

Memorandum

TO: Mayor and City Council

From: Austin Gilley, City Administrator

RE: Notes to accompany agenda packet for City Council meeting **Monday, May 15, 2017**

Consent Agenda (Minutes, Claims, Routine Business)

Council Expense Approval Report (p. 6 to 15 of 48)

If you have any questions, please feel free to contact me prior to the meeting for more information. If there are any items that you believe deserve further consideration or debate by Council, those items can be added to the agenda at the meeting.

-Approval of farming lease for sewer plant grounds (p. 16). This lease is for farming the City owned property around the sewer plant. The original five-year lease expired November 2016. The City was delaying renewal until further direction was provided on the green waste site. The City also is adding ground to be farmed to reduce mowing demands. This farming arrangement has been in place for as long as anyone can remember, and Mr. Engels is willing to continue.

-Ordinance to amend personnel policy to amend City employee drug testing program (p. 19). The City established in 2015 a personnel advisory group comprised of employees from every department and charged with a comprehensive review of the City's personnel policy. The drug testing program was identified as inconsistent and not clear. The group's recommendation is to amend the policy to improve consistency and add clarity. This policy was drafted by the City Attorney with my and the group's input.

Action Items

1: Agreement for pond aquatic spraying services (Vote required) (p. 22)

The City continues to deal with excessive algae in the School Street Pond. We have explored a number of options and tried many approaches, including hand raking algae out of the pond. We have attempted to find chemicals and services to perform this highly sensitive task. The City Engineer recommended we visit with Longhofer Lawn and Tree Care. After considering all options, the City performed a trial in April with very positive results. Included in the packet is a proposal to make this an ongoing service agreement for this year. This would consist of 6 applications (five remaining). The algaecide applied will also kill the floating moss, submerged pondweeds, duckweed and smartweed that make fishing from the bank very challenging. The solution used for treatment is safe for all aquatic life as well as recreational use of the pond. The total cost of this agreement is \$5,425. Even though this is an operational issue, City Council rules require City Council approval.

2: Cancellation of service agreement with Anue Water Technologies (Vote required) (p. 23)

After the Council approved the agreement with Anue Water Technologies to maintain the City's Anue Ozone System, the company notified us that they made a mistake in pricing and were cancelling the agreement. See notice on page 23. The original price was \$5,796 per year. The correct price would have been about \$9,000. While staff believes we still need to maintain this system with utmost care, at that price point, staff believes that we could incur a repair cost once every three years and save money in the long run from the maintenance agreement. Again, the system has been in place for three years and we needed only

once to repair it. This will create additional burden on staff to monitor the system closely, but at this time, I believe it is most cost effective to take a “wait-and-see” approach. This system is very new and unfamiliar to all of us, so repair histories and projections are difficult to determine. This is an unfortunate circumstance with no easy solution. If Council agrees with the recommendation, no action is necessary.

3: Discussion of draft letter to Pleasant Township regarding green waste site planning (Vote required) (p. 24)

In accordance with Resolution 573, the Council has asked that the City seek a partnership with the township on the green waste site operation. With Council’s consensus to proceed after reviewing the draft planning work order at the last meeting, I have drafted an official request on page 24.

4: Approval of purchase of 2017 Ford F-550 (Vote required) (p. 26)

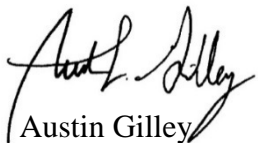
This purchase would replace the 2003 Ford F550 Crane Truck which is primarily used for water and sewer operations. Having a mechanics truck greatly increases efficiency in operations keeping all tools and materials mobile. The vehicle comes with a 6.7 liter diesel motor and a 19,500 pound gross vehicle weight package to support the added weight of the crane and materials to be hauled. Four quotes were received for Ram and Ford models from Rusty Eck Ford, Mel Hambelton Ford, Davis-Moore and Parks Motors. Mel Hambelton Ford was the low price at \$61,430. Superintendent Dillan Curtis also researched purchasing a used Ford F550 Crane Truck to perhaps find a comparable vehicle with a better purchase price. The used market prices were the same or more, excluding shipping costs. During budget discussions, it is the City’s intent to use water and sewer reserve funds for this purchase. This purchase requires Council approval, and all pricing information is included in the packet.

5: Ordinance to approve 2017 Zoning Regulations update (Vote required) (p. 46)

The Planning Commission has recommended the City Council approve the 2017 Zoning Regulations update, which was commissioned by the City Council in May of last year. Instead of trying to put the regulations in the packet, below is a link to the City’s document center where the draft can be found.

https://cityofrosehill.com/lmg-cms/wp-content/uploads/2017/05/RoseHillZoningCode_RevisedFinalDraft_04122017.pdf

Thank you,



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