the meeting at 7:07 p.m. Motion carried 5-0.

Rose Hill City Council Packet

Respectfully submitted:

Kelly Mendoza
City Clerk

Rose Hill City Council Packet



MINUTES
THE SPECIAL MEETING OF THE ROSE HILL CITY
COUNCIL MONDAY, JANUARY 8, 2018 - 7:00 P.M.
ROSE HILL CITY HALL/COUNCIL CHAMBERS

Call to Order

The special meeting of the Rose Hill City Council was called to order at 7:00 p.m. by Mayor Roger Perryn. Councilmembers present, Bill Baker, Beth Pompa, Danny Cunningham and James Bilby. Councilmember Ross Chappell was absent with prior notice. Administration and staff present: Kelly Mendoza, Interim City Administrator/City Clerk, and Chris Boring, City Attorney.

Invocation and Flag Salute

Pastor Robert Varner, Rose Hill Bible Church gave the invocation, followed by the flag salute.

Swearing in of newly elected officials.

Kelly Mendoza, Interim City Clerk gave the Oath of Office to the new Mayor, Steve Huckaby and Councilmembers Gary Weaver and Rachel Wright. Each new member spoke thanking those stepping down, their families, citizens in attendance and those who voted them into office. Mayor Huckaby gave his vision on the future, and what he hopes to accomplish as Mayor.

Adjournment

Councilmember Weaver made motion seconded by Baker to adjourn the meeting at 7:27 p.m. Motion carried 4-0.

Respectfully submitted:

Kelly Mendoza
City Clerk

Rose Hill City Council Packet



Rose Hill, KS

Council Expense Approval Report - App. Ord. #2, 01/16/18

By Vendor Name

Payable Dates 01/03/2018 - 01/16/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 0349 - All Seasons Cooling & Heat, Inc.					
All Seasons Cooling & Heat, Inc.	01/16/2018	Heater Replacement - Main L.S.	Equipment Repair	113-113-400290	416.13
Vendor 0349 - All Seasons Cooling & Heat, Inc. Total:					416.13
Vendor: 3228 - Atlas MD					
Atlas MD	01/16/2018	Direct Primary Care Premiums	Cafeteria Plan Withholding	114-110-100210	550.00
Vendor 3228 - Atlas MD Total:					550.00
Vendor: 3022 - Atwoods					
Atwoods	01/16/2018	Uniforms for Employees	Uniforms and Service	112-112-400375	46.47
Atwoods	01/16/2018	Uniforms for Employees	Uniforms and Service	113-113-400375	46.47
Vendor 3022 - Atwoods Total:					92.94
Vendor: 0515 - Autobody Connection, Inc.					
Autobody Connection, Inc.	01/16/2018	Unit #6 Repair	Vehicle Repair & Maintenance	100-140-400295	47.50
Autobody Connection, Inc.	01/16/2018	Unit #6 Repair	Vehicle Repair & Maintenance	100-140-400295	3.25
Autobody Connection, Inc.	01/16/2018	Unit #6 Repair	Vehicle Repair & Maintenance (...	300-130-400295	3.25
Autobody Connection, Inc.	01/16/2018	Unit #6 Repair	Vehicle Repair & Maintenance (...	300-130-400295	47.50
Autobody Connection, Inc.	01/16/2018	Power Steering Pump - 2011 Impala	Vehicle Repair & Maintenance	100-120-400295	109.98
Autobody Connection, Inc.	01/16/2018	Power Steering Pump - 2011 Impala	Vehicle Repair & Maintenance	100-120-400295	171.00
Vendor 0515 - Autobody Connection, Inc. Total:					382.48
Vendor: 3389 - Bardavon Health Innovations					
Bardavon Health Innovations	01/16/2018	Pre-employment drug screen	Professional Services	100-120-400310	35.00
Vendor 3389 - Bardavon Health Innovations Total:					35.00
Vendor: 1322 - Blue Valley Public Safety, Inc.					
Blue Valley Public Safety, Inc.	01/16/2018	Tornado Sirens Maint. Contract	Storm Sirens	100-120-400214	2,808.00
Vendor 1322 - Blue Valley Public Safety, Inc. Total:					2,808.00
Vendor: 3323 - Building Controls & Services, Inc. (BCS)					
Building Controls & Services, Inc. (BCS)	01/16/2018	HVAC annual service contract	Professional Services	100-110-400310	2,180.00
Vendor 3323 - Building Controls & Services, Inc. (BCS) Total:					2,180.00
Vendor: 2930 - Casey's General Store					
Casey's General Store	01/16/2018	Fuel	Fuel	100-140-400225	12.75
Casey's General Store	01/16/2018	Fuel	Fuel	112-112-400225	12.75
Casey's General Store	01/16/2018	Fuel	Fuel	113-113-400225	12.75
Casey's General Store	01/16/2018	Fuel	Fuel	300-130-400225	12.75
Vendor 2930 - Casey's General Store Total:					51.00
Vendor: 3109 - CASH					
CASH	01/16/2018	Replenish petty cash drawer	Miscellaneous	100-120-400400	200.00
Vendor 3109 - CASH Total:					200.00
Vendor: 0131 - City of Wichita - Water Dept.					
City of Wichita - Water Dept.	01/16/2018	Water Purchase	WATER PURCHASE	112-112-400910	17,237.00
Vendor 0131 - City of Wichita - Water Dept. Total:					17,237.00
Vendor: 3201 - Citycode Financial LLC					
Citycode Financial LLC	01/16/2018	Annual fee for RH City Code	Codification	100-110-400350	1,250.00
Vendor 3201 - Citycode Financial LLC Total:					1,250.00
Vendor: 1742 - Cox Communications					
Cox Communications	01/16/2018	Internet & Phone - City Hall	Internet Service	100-110-400212	132.69
Cox Communications	01/16/2018	Internet & Phone - City Hall	Telephone	100-110-400215	278.70
Cox Communications	01/16/2018	Internet & Phone - City Hall	Internet Service	112-112-400212	132.70
Cox Communications	01/16/2018	Internet & Phone - City Hall	Telephone	112-112-400215	278.69

Council Expense Approval Report - App. Ord. #2, 01,

Payable Dates: 01/03/2018 - 01/16/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Cox Communications	01/16/2018	Internet & Phone - City Hall	Internet Service	113-113-400212	132.70
Cox Communications	01/16/2018	Internet & Phone - City Hall	Telephone	113-113-400215	278.69
Vendor 1742 - Cox Communications Total:					1,234.17
Vendor: 0029 - Delta Dental of Kansas					
Delta Dental of Kansas	01/16/2018	Dental Insurance Premiums	Cafeteria Plan Withholding	114-110-100210	581.53
Vendor 0029 - Delta Dental of Kansas Total:					581.53
Vendor: 2584 - Dollar General - Regions 410526					
Dollar General - Regions 410526	01/16/2018	Kitchen Supplies	Operating Supplies	100-110-400395	14.00
Vendor 2584 - Dollar General - Regions 410526 Total:					14.00
Vendor: 1441 - Family MedCenters, PA					
Family MedCenters, PA	01/16/2018	Health insurance claim	Professional Services	100-110-400310	223.00
Vendor 1441 - Family MedCenters, PA Total:					223.00
Vendor: 2841 - Fastenal Company					
Fastenal Company	01/16/2018	Nuts and Bolts	Operating Supplies	100-130-400395	3.44
Fastenal Company	01/16/2018	Nuts and Bolts	Operating Supplies	100-140-400395	3.44
Fastenal Company	01/16/2018	Nuts and Bolts	Operating Supplies	112-112-400395	3.44
Fastenal Company	01/16/2018	Nuts and Bolts	Operating Supplies	113-113-400395	3.44
Vendor 2841 - Fastenal Company Total:					13.76
Vendor: 3147 - Flinthills Services Inc.					
Flinthills Services Inc.	01/16/2018	Document shredding	Professional Services	100-110-400310	28.08
Vendor 3147 - Flinthills Services Inc. Total:					28.08
Vendor: 1767 - Garnett Auto Supply #4					
Garnett Auto Supply #4	01/16/2018	Battery for Trailer Compressor	Equipment Repair (Expire 2015)	300-130-400290	110.09
Vendor 1767 - Garnett Auto Supply #4 Total:					110.09
Vendor: 3270 - Great West Financial					
Great West Financial	01/12/2018	Deferred Comp.	Deferred Compensation	114-110-100220	-20.00
Great West Financial	01/12/2018	Deferred Comp.	Deferred Compensation	114-110-100220	690.00
Great West Financial	01/12/2018	Deferred Comp.	Deferred Compensation	114-110-100220	81.34
Vendor 3270 - Great West Financial Total:					751.34
Vendor: 3227 - Hartford Life					
Hartford Life	01/16/2018	Life Insurance Premiums	Cafeteria Plan Withholding	114-110-100210	194.46
Vendor 3227 - Hartford Life Total:					194.46
Vendor: 3223 - Health Equity					
Health Equity	01/12/2018	H.S.A.	Cafeteria Plan Withholding	114-110-100210	25.00
Vendor 3223 - Health Equity Total:					25.00
Vendor: 1063 - Interlingual Services, Inc.					
Interlingual Services, Inc.	01/16/2018	Interpreter Services	Miscellaneous	100-121-400400	51.77
Vendor 1063 - Interlingual Services, Inc. Total:					51.77
Vendor: 3264 - J & A Traffic Products					
J & A Traffic Products	01/16/2018	Cross Walk Signs	Operating Supplies (Expires 201...	300-130-400395	130.00
Vendor 3264 - J & A Traffic Products Total:					130.00
Vendor: 0066 - K.P.E.R.S.					
K.P.E.R.S.	01/12/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	150.82
K.P.E.R.S.	01/12/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	232.13
K.P.E.R.S.	01/12/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	1,243.22
K.P.E.R.S.	01/12/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	947.65
K.P.E.R.S.	01/12/2018	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	2,440.37
Vendor 0066 - K.P.E.R.S. Total:					5,014.19
Vendor: 1358 - Kansas Gas Service					
Kansas Gas Service	01/16/2018	Utilities - Gas	Natural Gas	100-110-400211	455.87
Kansas Gas Service	01/16/2018	Utilities - Gas	Natural Gas	101-110-400211	347.28
Kansas Gas Service	01/16/2018	Utilities - Gas	Natural Gas	112-112-400211	159.43
Kansas Gas Service	01/16/2018	Utilities - Gas	Natural Gas	113-113-400211	275.69
Vendor 1358 - Kansas Gas Service Total:					1,238.27

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 0603 - Kansas One-Call System, Inc.					
Kansas One-Call System, Inc.	01/16/2018	Locates - Dec 2017	Professional Services	112-112-400310	30.60
Kansas One-Call System, Inc.	01/16/2018	Locates - Dec 2017	Professional Services	113-113-400310	30.60
Vendor 0603 - Kansas One-Call System, Inc. Total:					61.20
Vendor: 1547 - Kansas Payment Center					
Kansas Payment Center	01/16/2018	Child Support Payments	MISCELLANEOUS DEDUCT. PAY...	114-110-100400	744.49
Vendor 1547 - Kansas Payment Center Total:					744.49
Vendor: 3257 - Kanza Co-Operative Assoc.					
Kanza Co-Operative Assoc.	01/16/2018	Fuel	Fuel	100-140-400225	203.88
Kanza Co-Operative Assoc.	01/16/2018	Fuel	Fuel	112-112-400225	203.88
Kanza Co-Operative Assoc.	01/16/2018	Fuel	Fuel	113-113-400225	203.88
Kanza Co-Operative Assoc.	01/16/2018	Fuel	Fuel	300-130-400225	203.88
Vendor 3257 - Kanza Co-Operative Assoc. Total:					815.52
Vendor: 2279 - KDOT					
KDOT	01/16/2018	KDOT Loan Payment for TR-0007 Interest Payments		199-130-400612	4,832.79
KDOT	01/16/2018	KDOT Loan Payment for TR-0083 Interest Payments		199-130-400612	1,020.59
KDOT	01/16/2018	KDOT Loan Payment for TR-0123 Interest Payments		199-130-400612	6,437.19
Vendor 2279 - KDOT Total:					12,290.57
Vendor: 2480 - Konica Minolta Business Solutions					
Konica Minolta Business Solutions	01/16/2018	Copier Usage - PD	Copier Expense	100-120-400216	154.26
Vendor 2480 - Konica Minolta Business Solutions Total:					154.26
Vendor: 0740 - Legal Shield					
Legal Shield	01/16/2018	Employee Paid Premiums	MISCELLANEOUS DEDUCT. PAY...	114-110-100400	28.90
Vendor 0740 - Legal Shield Total:					28.90
Vendor: 1803 - Lowe's Credit Services					
Lowe's Credit Services	01/16/2018	Flag light, yard markers, hand saw, supplies	Operating Supplies	100-120-400395	26.02
Lowe's Credit Services	01/16/2018	Flag light, yard markers, hand saw, supplies	Operating Supplies	100-140-400395	35.58
Lowe's Credit Services	01/16/2018	Flag light, yard markers, hand saw, supplies	Operating Supplies	112-112-400395	35.58
Lowe's Credit Services	01/16/2018	Flag light, yard markers, hand saw, supplies	Operating Supplies	113-113-400395	35.58
Lowe's Credit Services	01/16/2018	Flag light, yard markers, hand saw, supplies	Operating Supplies (Expires 201...	300-130-400395	89.49
Vendor 1803 - Lowe's Credit Services Total:					222.25
Vendor: 0004 - Meridian Analytical Labs, LLC					
Meridian Analytical Labs, LLC	01/16/2018	Bi-monthly KDHE Water Samples	LABORATORY FEES	112-112-400775	30.00
Meridian Analytical Labs, LLC	01/16/2018	Bi-monthly KDHE Wastewater Samples	LABORATORY FEES	113-113-400775	295.00
Vendor 0004 - Meridian Analytical Labs, LLC Total:					325.00
Vendor: 3284 - Midland GIS Solutions, LLC					
Midland GIS Solutions, LLC	01/16/2018	Sanitary Sewer GPS/GIS Project	Infrastructure	111-113-400420	15,000.00
Midland GIS Solutions, LLC	01/16/2018	Acoustic Testing Services - Sewer	Infrastructure	111-113-400420	20,000.00
Vendor 3284 - Midland GIS Solutions, LLC Total:					35,000.00
Vendor: 0084 - Midtown Service					
Midtown Service	01/16/2018	Service patrol cars	Vehicle Repair & Maintenance	100-120-400295	165.00
Vendor 0084 - Midtown Service Total:					165.00
Vendor: 3265 - Orkin Pest Control					
Orkin Pest Control	01/16/2018	Bi-monthly Pest Control	Professional Services	100-110-400310	15.14
Orkin Pest Control	01/16/2018	Bi-monthly Pest Control	Professional Services	100-120-400310	15.12
Orkin Pest Control	01/16/2018	Bi-monthly Pest Control	Professional Services	112-112-400310	15.12

Council Expense Approval Report - App. Ord. #2, 01,

Payable Dates: 01/03/2018 - 01/16/2018

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Orkin Pest Control	01/16/2018	Bi-monthly Pest Control	Professional Services	113-113-400310	15.12
Orkin Pest Control	01/16/2018	Bi-monthly Pest Control	Professional Services	100-140-400310	12.04
Orkin Pest Control	01/16/2018	Bi-monthly Pest Control	Professional Services	112-112-400310	12.04
Orkin Pest Control	01/16/2018	Bi-monthly Pest Control	Professional Services	113-113-400310	12.04
Orkin Pest Control	01/16/2018	Bi-monthly Pest Control	Professional Services	300-130-400310	12.03
Orkin Pest Control	01/16/2018	Bi-monthly Pest Control	Professional Services	113-113-400310	47.70

Vendor 3265 - Orkin Pest Control Total: 156.35

Vendor: 0277 - Overhead Door Co. of Wichita

Overhead Door Co. of Wichita	01/16/2018	Repairs to City Hall entrance door	Professional Services	100-110-400310	202.00
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Vendor 0277 - Overhead Door Co. of Wichita Total: 202.00

Vendor: 1113 - Professional Engineering Consultants

Professional Engineering Consultants	01/16/2018	Deer Creek LS Paving and Grading Improvements	Engineering Services	113-113-400102	475.00
Professional Engineering Consultants	01/16/2018	City Planning Services - Nov 2017	Professional Services	100-160-400310	500.00

Vendor 1113 - Professional Engineering Consultants Total: 975.00

Vendor: 0100 - Quill Corporation

Quill Corporation	01/16/2018	Key lock box	Office Supplies	100-120-400410	59.99
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Vendor 0100 - Quill Corporation Total: 59.99

Vendor: 0108 - Rose Hill Bank - S

Rose Hill Bank - S	01/12/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	326.48
Rose Hill Bank - S	01/12/2018	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	304.87
Rose Hill Bank - S	01/12/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	76.34
Rose Hill Bank - S	01/12/2018	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	2,989.72
Rose Hill Bank - S	01/12/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	928.14
Rose Hill Bank - S	01/12/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	3,968.66
Rose Hill Bank - S	01/12/2018	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	30.25
Rose Hill Bank - S	01/12/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	5.26
Rose Hill Bank - S	01/12/2018	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	22.54

Vendor 0108 - Rose Hill Bank - S Total: 8,652.26

Vendor: 0107 - Rose Hill Reporter

Rose Hill Reporter	01/16/2018	Public Notices	Public Notices	113-113-400360	51.30
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Vendor 0107 - Rose Hill Reporter Total: 51.30

Vendor: 0109 - Rose Hill Veterinary Clinic

Rose Hill Veterinary Clinic	01/16/2018	K-9 Services & Supplies	K9 Unit	100-120-400386	601.37
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Vendor 0109 - Rose Hill Veterinary Clinic Total: 601.37

Vendor: 0110 - Salina Supply Co.

Salina Supply Co.	01/16/2018	Sewer Manhole Risers	Operating Supplies	113-113-400395	697.39
Salina Supply Co.	01/16/2018	Sewer Manhole Risers	Operating Supplies	113-113-400395	643.38
Salina Supply Co.	01/16/2018	Manhole Riser	Operating Supplies	113-113-400395	565.00

Vendor 0110 - Salina Supply Co. Total: 1,905.77

Vendor: 2793 - State of Kansas

State of Kansas	01/12/2018	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	90.24
State of Kansas	01/12/2018	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	1,186.24
State of Kansas	01/12/2018	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	11.31

Vendor 2793 - State of Kansas Total: 1,287.79

Vendor: 2771 - Sunflower Bank

Sunflower Bank	01/12/2018	H.S.A.	Cafeteria Plan Withholding	114-110-100210	70.00
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Vendor 2771 - Sunflower Bank Total: 70.00

Vendor: 0378 - Superior Rubber Stamp & Seal

Superior Rubber Stamp & Seal	01/16/2018	Date stamp	Office Supplies	100-110-400410	52.50
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Vendor 0378 - Superior Rubber Stamp & Seal Total: 52.50

Vendor: 3225 - Truly Amazing Catering

Truly Amazing Catering	01/16/2018	Catering	Operating Supplies	100-110-400395	100.00
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Vendor 3225 - Truly Amazing Catering Total: 100.00

Rose Hill City Council Packet

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 3267 - Validity Screening Solutions					
Validity Screening Solutions	01/16/2018	Pre-employment screening	Professional Services	100-120-400310	69.00
Vendor 3267 - Validity Screening Solutions Total:					69.00
Vendor: 1483 - Verizon Wireless					
Verizon Wireless	01/16/2018	Cell Phones & Data	Telephone	100-110-400215	226.52
Verizon Wireless	01/16/2018	Cell Phones & Data	Telephone	100-120-400215	814.64
Verizon Wireless	01/16/2018	Cell Phones & Data	Telephone	100-130-400215	92.19
Verizon Wireless	01/16/2018	Cell Phones & Data	Telephone	100-140-400215	92.19
Verizon Wireless	01/16/2018	Cell Phones & Data	Telephone	100-150-400215	80.02
Verizon Wireless	01/16/2018	Cell Phones & Data	Telephone	112-112-400215	188.28
Verizon Wireless	01/16/2018	Cell Phones & Data	Telephone	113-113-400215	188.28
Vendor 1483 - Verizon Wireless Total:					1,682.12
Vendor: 1561 - VISA - First Bankcard Center					
VISA - First Bankcard Center	01/16/2018	PD furniture, business cards & misc supplies	Reference Pubs & Subscriptions	100-110-400330	27.85
VISA - First Bankcard Center	01/16/2018	PD furniture, business cards & misc supplies	Operating Supplies	100-110-400395	196.96
VISA - First Bankcard Center	01/16/2018	PD furniture, business cards & misc supplies	Operating Equipment	100-120-400235	275.43
VISA - First Bankcard Center	01/16/2018	PD furniture, business cards & misc supplies	Operating Supplies	100-120-400395	31.40
VISA - First Bankcard Center	01/16/2018	PD furniture, business cards & misc supplies	Office Supplies	100-120-400410	94.51
VISA - First Bankcard Center	01/16/2018	PD furniture, business cards & misc supplies	Equipment Repair	100-130-400290	69.99
VISA - First Bankcard Center	01/16/2018	PD furniture, business cards & misc supplies	Operating Supplies	112-112-400395	7.60
Vendor 1561 - VISA - First Bankcard Center Total:					703.74
Vendor: 3060 - Vision Care Direct					
Vision Care Direct	01/16/2018	Vision Care Premiums	Cafeteria Plan Withholding	114-110-100210	206.34
Vendor 3060 - Vision Care Direct Total:					206.34
Vendor: 1525 - Waste Connections of Wichita					
Waste Connections of Wichita	01/16/2018	Trash Service	Trash Service	100-110-400217	88.28
Waste Connections of Wichita	01/16/2018	Trash Service	Trash Service	100-140-400217	222.66
Waste Connections of Wichita	01/16/2018	Trash Service	Trash Service	112-110-400217	145.15
Waste Connections of Wichita	01/16/2018	Trash Service	Trash Service	113-110-400217	145.16
Vendor 1525 - Waste Connections of Wichita Total:					601.25
Vendor: 0065 - Westar Energy					
Westar Energy	01/16/2018	Utilities - Electric	Electricity	100-110-400210	306.56
Westar Energy	01/16/2018	Utilities - Electric	Storm Sirens	100-120-400214	77.05
Westar Energy	01/16/2018	Utilities - Electric	Electricity	100-140-400210	331.27
Westar Energy	01/16/2018	Utilities - Electric	Street Lights	100-170-400501	2,468.99
Westar Energy	01/16/2018	Utilities - Electric	Electricity	101-110-400210	290.52
Westar Energy	01/16/2018	Utilities - Electric	Electricity	112-112-400210	549.61
Westar Energy	01/16/2018	Utilities - Electric	Electricity	113-113-400210	1,479.14
Vendor 0065 - Westar Energy Total:					5,503.14
Grand Total:					107,499.32

Report Summary**Fund Summary**

Fund	Payment Amount
100 - GENERAL FUND	15,716.88
101 - LIBRARY FUND	637.80
111 - SEWER EQ. REPLACEMENT RESERVE	35,000.00
112 - WATER UTILITY	19,088.34
113 - SEWER UTILITY	6,050.44
114 - PAYROLL WITHHOLDING	18,106.30
199 - STREET SALES TAX	12,290.57
300 - SPECIAL STREETS & HIGHWAY	608.99
Grand Total:	107,499.32

Account Summary

Account Number	Account Name	Payment Amount
100-110-400210	Electricity	306.56
100-110-400211	Natural Gas	455.87
100-110-400212	Internet Service	132.69
100-110-400215	Telephone	505.22
100-110-400217	Trash Service	88.28
100-110-400310	Professional Services	2,648.22
100-110-400330	Reference Pubs & Subscri...	27.85
100-110-400350	Codification	1,250.00
100-110-400395	Operating Supplies	310.96
100-110-400410	Office Supplies	52.50
100-120-400214	Storm Sirens	2,885.05
100-120-400215	Telephone	814.64
100-120-400216	Copier Expense	154.26
100-120-400235	Operating Equipment	275.43
100-120-400295	Vehicle Repair & Mainten...	445.98
100-120-400310	Professional Services	119.12
100-120-400386	K9 Unit	601.37
100-120-400395	Operating Supplies	57.42
100-120-400400	Miscellaneous	200.00
100-120-400410	Office Supplies	154.50
100-121-400400	Miscellaneous	51.77
100-130-400215	Telephone	92.19
100-130-400290	Equipment Repair	69.99
100-130-400395	Operating Supplies	3.44
100-140-400210	Electricity	331.27
100-140-400215	Telephone	92.19
100-140-400217	Trash Service	222.66
100-140-400225	Fuel	216.63
100-140-400295	Vehicle Repair & Mainten...	50.75
100-140-400310	Professional Services	12.04
100-140-400395	Operating Supplies	39.02
100-150-400215	Telephone	80.02
100-160-400310	Professional Services	500.00
100-170-400501	Street Lights	2,468.99
101-110-400210	Electricity	290.52
101-110-400211	Natural Gas	347.28
111-113-400420	Infrastructure	35,000.00
112-110-400217	Trash Service	145.15
112-112-400210	Electricity	549.61
112-112-400211	Natural Gas	159.43
112-112-400212	Internet Service	132.70
112-112-400215	Telephone	466.97
112-112-400225	Fuel	216.63
112-112-400310	Professional Services	57.76
112-112-400375	Uniforms and Service	46.47

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Account Summary

Account Number	Account Name	Payment Amount
112-112-400395	Operating Supplies	46.62
112-112-400775	LABORATORY FEES	30.00
112-112-400910	WATER PURCHASE	17,237.00
113-110-400217	Trash Service	145.16
113-113-400102	Engineering Services	475.00
113-113-400210	Electricity	1,479.14
113-113-400211	Natural Gas	275.69
113-113-400212	Internet Service	132.70
113-113-400215	Telephone	466.97
113-113-400225	Fuel	216.63
113-113-400290	Equipment Repair	416.13
113-113-400310	Professional Services	105.46
113-113-400360	Public Notices	51.30
113-113-400375	Uniforms and Service	46.47
113-113-400395	Operating Supplies	1,944.79
113-113-400775	LABORATORY FEES	295.00
114-110-100210	Cafeteria Plan Withholding	1,627.33
114-110-100220	Deferred Compensation	751.34
114-110-100300	FEDERAL W/H TAX PAYAB...	3,324.84
114-110-100310	FICA W/H TAX PAYABLE	5,327.42
114-110-100320	STATE W/H TAX PAYABLE	1,287.79
114-110-100350	RETIREMENT WITHHOLDI...	5,014.19
114-110-100400	MISCELLANEOUS DEDUCT...	773.39
199-130-400612	Interest Payments	12,290.57
300-130-400225	Fuel	216.63
300-130-400290	Equipment Repair (Expire ...	110.09
300-130-400295	Vehicle Repair & Mainten...	50.75
300-130-400310	Professional Services	12.03
300-130-400395	Operating Supplies (Expir...	219.49
Grand Total:		107,499.32

Project Account Summary

Project Account Key	Payment Amount
None	107,499.32
Grand Total:	107,499.32



Emergency Water Plan

City of Rose Hill, Kansas

January 2018

PASSED, APPROVED, AND ADOPTED by the Governing Body of the City of Rose Hill, Kansas, this 16th day of January, 2018.

Steve Huckaby, Mayor

ATTEST

Kelly Mendoza, City Clerk

Rose Hill City Council Packet

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IX. Post Disaster Operations 13

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I. Purpose

The purpose of this document is to provide guidance for conserving and maintaining potable water for the City of Rose Hill, Kansas, during emergency situations in accordance with City Ordinance 292, adopted September 1998. This will help assure that the water will be used only to sustain human life and the lives of pets and maintain standards of hygiene, fire protection, and sanitation.

II. System Description

The Water System for the City of Rose Hill, Kansas consists of a 500,000 gallon capacity water tower and a 100,000 capacity water tower, Booster Pump Station and distribution lines ranging from 2 inches to 12 inches in diameter. The city serves approximately 1,550 customers.

The City's Water Supply comes via pipeline from the City of Wichita that connects to the City's transmission line at Rose Hill/Butler Road and SW 136th.

The City's Booster Station controls incoming water to maintain water pressure and fill the storage tanks located approximately two and five miles south of the station. Water flows are controlled by a Supervisory Control and Data Acquisition (SCADA) system under normal operation.

III. Disaster Organization

This section outlines the chain of command and the functions of each individual involved in addressing emergency situations upon the declaration of a water disaster.

Mayor and City Council (Governing Body)

- The Mayor shall establish communication with the City Administrator, the Governing Body, the local news media, and the general public.
- The Mayor shall determine the necessity of meeting with the Governing Body as a state of emergency may exist.
- The Governing Body may declare by resolution an emergency.
- The Mayor and City Administrator shall coordinate efforts of City Staff and the Governing Body in making necessary provisions for responding to the disaster.

City Administrator

- The City Administrator shall establish communication with the Mayor and Governing Body, and other contacts as necessary.

Rose Hill City Council Packet

- The City Administrator shall coordinate establishing and locating command posts, medical posts, shelters, and traffic control – in consultation with the Rose Hill Police Department, Butler County Emergency Management Personnel, Butler County Fire Department, Butler County Sheriff, and City Public Works Superintendent
- The City Administrator shall provide notice in accordance with the Violations, Disconnections, and Penalties section of the City Ordinance.

City Public Works Superintendent

- The City Public Works Superintendent shall assess damages and establish communication with the City Administrator.
- The City Public Works Superintendent shall determine any needed repairs to the distribution system.
- The City Public Works Superintendent shall report these repairs to the City Administrator.
- The City Public Works Superintendent shall request emergency supplies/equipment, and work force from the City Administrator, if needed.

City Clerk

- Upon direction from the City Administrator, the City Clerk shall notify the KDHE District Engineer, or the Bureau of Water Supply and request assistance if it is determined necessary.
- The City Clerk and office staff will contact power companies as to loss of power and contact local electricians to restore power at city sites.

IV. Cooperative Agreements and Understandings

This section provides a listing of emergency officials, utilities, and related suppliers that will need to be contacted in the event of a water emergency.

Mutual Aid

Mutual aid involves the assignment of personnel, equipment, and resources from another community to assist the City with a water emergency. Currently the City has no formal mutual aid agreements, but the City is a member of the Kansas Municipal Utilities association and can request mutual aid from KMU at 101 1/2 North Main Street, McPherson, Kansas 67460, and by phone at 620-241-1423.

State Agencies

Kansas Department of Health and Environment Laboratory
Forbes Field Bldg, 740 Environmental Microbiology Section
Topeka, KS 66620-0001
Phone # 785-296-1658

Kansas Department of Health and Environment District Office
South Central District Office

Rose Hill City Council Packet

RH Garvey Building
300 W. Douglas Suite 700
Wichita, Kansas 67202
Phone # 316-337 - 6034

KDOT Highway Maintenance Shop
431 S Young St
Wichita, KS 67209
Phone # 316-943-4942

State of Kansas Highway Patrol
3200 E. 45th North
Wichita, KS 67220
Phone # 316-744-0451

Kansas Wildlife and Parks
512 SE 25th Avenue
Pratt, KS 67124
Phone # 620-672-5911

Local Contacts

Rose Hill Police Department
125 West Rosewood
Rose Hill, KS 67133
Phone # 911 or 316-776-0191

Butler County Sheriff
141 S Gordy St.
El Dorado, KS 67042
Phone # 911 or 316-322-4254

Butler County Emergency Management
Phone # 911 or 316-733-9796

Butler County Fire District # 3
Phone # 911 or 316-776-0401

Utilities

Electrical Power – Westar Energy
Phone # 1-800-383-1183

Electrical Power – Butler Rural Electric Co-Op
Phone # 316-321-9600

Gas – Kansas Gas Service
Phone # 1-800-794-4780

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Buried Cable Location – Kansas One Call
Phone # 1-800-344-7233 or 811

Other Contacts

NEWSPAPER

Rose Hill Reporter – 1009 N. Rose Hill Rd.
Phone # 316-776-0097

Elected Officials

Mayor Steve Huckaby
Council President Ross Chappell
Council Member Beth Pompa
Council Member Bill Baker
Council Member Gary Weaver
Council Member Rachel Wright

City Staff

City Administrator – Kelly Mendoza, Phone #316-650-3543
Chief of Police – Nelson Mosely, Phone #316-665-0106
Public Works Superintendent – Dillan Curtis #316-978-0709

V. Inventory, Records, and Reporting

This section outlines material currently available including private contractors that will be needed to resolve a water emergency.

City Materials

ALL AWWA Rated
360° repair clamps in various sizes from ¾” to 8”
80 feet C-900 sizes 3”, 4”, 6”, 8” & 12”
80 feet SCH-40 PVC size 2”
Gate valves 2”, 3”, 4”, 6”, 8” & 12”
PE water line sizes ¾”, 1”, & 2”
Good selection of brass fittings
Some 4½” and 5¼” fire hydrants of varying bury depths
Spare meters in ¾ - 5/8” & 1” sizes
An assortment of MJ fittings and restraints
Gas powered trash pumps
Gas powered generator 110 / 220 - V

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Signage & lighting

Backhoe

The City has one back hoe at the City Shop.
Additional backhoes may be hired from:

Mies Construction
1919 Southwest Blvd
Wichita, KS, 67213
Phone # 316-945-7227 or 316-734-5900

McCullough Excavation
9210 E. 34th St. N.
Wichita, KS, 67226
Phone # 316-634-2199 or 316-648-3239

Other Contractors

R.E. Pedrotti Co. Inc.
5855 Beverly Ave. Suite A
Mission, KS 66202
Phone # 913 677-3366

Utility Service Group
1255 S 220th St.
Pittsburgh, KS, 66762
Phone # 620-231-2160

Electrician

Alternative Electric, LLC
7504 SW 60th St.
Augusta, KS 67010
Phone # 316-461-8225

Atlas Electric, LLC
1607 N Wabash Ave.
Wichita, KS 67214
Phone # 316-858-1560

Tracy Electric, Inc.
8025 S Broadway St.
Haysville, KS, 67060
Phone # 316-522-3113

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Parts Suppliers

Wichita Winwater Works
P.O. Box 13284
Wichita, KS 67213
Phone # 316-522-8900 or 316-648-7291

Salina Supply Co.
302 N. Santa Fe,
Salina, KS 67401
Phone # 1-800-288-1231

Core & Main
Kyle Unruh
8405 Irving
Wichita, KS 67209
Phone # 316-721-1698 or 620-727-3635

The City Public Works Superintendent has primary responsibility for obtaining materials to facilitate recovery from any emergency. The City Public Works Superintendent also has responsibility for enlisting the support of outside contractors. The City Clerk and City Administrator will assist the Public Works Superintendent in arranging for outside contractors.

VI. Vulnerability Analysis and Mitigation Procedures

The following Section contains the emergency procedures to be used by the City of Rose Hill to handle various emergency situations. Each situation includes contacts for agencies and organizations that could be helpful during the emergency. A listing of these contacts is contained in Section IV.

Fire/Explosion at Booster Pump Station

Notification

City Police/ Sheriff/Ambulance/City Fire Department/County Fire Department/Emergency Management are all dispatched by the County dispatch at 911.

The Booster Pump Station is located approximately two miles north of Rose Hill. The building is made of metal with little to burn. An explosion would shut the valves and pumps down. A fire could damage the electric service and damage the power that supplies all flow control and pumps.

Rose Hill City Council Packet

Vulnerability at the Booster Pump Station includes hydrants, spare parts and the electric service.

Steps for handling.

1. Assess the size and nature of the fire. If it can be extinguished with a fire extinguisher, the person on duty should do so immediately.
2. If the fire is not manageable with the available extinguishers, the operator should:
 - a. Shut down the pumps and electricity if possible
 - b. Evacuate the building
 - c. Notify first responders by calling 911
 - d. Notify the City Public Works Superintendent
3. In the event of an EXPLOSION
 - a. City Personnel should evacuate to a safe distance away from the area.
 - b. The Fire Department, Police Department and Ambulance should be notified.
 - c. Emergency Personnel will help the Public Works Department isolate, evacuate and secure the area.

Accidental Spills or Contamination

Agency Notification

City Public Works Superintendent – Dillan Curtis 316-978-0709
Police Department, 911 or 316-776-0191
Fire Department, 911
Regional KDHE office, 316-337-6034
KDHE Laboratory, 785-296-1620
Butler County Emergency Management, 316-733-9796
EPA Region VII, 1-800-223-0425

Steps for handling

1. The City Public Works Superintendent shall assess the situation and contact the City Administrator as to the extent of the contamination through the use of sampling.
2. The City Clerk/Office Staff shall call 911 and upon City Administrator's approval shall notify KDHE, Regional EPA Office or Office of Emergency Management of extent of damage.
3. The City Public Works Superintendent shall check the level of the water tower to determine the amount of uncontaminated water available.
4. If it is determined that the source of contamination originates from the main supply, the main water supply shall be stopped until the water is determined to be safe for consumption.
5. The City council will authorize enforcement of City Ordinance for non-essential use of water.
6. If the contamination occurs from BACKFLOW conditions:
 - a. Samples shall be taken to determine the area of contamination.

Rose Hill City Council Packet

- b. Appropriate media communication and possibly door to door notification by the City Crew members will be necessary to assure the safety of the area residents.
- c. Residents and businesses in the area must be notified not to use the water until all mains can be flushed.
- d. Valves on the water mains feeding the area of contamination shall be closed to isolate the area.
- e. Areas affected shall be drained and flushed until water samples test clear of any contamination.

Drought/Water Shortage

Agency Notification

City Public Works Superintendent – Dillan Curtis 316-978-0709
 Fire Department, 911
 Police Department, 911 or 316-776-0191
 Regional KDHE Office 316-337-6034
 KDHE Laboratory, 785-296-1620
 Butler County Emergency Management, 316-733-9796

Steps for handling

1. The City Public Works Superintendent will assess the situation and contact the City Administrator.
2. The Mayor and Council will authorize enforcement of City Ordinance for the conservation of water.
3. The public will be notified via all available media of the water conservation mandate.
4. In case of major shortage, other sources of potable water will be obtained for emergency relief.

Electrical Power Outage

This section includes a description of the power system at each component followed by steps to be undertaken in those instances of power outages.

Booster Pump Station

Operation by remote telemetry (RTU) or manual control

Primary volts - 120/240 3 phase

Secondary volts - 120/240 3 phase

Primary fuse/ breaker – 100amp 250 volts

Main power disconnect located northeast of station on transformer bank pole

In the event of a power outage Cla Valve fails to open position and fills available towers.

Agency Notification

Butler Rural Electric, 316-321-9600

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Westar Energy (Towers), 1-800-383-1183
Electrician – Matt Pascal, Alternative Electric, LLC - 316-461-8225
Police Department – 316-776-0191
Butler County Sheriff - 316-322-4254
City Public Works Superintendent – Dillan Curtis 316-978-0709

Alternate Electric Source

Portable Generators for Remote Telemetry panels

Steps for handling

1. The City Public Works Superintendent will evaluate the power outage and determine if it is isolated and check to see if power is available to other customers on the same circuit.
2. If the power is out for specific equipment, an electrician will be notified.
3. If the power is completely out for the Booster Pump Station and other customers, the electric company will be notified.
4. In case of a major power outage, alternative energy sources will be contacted for generators. This will include the power utilities; KDHE and KDOT to borrow generators.
5. Portable Generators will be moved to the Booster Pump Station and the Water Tower in Control. These generators will be plugged into the RTU panels for level display and alarm notification. The Booster Pump Station can be operated manually with valves inside the building or outside the building.

Water Main Break

Agency Notification

City Public Works Superintendent – Dillan Curtis 316-978-0709
City Police Department, 911 or 316-776-0191
Regional KDHE Office, 316-337-6034
KDHE Laboratory, 785-296-1620
Butler County Emergency Management, 316-733-9796

Steps for handling.

1. The City Public Works Superintendent will assess the situation and cause the mains to be isolated so necessary repairs can be made. (Fire Department personnel will also know how to isolate mains and shut valves.)
2. If the damaged line is located in an area that would make quick repair impossible, an alternate water line will be established using temporary water lines.
3. Appropriate agency, public, media and mutual aid contacts will be made to secure the repair supplies, equipment, and/or personnel necessary to repair the damaged water line and secure potable water.

Equipment Failure/Vandalism

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Agency Notification

City Public Works Superintendent – Dillan Curtis, 316-978-0709
City Police Department, 911 or 316-776-0191
Regional KDHE Office, 316-337-6034
KDHE Laboratory, 785-296-1620
Butler County Emergency Management, 316-733-9796
Butler County Fire District #3, 911 or 316-776-0401

Steps for handling

1. The City Public Works Superintendent will assess the extent of damage to the equipment and make any necessary repair at the time.
2. If repairs cannot be made with current inventory, the City Public Works Superintendent will call on contacts to acquire the equipment, supplies, back-up equipment and/or personnel required to make necessary repairs.
3. For replacement repairs or equipment under warranty, the City Public Works Superintendent will contact the manufacturer for repair and replacement information.
4. In case of a water emergency, the Mayor and City Council will authorize the enforcement of City Ordinance for the conservation of water.
5. The City will provide for the transport of potable water from other sources.

In case of Vandalism:

1. Report the vandalism to the Police Department at 316-776-0191.
2. In case of equipment damage, follow steps for handling equipment failures.

Snow and Ice Storms

Agency Notification

City Public Works Superintendent – Dillan Curtis, 316-978-0709
City Police Department, 911 or 316-776-0191
Regional KDHE Office, 316-337-6034
KDHE Laboratory, 785-296-1620
Butler County Emergency Management, 316-733-9796
Butler County Fire District #3, 911 or 316-776-0401

Steps for handling

1. The City Public Works Superintendent will check the tower for frozen parts.
2. The City Public Works Superintendent will open the valve on the bottom of the storage tank to allow the warm water to pump out the system.
3. In the event of a water shortage, alternate water sources will be contacted for the transport of potable water to the community.

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4. In those situations where ice accumulation is causing power outage, the City's backup generator should allow the pumping system to function. Therefore, the supply of water should remain stable.
5. Power may also go out during blizzard and white out conditions. The back-up generator should keep the water system stable.
6. In blizzard or white out conditions, the city crew will remain in the shop until conditions allow them to safely move about the community.

Thunderstorm/Tornado

Agency Notification

City Public Works Superintendent – Dillan Curtis 316-978-0709
Police Department, 911 or 316-776-0191
Fire Department, 911
Regional KDHE office, 316-337-6034
KDHE Laboratory, 785-296-1620
Butler County Emergency Management, 316-733-9796
EPA Region VII, 1-800-223-0425

Steps to handle

1. The Butler County Emergency Management personnel will activate the siren system.
2. After the storm/tornado moves through the City, the City Public Works Superintendent will assess the damage to the water system and alert the City Administrator to the extent of the damage.
3. The City Administrator will coordinate public and media communications and provide for necessary repair and/or replacement equipment and supplies and alert mutual aid contacts for necessary assistance for personnel, water resources and electric resources.

Flooding

Agency Notification

City Public Works Superintendent – Dillan Curtis 316-978-0709
Police Department, 911 or 316-776-0191
Fire Department, 911
Regional KDHE office, 316-337-6034
KDHE Laboratory, 785-296-1620
Butler County Emergency Management, 316-733-9796
EPA Region VII, 1-800-223-0425

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Steps for handling

1. The City Public Works Superintendent will monitor the flood level situation.
2. The City Administrator will contact appropriate state and federal agencies for disaster assistance with regard to the water distribution system.

VII. Minimum Emergency Water Supply and Distribution

In case of a water shortage or contamination, steps should be taken to conserve water while the emergency is being evaluated and dealt with. For this reason, the City of Rose Hill has developed and approved in 1998 Municipal Water Conservation Plan for the City of Rose Hill. The primary objectives of the Water Conservation Plan for the City are to develop a long-term water conservation plan and a short term water emergency plan to assure the City customers of an adequate water supply to meet their needs. The efficient use of water also has the beneficial effect of limiting or postponing water distribution system expansion and thus conserving water resources of the State of Kansas.

In addition to the Municipal Water Conservation Plan the City adopted the Water Drought/Emergency Ordinance in 1998 to “establish procedures and voluntary and mandatory conservation measures; authorizing the issuance of administrative regulations, and prescribing penalties.” This ordinance gives the City Council the authority to call for water rationing in case of water emergencies.

VIII. Communications

Reliable communications in the event of a major water emergency is paramount. All information is to route through the incident command or the City Administrator. The Mayor shall approve all public broadcast announcements.

The following media outlets will be used for informing the public.

KFDI Radio
Office # 316-838-9141
News Room # 316-838-3771
Fax # 316-838-4323

KAKE TV
Office # 316-943-4221
News Room # 316-946-1331
Fax # 316-943-5374

KWCH TV
Office # 316-838-1212

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News Room # 316-831-6130
Fax # 316-831-6193

KSN
Office # 316-265-3333
News Room # 316-292-1111
Email/Fax # - news@ksn.com or # 316-292-1195

There may be some instances where messages or announcements will be distributed from house to house.

IX. Post Disaster Operations

Once a water emergency has occurred, the process outlined in Section III Disaster Organization will be followed.

However, as the emergency subsides and the water system is proven to be back to normal, the post disaster operations become important.

The City Public Works Superintendent shall have overall responsibility for assuring that the water service is put back in service in a safe and orderly manner and the work crews complete their assignments.

An inventory of the materials and resources used during the emergency shall be compiled by the City Public Works Superintendent and filed with the City Clerk. The City Administrator will assist the Superintendent when necessary.

A summary report on the water emergency shall be prepared by the Superintendent, City Clerk, and City Administrator and submitted to KDHE, Butler County Emergency Management, the City Council, and other agencies as needed.

An evaluation of the causes of the water disaster and the responses undertaken shall be undertaken by the Public Works Superintendent, City Clerk, City Administrator, Police Chief, and Butler County Emergency Management. Said evaluations shall include:

- 1.) Causes of the disaster and any steps that could have been taken to reduce or avoid the disaster.
- 2.) Disaster response including call out of City personnel, notification to the public and notification of utility companies, and site control.
- 3.) Evaluation of the functions of the command post including any need for improved coordination.
- 4.) Steps to eliminate future disasters of the same nature.
- 5.) Other issues or processes that need improvement.
- 6.) Determination of the need for a practice drill.

Rose Hill City Council Packet

The Emergency Water Plan should be reviewed and revised annually. As the water system and community changes, the Plan shall be updated to reflect these changes.



Water Conservation Plan

City of Rose Hill, Kansas

January 2018

PASSED, APPROVED, AND ADOPTED by the Governing Body of the City of Rose Hill, Kansas, this 20th day of November, 2017.

ATTEST

Steve Huckaby, Mayor

Kelly Mendoza, City Clerk

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Municipal Water Conservation Plan For the City of Rose Hill

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INTRODUCTION

The primary objectives of the Water Conservation Plan for the City of Rose Hill are to develop long-term water conservation plans (Long-Term Water Use Efficiency Section) and short-term water emergency plans (Drought Response Section) to assure the City customers of an adequate water supply to meet their needs. The efficient use of water also has the beneficial effect of limiting or postponing water distribution system expansion and thus limiting or postponing the resultant increases in costs, in addition to conserving the limited water resources of the State of Kansas.

The City of Rose Hill has undertaken a number of steps to ensure a dependable water supply for our customers. The water supply for our City is obtained from the City of Wichita. The City of Rose Hill has two elevated water storage tanks of 500,000 and 100,000 gallons, which under normal operating conditions water flows to the towers without pumping. The City uses valves, pumps and SCADA (Supervisory Control and Data Acquisition) to control the flow of water. Two 25 hp 6 inch pumps are available to boost water when demanded. Our City water supply and distribution system have ample capacity to meet current customer demands and future projected demands for several years. The City of Rose Hill believes that our Municipal Water Conservation Plan represents an additional major step in ensuring our customers of a dependable water supply in future years.

LONG-TERM WATER USE EFFICIENCY

Water Use Conservation Goals

The City of Rose Hill used 70 gallons per person per day (GPCD) in 2015. This GPCD figure included:

Water sold to residential/commercial customers;
Water lost by leaks in the water distribution system.

However, the GPCD figure does not include municipally supplied water for industries that use over 200,000 gallons per year. According to Figure 1, shown in the Public Supply Water Use in Kansas, 2015, our City is located in Region 7M. From this publication it was determined that our City GPCD water use was 70, which was 22 percent below the regional average of 90 GPCD among cities in Region 7M during 2015. The City desires to set a water use conservation goal for usage not to exceed 70 GPCD based on the City's five-year average (2011-2015). Our City anticipates not exceeding this goal by carrying out the specific actions that are outlined in our plan.

Water Conservation Practices

This subsection of the plan summarizes the current management and regulation efforts that relate to the long-term conservation of water in the City. Specific practices that will be undertaken to conserve water are listed and a target date to begin each practice is also shown.

Rose Hill City Council Packet

Education

The City water bills show the total gallons of water used during the billing period and the amount of the bill. Water conservation tips are not normally provided with the water bills. The City has not provided information on water conservation to the local news media on a regular basis and has not encouraged the Board of Education and teachers to become involved in water conservation presentations in schools.

The City has chosen the following conservation practices and target dates for the Education Component of the Long-Term Water Use Efficiency Section of our Water Conservation Plan.

Education Conservation Practices to be Taken	Target Date
1. Water bills will show the amount of water used in gallons and the cost of the water.	Implemented

Management

The City of Rose Hill has water meters on all water supplies and water moved to the distribution system. Any new supply will have an individual meter on each source of supply. These meters are read once daily and calculated monthly by the City of Rose Hill SCADA (Supervisory Control and Data Acquisition) System.

Water meters were installed for all residential/commercial customers by 1965. Customer meters are scheduled for an accuracy check and possible repair or replacement upon receiving a request to do so from the customer.

The City of Rose Hill reads each customer's water meter and mails or emails a monthly water bill to each customer. Customer water meters are generally read on the 15th of the month; however, the meter reader sometimes deviates from the scheduled time period, due to the 15th falling on a non-working day.

Water leaks from the City public water distribution system are repaired when customers report leaks from the water mains or leaks are located by City Personnel. Water pressure is not checked unless, a customer requests or has an issue that needs attention.

The water rate structure for the City was passed on July 5th, 2016

Each account is charged a minimum monthly fee, which includes the first 1,000 gallons. Each additional 1,000 gallons is charged based on these increasing steps.

Water Rates

Monthly Minimum 1,000 gallons	\$25.01
1,000 – 4,000 gallons	\$4.74/kgal
5,000 – 6000 gallons	\$5.04/kgal
7,000 – 8,000 gallons	\$5.33/kgal

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9,000 – 10,000 gallons	\$7.45/kgal
10,000 + gallons	\$9.22/kgal

The City of Rose Hill realizes that much greater emphasis must be placed on obtaining accurate measurement of water use at our source and at customer meters and that a water use records system must be developed that can be used to more effectively and efficiently manage the City public water distribution system. For that reason, the City of City of Rose Hill has chosen the following conservation practices and target dates for the Management component of the Long-Term Water Use Efficiency Section of our Water Conservation Plan.

Management Conservation Practices to be Taken	Target Date
1. All source water will have meters installed and the meters will be repaired or replaced within two weeks when malfunctions occur.	Complete
2. Meters for source water will be tested for accuracy once every year. Each meter will be repaired or replaced if its test measurements are not within industry standards.	Complete
3. Meters will be installed at all residential service connections and at all other service connections whose annual water use may exceed 300,000 gallons, including separate meters for municipally operated irrigation systems which irrigate more than one acre of turf.	Complete
4. All meters for source water will be read on a daily basis and meters at individual service connections will be read at least once every month.	Complete
5. A reading will be taken at each source water meter at the same time that meters for individual service connections are read.	Complete
6. Water sales will be based on the amount of water used.	Complete
7. A water rate structure designed to curb excessive use of water will be evaluated.	Complete
8. A water utility will implement a water management review, which will result in a specified change in water management practices or implementation of a leak detection and repair program or plan, whenever the amount of unsold water (amount of water provided free for public service, used for treatment purposes, water loss, etc.) exceeds 20 percent of the total source water for a four month time period.	Implemented

Regulation

The City of Rose Hill does not have any water conservation regulations in effect at the present time. Because of our ability to supply water during normal periods, regulatory controls on water use are included only in the Drought Response section of this plan and water drought/emergency ordinance where they constitute the primary means for conserving water during a supply shortage.

City of Rose Hill does have a plumbing code, but has not felt the need to incorporate mandatory use of water conservation units in the plumbing code. The enforcement of any regulations to require use of any water conservation plumbing measures would be very

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difficult. Most new homes and/or remodeling projects do include the use of water conservation toilets and faucets.

DROUGHT RESPONSE

The City of Rose Hill will use the wholesale provider of potable water's Drought Response Plan. This plan addresses its short-term water shortage problems through a series of stages based on conditions of supply and demand with accompanying triggers, goals and actions. Each stage is more stringent in water use than the previous stage since water supply conditions are more deteriorated. The City Administrator is authorized by this plan to implement the appropriate conservation measures as this plan has already been approved by the Rose Hill City Council.

Stage 1: Water Watch

Goals

The goals of this stage are to heighten awareness of the public on water conditions and to maintain the integrity of the water supply system.

Triggers

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 85 percent capacity, and will not recover;
2. Demand for one day is in excess of 0.500 million gallons per day;
3. Provider of purchased water has issued a Stage 1 Water Watch.

Education Actions

1. The City will make occasional news releases to the local media describing present conditions and indicating the water supply outlook for the upcoming season.
2. Water-saving tips will be included in billings to water utility customers.

Management Actions

1. Leaks will be repaired within 48 hours of detection.
2. The City will monitor its use of water and will curtail activities such as hydrant flushing and street cleaning.

Regulation Actions

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The public will be asked to curtail some outdoor water use and to make efficient use of indoor water, i.e. wash full loads, take short showers, don't let faucets run, etc.

Stage 2: Water Warning

Goals

The goals of this stage are to reduce peak demands by 20 percent and to reduce overall weekly consumption by 10 percent.

Triggers

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 70 percent capacity, and will not recover;
2. Demand for one day is in excess of 0.600 million gallons per day;
3. Provider of purchased water has issued a Stage 2 Water Warning.

Education Actions

1. The City will make weekly news releases to the local media describing present conditions and indicating the water supply outlook for the upcoming week.
2. Water conservation articles will be provided to the local news agencies.
3. Water-saving tips will be included in billings to water utility customers.

Management Actions

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 24 hours of detection.
3. The City will curtail its water usage, including operation of fountains, watering of City grounds and washing of vehicles.

Regulation Actions

1. An odd/even lawn watering system will be imposed on City residents. Residents with odd-numbered addresses will water on odd days; even addresses will water on even days.
2. Outdoor water use, including lawn watering and car washing will be restricted to before 10:00 am and after 9:00 pm.
3. Golf courses will restrict watering to tees and greens after sunset.
4. Refilling of swimming pools will be allowed one day a week after sunset.
5. Outdoor watering will be restricted to use of a hand-held hose or bucket only.
6. Excess water use charges for usage of water over the amount used in the winter will be considered.
7. Waste of water will be prohibited.

Stage 3: Water Emergency

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Goals

The goals of this stage are to reduce peak demands by 50 percent and to reduce overall weekly consumption by 25 percent.

Triggers:

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 50 percent capacity (typically 50);
2. Demand for one day is in excess of 0.750 million gallons per day;
3. Provider of purchased water has issued a Stage 3 Water Emergency.
4. Emergency conditions related to repairs or water quality.

Education Actions

1. The City will make weekly news releases to the local media describing present conditions and indicating the water supply outlook for the next day.
2. The City will hold public meetings to discuss the emergency, the status of the City water supply and further actions, which need to be taken.

Management Actions

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 24 hours of detection.
3. The City will seek additional emergency supplies from other users, the state or the federal government.

Regulation Actions

1. Outdoor water use will be banned.
2. Waste of water will be prohibited.

PLAN REVISION, MONITORING & EVALUATION

The City of Rose Hill will establish a monthly management practice of reviewing totals for water production, residential/commercial sales, water provided free-of-charge, and "unaccounted for water". Problems noted during the monthly review will be solved as soon as possible.

The City of Rose Hill Municipal Water Conservation Plan will be reviewed during the month of January each year and on a more frequent basis during drought or other water shortage conditions. If the water conservation GPCD goals for the previous year are not met, then the City will review the data collected from the previous year in relationship to the status and

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effectiveness of the conservation practices that are outlined in our plan and will provide a status report to the Kansas Department of Agriculture, Division of Water Resources, which will also include any additional water conservation practices that may need to be taken in order for the city to achieve and maintain its water use conservation GPCD goals.

WATER DROUGHT/EMERGENCY ORDINANCE

Ordinance No. _____

An ordinance authorizing the declaration of one of three progressive stages of a water supply conservation and / or water supply shortage which shall conserve or curtail the use of water within the City of Rose Hill ("the City"); establishing three stages of water conservation measures for the City; a water watch, warning or emergency; establishing procedures and voluntary and mandatory conservation measures; authorizing the issuance of administrative regulations; and prescribing certain penalties.

Be it Ordained by the Governing Body of the City of Rose Hill.

Section 1. Purpose. The purpose of this ordinance is to provide for a progressive water supply conservation program, including the declaration of a water supply watch, warning or emergency and the implementation of voluntary and mandatory water conservation measures throughout the city in the event such a watch, warning or emergency is declared by the governing body of the City.

Section 2. Definitions.

- (a) "Water", as used in this ordinance, shall mean water available to the City of Rose Hill for treatment by virtue of the City's water rights, water supply, water supply contracts or any treated water introduced by the City into its water distribution system, including water offered for sale at any coin-operated site.
- (b) "Customer", as used in this ordinance, shall mean the customer of record using water for any purpose from the City's water distribution system and for which either a regular charge is made or, in the case of coin sales, a cash charge is made at the site of delivery.
- (c) "Waste of water", as used in this ordinance, includes, but is not limited to:
 - (1) permitting water to escape down a, street, roadway or other surface intended for vehicle driving purposes, and / or any gutter, ditch, or other surface drain; or
 - (2) failure to repair a controllable leak of water due to defective plumbing.
- (d) The following classes of uses of water are established for the purposes of this ordinance:

Class 1:

Water used for outdoor watering; either public or private, for gardens, lawns, trees, shrubs, plants, parks, golf courses, playing fields, swimming pools or other recreational areas; or the washing of motor vehicles, boats, trailers, or the exterior of any building or structure.

Class 2:

Water used for any commercial, agricultural or industrial purposes, except water actually necessary to maintain the health and personal hygiene of bona fide employees of such businesses or interests while such employees are engaged in the performance of their duties at their place of employment.

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Class 3:

Domestic usage, other than that which would be included in either classes 1 or 2.

Class 4:

Water necessary only to sustain human life and the lives of domestic livestock pets and maintain standards of hygiene and sanitation.

Section 3. In the event that the governing body of the City or the City's designated official determines that the City's water supply may be in subject to a shortage in supply or the governing body of the City determines there is need for conservation of City's water resources for any reason, the City may begin the progressive three (3) stage water conservation program by declaring a water watch as described in section 3(a) or, in times of need and / or duress, the governing body of the City may choose to declare any section of the program described in section 3 in effect at any time:

(a) Stage 1: Declaration of Water Watch. Whenever the governing body of the City finds that conditions indicate that the probability of a drought or some other condition causing a major water supply shortage is rising, it shall be empowered to declare, by resolution, that a water watch exists and that it shall take steps to inform the public and ask for voluntary reductions in water use. Such a watch shall be deemed to continue until it is declared by resolution of the governing body to have ended. The resolutions declaring the existence and end of a water watch shall be effective upon their publication in the official city newspaper.

(b). Stage 2: Declaration of Water Warning. Whenever the governing body of the City finds that drought conditions or some other condition causing a major water supply shortage are present and supplies are starting to decline, it shall be empowered to declare by resolution that a water warning exists and that it will recommend restrictions on nonessential uses during the period of warning. Such a warning shall be deemed to continue until it is declared by resolution of the governing body to have ended. The resolutions declaring the beginning and ending of the water warning shall be effective upon their publication in the official city newspaper. Pursuant to the approval of the Chief Engineer, Division of Water Resources, Kansas Department of Agriculture, the recommended restrictions on nonessential uses may be extended to private wells within the City limits.

(c). Stage 3: Declaration of Water Emergency. Whenever the governing body of the City finds that an emergency exists by reason of a shortage of water supply needed for essential uses, it shall be empowered to declare by resolution that a water supply emergency exists and that it will impose mandatory restrictions on water use during the period of the emergency. Such an emergency shall be deemed to continue until it is declared by resolution of the governing body to have ended. The resolutions declaring the existence and end of a water supply emergency shall be effective upon their publication in the official city newspaper. Pursuant to the approval of the Chief Engineer, Division of Water Resources, Kansas Department of Agriculture, the mandatory restrictions on water use may be extended to private wells within the City limits.

Section 4. Voluntary Conservation Measures. Upon the declaration of a water watch or water warning as provided in Sections 3(a) or 3(b), the mayor (or the city manager) is authorized to call on all water consumers to employ voluntary water conservation measures to limit or eliminate nonessential water uses, including, but not limited to, limitations on the

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following uses:

- (a) Class 1 uses of water.
- (b) Waste of water.

Section 5. Mandatory Conservation Measures. Upon the declaration of a water supply emergency as provided in Section 3(c), the mayor (or the city manager or authorized city official) is also authorized to implement certain mandatory water conservation measures, including, but not limited to, the following conservation measures:

- (a) Suspension of new connections to the City's water distribution system, except connections of fire hydrants and those made pursuant to agreements entered into by the City prior to the effective date of the declaration of the emergency;
- (b) Restrictions on the uses of water in one or more classes of water use as described in section 2(d), wholly or in part;
- (c) Restrictions on the sales of water at coin-operated facilities or sites;
- (d) The imposition of water rationing based on any reasonable formula including, but not limited to, the percentage of normal use and per capita or per consumer restrictions;
- (e) Complete or partial bans on the waste of water; and
- (f) Any combination of the measures in sections 5(a-e) as the governing body of the City or authorized city official may deem appropriate and / or necessary.

Section 6. Emergency Water Rates. Upon the declaration of a water supply emergency as provided in Section 3(c), the governing body of the City shall have the power to adopt emergency water rates by ordinance designed to conserve water supplies. Such emergency rates may provide for, but are not limited to:

- (a) Higher charges for increasing usage per unit of use (increasing block rates);
- (b) Uniform charges for water usage per unit of use (uniform unit rate); or
- (c) Extra charges in excess of a specified level of water use (excess demand surcharge).

Section 7. Regulations. During the effective period of any water supply emergency as provided for in Section 3(c), the mayor (or city manager or water superintendent or other authorized city official) is empowered to promulgate such regulations as may be necessary to carry out the provisions of this ordinance, any water supply emergency resolution, or emergency water rate ordinance. Such regulations shall be subject to the approval of the governing body at its next regular or special meeting.

Section 8. Violations, Disconnections and Penalties.

- (a) If the mayor, city manager, water superintendent, or other authorized city official or officials charged with implementation and enforcement of this ordinance or a water supply emergency resolution learn of any violation of any water use restrictions imposed pursuant to Sections 5 or 7 of this ordinance, a written notice of the violation shall be affixed to the property where the violation occurred and the customer of record and/ or any other person known to the City to be responsible for the violation and / or the correction of said violation shall be provided with either actual or mailed notice. Said notice shall describe the violation(s) and order that the noted violation(s) be corrected, cured or abated immediately or within such specified time as the City determines is reasonable for such correction, cure or abatement under the circumstances. In the event the

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order is not cured within the time period given in the notice, the City may terminate water service to the customer subject to the following procedures:

- (1) The City shall give the customer notice by mail or actual notice that water service will be discontinued within a specified time due to the violation(s) and that the customer will have the opportunity to appeal the termination by requesting a hearing scheduled before the City governing body or a city official designated as a hearing officer by the City governing body;
- (2) If such a hearing is requested by the customer charged with the violation, the customer shall be given a full opportunity to be heard by the City governing body or the city official designated as a hearing officer by the City governing body before termination is ordered; and

The City governing body or the city official designated as a hearing officer by the City governing body shall make findings of fact and order whether service should continue or be terminated.

- (b) A fee of 50 dollars shall be paid for the reconnection of any water service terminated pursuant to subsection (a). In the event of subsequent violations, the reconnection fee shall be 100 dollars for the second reconnection and 200 dollars for any subsequent additional reconnections within a 1 year period.
- (c) Violations of this ordinance shall be a municipal offense and may be prosecuted in Municipal Court. Any person so charged and found guilty in Municipal court of violating the provisions of this ordinance shall be guilty of a municipal offense. Each calendar day in which a violation is observed shall constitute a separate offense. The penalty for an initial violation shall be a mandatory fine of 100 dollars. In addition, such customer may be required by the Court to serve a definite term of confinement in the city or county jail which shall be fixed by the Court and which shall not exceed 30 days. The penalty for a second or subsequent conviction shall be a mandatory fine of 1000 dollars. In addition, such customer shall serve a definite term of confinement in the city or county jail which shall be fixed by the Court and which shall not exceed 30 days.

Section 9. Emergency Termination. Nothing in this ordinance shall limit the ability of any properly authorized city official from terminating the supply of water to any or all customers upon the determination of such city official that emergency termination of water service is required to protect the health and safety of the public or for any other emergency as required or authorized by ordinance or as deemed necessity of the City by such city official or the governing body of the City.

Section 10. Severability. If any provision of this ordinance is declared unconstitutional, or the application thereof to any person or circumstance is held invalid, the constitutionality of the remainder of the ordinance and its applicability to other persons and circumstances shall not be affected thereby.

Section 11. This ordinance shall become effective upon its publication in the official city newspaper.

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Passed by the governing body this _____ day of _____, _____.

(Mayor's Signature)

ATTEST:

(City Clerk's Signature)

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RESOLUTION NO. _____

A Resolution authorizing filing of application with the Kansas Department of Health and Environment for a Loan under the Kansas Water Pollution Control Revolving Fund Act (K.S.A. 1988 Supp. 65-3321- through 65-3329).

WHEREAS, under the terms of the Kansas Water Pollution Control Revolving Fund Act (K.S.A. 1988 Supp. 65-3321 through 65-3329), the State of Kansas has authorized the making of the loans to authorized applicants to aid in the construction of specific public projects.

NOW, THEREFORE, be it resolved by the Governing Body of the City of Rose Hill, Kansas:

1. That Steve Huckaby, Mayor, he is hereby authorized to execute and file an application on behalf of the City of Rose Hill, Kansas with the Kansas Department of Health and Environment for a loan to aid in the construction of wastewater system improvements.
2. That Steve Huckaby, Mayor, be and he is hereby authorized and directed to furnish such information as may be reasonably requested in connection with the application which is herein authorized, to sign all necessary documents on behalf of the applicant, to furnish such assurances as may be required by law or regulation, and to receive payment on behalf of the applicant.

ADOPTED BY THE GOVERNING BODY of the City of Rose Hill, Kansas, this _____ day of _____, 2018.

Steve Huckaby, Mayor

Kelly Mendoza, City Clerk

CERTIFICATE OF RECORDING OFFICER

The undersigned, duly qualified and acting City Clerk of the City of Rose Hill, Kansas, does hereby certify:
That the attached resolution is a true and correct copy of the Resolution adopted at a legally convened meeting of the Rose Hill City Council held on the _____ day of _____, 2018; and further, that such resolution has been fully recorded in the Journal of Proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 2018.

(SEAL)

(Signature of Recording Officer)

City Clerk
(Title of Recording Officer)

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OWNER: City of Rose Hill, KS
PROJECT: Rose Hill 2017 Sanitary Sewer Rehabilitation
PEC PROJECT NO: 35-170555-000-1770
Bid Date/Time: January 8, 2018 @ 2:00 p.m.

BID TABULATION



ITEM NO.	DESCRIPTION	QUANTITY	UNIT	ENGINEER'S ESTIMATE		NOWAK CONSTRUCTION COMPANY, INC.		TRI-STAR UTILITIES INC.	
				UNIT PRICE	COST	UNIT PRICE	COST	UNIT PRICE	COST
BASE BID - NAME OF PHASE (EX: PAVING)									
1	8" Sanitary Sewer Pipe	247	LF	\$ 40.00	\$ 9,880.00	\$ 115.50	\$ 28,528.50	\$ 175.00	\$ 43,225.00
2	8" Sanitary Sewer Point Repairs - Line No. 1	20	LF	\$ 400.00	\$ 8,000.00	\$ 374.50	\$ 7,490.00	\$ 600.00	\$ 12,000.00
3	8" Sanitary Sewer Point Repairs - Line No. 3	4	LF	\$ 400.00	\$ 1,600.00	\$ 1,359.00	\$ 5,436.00	\$ 1,000.00	\$ 4,000.00
4	8" Sanitary Sewer Point Repairs - Line No. 4	16	LF	\$ 800.00	\$ 12,800.00	\$ 619.00	\$ 9,904.00	\$ 600.00	\$ 9,600.00
5	8" Sanitary Sewer Point Repairs - Line No. 5	14	LF	\$ 800.00	\$ 11,200.00	\$ 937.00	\$ 13,118.00	\$ 750.00	\$ 10,500.00
6	8" Sanitary Sewer Point Repairs - Line No. 6A	41	LF	\$ 600.00	\$ 24,600.00	\$ 575.00	\$ 23,575.00	\$ 400.00	\$ 16,400.00
7	8" Sanitary Sewer Point Repairs - Line No. 6B	27	LF	\$ 1,000.00	\$ 27,000.00	\$ 599.50	\$ 16,186.50	\$ 400.00	\$ 10,800.00
8	8" Sanitary Sewer Point Repairs - Line No. 7	9	LF	\$ 800.00	\$ 7,200.00	\$ 874.00	\$ 7,866.00	\$ 800.00	\$ 7,200.00
9	8" Sanitary Sewer Point Repairs - Line No. 8	20	LF	\$ 800.00	\$ 16,000.00	\$ 722.50	\$ 14,450.00	\$ 640.00	\$ 12,800.00
10	8" Pipe Rehabilitation (Sanitary Sewer CIPP)	1163	LF	\$ 40.00	\$ 46,520.00	\$ 27.10	\$ 31,517.30	\$ 35.00	\$ 40,705.00
11	Standard Manhole	2	EACH	\$ 3,500.00	\$ 7,000.00	\$ 4,970.00	\$ 9,940.00	\$ 4,800.00	\$ 9,600.00
12	Remove and Replace Manhole - Standard Manhole	1	EACH	\$ 5,750.00	\$ 5,750.00	\$ 8,247.00	\$ 8,247.00	\$ 6,000.00	\$ 6,000.00
13	Remove and Replace Manhole - Outside Drop Manhole	1	EACH	\$ 6,500.00	\$ 6,500.00	\$ 27,970.00	\$ 27,970.00	\$ 20,000.00	\$ 20,000.00
14	Manhole Rehabilitation	12	EACH	\$ 5,000.00	\$ 60,000.00	\$ 4,285.00	\$ 51,420.00	\$ 3,200.00	\$ 38,400.00
15	Manhole Rehabilitation (W/O Top Adjustment)	3	EACH	\$ 4,500.00	\$ 13,500.00	\$ 4,251.00	\$ 12,753.00	\$ 3,200.00	\$ 9,600.00
16	Manhole Rehabilitation (W/O Frame/Cover Replacement and Top Adjustment)	1	EACH	\$ 4,000.00	\$ 4,000.00	\$ 2,974.00	\$ 2,974.00	\$ 3,200.00	\$ 3,200.00
17	Sewer Service Reconnection	27	EACH	\$ 100.00	\$ 2,700.00	\$ 101.00	\$ 2,727.00	\$ 200.00	\$ 5,400.00
18	Sewer Service Replacement	10	EACH	\$ 500.00	\$ 5,000.00	\$ 1,157.00	\$ 11,570.00	\$ 2,000.00	\$ 20,000.00
19	Reinforced Concrete Encasement On 8" Sanitary Sewer	20	LF	\$ 60.00	\$ 1,200.00	\$ 136.00	\$ 2,720.00	\$ 300.00	\$ 6,000.00
20	Remove and Replace Concrete Pavement or Drive	21	LF	\$ 150.00	\$ 3,150.00	\$ 97.20	\$ 2,041.20	\$ 250.00	\$ 5,250.00
21	Remove and Replace Asphalt Pavement, Curb & Gutter	32	LF	\$ 120.00	\$ 3,840.00	\$ 124.00	\$ 3,968.00	\$ 250.00	\$ 8,000.00
22	Remove and Replace Concrete Channel Lining	10	LF	\$ 130.00	\$ 1,300.00	\$ 251.00	\$ 2,510.00	\$ 500.00	\$ 5,000.00
23	Pre-TV Inspection	2656	LF	\$ 3.50	\$ 9,296.00	\$ 1.85	\$ 4,913.60	\$ 4.00	\$ 10,624.00
24	Sanitary Sewer Abandonment	1	LS	\$ 5,000.00	\$ 5,000.00	\$ 736.00	\$ 736.00	\$ 1,000.00	\$ 1,000.00
25	Erosion Control	1	LS	\$ 3,000.00	\$ 3,000.00	\$ 1,008.00	\$ 1,008.00	\$ 1,500.00	\$ 1,500.00
26	Site Clearing & Restoration	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 9,565.00	\$ 9,565.00	\$ 5,000.00	\$ 5,000.00
BASE BID TOTAL				\$ 321,036.00		\$ 313,134.10		\$ 321,804.00	
BID BOND				N/A		YES		YES	
ADDENDUM NO. 1				N/A		YES		YES	

Rose Hill City Council Packet

SECTION 00 51 00
NOTICE OF AWARD

Date of Issuance: January 9, 2018
Owner: City of Rose Hill Owner's Contract No.: _____
Engineer: Professional Engineering Consultants, P.A.
Engineer's Project No.: 31-170555-000-1770
Project: 2017 Sanitary Sewer Rehab
Contract Name: _____
Bidder: Nowak Construction Company, Inc.
Bidder's Address: P.O. Box 218, Goddard, Kansas 67052

TO BIDDER:

You are notified that Owner has accepted your Bid dated January 8, 2018 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:
2017 Sanitary Sewer Rehab

The Contract Price of the awarded Contract is: \$ 313,134.10

4 unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Engineer 4 counterparts of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [*e.g., performance and payment bonds*] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: _____
 Authorized Signature

By: _____
Title: _____

Copy: Engineer

END OF SECTION

Rose Hill City Council Packet

PERMITS ISSUED BY PERMIT TYPE (12/01/2017 TO 12/31/2017)

Selected Permit Type: Building (Residential), Electrical (Residential), Mechanical (Residential), Plumbing (Commercial), Plumbing (Residential)

Permit Type	Permit Number	Work Class	Issue Date	Status	Address	Project	District
Building (Residential)	BLDR-000141-2017	Roof/Siding	12/26/2017	Complete	548 E Plumwood Dr Rose Hill, KS 67133	No Project	
	TOTAL PERMITS FOR BUILDING (RESIDENTIAL):						1
Electrical (Residential)	ELER-000138-2017	Repair	12/20/2017	Complete	1406 N Tanglewood Ct Rose Hill, KS 67133	No Project	
	ELER-000140-2017	New Construction	12/21/2017	Issued	203 E Rosewood St Rose Hill, KS 67133	No Project	
TOTAL PERMITS FOR ELECTRICAL (RESIDENTIAL):							2
Mechanical (Residential)	MECR-000133-2017	HVAC Changeout	12/04/2017	Complete	323 E Young St Rose Hill, KS 67133	No Project	
	MECR-000134-2017	HVAC Changeout	12/05/2017	Complete	328 N Bentwood Dr Rose Hill, KS 67133	No Project	
	MECR-000137-2017	Remodel	12/20/2017	Issued	617 N Main St Rose Hill, KS 67133	No Project	
	MECR-000139-2017	Repair	12/21/2017	Complete	12 N Harris Dr Rose Hill, KS 67133	No Project	
TOTAL PERMITS FOR MECHANICAL (RESIDENTIAL):							4
Plumbing (Commercial)	PLMC-000136-2017	Water Heater	12/19/2017	Issued	314 N Rose Hill Rd Rose Hill, KS 67133	No Project	
TOTAL PERMITS FOR PLUMBING (COMMERCIAL):							1
Plumbing (Residential)	PLMR-000135-2017	Water Heater	12/14/2017	Complete	328 N Cedarwood Dr Rose Hill, KS 67133	No Project	
	PLMR-000142-2017	Repair	12/27/2017	Issued	222 S Sunflower St Rose Hill, KS 67133	No Project	
TOTAL PERMITS FOR PLUMBING (RESIDENTIAL):							2
GRAND TOTAL OF ISSUED PERMITS:							10