



MEETING NOTICE
ROSE HILL CITY COUNCIL
REGULAR MEETING
Monday, May 1, 2017
7:00 p.m.
ROSE HILL CITY HALL/COUNCIL CHAMBERS
125 W. ROSEWOOD

WORKSHOP

- No workshop is planned for this meeting

AGENDA

- Call to Order
- Invocation and Flag Salute
- Consent Agenda
 - Minutes
 - Claims
 - Approval of July 4 fireworks display at Shorty Cox
 - Approval of expenditure to fix HVAC unit at City Hall building
 - Ordinance to amend personnel policy to allow for shared leave program
 - Ordinance to amend personnel policy to revise new hire leave usage
- Citizen Forum
- Approval of Agenda
- Action Items:
 1. Resolution to confirm Mayor's appointments
 2. Ordinance to amend the annual timing of Mayoral appointments
 3. Ordinance to authorize a tax rebate and utility credit for select properties as an extension of the City's Neighborhood Revitalization Program
 4. Resolution to authorize sewer improvement projects and financing
 5. Approval of work order 17-04 for Sanitary Sewer Evaluation and Priority 1 Improvements
 6. Approval of service agreement for Acoustic Testing Services
 7. Approval of service agreement for GPS locating City's Sanitary Sewer Infrastructure
 8. Approval of service agreement for Ranson Financial to assist with SRF loan process
 9. Approval of work order for 17-03 for Master Park Planning
 10. Discussion of work order for 17-01 for Green Waste Site Planning
 11. City Attorney's report to County Attorney regarding Council email communication
 12. Executive Session for attorney client privilege
 13. Donation to KPTS (Diamond)
- Staff Reports
- Adjournment



MINUTES
THE REGULAR MEETING OF THE ROSE HILL CITY
COUNCIL MONDAY, APRIL 17, 2017 – 7:00 P.M.
ROSE HILL CITY HALL/COUNCIL CHAMBERS

Call to Order

The regular meeting of the Rose Hill City Council was called to order at 7:00 p.m. by Mayor Beth Pompa. Councilmembers present, Roger Perryn, Ross Chappell, Bill Baker and Kevin Mohr. Lionel Diamond was absent with prior notice. Administration and staff present: Austin Gilley, City Administrator; Kelly Mendoza, City Clerk, and Andrew Marino, City Attorney.

Invocation and Flag Salute

Pastor Rob Frazier, Rose Hill Victory Fellowship Church gave the invocation, followed by the flag salute.

Approval of Minutes

Councilmember Perryn made motion seconded by Councilmember Chappell to approve the 4/03/2017 Regular Council Meeting minutes. Motion carried 4-0.

Claims

Councilmember Perryn made motion seconded by Councilmember Mohr to approve the payment of claims for Appropriation Ordinance #8. Motion carried 4-0.

Citizen Forum

John Eskeli, 256 W. Young, voiced concerns regarding the Planning Commission.

Approval of Agenda

Councilmember Chappell made motion seconded by Perryn to approve the agenda as presented. Motion carried 4-0.

Presentations

Police Chief Mosley gave an overview of the Rose Hill Police Departments Annual Report for 2016 and Strategic Plan for 2017-2021. Council agreed by consensus to direct Chief Mosley to proceed.

Resolution to establish official City support of Project Graduation

Councilmember Perryn made motion seconded by Baker to approve Resolution #572 establishing an official Police Department Community Outreach Program in support of the annual High School Graduating Class' Project Graduation Drug and Alcohol Free After-Graduation Party. Motion carried 4-0.

Resolution to provide 2018 Budget expense planning direction

Councilmember Perryn made motion seconded by Chappell to approve Resolution #573 providing direction on the 2018 Budget and Expense Planning. Motion carried 4-0.

Resolution to confirm and approve employee benefits program

Councilmember Chappell made motion seconded by Perryn to approve Resolution #574 confirming the employee benefits program. Motion carried 4-0.

Approval of property and liability insurance renewal

Councilmember Perryn made motion seconded by Mohr to approve the property and liability insurance renewal. Motion carried 4-0.

Staff Reports

Administrator Gilley updated the Council with the latest status report. No action was taken.

Adjournment

Councilmember Perryn made motion seconded by Councilmember Chappell to adjourn the meeting at 7:59 p.m. Motion carried 4-0.

Respectfully submitted:

Kelly Mendoza
City Clerk



Rose Hill, KS

Council Expense Approval Report

By Vendor Name

Payable Dates 04/18/2017 - 05/01/2017

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 3077 - AAA Portable Services, LLC					
AAA Portable Services, LLC	05/01/2017	Pond restroom rental	Operating Supplies	100-140-400395	75.00
Vendor 3077 - AAA Portable Services, LLC Total:					75.00
Vendor: 2084 - Aflac					
Aflac	05/01/2017	Employee paid premiums	OTHER INSURANCE	100-120-400406	167.20
Aflac	05/01/2017	Employee paid premiums	OTHER INSURANCE	100-130-400406	107.16
Aflac	05/01/2017	Employee paid premiums	Other Insurance	112-112-400406	11.28
Aflac	05/01/2017	Employee paid premiums	OTHER INSURANCE	113-113-400406	68.86
Vendor 2084 - Aflac Total:					354.50
Vendor: 1737 - APAC, Kansas Inc. - Shears Division					
APAC, Kansas Inc. - Shears Division	05/01/2017	Cold patch	Operating Supplies	100-130-400395	253.92
APAC, Kansas Inc. - Shears Division	05/01/2017	Cold patch	Operating Supplies	100-130-400395	253.92
Vendor 1737 - APAC, Kansas Inc. - Shears Division Total:					507.84
Vendor: 3314 - Associated Integrated Marketing					
Associated Integrated Marketing	05/01/2017	Community Survey results	Professional Services	100-110-400310	429.50
Associated Integrated Marketing	05/01/2017	Community Survey results	Professional Services	112-112-400310	214.75
Associated Integrated Marketing	05/01/2017	Community Survey results	Professional Services	113-113-400310	214.75
Vendor 3314 - Associated Integrated Marketing Total:					859.00
Vendor: 3022 - Atwoods					
Atwoods	05/01/2017	Tires for shooting range gate	Operating Supplies	100-140-400395	33.98
Vendor 3022 - Atwoods Total:					33.98
Vendor: 0515 - Autobody Connection, Inc.					
Autobody Connection, Inc.	05/01/2017	Kubota tractor repair	Equipment Repair	100-140-400290	237.50
Autobody Connection, Inc.	05/01/2017	Kubota tractor repair	Equipment Repair	100-140-400290	252.14
Vendor 0515 - Autobody Connection, Inc. Total:					489.64
Vendor: 0389 - B & H Sales and Service					
B & H Sales and Service	05/01/2017	Connectors for Scoreboard Lights	Equipment Repair	100-140-400290	8.98
Vendor 0389 - B & H Sales and Service Total:					8.98
Vendor: 3193 - Bank of America					
Bank of America	04/21/2017	H.S.A.	Cafeteria Plan Withholding	114-110-100210	100.00
Vendor 3193 - Bank of America Total:					100.00
Vendor: 3362 - Beth Pompa					
Beth Pompa	05/01/2017	Mileage reimbursement	Training	100-110-400230	200.25
Vendor 3362 - Beth Pompa Total:					200.25
Vendor: 1079 - BNSF Railway Company					
BNSF Railway Company	05/01/2017	Annual Lease Payment	PROPERTY LEASE PAYMENT	100-110-400205	276.85
Vendor 1079 - BNSF Railway Company Total:					276.85
Vendor: 0964 - BUCO Dept. of Public Works					
BUCO Dept. of Public Works	05/01/2017	Recycling fees - Mar 2017	Recycling Fees	100-110-400213	420.00
Vendor 0964 - BUCO Dept. of Public Works Total:					420.00
Vendor: 1193 - Butler Co. Emergency Comm. (E-911)					
Butler Co. Emergency Comm. (E-911)	05/01/2017	2017 Butler Radio User Fee	Professional Services	100-130-400310	25.00
Butler Co. Emergency Comm. (E-911)	05/01/2017	2017 Butler Radio User Fee	Professional Services	100-140-400310	25.00

Council Expense Approval Report

Payable Dates: 04/18/2017 - 05/01/2017

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Butler Co. Emergency Comm. (E-911)	05/01/2017	2017 Butler Radio User Fee	Professional Services	112-112-400310	25.00
Butler Co. Emergency Comm. (E-911)	05/01/2017	2017 Butler Radio User Fee	Professional Services	113-113-400310	25.00
Vendor 1193 - Butler Co. Emergency Comm. (E-911) Total:					100.00
Vendor: 0786 - Butler Rural Electric					
Butler Rural Electric	05/01/2017	Utilities - Electric	Storm Sirens	100-120-400214	30.89
Butler Rural Electric	05/01/2017	Utilities - Electric	Electricity (Expires 2015)	100-140-400210	1,804.79
Butler Rural Electric	05/01/2017	Utilities - Electric	Street Lights	100-170-400501	288.72
Butler Rural Electric	05/01/2017	Utilities - Electric	Electricity	112-112-400210	227.54
Butler Rural Electric	05/01/2017	Utilities - Electric	Electricity	113-113-400210	3,608.95
Vendor 0786 - Butler Rural Electric Total:					5,960.89
Vendor: 2695 - CENEX Fleet Fueling					
CENEX Fleet Fueling	05/01/2017	Fuel	Fuel	100-120-400225	1,085.26
CENEX Fleet Fueling	05/01/2017	Fuel	Fuel	100-130-400225	23.88
CENEX Fleet Fueling	05/01/2017	Fuel	Fuel	100-140-400225	23.89
CENEX Fleet Fueling	05/01/2017	Fuel	Fuel	112-112-400225	23.89
CENEX Fleet Fueling	05/01/2017	Fuel	Fuel	113-113-400225	23.89
Vendor 2695 - CENEX Fleet Fueling Total:					1,180.81
Vendor: 2824 - Chris Cakes					
Chris Cakes	05/01/2017	KIA Meeting Breakfast	Miscellaneous	100-120-400400	106.25
Vendor 2824 - Chris Cakes Total:					106.25
Vendor: 3220 - Companion Life					
Companion Life	05/01/2017	Gap Insurance Premium	HEALTH INSURANCE	100-120-400403	137.58
Companion Life	05/01/2017	Gap Insurance Premium	HEALTH INSURANCE	100-140-400403	87.94
Companion Life	05/01/2017	Gap Insurance Premium	Health Insurance	101-110-400403	69.59
Companion Life	05/01/2017	Gap Insurance Premium	HEALTH INSURANCE	112-112-400403	127.83
Companion Life	05/01/2017	Gap Insurance Premium	Cafeteria Plan Withholding	114-110-100210	105.73
Vendor 3220 - Companion Life Total:					528.67
Vendor: 1742 - Cox Communications					
Cox Communications	05/01/2017	Internet - North Water Tower	Internet Service	112-112-400212	81.32
Cox Communications	05/01/2017	Internet - South Water Tower	Internet Service	112-112-400212	81.32
Vendor 1742 - Cox Communications Total:					162.64
Vendor: 3147 - Flinthills Services Inc.					
Flinthills Services Inc.	05/01/2017	Document shredding	Professional Services	100-110-400310	35.03
Vendor 3147 - Flinthills Services Inc. Total:					35.03
Vendor: 1767 - Garnett Auto Supply #4					
Garnett Auto Supply #4	05/01/2017	Battery booster cables	Operating Supplies	100-130-400395	102.90
Garnett Auto Supply #4	05/01/2017	Pump repair parts	Operating Supplies	100-130-400395	7.79
Vendor 1767 - Garnett Auto Supply #4 Total:					110.69
Vendor: 3270 - Great West Financial					
Great West Financial	04/21/2017	Deferred Comp.	Deferred Compensation	114-110-100220	670.00
Great West Financial	04/21/2017	Deferred Comp.	Deferred Compensation	114-110-100220	329.98
Vendor 3270 - Great West Financial Total:					999.98
Vendor: 0372 - HACH Company					
HACH Company	05/01/2017	Rugged pH Probe for WW sampling	Operating Supplies	113-113-400395	639.67
Vendor 0372 - HACH Company Total:					639.67
Vendor: 0475 - Halls Culligan, Inc.					
Halls Culligan, Inc.	05/01/2017	Drinking water - Adm & PD	Professional Services	100-110-400310	24.55
Halls Culligan, Inc.	05/01/2017	Drinking water - Adm & PD	Professional Services	100-120-400310	24.55
Vendor 0475 - Halls Culligan, Inc. Total:					49.10
Vendor: 2461 - HD Supply Waterworks, LTD					
HD Supply Waterworks, LTD	05/01/2017	Radios for Water Meters	Water meter supplies	112-112-400396	1,250.00
HD Supply Waterworks, LTD	05/01/2017	Materials for FH repair at 1060 N RHRD	Operating Supplies	112-112-400395	1,789.76

Council Expense Approval Report
Payable Dates: 04/18/2017 - 05/01/2017

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
HD Supply Waterworks, LTD	05/01/2017	Materials for FH repair at 1060 N RHRD	Operating Supplies	112-112-400395	94.92
HD Supply Waterworks, LTD	05/01/2017	Materials for FH repair at 1060 N RHRD	Operating Supplies	112-112-400395	474.95
HD Supply Waterworks, LTD	05/01/2017	Irrigation Meter - Heritage Townhomes	Water meter supplies	112-112-400396	980.16
HD Supply Waterworks, LTD	05/01/2017	Food Grade Anti-Seize for Fire Hydrants	Operating Supplies	112-112-400395	89.07
Vendor 2461 - HD Supply Waterworks, LTD Total:					4,678.86
Vendor: 3223 - Health Equity					
Health Equity	04/21/2017	H.S.A.	Cafeteria Plan Withholding	114-110-100210	25.00
Vendor 3223 - Health Equity Total:					25.00
Vendor: 3333 - Integrated Facilities Group - IFG					
Integrated Facilities Group - IFG	05/01/2017	Office chairs	Operating Equipment	100-110-400235	282.00
Integrated Facilities Group - IFG	05/01/2017	Office chairs	Operating Equipment	100-120-400235	376.00
Vendor 3333 - Integrated Facilities Group - IFG Total:					658.00
Vendor: 2949 - Jani-King of Wichita					
Jani-King of Wichita	05/01/2017	Cleaning Services	Janitorial Services	100-110-400416	367.44
Jani-King of Wichita	05/01/2017	Cleaning Services	Janitorial Services	112-112-400416	356.63
Jani-King of Wichita	05/01/2017	Cleaning Services	Janitorial Services	113-113-400416	356.63
Vendor 2949 - Jani-King of Wichita Total:					1,080.70
Vendor: 0066 - K.P.E.R.S.					
K.P.E.R.S.	04/21/2017	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	141.71
K.P.E.R.S.	04/21/2017	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	218.10
K.P.E.R.S.	04/21/2017	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	1,238.81
K.P.E.R.S.	04/21/2017	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	836.92
K.P.E.R.S.	04/21/2017	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	2,521.72
Vendor 0066 - K.P.E.R.S. Total:					4,957.26
Vendor: 1547 - Kansas Payment Center					
Kansas Payment Center	05/01/2017	Child Support Payments	MISCELLANEOUS DEDUCT. PAY...	114-110-100400	708.53
Vendor 1547 - Kansas Payment Center Total:					708.53
Vendor: 0067 - Kansas State Treasurer					
Kansas State Treasurer	05/01/2017	Prepaid State Court Fees	Court Fees to State (Correct ne...	100-121-400413	84.58
Vendor 0067 - Kansas State Treasurer Total:					84.58
Vendor: 2480 - Konica Minolta Business Solutions					
Konica Minolta Business Solutions	05/01/2017	Copier Usage - PD	Copier Expense	100-120-400216	125.44
Konica Minolta Business Solutions	05/01/2017	Copier Usage - Admin	Copier Expense	100-110-400216	140.24
Vendor 2480 - Konica Minolta Business Solutions Total:					265.68
Vendor: 3070 - Konica Minolta Finance					
Konica Minolta Finance	05/01/2017	Copier Lease - Admin	Copier Expense	100-110-400216	286.01
Vendor 3070 - Konica Minolta Finance Total:					286.01
Vendor: 3218 - MailFinance					
MailFinance	05/01/2017	Quarterly postage meter lease	Professional Services	100-110-400310	58.50
MailFinance	05/01/2017	Quarterly postage meter lease	Professional Services	100-120-400310	58.49
MailFinance	05/01/2017	Quarterly postage meter lease	Professional Services	112-112-400310	58.49
MailFinance	05/01/2017	Quarterly postage meter lease	Professional Services	113-113-400310	58.49
Vendor 3218 - MailFinance Total:					233.97
Vendor: 1792 - Mayer Specialty Services, LLC					
Mayer Specialty Services, LLC	05/01/2017	Emergency Clean of MH 114-116	Sewer Line Cleaning	113-113-400107	1,100.00
Mayer Specialty Services, LLC	05/01/2017	2016 Sewer Maintenance Clean	Sewer Line Cleaning	113-113-400107	24,128.64
Vendor 1792 - Mayer Specialty Services, LLC Total:					25,228.64
Vendor: 0004 - Meridian Analytical Labs, LLC					
Meridian Analytical Labs, LLC	05/01/2017	Bi-Monthly KDHE Water Samples	LABORATORY FEES	112-112-400775	45.00

Council Expense Approval Report

Payable Dates: 04/18/2017 - 05/01/2017

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Meridian Analytical Labs, LLC	05/01/2017	Bi-Monthly Wastewater Sampling	LABORATORY FEES	113-113-400775	295.00
Vendor 0004 - Meridian Analytical Labs, LLC Total:					340.00
Vendor: 0084 - Midtown Service					
Midtown Service	05/01/2017	Oil Change 202	Vehicle Repair & Maintenance	100-120-400295	40.00
Vendor 0084 - Midtown Service Total:					40.00
Vendor: 0396 - Mike Johnson Sales					
Mike Johnson Sales	05/01/2017	Commit/Release Forms	Office Supplies	100-121-400410	62.95
Mike Johnson Sales	05/01/2017	Business cards	Office Supplies	100-110-400410	55.50
Vendor 0396 - Mike Johnson Sales Total:					118.45
Vendor: 3149 - Pearson Construction LLC					
Pearson Construction LLC	05/01/2017	Remove and Replace Fire Hydrant at 1060 N. RHRD	Professional Services	112-112-400310	1,470.00
Vendor 3149 - Pearson Construction LLC Total:					1,470.00
Vendor: 3235 - Postalocity					
Postalocity	05/01/2017	UB Billing & Postage	Postage	112-112-400270	525.00
Postalocity	05/01/2017	UB Billing & Postage	Professional Services	112-112-400310	225.00
Postalocity	05/01/2017	UB Billing & Postage	Postage	113-113-400270	525.00
Postalocity	05/01/2017	UB Billing & Postage	Professional Services	113-113-400310	225.00
Vendor 3235 - Postalocity Total:					1,500.00
Vendor: 0100 - Quill Corporation					
Quill Corporation	05/01/2017	Operating supplies	Operating Supplies	100-110-400395	27.99
Quill Corporation	05/01/2017	Operating supplies	Operating Supplies	113-113-400395	24.95
Quill Corporation	05/01/2017	Operating supplies	Operating Supplies	113-113-400395	4.56
Quill Corporation	05/01/2017	Bulletin Board	Office Supplies	100-120-400410	72.49
Quill Corporation	05/01/2017	Ink cartridges	Office Supplies	100-120-400410	144.98
Quill Corporation	05/01/2017	Office supplies	Office Supplies	100-110-400410	62.49
Quill Corporation	05/01/2017	Office supplies	Office Supplies	100-110-400410	39.99
Vendor 0100 - Quill Corporation Total:					377.45
Vendor: 1191 - Richlawns					
Richlawns	05/01/2017	Parks Spring Lawn Application	Professional Services	100-140-400310	4,559.85
Vendor 1191 - Richlawns Total:					4,559.85
Vendor: 0108 - Rose Hill Bank - S					
Rose Hill Bank - S	04/21/2017	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	332.42
Rose Hill Bank - S	04/21/2017	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	320.22
Rose Hill Bank - S	04/21/2017	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	77.76
Rose Hill Bank - S	04/21/2017	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	2,465.00
Rose Hill Bank - S	04/21/2017	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	878.78
Rose Hill Bank - S	04/21/2017	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	3,757.40
Vendor 0108 - Rose Hill Bank - S Total:					7,831.58
Vendor: 0109 - Rose Hill Veterinary Clinic					
Rose Hill Veterinary Clinic	05/01/2017	Animal Control Services	Animal Control	100-120-400385	825.00
Vendor 0109 - Rose Hill Veterinary Clinic Total:					825.00
Vendor: 2793 - State of Kansas					
State of Kansas	04/21/2017	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	79.51
State of Kansas	04/21/2017	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	942.50
Vendor 2793 - State of Kansas Total:					1,022.01
Vendor: 2771 - Sunflower Bank					
Sunflower Bank	04/21/2017	H.S.A.	Cafeteria Plan Withholding	114-110-100210	205.00
Vendor 2771 - Sunflower Bank Total:					205.00
Vendor: 3190 - TK Fast, Inc.					
TK Fast, Inc.	05/01/2017	Monthly computer maintenance	Computer Services	100-110-400320	600.00
TK Fast, Inc.	05/01/2017	Monthly computer maintenance	Computer Services	112-112-400320	200.00
TK Fast, Inc.	05/01/2017	Monthly computer maintenance	Computer Services	113-113-400320	200.00

Council Expense Approval Report

Payable Dates: 04/18/2017 - 05/01/2017

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
TK Fast, Inc.	05/01/2017	Monthly off-site backup	Computer Services	100-110-400320	165.00
TK Fast, Inc.	05/01/2017	Monthly off-site backup	Computer Services	112-112-400320	55.00
TK Fast, Inc.	05/01/2017	Monthly off-site backup	Computer Services	113-113-400320	55.00
Vendor 3190 - TK Fast, Inc. Total:					1,275.00
Vendor: 0477 - Truck Stuff, Inc.					
Truck Stuff, Inc.	05/01/2017	Seat cover - Unit #9 (1-ton)	Operating Supplies	100-140-400395	135.00
Vendor 0477 - Truck Stuff, Inc. Total:					135.00
Vendor: 3272 - U.S. Bancorp					
U.S. Bancorp	05/01/2017	Water Meter Contract Payment #3	Principal Payments	112-112-400602	44,527.31
U.S. Bancorp	05/01/2017	Water Meter Contract Payment #3	Interest Payments	112-112-400612	3,574.93
Vendor 3272 - U.S. Bancorp Total:					48,102.24
Vendor: 3281 - United Healthcare					
United Healthcare	05/01/2017	Health Insurance Premiums	HEALTH INSURANCE	100-110-400403	715.83
United Healthcare	05/01/2017	Health Insurance Premiums	HEALTH INSURANCE	100-120-400403	2,525.87
United Healthcare	05/01/2017	Health Insurance Premiums	HEALTH INSURANCE	100-121-400403	849.81
United Healthcare	05/01/2017	Health Insurance Premiums	HEALTH INSURANCE	100-130-400403	953.95
United Healthcare	05/01/2017	Health Insurance Premiums	HEALTH INSURANCE	100-140-400403	600.82
United Healthcare	05/01/2017	Health Insurance Premiums	Health Insurance	101-110-400403	428.58
United Healthcare	05/01/2017	Health Insurance Premiums	HEALTH INSURANCE	112-112-400403	838.48
United Healthcare	05/01/2017	Health Insurance Premiums	HEALTH INSURANCE	113-113-400403	846.88
United Healthcare	05/01/2017	Health Insurance Premiums	Cafeteria Plan Withholding	114-110-100210	1,940.05
Vendor 3281 - United Healthcare Total:					9,700.27
Vendor: 3241 - Western Extralite Co.					
Western Extralite Co.	05/01/2017	Light Bulbs for PW Office	Operating Supplies	100-130-400395	2.23
Western Extralite Co.	05/01/2017	Light Bulbs for PW Office	Operating Supplies	100-140-400395	2.23
Western Extralite Co.	05/01/2017	Light Bulbs for PW Office	Operating Supplies	112-112-400395	2.24
Western Extralite Co.	05/01/2017	Light Bulbs for PW Office	Operating Supplies	113-113-400395	2.23
Western Extralite Co.	05/01/2017	Light Bulbs for PW Office	Operating Supplies	100-130-400395	11.16
Western Extralite Co.	05/01/2017	Light Bulbs for PW Office	Operating Supplies	100-140-400395	11.16
Western Extralite Co.	05/01/2017	Light Bulbs for PW Office	Operating Supplies	112-112-400395	11.17
Western Extralite Co.	05/01/2017	Light Bulbs for PW Office	Operating Supplies	113-113-400395	11.16
Vendor 3241 - Western Extralite Co. Total:					53.58
Vendor: 0369 - Wichita Winwater Works Co.					
Wichita Winwater Works Co.	05/01/2017	Water Fittings for Hydrant Repair	Operating Supplies	112-112-400395	136.20
Vendor 0369 - Wichita Winwater Works Co. Total:					136.20
Grand Total:					129,098.63

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	20,793.42
101 - LIBRARY FUND	498.17
112 - WATER UTILITY	57,497.24
113 - SEWER UTILITY	32,414.66
114 - PAYROLL WITHHOLDING	17,895.14
Grand Total:	129,098.63

Account Summary

Account Number	Account Name	Payment Amount
100-110-400205	PROPERTY LEASE PAYME...	276.85
100-110-400213	Recycling Fees	420.00
100-110-400216	Copier Expense	426.25
100-110-400230	Training	200.25
100-110-400235	Operating Equipment	282.00
100-110-400310	Professional Services	547.58
100-110-400320	Computer Services	765.00
100-110-400395	Operating Supplies	27.99
100-110-400403	HEALTH INSURANCE	715.83
100-110-400410	Office Supplies	157.98
100-110-400416	Janitorial Services	367.44
100-120-400214	Storm Sirens	30.89
100-120-400216	Copier Expense	125.44
100-120-400225	Fuel	1,085.26
100-120-400235	Operating Equipment	376.00
100-120-400295	Vehicle Repair & Mainten...	40.00
100-120-400310	Professional Services	83.04
100-120-400385	Animal Control	825.00
100-120-400400	Miscellaneous	106.25
100-120-400403	HEALTH INSURANCE	2,663.45
100-120-400406	OTHER INSURANCE	167.20
100-120-400410	Office Supplies	217.47
100-121-400403	HEALTH INSURANCE	849.81
100-121-400410	Office Supplies	62.95
100-121-400413	Court Fees to State (Corre...	84.58
100-130-400225	Fuel	23.88
100-130-400310	Professional Services	25.00
100-130-400395	Operating Supplies	631.92
100-130-400403	HEALTH INSURANCE	953.95
100-130-400406	OTHER INSURANCE	107.16
100-140-400210	Electricity (Expires 2015)	1,804.79
100-140-400225	Fuel	23.89
100-140-400290	Equipment Repair	498.62
100-140-400310	Professional Services	4,584.85
100-140-400395	Operating Supplies	257.37
100-140-400403	HEALTH INSURANCE	688.76
100-170-400501	Street Lights	288.72
101-110-400403	Health Insurance	498.17
112-112-400210	Electricity	227.54
112-112-400212	Internet Service	162.64
112-112-400225	Fuel	23.89
112-112-400270	Postage	525.00
112-112-400310	Professional Services	1,993.24
112-112-400320	Computer Services	255.00
112-112-400395	Operating Supplies	2,598.31
112-112-400396	Water meter supplies	2,230.16
112-112-400403	HEALTH INSURANCE	966.31
112-112-400406	Other Insurance	11.28

Rose Hill City Council Packet

Account Summary

Account Number	Account Name	Payment Amount
112-112-400416	Janitorial Services	356.63
112-112-400602	Principal Payments	44,527.31
112-112-400612	Interest Payments	3,574.93
112-112-400775	LABORATORY FEES	45.00
113-113-400107	Sewer Line Cleaning	25,228.64
113-113-400210	Electricity	3,608.95
113-113-400225	Fuel	23.89
113-113-400270	Postage	525.00
113-113-400310	Professional Services	523.24
113-113-400320	Computer Services	255.00
113-113-400395	Operating Supplies	682.57
113-113-400403	HEALTH INSURANCE	846.88
113-113-400406	OTHER INSURANCE	68.86
113-113-400416	Janitorial Services	356.63
113-113-400775	LABORATORY FEES	295.00
114-110-100210	Cafeteria Plan Withholding	2,375.78
114-110-100220	Deferred Compensation	999.98
114-110-100300	FEDERAL W/H TAX PAYAB...	2,785.22
114-110-100310	FICA W/H TAX PAYABLE	5,046.36
114-110-100320	STATE W/H TAX PAYABLE	1,022.01
114-110-100350	RETIREMENT WITHHOLDI...	4,957.26
114-110-100400	MISCELLANEOUS DEDUCT...	708.53
	Grand Total:	129,098.63

Project Account Summary

Project Account Key	Payment Amount
None	129,098.63
Grand Total:	129,098.63

Rose Hill City Council Packet



RECEIVED
APR 20 2017
CITY OF ROSE HILL

Date: 4-17-17

Purpose: Permission for Public Fireworks Exhibition in Accordance with Art. 7 Sec. 307 of Rose Hill Municipal Code

Fireworks Display Operator:

Name: DONALD MEREDITH License #: BUFOA017 (Copy of License Must be Provided)

Address: 359 S. Archer Dr, ANDOVER KS 67002

Certificate of Liability Insurance:

Company: RAINBOW Fireworks Inc (Copy of Certificate Must be Provided)

Certificate Number: 706001792

Safety Certification:

Advance written notice has been delivered to Butler County Fire District #3 Fire Chief and all fire and/or safety precautions that have been required by the Fire Chief have been met.

Fire Chief Signature: James L. Woydziak Date: 4-20-2017

Location of Display: SHORTY COX PARK Date/Time of Display 7-4-17 9pm
Rose Hill, KS

Having met all of the above requirements and having been authorized by the Rose Hill City Council, permission is hereby granted to the above fireworks display operator to conduct a public fireworks exhibition at the above location on the above date and time.

Mayor, City of Rose Hill

Rose Hill City Council Packet



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/17/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ryder Rosacker McCue & Huston (MGD by Hull & Compa 509 W Koenig St Grand Island NE 68802	CONTACT NAME:		
	PHONE (A/C, No, Ext): 308-382-2330	FAX (A/C, No):	
	E-MAIL ADDRESS: towne@ryderinsurance.com		
	INSURER(S) AFFORDING COVERAGE	NAIC #	
	INSURER A: SCOTTSDALE INS CO	41297	
	INSURER B:		
	INSURER C:		
	INSURER D:		
	INSURER E:		
	INSURER F:		

COVERAGES

CERTIFICATE NUMBER: 706001792

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY		CPS2507194	3/1/2017	3/1/2018	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COM/OP AGG \$2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC					
A	AUTOMOBILE LIABILITY		CAO7760414	3/1/2017	3/1/2018	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS <input checked="" type="checkbox"/> EXCESS HIRED <input type="checkbox"/>					
A	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/>	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	CXS0009746	3/1/2017	3/1/2018	EACH OCCURRENCE \$4,000,000 AGGREGATE \$4,000,000
	DED <input type="checkbox"/> RETENTION \$					
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N <input type="checkbox"/> N/A					E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.

Date of Display: July 4, 2017 at approx. 9:30pm NO RAIN DATE AT THIS TIME

Location of Display: Vacant land Southeast of the Rose Hill School, Rose Hill, KS

Additional Insured(s): City of Rose Hill; Rose Hill Recreation Commission

CERTIFICATE HOLDER**CANCELLATION**Rose Hill Recreation Commission
400 S. Rose Hill Road
P.O. Box 46
Rose Hill KS 67133

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.

**OFFICE OF THE STATE FIRE MARSHAL,
STATE OF KANSAS**

LICENSE #: BUFOA017

MEREDITH DONALD R

359 S ARCHER DR

ANDOVER KS 67002

Is Granted This License As: Fireworks Display Operator

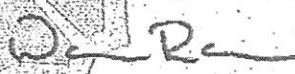
To perform duties as a Public Fireworks Display Operator as granted by
the Kansas Fire Prevention Code and adopted National Standard NFPA
1123, 2006 Edition within the State of Kansas.

As granted under the authority of K.A.R. 22-1-3(x) and
other provisions of the Kansas Prevention Code.

This License is valid until 5/23/2020 unless suspended, revoked or refused
renewal in accordance with the provisions of KAR 22-1-5.

Effective Date: 5/23/2016

Expiration Date: 5/23/2020


Wally Roberts
Chief of Investigations

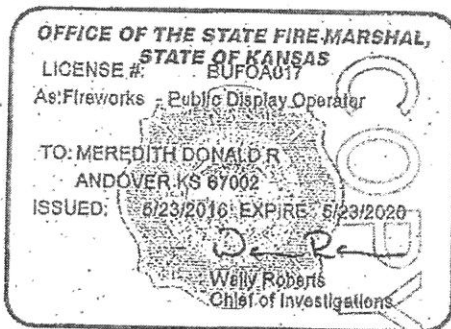
LICENSE #: BUFOA017

MEREDITH DONALD R

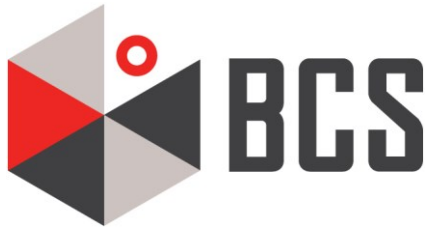
359 S ARCHER DR

ANDOVER KS 67002

Operators must carry this card. Please cut on solid line



Rose Hill City Council Packet



Today's Date : 4/11/2017

Project Name : City of Rose Hill RTU DX Orifices replacement

Submitted By : Pat Lang

Attention : Austin Gilley

Building Controls and Services is pleased to submit pricing on the above project. For your convenience, I have prepared the following scope of work:

City of Rose Hill Building Trane RTU DX Orifice replacements

- Remove existing evaporator header/orifice assemblies on RTU 1-4.
- Provide and install four (4ea) Trane OEM Thermal Expansion Valve Upgrade kits.
- Install new filter driers.
- Vacuum refrigerant system and recharge to manufacturers recommendation.

Total Price: \$9,556.00 (no tax/bond)

Exclusions:

- Tax

Please let me know if you have any questions or concerns.

Respectfully Submitted,

Patrick G. Lang
Account Executive

Accepted by: _____ Date: _____

AN ORDINANCE AMENDING THE ROSE HILL “UNIFORM POLICIES AND GUIDELINES FOR THE CITY OF ROSE HILL” (EMPLOYEE POLICIES AND GUIDELINES) TO ESTABLISH A SHARED LEAVE PROGRAM.

BACKGROUND: The City established in 2015 a personnel advisory group comprised of employees from every department and charged with a comprehensive review of the City’s personnel policy. The group is working through a list of identified problems and policy deficiencies and presenting solutions to the City Council for consideration. City employees have requested a shared leave program so that they may donate leave to another employee who is in need. The group’s recommendation is to amend the policy to add this new program.

ACTION: BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROSE HILL, KANSAS:

Section 1: Article M-17 shall be added to read as follows:

M-17 Shared Leave.

- (a) Employees may donate accrued paid time off to other employees who have suffered a catastrophic personal illness or injury and have exhausted all of their paid time off. The City Administrator will determine what type of illnesses or injuries qualify as catastrophic.
- (b) The City Administrator will consider and, if acceptable, approve and facilitate the transfer of donated paid time to an employee with a catastrophic illness or injury.
- (c) All parties involved will maintain confidentiality of both recipients and donors to facilitate the donation with sensitivity and respect for the privacy of the recipient.
- (d) An employee may request shared leave using leave request procedures following, or in anticipation of, using all accrued paid time off.
- (e) An employee requesting shared leave will provide medical and other documentation, as requested, to the City Administrator indicating the necessity for time off from work, for which accrued paid time off is not available, and the probable duration of the requested time off.
- (f) The City Administrator will advise the City Clerk of the intent to transfer donated paid time off to a recipient employee in advance of the transfer and to account for all donated paid time off at the onset of and for the duration of each incident.
- (g) The City Clerk will add donated hours to recipient’s and deduct donated hours from donor’s pay records. The added hours will be applied at the recipient’s rate of pay.

(h) Eligibility

1. Full-time and part-time employees who are eligible to earn vacation and sick leave benefits are eligible to donate and receive shared leave.
2. Employees who are receiving paid time off through the Workers' Compensation Program, or who are being reimbursed for paid time off through any other source, are not eligible to use share leave.
3. Employees who have exhausted all accrued vacation, sick leave, personal holiday, or paid time off, and who have a documented expectation that there is need for additional unpaid time off from work, are eligible to use shared leave.

(i) Donation

1. Employees wishing to donate paid time off may do so by informing their immediate supervisor or department head.
2. Employees wishing to donate paid time off may donate accrued but unused personal holidays, vacation, or sick leave. Personal salary and compensatory time off cannot be donated.
3. Donations may not be returned to the donor, once a donation has been made nor used by a recipient longer than is medically necessary. All donations transferred to the recipient will be retained by the recipient.
4. Donations may be made in no less increment than four hours.
5. Recipients of donations will receive a regular paycheck, with normal deductions, until the donated paid time off is exhausted.

(j) Miscellaneous Provisions

1. Donors may be anonymous if the donor so chooses. Communication of the need for donations for a recipient will be treated with sensitivity and respect for the privacy of the recipient.
2. Requests for, and approval of donations, will be made through the requesting employee's immediate supervisor. No employee may be coerced, threatened, intimidated, promised or provided financial inducement to donate paid time off.
3. The City will not process donations offered by an employee upon termination of employment or within six months of a planned retirement.

Section 2: EFFECTIVE DATE. This Ordinance shall take effect and be in force from and after its publication in the official newspaper of the City of Rose Hill, Kansas.

Passed and adopted this _____ day of _____, 2017.

Beth Pompa, Mayor

ATTEST

Kelly Mendoza, City Clerk

Rose Hill City Council Packet

Ordinance _____

Published in The Rose Hill Reporter on _____, 2017

AN ORDINANCE AMENDING THE ROSE HILL “UNIFORM POLICIES AND GUIDELINES FOR THE CITY OF ROSE HILL” (EMPLOYEE POLICIES AND GUIDELINES) TO MATCH THE CITY’S PRACTICE REGARDING USE OF VACATION LEAVE.

BACKGROUND: The City established in 2015 a personnel advisory group comprised of employees from every department and charged with a comprehensive review of the City’s personnel policy. The group is working through a list of identified problems and policy deficiencies and presenting solutions to the City Council for consideration. This problem was identified due to the policy’s not being applied uniformly for each department. The group’s recommendation is to amend the policy to match practice, which is now consistent.

ACTION: BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROSE HILL, KANSAS:

Section 1: Article M-4(c) shall be amended to read as follows:

- c. **Training Period.** ~~Employees in training during their initial employment shall be credited with vacation leave for each month of employment but shall not be permitted to use any vacation credit within the first six months of employment. Although vacation leave time is calculated for employees in their training period, employees do not earn any accrued vacation leave until they have completed 6 months of employment.~~ Training employees terminated prior to completing 6 (six) months of employment shall not be paid for any ~~calculated~~ accrued vacation leave.

Section 2: EFFECTIVE DATE. This Ordinance shall take effect and be in force from and after its publication in the official newspaper of the City of Rose Hill, Kansas.

Passed and adopted this _____ day of _____, 2017.

Beth Pompa, Mayor

ATTEST

Kelly Mendoza, City Clerk

RESOLUTION _____

A RESOLUTION CONFIRMING THE MAYOR’S APPOINTMENTS FOR 2017 IN ACCORDANCE WITH CITY ORDINANCE 620.

BACKGROUND: City Ordinance 620 and Charter Ordinance 12 establish the procedure by which all City appointments are made at the first meeting in the month of May each year, and the City Council is to confirm the appointments by resolution. Presented in conjunction with this resolution is the Mayor’s schedule of 2017 Appointments. Furthermore, K.S.A. 12-16,128 provides that “From and after July 1, 2008, any appointment to any board, commission, advisory group or other body made by the mayor of any city which is subject to approval of the governing body of the city must be acted upon by the governing body within 45 days of the appointment by the mayor or the appointment shall be deemed approved. The governing body of the city shall approve such appointment unless the governing body makes a specific finding by the passage of a resolution that the person is either unqualified to hold the office or is not fit to hold the office or position.”

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROSE HILL, KANSAS:

Section 1: The City Council confirms the Mayor’s appointments for 2017.

Section 2: This resolution is effective immediately.

Passed and adopted this _____ day of _____, 2017.

Beth Pompa, Mayor

ATTEST

Kelly Mendoza, City Clerk

Rose Hill City Council Packet

Seat No.	First	Last	Board	Position	Appointed By	Authority	Term notes	Start Date	End Date
106	Cherie	Cowgill	Planning/Zoning	Member	Mayor w/Council	Ord. 622	Three year term	2016	2019
107	Jeanine	Schantz	Planning/Zoning	Member	Mayor w/Council	Ord. 622	Completing term vacated by Roger Perryn	2016	2019
108	Sandy	Mcrae	Planning/Zoning	Chair	Mayor w/Council	Ord. 622	Three year term	2015	2018
109	Jessica	Atherton	Planning/Zoning	Member	Mayor w/Council	Ord. 622	Three year term	2017	2020
112	Greg	Thomas	Planning/Zoning	Vice Chair	Mayor w/Council	Ord. 622	Three year term	2017	2020
120	Chris	Brack	Rose Hill Recreation	Member	Rose Hill Rec.	None	Four year term	2013	2017
121	Roger	Burnham	Rose Hill Recreation	Member	USD 394	None	Four year term	2013	2017
122	Danny	Cunningham	Rose Hill Recreation	Member	Mayor w/Council	None	Four year term	2016	2020
123	Ross	Chappell	Rose Hill Recreation	Member	Mayor w/Council	None	Completed Rob Curtis term, renewed	2015	2019
124	Allison	Taylor	Rose Hill Recreation	Member	USD 394	None	Unknown	2014	2013
125	Jane	Barnard	Rose Hill Public Library	Member	Mayor w/Council	Stat. 12-1222	Four year term	2014	2018
126	Teresa	Sliger	Rose Hill Public Library	Member	Mayor w/Council	Stat. 12-1222	Four year term	2017	2021
127	Harold	Beedles	Rose Hill Public Library	Member	Mayor w/Council	Stat. 12-1222	Four year term	2017	2021
128	Meggin	DeMoss	Rose Hill Public Library	Member	Mayor w/Council	Stat. 12-1222	Four year term	2016	2020
129	Nancy	Hayden	Rose Hill Public Library	Member	Mayor w/Council	Stat. 12-1222	Four year term	2017	2021
130	Ron	Wirths	Rose Hill Public Library	Member	Mayor w/Council	Stat. 12-1222	Four year term, replaces Carole Morrison	2015	2019
131	Cynthia	Stitcher	Rose Hill Public Library	Member	Mayor w/Council	Stat. 12-1222	Four year term	2014	2018
132	Pending	Pending	Tree Board	Member	Mayor w/Council	Ord. 491	Three year term, Ray Boese	2016	2019
133	Pending	Pending	Tree Board	Member	Mayor w/Council	Ord. 491	Three year, Rick Cooper, Jason Jones	2015	2018
134	Pending	Pending	Tree Board	Member	Mayor w/Council	Ord. 491	Three year term, Lionel Diamond	2016	2019
135	Pending	Pending	Tree Board	Member	Mayor w/Council	Ord. 491	Three year term, Mary Jo Jury	2012	2015
136	NA	NA	Public Building	Member	Mayor w/Council	Ord. 463	ORDINANCE 463 adopted in 2003	NA	NA
137	NA	NA	Public Building	Member	Mayor w/Council	Ord. 463	makes Mayor and Council PBC	NA	NA
138	NA	NA	Public Building	Member	Mayor w/Council	Ord. 463	unclear why appointments made	NA	NA
140	NA	NA	Site Plan Review	Member	Ex-Officio	3-104	Advisory only, Building Official	NA	NA
141	Beth	Pompa	Site Plan Review	Member	Mayor w/Council	3-104	One year term, vacated by Jones	2016	2017
142	NA	NA	Site Plan Review	Member	Ex-Officio	3-104	Advisory only, vacated by Hayden	NA	NA
143	Sandy	McRae	Site Plan Review	Member	Commission	3-104	One year term	2016	2017
144	Cindy	Stone	Site Plan Review	Member	Ex-Officio	3-104	Advisory only, Zoning Administrator	NA	NA
145	Jim	Woydziak	Site Plan Review	Member	Ex-Officio	3-104	Advisory only, Fire Chief	NA	NA

Seat No.	First	Last	Board	Position	Appointed By	Authority	Term notes	Start Date	End Date
146	Roger	Perryn	Butler County Solid Waste Committee	Member	Mayor w/Council	--	Term B, Three year appointment, completing Kirk Hayden term, completing Mike Tanner term, replacing Bill Baker	2016	2019
147	Roger	Perryn	Wichita Area Metropolitan Planning Organization	Member	Mayor w/Council	--	As determined by WAMPO membership	2017	2018
148	Roger	Perryn	Regional Economic Area Partnership	Member	Mayor w/Council	--	As determined by Reap membership	2017	2018
149	TBD	TBD	Kansas Municipal Utilities	Member	Mayor w/Council	--	As determined by membership	2016	2017
150	TBD	TBD	Kansas Municipal Utilities	Alternate	Mayor w/Council	--	As determined by membership	2016	2017
149	TBD	TBD	League of Kansas Municipalities	Member	Mayor w/Council	--	As determined by membership	2016	2017
150	TBD	TBD	League of Kansas Municipalities	Alternate	Mayor w/Council	--	As determined by membership	2016	2017
Na	Austin	Gilley	City Administrator	Appointee	Mayor w/Council	C.O. 12	Annual appointment	-	-
Na	Nelson	Mosley	Police Chief	Appointee	Mayor w/Council	C.O. 12	Annual appointment	-	-
Na	Andrew	Marino	City Attorney	Appointee	Mayor w/Council	C.O. 12	Annual appointment	-	-
Na	Justen	Phelps	City Prosecutor	Appointee	Mayor w/Council	C.O. 12	Annual appointment	-	-
Na	Fred	Johnson	Municipal Judge	Appointee	Mayor w/Council	C.O. 12	Annual appointment	-	-

AN ORDINANCE AUTHORIZING THE APPOINTMENT OF SEATS FOR ALL BOARDS, COMMISSIONS, AND COMMITTEES TO OCCUR ANNUALLY AT THE FIRST CITY COUNCIL MEETING IN THE MONTH OF JANUARY.

BACKGROUND: The City of Rose Hill, Kansas, (the “City”) is a duly incorporated city of the third class organized under the laws of the state of Kansas. The Governing Body in March 2015 determined it to be in the best interest of managing its affairs due to records having been disorganized and difficult to track to make all appointments occur in a uniform manner in the month of May. Since that time, changes in state law have altered the timing of elections so that officials take office in January instead of May. This Ordinance updates the appointment process to coincide with the new election timeline. The Governing Body does not intend to alter the lengths of terms or any other provision governing appointments.

ACTION: BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROSE HILL, KANSAS:

Section 1: **Appointment date.** All seats for all non-elected boards, commissions, and committees shall be filled by the customary appointment and reappointment process at the first City Council meeting in the month of January of the year in which that appointment expires. The City Council shall confirm appointments by resolution.

Section 2: **Current terms.** Any seat for which this action shortens or extends less than 12 months shall be deemed served in full at the January appointment time. This action does not obligate any volunteer to additional service; prevent appointees from resigning in good standing; or preclude the Mayor and Council from making necessary changes as afforded by existing policy.

Section 3: **Effective Date.** This Ordinance shall take effect and be in force from and after its publication in the official newspaper of the City of Rose Hill, Kansas.

Passed and adopted this _____ day of _____, 2017.

Beth Pompa, Mayor

ATTEST

Kelly Mendoza, City Clerk

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF ROSE HILL, KANSAS (THE “CITY”), AUTHORIZING A PROGRAM FOR REBATES TO HOMEOWNERS OF THE CITY PORTION OF AD VALOREM PROPERTY TAXES PAID ON QUALIFYING NEW HOMES FOR A PERIOD OF UP TO EIGHT YEARS, SUBJECT TO CERTAIN LIMITATIONS, CONDITIONS AND RESTRICTIONS; AUTHORIZING A PROGRAM FOR UTILITY CREDITS; AND AUTHORIZING STAFF TO PREPARE APPROPRIATE APPLICATION FORMS AND AGREEMENTS TO BE EXECUTED BETWEEN THE CITY AND HOMEOWNERS PARTICIPATING IN THE PROGRAM; AND, AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE SUCH AGREEMENTS ON BEHALF OF THE CITY.

WHEREAS, Article 12, Section 5 of the Kansas Constitution empowers cities to determine their local affairs and government; and

WHEREAS, the Governing Body of the City of Rose Hill, Kansas (the “City”), in furtherance of its objectives to build stronger communities, create jobs and provide a more stable tax base, desires to stimulate new home construction and home ownership within the City’s corporate limits; and

WHEREAS, the City recently enacted a Neighborhood Revitalization Plan (NRP), for which certain newly constructed single-family homes were not eligible, and the City wishes to incentivize the continued ownership, marketability and sale of those homes; and

WHEREAS, as a means of stimulating new home ownership, marketability and sales for the newly constructed homes in the City that are not eligible for incentives under the newly-enacted NRP program, the Governing Body of the City finds it necessary and desirable to establish a rebate program to be known as the Rose Hill NRP extension program, which will provide a rebate of the City portion of real property

*Ordinance No. _____
Rose Hill NRP extension program*

Page 1 of 6
May 1, 2017

taxes on eligible properties for a period of up to eight (8) years, subject to certain limitations, conditions and restrictions, as well as utility credits as set forth herein.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF ROSE HILL, KANSAS AS FOLLOWS:

Section 1. Economic Development. The Governing Body of the City hereby finds and determines that the Rose Hill NRP extension program will stimulate and foster economic development in the City and its environs in order to enhance and provide for the general and economic development and welfare of the City and its citizens.

Section 2. Authorization of the Rose Hill NRP extension program. Pursuant to the authority of Article 12, Section 5 of the Kansas Constitution, the Governing Body of the City hereby authorizes and establishes the Rose Hill NRP extension program, which will provide for a rebate of the City portion of real property taxes on eligible properties for a period of up to eight (8) years, subject to certain limitations, conditions and restrictions as hereinafter described. The Plan will also provide for utility credits during the same time period.

Section 3. Eligibility to Apply for Program. Home owners of record may apply for Rose Hill NRP extension program rebates and utility credits on the following single-family homes:

- 260 W. Sunrise Circle
- 261 W. Sunrise Circle
- 1360 N. Countrywalk Ct.
- 1130 N. Countrywalk Ct.

*The legal descriptions for these properties are attached hereto on ***Exhibit A.***

The application will be accepted only if the property, and the applicant, satisfy the following eligibility criteria:

- a) Maximum value: Rebate of taxes on additional new value beyond \$275,000 for all improvements to a property is not permitted in this program.
- b) All existing and new existing improvements on the subject property must conform to all City codes and regulations in effect at the time the application is submitted.
- c) City Staff shall have the authority and discretion to approve or reject applications based on the eligibility standards and review criteria contained herein. If any applicant is dissatisfied with City Staff's decision, a written appeal may be submitted to the City Council for final determination.
- d) All special assessment and general tax obligations on the property for which application is made must have been paid current as of the date of the application.
- e) The property is eligible for the City of Rose Hill NRP program only as it pertains to additional new construction at time of NRP application as determined by the City Administrator.
- f) As part of the application process, the applicant(s) must furnish a properly completed Form W-9 and must enter into a Program Agreement to be developed by City staff, which will include an agreement that all taxes and special assessments will be paid when due during the period the property is covered by the Rose Hill NRP extension program, that the owners will comply with all conditions, limitations and restrictions of the Plan as set forth in the agreement and this

Ordinance, and that the owners will not appeal the valuation of the property or seek refunds of tax for periods for which rebates have been paid.

Section 4. Applications and Application Period. Application for participation in the Rose Hill NRP extension program shall be made on forms to be developed by City staff, and applications will be received from and after publication of this Ordinance through December 31, 2017.

Section 5. Rebates. Once an application is approved for an eligible property, and the owner(s) have entered into the Program Agreement with the City, the City, subject to the limitations and restrictions of the Kansas Cash Basis and Budget Laws and the further conditions, limitations and restrictions referenced in Section 7, below, will issue a rebate payment to the property owner(s) on or about July 1 of each year, continuing for a period of eight (8) years (the “Tax Rebate Period”), which payment shall be in the amount of the City share (as determined by the Butler County Treasurer) of general ad valorem property taxes which the applicant owner(s) or a predecessor in title actually paid or caused to be paid on the property the preceding December and May.

Section 6. Utility Credits. Once an application is approved for an eligible property, and the owner(s) have entered into the Program Agreement with the City, the City, subject to the limitations and restrictions of the Kansas Cash Basis and Budget Laws and the further conditions, limitations and restrictions referenced in Section 7, below, will issue a utility credit, continuing for a period of eight (8) years (the “Utility Credit Period”), up to the following amounts for the following properties:

- 260 W. Sunrise Circle - \$1,050.38

- 261 W. Sunrise Circle - \$972.00
- 1360 N. Countrywalk Ct. - \$1,645.00
- 1130 N. Countrywalk Ct. - \$1,645.00

This utility credit shall not be carried forward or accrued. This annual credit will be credited to the eligible properties' utility bills on or about July 1 of each year of the program.

Section 7. Early Termination of the Rebate Periods. The Tax Rebate Period and Utility Credit Period shall be terminated early, and a property removed from further participation in the Rose Hill NRP extension program, with no payments to be made by the City thereafter, in the event that the owners of the property: a) cease to occupy the property as a residence; b) fail to make (or cause to be made) timely payment of all special assessment obligations, general taxes relating to the property, and utility bills above the utility credit, as and when the same are due; c) appeal the valuation of the property or seek refund of any tax for which tax rebate payments have been made; or, d) fail to comply with any other obligation or condition of the Program Agreement. Provided, however, that a property will not be removed from participation in the Plan due to events described in subsections 7. b) or 7. d), unless the property owner fails to cure a delinquent payment or other event noncompliance with the Program Agreement for a period of thirty days following written notice mailed by the City.

Section 8. Authorization of Program Agreement. City staff are authorized and directed to develop a form of Program Agreement consistent with the requirements, conditions, limitations and restrictions of this Ordinance, and the City

Administrator is hereby authorized to execute and deliver such Program Agreements with home owners whose applications have been approved, on behalf of the City.

Section 9. Further Authority. The City shall, and the officers, agents and employees of the City are hereby authorized and directed to take such further actions as may be from time to time necessary for administration of the Rose Hill NRP extension program and to carry out and give effect to the transactions contemplated by this Ordinance.

Section 10. Effective Date. This Ordinance shall take effect and be in full force from and after its adoption by the governing body of the City of Rose Hill, Kansas, and publication once in the official City newspaper.

PASSED by the Governing Body of the City of Rose Hill, Kansas this ____ day of _____, 2017.

Beth Pompa, Mayor

ATTEST:

Kelly Mendoza, City Clerk

April 13, 2017

DRAFT

NRP Extension program analysis -- Prepared by Austin Gilley, City Administrator
Pompa/Perryn Proposal: City-only tax rebate plus utility credit for 8 years

Taxing Entity	2016 Mill levy			Notes
City of RH	44.027	Not included	2016 Mill levy	1. 270 W. Sunrise Circle appears to have been sold as of 3/1/2017. 2. Actual appraised values increases the difference between the extension program and the standard NRP. Note estimated construction value, market value and tax value can be significantly different. 3. Keep in mind that mill levies and valuations change every year. The Utility Rebate is the only amount that would not change.
USD 394	62.913	Fire Distrct #3	6.99	
County	34.747	Pleasant TWP	15.535	
Community College	20.074	Richland TWP	18.842	
Total	161.761			

2017 Standard NRP	County Appraised Value Max	Annual Tax Rebate (less 5%)	5-year total
260 W. Sunrise Circle	\$ 175,590	\$ 3,103.09	\$ 15,515.47
261 W. Sunrise Circle	\$ 162,500	\$ 2,871.76	\$ 14,358.82
270 W. Sunrise Circle	\$ 154,890	\$ 2,737.28	\$ 13,686.38
1360 N. Countrywalk Ct.	\$ 275,000	\$ 4,859.91	\$ 24,299.54
1130 N. Countrywalk Ct.	\$ 275,000	\$ 4,859.91	\$ 24,299.54

N. Countrywalk Ct estimated. Not final appraised yet.

2017 NRP Exentsion Program					
Tax Rebate	County Appraised Value	Annual Tax Rebate	8-year total	City-only Tax rebate plus UB credit	Difference to Standard NRP (with Cap)
260 W. Sunrise Circle	\$ 175,590	\$ 889.03	\$ 7,112.24	\$ 15,515.24	\$0.00
261 W. Sunrise Circle	\$ 162,500	\$ 822.75	\$ 6,582.04	\$ 14,359.04	\$0.00
270 W. Sunrise Circle	\$ 154,890	\$ 784.22	\$ 6,273.79	\$ 13,686.79	\$0.00
1360 N. Countrywalk Ct.	\$ 275,000	\$ 1,392.35	\$ 11,138.83	\$ 24,299.83	\$0.00
1130 N. Countrywalk Ct.	\$ 275,000	\$ 1,392.35	\$ 11,138.83	\$ 24,299.83	\$0.00

N. Countrvwalk Ct estimated. Not final appraised vet.

Utility Rebate	Annual Utility Credit	8- year total cap at Standard NRP
260 W. Sunrise Circle	\$ 1,050.38	\$ 8,403
261 W. Sunrise Circle	\$ 972	\$ 7,777
270 W. Sunrise Circle	\$ 927	\$ 7,413
1360 N. Countrywalk Ct.	\$ 1,645	\$ 13,161
1130 N. Countrywalk Ct.	\$ 1,645	\$ 13,161

Mill levies available here:

<http://www.bucoks.com/DocumentCenter/View/3223>

Appraised values available at: <http://www.bucoks.com/>

Rose Hill City Council Packet

**EXCERPT OF MINUTES OF A MEETING
OF THE GOVERNING BODY OF
THE CITY OF ROSE HILL, KANSAS
HELD ON MAY 1, 2017**

The governing body met in regular session at the usual meeting place in the City at 7:00 P.M., the following members being present and participating, to-wit:

Absent:

The Mayor declared that a quorum was present and called the meeting to order.

* * * * *

(Other Proceedings)

Thereupon, there was presented a Resolution entitled:

**A RESOLUTION OF THE CITY OF ROSE HILL, KANSAS, AUTHORIZING AND
PROVIDING FOR THE ALTERATION, REPAIR OR RECONSTRUCTION OF A
SANITARY SEWER IN THE CITY; AND PROVIDING FOR THE PAYMENT OF
THE COSTS THEREOF.**

Councilmember _____ moved that the Resolution be adopted. The motion was seconded by Councilmember _____. The Resolution was duly read and considered, and upon being put, the motion for the adoption of the Resolution was carried by the vote of the governing body as follows:

Yea: _____.

Nay: _____.

The Mayor declared the Resolution duly adopted and the Resolution was then duly numbered Resolution No. _____ and was signed by the Mayor and attested by the Clerk.

* * * * *

(Other Proceedings)

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

Rose Hill City Council Packet

On motion duly made, seconded and carried, the meeting thereupon adjourned.

CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the governing body of the City of Rose Hill, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Clerk

Rose Hill City Council Packet

RESOLUTION NO. [____]

A RESOLUTION OF THE CITY OF ROSE HILL, KANSAS, AUTHORIZING AND PROVIDING FOR THE ALTERATION, REPAIR OR RECONSTRUCTION OF A SANITARY SEWER IN THE CITY; AND PROVIDING FOR THE PAYMENT OF THE COSTS THEREOF.

WHEREAS, K.S.A. 12-631a, as amended (the “Act”), provides, in part, that whenever, in the opinion of the governing body of any city in the state of Kansas it shall become necessary to alter, repair or reconstruct any existing sewer which serves two or more sewer districts, where sewer districts may have been created, or which serves a substantial portion of the city, the governing body of such city may provide for the alteration, repair or reconstruction of any such sewer; or if any such sewer, after having been constructed for twenty years or more, is found to be inadequate, and in the opinion of the governing body the inadequacy of such sewer can be corrected at a lesser cost by the construction of another sewer in the same watershed, the governing body of such city may provide for the construction of a supplemental sewer; and

WHEREAS, in order to pay for the construction of sewers pursuant to the Act, the governing body of such city may, if in the opinion of the governing body the cost of such alteration, repair, construction or reconstruction should be borne by the city at large, pay the cost thereof out of the general fund of said city, and if the general fund is insufficient to pay such cost, or if the governing body deems it necessary, such governing body may issue general improvement bonds in the manner provided by law to pay such cost; and

WHEREAS, the governing body of the City of Rose Hill, Kansas (the “City”) hereby finds and determines it to be necessary to authorize and provide for the repair, rehabilitation and/or reconstruction of approximately 1,600 linear feet of existing sewers described as Priority 1 in the sanitary sewer evaluation prepared by the City Engineer and all related improvements appurtenant thereto (the “Project”); and

WHEREAS, the Project reconstructs sewers that serve a substantial portion of the City; and

WHEREAS, the governing body deems it necessary and advisable to authorize the issuance of general obligation bonds of the City pursuant to the Act in order to pay the costs of the Project.

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROSE HILL, KANSAS:

Section 1. Authorization of Project. It is hereby authorized, ordered and directed that the Project be constructed as a part of the sewer system of the City as provided by the Act in accordance with the plans and specifications therefor, which have been prepared or approved by the City Engineer, and placed on file in the office of the Clerk.

Section 2. Bond Authorization. The estimated costs of the Project are \$354,928. All or a portion of the costs of the Project, interest on interim financing and associated financing costs are authorized to be paid from the proceeds of general obligation bonds of the City issued under authority of the Act (the “Bonds”).

Section 3. Reimbursement. Any Bonds issued under the authority of this Resolution may be used to reimburse expenditures made on or after the date that is 60 days before the date of adoption of this Resolution pursuant to U.S. Treasury Regulation §1.150-2.

Section 4. Effective Date. This Resolution shall be in force and take effect from and after its adoption.

[BALANCE OF THIS PAGE INTENTIONALLY LEFT BLANK]

ADOPTED AND APPROVED by the governing body of the City of Rose Hill, Kansas, on May 1, 2017.

(Seal)

Mayor

ATTEST:

Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. _____ of the City of Rose Hill, Kansas adopted by the governing body on May 1, 2017 as the same appears of record in my office.

DATED: May 1, 2017.

Clerk

Rose Hill City Council Packet

**WORK ORDER NO. 17-04
FOR
ENGINEERING SERVICES**

OWNER: City of Rose Hill

ENGINEER: Professional Engineering Consultants, P.A. (PEC)

REFERENCE: Agreement for Engineering Services

PROJECT TITLE: Rose Hill 2017 Sanitary Sewer Evaluation and Priority 1 Improvements
PEC Project No. 35-170000-000-1770

A. GENERAL PROJECT DESCRIPTION

The Engineer is authorized to provide Engineering services for the following PROJECT:

Rose Hill 2017 Sanitary Sewer Evaluation and Priority 1 Improvements

B. SCOPE OF SERVICES

The following list of work tasks describes the services to be performed by the Engineer under this Work Order No. 17-04.

I. ENGINEERING EVALUATION SERVICES

- a. Review sewer inspection tapes, logs and Acoustical Blockage Technology Report.
- b. Prioritize improvements needed to the sewer collection system.
- c. Develop cost estimates for the specified improvements.
- d. Attend the necessary meetings with City Council, committees, and City Staff.
- e. Prepare maps showing areas to be rehabilitated/replaced.
- f. Review rehabilitation method with City.
- g. Complete and present letter report to City Council.

II. SANITARY SEWER DESIGN SERVICES

Approximately 1,600 lineal feet of Sanitary Sewer rehabilitation in the areas identified as Priority 1 critical repairs in the 2016 Sanitary Sewer Evaluation.

- a. Prepare plans and specifications in accordance with current design criteria of the Kansas Department of Health and Environment, and the OWNER.
- b. Perform field surveys to locate existing topographic items and utilities for base plan preparation.

- c. Complete plans, specifications and contract documents in accordance with comments received from the OWNER after review of the preliminary plans and specifications. Submit one (1) set of plans and specifications to the Kansas Department of Health and Environment and to the OWNER for office review and approval, including a preliminary construction cost estimate. The Consultant shall revise the plans and specifications in accordance with office review and comments received.
- d. Determine final methods of rehabilitation of the sanitary sewer, including preparing any necessary easement, right-of-way and property descriptions required for construction of the PROJECT. Advise the OWNER of any utility conflicts and complete construction permit applications that may be required. Propose a construction sequence when required for orderly construction of the PROJECT. Assist the OWNER in the conduct of meetings as required.
- e. Provide final plans, specifications, cost estimate, and contract documents for letting the PROJECT. Assist the OWNER in advertising or notification of prospective bidders, taking of bids and awarding of the work in the PROJECT.

III. CONSTRUCTION ADMINISTRATION SERVICES

- a. During the construction phase the CONSULTANT shall provide the following scope of services for the PROJECT when requested by the OWNER.
 - 1) Review Contractor's shop drawings and material test certifications for compliance with plans and specifications.
 - 2) Make periodic visits to the PROJECT site to determine Contractor's progress and general character of the work.
 - 3) Provide decisions in accordance with the Contract Documents on questions regarding this work.
 - 4) Review materials test reports as submitted by the Inspector.
 - 5) Prepare Change Orders covering modifications or revisions necessitated by field conditions.
 - 6) Meet with the OWNER as requested during construction to review progress on each part of the PROJECT.
 - 7) Issue Certificate of Substantial Completion when each separate part of the PROJECT has been completed.
 - 8) Conduct final inspection of the work.
 - 9) Provide record drawings of the PROJECT.

IV. CONSTRUCTION INSPECTION SERVICES

- a. Provide Residential Engineering Services for the project. The ENGINEER shall provide personnel acceptable to the OWNER to perform technical observation of construction on the various parts of the PROJECT by a part-time Project Representative. Through these on-site observations of the work in progress and field checks of materials and equipment by the Project Representative, the ENGINEER will endeavor to provide further protection for the OWNER against defects and deficiencies in the work, but the furnishing of such project representative shall not make the ENGINEER responsible for the Contractor's failure to perform the construction work in accordance with the Contract Documents. Engineering services for Project Representation shall consist of the following items:
 - 1) Supervise testing and inspection; arrange for, conduct, or witness field, laboratory, or shop tests of construction materials as required by the plans and specifications; determine the suitability of materials on the site and brought to the site to be used in the construction; assist in interpreting the contract plans and specifications; check the construction activities to determine compliance with the intent of the design; measure, compute, or check quantities of work performed and quantities of materials in-place for partial and final payments to the Contractor; and maintain project records to document the work.
 - 2) Prepare elementary and supplementary sketches required and preliminary negotiations necessary to resolve actual field conditions encountered.
 - 3) Review and prepare recommendations for all construction schedules, material certifications and detailed construction shop and erection drawing as submitted by the Contractor.
 - 4) Review requests for monthly and final payments to the Contractor and forward same with recommendations for approval.
 - 5) Prepare initial drafts of, and conduct preliminary negotiation for, all Change Orders or Supplemental Agreements covering work on the PROJECT.

C. TIME OF PERFORMANCE

The ENGINEER shall commence work on Phase 1 - Engineering Services of the PROJECT within twenty (20) days following authorization by the OWNER to proceed. The ENGINEER shall proceed with the design portion of the project and shall deliver final office check plans within 60 Calendar days. The ENGINEER shall not be responsible or held liable for delays occasioned by the action or inaction of the OWNER or other agencies.

D. EXCLUSIONS

1. Capacity analysis of existing infrastructure
2. Design of infrastructure extensions to project site
3. Platting and zoning services

E. COMPENSATION

For services performed under this Work Order the Owner will reimburse the Engineer the following lump sum fee:

I.	Engineering Evaluation Services	\$ 8,000
II.	Sanitary Sewer Design Services	\$ 26,771
III.	Construction Administration Services	\$ 4,500
*IV.	Construction Inspection Services	\$ 25,000

- * Payment to the ENGINEER for the Construction Inspection services shall follow the current standard hourly rate schedule, including reimbursable expenses, not to exceed \$25,000. This fee is based on 45 calendar days of inspection at 45 hours per week.

F. PROVISIONS OF THE ORIGINAL CONTRACT

The parties hereunto mutually agree that all provisions and requirements of the existing Contract, not specifically modified by this Supplemental Agreement, shall remain in full force and effect.

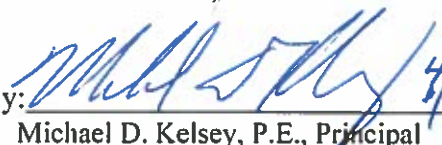
G. OTHER MATTERS

Engineer's receipt of this executed (signed and dated) Work Order No. 17-04 shall be considered as our authorization to proceed.

CITY OF ROSE HILL, KANSAS

PROFESSIONAL ENGINEERING
CONSULTANTS, P.A.

By: _____
Austin Gilley, City of Rose Hill Date

By:  4/19/17
Michael D. Kelsey, P.E., Principal Date



Professional Service Agreement

Acoustic Testing Services

Date: March 23, 2017

TO:	
Contact	Dillan Curtis
Title	Public Works Superintendent
Organization	City of Rose Hill, Kansas
Address	PO Box 185
	Rose Hill, Kansas 67133
Phone	(316) 776-2712
FROM:	
Name of Firm	Midland GIS Solutions
Address	501 N. Market St.
	Maryville, MO 64468
Contact	Erin Allen
Phone	(660) 254-9960
Email	<u>erin.allen@midlandgis.com</u>

Thank you for your recent request for acoustic testing services. The following documentation describes Midland's understanding of the project and its proposed Scope of Services.

Scope of Services

DATA COLLECTION SPECIFICATIONS

Midland GIS shall perform SL-RAT acoustic inspection services in conformance with the requirements for Acoustic Inspection Equipment for Small Diameter (6" to 18") Gravity-Fed Sanitary Sewer Lines. The receiving unit (microphone) will be set on an open manhole at the other end of the sewer line segment of the sending unit (Speaker).

- The sound will always be transmitted downstream in the sewer line segment.
- Typical acoustic inspection time is approximately 3 minutes once the manhole is opened.
- Midland GIS will mark each manhole with survey marking paint after the pipe segment has been completed.
- If the pipe segment has a drop manhole on both ends, Midland GIS will not be able to perform the acoustic tenting and will note that in the field.

ASSESSMENT

Pipe assessment scaled from 0 to 10 with the following general interpretation will be captured during the acoustic inspections; Block, Poor, Fair, Good.

CITY REQUIRMENTS

- City will make all manholes accessible for Midland GIS prior to or during the time period field crews are on site.
- Assist Midland GIS where high levels of traffic control are required.
- City will provide Midland GIS a hard copy map, CAD file or GIS data for reference.

DELIVERY ITEMS (Included in Fee Schedule)

- Esri ArcGIS Desktop 10.x Geodatabase containing dataset for sanitary sewer acoustic inspection data.
- Microsoft Excel file containing all data collected by the SL RAT for each line segment
- 36x36 Hard Copy map of acoustic testing results

FEE SCHEDULE

Services	Quantity	Price
Acoustic Testing	100,000.00 ft. @.20 cents per foot	\$20,000.00

MIDLAND GIS SOLUTIONS

Signature:

Date:

CITY OF ROSE HILL, KANSAS

Signature:

Date:

TERMS AND CONDITIONS

The following terms and conditions are incorporated in and become a part of the proposal between Client and Midland GIS Solutions, Inc. Client and Midland GIS Solutions, Inc. agree as follows:

ACCESS

Client shall arrange for access to and make all provisions for Midland GIS Solutions, Inc. to enter upon all public and private lands as required for Midland GIS Solutions, Inc. to perform its services.

INVOICES

Client shall be invoiced on a monthly or phased basis as set forth in the proposal. Payment shall be due within 30 days after Client's receipt of an invoice. Client is solely responsible for payment of services. Payment will in no way be conditional upon Client receipt of payment for Client accepted services provided by Midland GIS Solutions, Inc. Interest shall accrue on past due invoices at the rate of 1 ½ percent per month (18% per annum), or the maximum rate allowed by law, whichever is less, from the date that payment was first due. Payments shall be applied first to accrued interest and then to unpaid principal. Client agrees to pay Midland GIS Solutions fees, costs, and other reasonable expenses, including attorney's fees, incurred in any efforts to enforce any provision of this Agreement, including efforts to compel payments of past due amounts. If a project is inactive for more than 45 days, Midland GIS Solutions may suspend the services and bill Client for all services performed to date.

MIDLAND GIS SOLUTIONS, INC. INSURANCE REQUIREMENTS

Midland GIS Solutions shall maintain in force throughout the term of this Agreement insurance of the types and in the minimum amounts set forth below.

- 1.) WORKERS COMPENSATION: Statutory Coverage, including Employer's Liability with minimum limits of \$1,000,000.
- 2.) COMMERCIAL GENERAL LIABILITY: \$1,000,000 Combined Single Limit per occurrence for Bodily Injury, Personal Injury, and Property Damages, including Contractual Liability covering Midland GIS Solutions, Inc. indemnification obligations in this Agreement.

3.) COMPREHENSIVE AUTOMOBILE LIABILITY: \$1,000,000 Combined Single Limit per accident including any auto, all owned autos, hired autos and non-owned autos.

4.) PROFESSIONAL LIABILITY: \$2,000,000.00

5.) VALUABLE PAPERS: \$150,000.00

INDEMNITY

Midland GIS Solutions, Inc. agrees to indemnify, defend and hold Client harmless from and against any and all claims, demands, suits, damages, and costs (including attorney's fees and cost of defense) due to bodily injury or property damages arising directly out of Midland GIS Solutions, Inc. negligence, but only to the extent that such indemnity is covered by Midland GIS Solutions, Inc. CGL or Professional Liability insurance.

As a material part of the consideration to Midland GIS Solutions, Inc., Midland GIS Solutions assumes all risk of damage to its property or injury to persons, including its agents, contractors and employees in performance of Services hereunder, and Midland GIS Solutions, Inc. hereby waives all claims in respect thereof against Client, except for any claim arising out of Client's negligence or willful misconduct. As used in this Section, the term "Client" shall include Client's employees, agents and contractors, if applicable, and "Midland GIS Solutions, Inc." shall include Midland GIS Solutions, Inc. employees, agents and contractors, if applicable. Client agrees to indemnify, defend and hold Midland GIS Solutions, Inc. harmless from and against any and all claims, demands, suits, damages, and costs (including attorney's fees and cost of defense) due to bodily injury or property damages arising directly out of Client's negligence.

TESTING

Client shall independently verify the accuracy of Midland GIS Solutions, Inc. services prior to using or relying on the same (or providing the same to others for any reason), and in an event no later than six (6) months after completion of the services (the "Claim Period"). If Client fails to take commercially reasonable efforts to verify the accuracy of Midland GIS Solutions, Inc. services as required herein then Client shall be deemed to have waived all claims and rights of recovery against Midland GIS Solutions, Inc., regardless of legal theory.

RIGHT TO CURE

If Client discovers errors in the services within the Claim Period, Client shall promptly notify Midland GIS Solutions, Inc. and Midland GIS Solutions, Inc. shall have the right for ninety (90) days after receipt of Client's notice (or such longer period if 90 days is insufficient) to correct such defects at Midland GIS Solutions, Inc. sole cost.

LIMITATION OF LIABILITY

To the fullest extent permitted by law, Midland GIS Solutions, Inc. total aggregate liability to the Client arising out of this Agreement, whether arising in contract, warranty, tort (including negligence), strict liability, or otherwise, is limited to the Total Price paid to Midland GIS Solutions, Inc.

NOT WITHSTANDING ANYTHING TO THE CONTRARY, NEITHER CLIENT NOR MIDLAND GIS SOLUTIONS, INC. SHALL BE LIABLE TO THE OTHER FOR, AND EACH EXPRESSLY WAIVES THE RIGHT TO RECOVER, CONSEQUENTIAL, INDIRECT, PUNITIVE, SPECIAL OR EXEMPLARY LOSSES OR DAMAGES, WHETHER ARISING IN CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE, INCLUDING BUT NOT LIMITED TO LOSSES OF USE, PROFITS, BUSINESS, REPUTATION OR FINANCING.

OTHER

Any services being provided to Client by Midland GIS Solutions, Inc. may be terminated by either party upon ten (10) days prior written notice, and in such event Midland GIS Solutions, Inc. shall be paid by Client for all services performed up to and including the termination date, including reimbursable expenses.

Neither Client nor Midland GIS Solutions, Inc. shall be liable to the other for damages or delay in performance caused by acts of God, strikes, labor disputes, accidents or any other event beyond the control of the other or its employee's and agents.

All disputes arising out of or relating to this Agreement shall be decided by arbitration, in accordance with the rules of the American Arbitration Association. The prevailing party shall be awarded attorney's fees and costs.

Midland GIS Solutions, Inc. agrees that all materials, reports, drawings, studies, specifications, estimates,

maps, computer data tapes, computations and other materials prepared by or for Client under the terms of this Agreement shall upon proper payment by Client to Midland GIS Solutions, Inc. be the property of the Client. However, any processes, procedures, programs, software, or similar practices of Midland GIS Solutions, Inc., whether developed prior to or during the project, shall remain the property of Midland GIS Solutions, Inc. until sold or licensed to Client for its use or use by others for separate compensation. Client shall not alter the same in any manner and shall waive any claim against Midland GIS Solutions, Inc. and shall, to the fullest extent permitted by law, indemnify, defend, and hold Midland GIS Solutions, Inc. harmless from any claim or liability for injury or loss arising from unauthorized alteration of Midland GIS Solutions, Inc. work product.

Midland GIS Solutions, Inc. shall keep confidential all information obtained from and designated as confidential by Client and shall not divulge any confidential information concerning the Project to any person or entity (other than Midland GIS Solutions, Inc. subcontractors, employees or other persons or entities to the extent necessary to complete the services) unless written approval is granted by the Client or as ordered by a court of competent jurisdiction.

This Agreement shall be governed by and construed in accordance with the laws of the State of Missouri, without regard to its conflicts of laws rules. Should a conflict of terms arise from agreed to flow down provisions, the terms of this agreement shall prevail.

This Agreement shall be binding upon and inure to the benefit of the parties hereto, their successors and assigns.

ROSE HILL, KANSAS

Midland GIS Solutions Proposal

To GPS Locate and Map the City's Sanitary Sewer Infrastructure



Rose Hill City Council Packet

Dillan Curtis

Public Works Superintendent
City of Rose Hill
PO Box 185
Rose Hill, KS 67133

Dear Dillan,

Midland GIS Solutions respectfully submits this proposal to the City of Rose Hill, Kansas to provide professional GPS and GIS mapping services. Midland GIS is ready to assist in the City's efforts to develop an accurate GIS program for their sanitary sewer network.

Midland GIS Solutions proposes developing a comprehensive GIS program for Rose Hill for use in maintaining and managing the City's utility infrastructure assets. The following characteristics make Midland GIS Solutions uniquely capable of overseeing this project for Rose Hill:

- Midland GIS offers complete utility asset management solutions, from accurate GPS data collection and GIS mapping, to web-based GIS solutions with editing capabilities for easy and efficient system maintenance.
- Midland GIS Solutions has provided GPS and GIS services to over 150 cities and utilities in the Midwest. Our dedicated field staff has **GPS located hundreds of thousands of utility assets** for seamless GIS integration for use in utility maintenance, daily workflow management and engineering models.
- Midland GIS will dedicate an experienced project team of GPS Field Staff, GIS Technicians, GIS Specialists and Analysts, Programmers, Professional Land Surveyors and ArcGIS Server developers to ensure project efficiency and overall product quality.
- Kirk Larson, Sr. Vice President, will personally manage and oversee your GIS project, which ensures open and complete communication throughout project development and implementation.

Thank you for the opportunity to present our Company for this very important project for your City. Our team of professionals has the experience and capabilities to make your GIS program successful and stands ready to continue our partnership with the City of Rose Hill in that success.

Respectfully Submitted,**MIDLAND GIS SOLUTIONS****Erin Allen, Business Development**

COMPANY OVERVIEW

Midland GIS Solutions is an industry-leader in providing exceptional GIS and GPS mapping services to municipalities, utility companies, counties and private organizations. Our firm offers a wide-range of comprehensive geospatial services, such as GPS data collection and inspections, GIS data development and conversion services, consulting, training and technical support.

Additionally, Midland GIS has developed Integrity™, an intuitive web-based GIS solution to provide our valued clients with the necessary tools to increase efficiency in asset management and maintenance, workflow and overall productivity. We offer our clients a distinct commitment to high-quality, professional standards, and a forward-thinking perspective we believe is unique in this industry.

Corporate Office Address: Midland GIS Solutions, LLC
501 N. Market Street
Maryville, Missouri 64468
Phone: 660.562.0050
Facsimile: 660.582.7173

Contact for Proposal: Erin Allen
Phone: 660.254.9960
Email: erin.allen@midlandgis.com



Ownership: Midland GIS Solutions is a Missouri-based Company owned by Troy Hayes PLS, Matt Sorensen and Kirk Larson

Office Locations: Maryville, MO, Kansas City, MO and Des Moines, IA

HISTORY

Midland GIS Solutions was established in 2000 under the leadership of land surveyors with experience dating back to 1973. Since that time, Midland GIS has grown from a local and regional provider of GIS mapping services, into a full-service professional firm offering a wide range of GIS and geospatial solutions throughout the Country. Headquartered in Maryville, Missouri, Midland GIS Solutions is the most experienced GIS development company in the Midwest, developing hundreds of successful GIS programs for Counties and Cities. In addition to the longevity of our firm, Midland GIS Solutions maintains a professional staff of project managers, dedicated GPS field staff, GIS technicians, analysts and specialists, GIS programmers, and web administrators.

CAPACITY TO ACCOMPLISH WORK

Midland GIS Solutions has teams of full-time, trained GPS field technicians that are dedicated to GPS locating municipal utilities and completing inspections for the sole purpose of GIS data integration.

To date, Midland GIS Solutions has completed more than 150 municipal and utility GPS/GIS projects.

All GPS field and technical staff at Midland GIS Solutions are highly trained in all areas of GPS field collection and utility inspections, utilize survey and mapping grade GPS equipment and Esri software, and follow OSHA and Federal Traffic Safety regulations. Midland GIS Solutions maintains five (5) field



crews, each led by a GPS Field Party Chief. Midland's GPS field crews travel throughout the Midwest providing GPS utility collection services on a daily basis. Our typical service area extends more than 500 miles from our home office in Maryville, Missouri. Our ability to provide these services with frequent travel, while adhering to strict budgets and time constraints, is unsurpassed.

Midland GIS Solutions has the capacity to provide technical support to more than 100 clients on an annual basis and manages 15 on-going GIS maintenance contracts that include routine GPS field updates, GIS parcel maintenance and 911/addressing

maintenance. We are confident in our ability to provide exceptional GIS data collection services on projects of all sizes and complexities, while providing timely and outstanding technical support to all of our valued clients.

Since 2005, Midland GIS Solutions has been a licensed reseller of Esri software and is an Esri Silver Business Partner. Midland's professional staff specializes in numerous GIS technologies and performs daily tasks utilizing Esri's ArcGIS 10.x for Desktop, ArcEditor, 3D Analyst, ArcEngine, ArcGIS Server, ArcObjects, and the latest version(s) of AutoCAD and SQL Server. Midland's GPS field crews are experts in Global Positioning System (GPS) technologies and GIS programmers and technicians are skilled in numerous programming languages, including Visual Basic .NET, HTML, Java, JavaScript C# and Silverlight. Midland GIS Solutions' personnel routinely take advantage of the latest training opportunities for GIS software and GPS technology, all significant steps towards efficiency in GIS data collection and development.

As a full-service professional GIS firm, Midland GIS Solutions provides a solid geospatial foundation for all of our valued clients to ensure the integrity and longevity of their municipal and utility GIS programs. Midland GIS Solutions has the knowledge and technical expertise to provide the



professional services desired by the City of Rose Hill for this project. **Midland GIS Solutions' field staff has GPS located hundreds of thousands of utility assets for utility GIS mapping projects.**

The successful outcome of any GIS project requires a solid foundation for the program to thrive on and it starts with the accurate collection of field data. Our approach to data collection is to obtain complete and accurate GPS locations for all utility assets.

Midland GIS Solutions proposes to GPS locate, attribute, and inspect the sanitary sewer utility features in Rose Hill to be integrated into the City's GIS mapping program. Midland GIS Solutions has successfully developed utility data for cities and utility companies throughout the Midwest region. As the following resumes and project examples will demonstrate, Midland's professional field experience on similar projects is unsurpassed for quality and meeting aggressive project schedules.

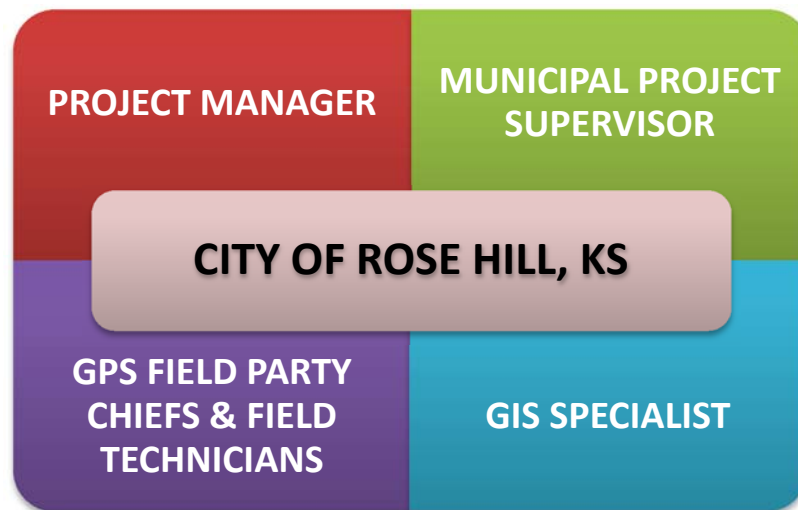
PROJECT MANAGEMENT

Midland's experience and successful completion of utility GIS projects proves that Midland GIS Solutions understands the importance of information exchange and communication during the entire life of the project. As a result of this understanding, Midland GIS Solutions' project management team will synchronize all technical activities and communication with Rose Hill.

Midland's "client-focused" approach, and experience in project management has been the cornerstone of success for Midland GIS Solutions in a market that does not expect, but rather demands a high level of service. At the foundation of this approach is Midland GIS Solutions' proactive management philosophy, which anticipates challenges, revolves around listening, and is committed to partnering. On every project, Midland utilizes a team approach and encourages open communication channels with the client and their stakeholders.

Midland GIS Solutions' effective project management procedures are demonstrated in our ability to successfully manage and complete multiple projects simultaneously, while meeting all cost standards and parameters under aggressive schedules. Midland GIS Solutions proposes an experienced and professional team to oversee and execute the utility GIS mapping project for the City of Rose Hill. Kirk Larson will serve as Project Manager for the GPS data collection and GIS mapping project for the City of Rose Hill. All communications will be directed through Kirk for the duration of the project. He

will oversee the Midland GIS Solutions team as they work with the City to finalize project specifications. Additionally, Kirk will conduct meetings with appropriate staff to determine final data requirements, finalize all project schedules, and coordinate data delivery requirements.



The Midland GIS Development Team proposed for this project will include Kirk Larson, Project Manager, one (1) Municipal Project Supervisor, one (1) GIS Specialist, one (1) GPS Field Party Chief and multiple GPS Field Technicians. The proposed team members for this project have a unique combination of utility infrastructure knowledge and years of experience in project management, data collection, quality control procedures, and GIS mapping.

Midland GIS Solutions routinely provides all of the GPS data collection and GIS data development services proposed. All project requirements and specifications will be met by the key personnel identified in this section.

Midland GIS Solutions' project management procedures include a specific and tactical approach to communication amongst City staff and Midland's field and project management personnel. To ensure the successful outcome of this data collection and utility GIS mapping project, our field staff will maintain active communication with City staff through various means, including while conducting GIS data collection in the field, attending onsite project status meetings, and with Midland's interactive GIS website for project management.

Midland GIS Solutions will be available to meet with City staff to review data collection and utility GIS mapping progress upon request by the City of Rose Hill at various times throughout the project.

KEY PERSONNEL

KIRK LARSON, PROJECT MANAGER

KLARSON@MIDLANDGIS.COM



EDUCATION: Bachelor of Science Degree in Geography & Geographic Information Systems (GIS) – Northwest Missouri State University (Maryville, Missouri)

LENGTH OF SERVICE WITH FIRM: 2005-Present (Principal Owner)

EXPERIENCE: As Vice President of Operations at Midland GIS Solutions, Kirk oversees the development of utility GIS programs, GPS Field Collection and web-based GIS applications. While at Midland GIS, Kirk has successfully managed and overseen development of more than 100 municipal and utility GIS programs. Kirk has served in the mapping and GIS industry since 1995, working for five (5) years as a GPS field technician and working in both local government and private sector as a GIS Coordinator. Kirk developed a nationally recognized Enterprise Wide GIS program for the growing county of Sarpy County, Nebraska where he served as GIS Coordinator from 2002 to 2005.

On an annual basis, Kirk typically gives ten or more presentations at regional and statewide water, wastewater and electric utility conferences and training seminars to City Administrators, Public Works Directors, Utility Superintendents and Field Operators. Continuing education credits are typically offered to attendees in his educational presentations. Kirk's unique understanding and knowledge of utility asset management and GPS field collection position him as an expert in those fields.

PROJECT RESPONSIBILITY: Kirk Larson will serve as the main point of contact throughout the project between Midland GIS Solutions and the City of Rose Hill. Kirk will be responsible for day to day project management tasks and ensure that all project staff, technical planning, project schedules, budgeting, client communication and quality control expectations are being met and/or exceeded.

PROFESSIONAL TRAINING

Esri Training Certificates: Intro To ArcGIS I & II, Creating & Editing Parcels with ArcGIS, Creating & Editing Geodatabase Features, Creating & Editing Geodatabase Topology;; Working with Geometric Networks for utilities; Parcel Fabric Workshop; Autodesk Training Courses: AutoCAD & Autodesk Map 3D; OSHA Certified in Occupational Safety and Health Training & Confined Spaces Certification (2009 & 2013) and Traffic Control for Field Engineering & Surveying (2013)

RYAN SCHIEBER, SR. GIS SPECIALISTRYAN.SCHIEBER@MIDLANDGIS.COM**EDUCATION**

Bachelor of Science Degree in Geography & Geographic Information Systems (GIS) – Northwest Missouri State University (Maryville, Missouri)

LENGTH OF SERVICE WITH FIRM: 2002-Present

EXPERIENCE

Ryan has more than 14 years of GIS experience at Midland GIS Solutions and provides a wide range of GIS development and conversion services, as well as customer support to Midland's valued clients. As Sr. GIS

Specialist, Ryan manages the geodatabase design and coordinates the data development of all GIS projects, oversees and assists with quality control procedures, and provides technical support on a daily basis. Ryan is trained in the latest ArcGIS and ArcGIS Server software and applications.

PROJECT RESPONSIBILITY

Ryan's experience with GIS data integration and development is extensive. As Sr. GIS Specialist, Ryan will be responsible for overseeing GIS program development and implementing the Integrity GIS website for project management. He will also work directly with GIS Technicians to ensure all development schedules and development procedures are adhered to. Ryan will assist in quality control and quality assurance to ensure that the final project deliverables meet and/or exceed the client's requirements.

PROFESSIONAL TRAINING

- Esri Training Certificates:
 - Creating & Editing Parcels with ArcGIS, Creating & Editing Geodatabase Features, Creating & Editing Geodatabase Topology, Intro to ArcGIS Server, Intro to the Multiuser Geodatabase, Managing Editing Workflows in a Multiuser Geodatabase, Intro to PLTS; Working with Geometric Networks for utilities; Developing Applications with ArcGIS Server Using the Microsoft .NET Framework; Parcel Fabric Workshop
- Autodesk Training Courses: AutoCAD 2002 & Autodesk Map 3D 2007

ETHAN HERBEK, GISP, MUNICIPAL PROJECT SUPERVISOREHERBEK@MIDLANDGIS.COM**EDUCATION**

Bachelor of Science Degree in Geography, Minor in GIS – Northwest Missouri State University (Maryville, MO)

LENGTH OF SERVICE WITH FIRM: 2004-Present

EXPERIENCE

Ethan Herbek has been with Midland GIS Solutions for more than 12 years and is a Certified GIS Professional (GISP). Ethan is experienced in GIS data development and GPS field collection, serving in multiple management roles that include Municipal Project Supervisor, Field Supervisor, Utility GIS Specialist and Quality Control Manager. Ethan is capable of supervising all aspects of utility GIS projects, from field data collection and utility inspections to geodatabase modeling and GIS data integration. As a Project Supervisor, Ethan has a vast understanding of water, wastewater, electric, gas, and storm water utility operations and management. This knowledge positions Ethan to successfully apply GIS technology to solve real world utility management and maintenance problems by better understanding the challenges our clients deal with on a daily basis.

PROJECT RESPONSIBILITY

As Municipal Project Supervisor, Ethan will be responsible for the overall daily management of field data collection and GPS field personnel. Ethan will ensure that all aspects of GPS data and attribute collection are synchronized with the overall project plan for Rose Hill. Ethan will oversee and monitor all safety procedures and supervise day-to-day quality control during the GIS data creation portion of the project. He will also lead attend onsite project meetings and provide updated data to a secure GIS website for project management throughout GIS development.

PROFESSIONAL TRAINING

OSHA Certified in Occupational Safety and Health Training & Confined Spaces Certification (2009 & 2013) and Traffic Control for Field Engineering & Surveying (2013); Creating and Editing Parcels with ArcGIS (16 hrs.); Esri Intro to ArcGIS (16 hrs.)

GARRETT SPEASE, SR. GPS FIELD PARTY CHIEF

GSPEASE@MIDLANDGIS.COM

EDUCATION: Bachelor of Science in Geographic Information Systems - Northwest Missouri State University (Maryville, MO).

LENGTH OF SERVICE WITH FIRM: 2014 – Present

EXPERIENCE: Garrett specializes in GPS field data collection and utility inspections for municipalities and utility companies throughout the Midwest for Midland GIS Solutions. As a Sr. GPS Field Party Chief, Garrett is very knowledgeable in GPS data collection procedures and quality control measures to ensure accuracy and efficiencies on every project. Garrett is also responsible for training GPS field technicians to utilize all GPS equipment and techniques with survey grade (RTK) and mapping grade units. Garrett is trained and experienced with Esri software and OSHA safety regulations.

PROJECT RESPONSIBILITY: Garrett will lead a GPS field crew to collect utility infrastructure data for the City of Rose Hill. He will oversee GPS data collection and inspections, where required, and field check all collected data prior to processing that information in the office. He will also be responsible for utility GIS mapping and assisting with all quality assurance and quality control procedures for mapping and data conversion activities. Garrett will maintain active communication with City staff when providing onsite GPS and GIS services.

PROJECT EXPERIENCE

OTTAWA, KANSAS

Water, Storm Sewer, Sanitary Sewer & Electric Networks Located & Mapped

SERVICES PROVIDED: 2013-2015

BACKGROUND: The City of Ottawa, KS has a population of approximately 12,600 and is part of the Kansas City Metropolitan Area, located south west of the City. Prior to 2013 the City had an in house GIS program. Around that time the person primarily in charge of the system left the City and it became apparent that the data that had been maintained was extremely inaccurate. Familiar with GIS, the City understood the benefits and uses of the technology and decided to select a third party to revamp their GIS program with accurate utility data. In 2013, the City of Ottawa selected Midland GIS Solutions to begin the overhaul of this GIS program. Midland began by GPS locating and mapping their water utility network, including meters and implemented a Web GIS platform for all city staff to utility.

SOLUTION/DELIVERABLES: Once Midland GIS Solutions had successfully completed GPS locating and collecting attributes for the City's water network and training staff on the Web GIS program, Ottawa contracted Midland to GPS locate, inspect and map the City's storm sewer features and sanitary sewer network. Ottawa again contracted in late 2015 to have Midland GPS located and map the City's primary and secondary electrical distribution network. This project is current in progress. The city manages all of their accurate GIS information on Midland's Integrity GIS website with mobile capabilities for Ottawa to view, analyze, edit, maintain and manage their GIS data.



Midland GIS Solutions utilized survey grade (RTK) GPS technology (+/- 2 cm) to locate the water, storm sewer and sanitary sewer networks. Mapping grade techniques (+/-4 inch) are being used in the GIS survey of the electric network. In the beginning of the project, Midland developed a foundational geodatabase that would be able to house the City's various utility networks on a centralized server allowing for future maintenance of the GIS data as well as asset management activities.

<https://ottawa.integritygis.com> (Closed access website)

HUGOTON, KS

Electric, Water and Sanitary Sewer Networks Located & Mapped

SERVICES PROVIDED: 2010-2011

BACKGROUND: A small community located in the southwestern part of Kansas, the City of Hugoton has been active in implementing a GIS program for updating and managing their utility networks. In 2010, the City contracted with Midland GIS Solutions as a participant in the GIS Mapping Program (G-MAP) through the Kansas Municipal Energy Agency (KMEA). The goal of the project was to have accurate locations and attribute data in a GIS format of the City's electrical distribution network. This would provide the City with excellent mapping resources and securely stored data in the event of a natural disaster to create efficiencies in emergency management.

SOLUTION/DELIVERABLES: Following the completion of the GIS program for their electric network, the City of Hugoton looked to Midland GIS Solutions to expand their GIS mapping program to include water and sanitary sewer networks. Midland GIS Solutions utilized RTK GPS technology to accurately locate and inspect (where necessary) the City's utility infrastructure. In addition to field locating utility features, Midland GIS Solutions integrated aerial photography of the City and created the geodatabase to accommodate the growing

GIS program. Quality control and assurance was a top priority on all aspects of the project. Midland GIS Solutions conducted a 5% redundancy check on all utility features and had regular project status updates and meetings throughout the project.



Today, the City of Hugoton has a comprehensive utility GIS program. This information is extremely useful for utility management and maintenance, budgeting for utility infrastructure repairs, and

community and economic development. During a time of natural disaster, the City's utility infrastructure maps will be provided to first responders and nearby KMEA Mutual Aid Member Cities.

JOPLIN, MISSOURI

Sanitary Sewer Inspected, Integrity Web GIS

SERVICES PROVIDED: 2013-2014

BACKGROUND: In 2013, the City of Joplin, MO was pursuing a qualified firm to conduct detailed inspections of more than 6,800 sanitary sewer manholes. The City was actively updating utility infrastructure following a devastating tornado that ripped through the City in 2011, causing damages to thousands of structures. Mapping existing utilities and determining their condition was critical at a time of rebuilding. The City selected Midland GIS Solutions based on qualifications to conduct the manhole inspection project.

SOLUTION/DELIVERABLES: As with all utility data collection projects, Midland GIS Solutions identified work sectors throughout the project area and City staff pre-marked manholes in each sector prior to field staff conducting inspections. Midland GIS Solutions utilized a custom data collection application to streamline the inspection process and gather attribute data. Manholes were opened, inspected and the following attribute data was collected:

- Northing, Easting
- Rim elevation
- Manhole depth
- Invert elevation
- Manhole material
- Manhole type
- Pipe type
- Pipe size
- Location
- Grade
- Lined Y/N
- Access type
- Buried (Y/N)
- Depth buried
- Pipe material
- Condition rating
- Evidence of infiltration
- Drop type
- Drop depth

All collected data was integrated into the City's utility GIS program. Midland GIS Solutions also integrated the updated GIS information into the City's GIS website, which Midland developed and has hosted since 2008. Having the ability to access and analyze data regarding the sanitary sewer system provides the City with useful tools in short and long-term maintenance planning, as well as community development.

The Integrity GIS website allows the City to edit, manage and maintain utility assets in a multi-user environment and also provides the City with access to aerial photography before and after the May 22, 2011 tornado. A sliding bar was created to easily switch to the different aerial photography layers. This has also been extremely useful in damage assessment and land planning.

<https://joplin.integritygis.com> (Closed access site)

ALTAMONT, KS

Electric, Water, Sanitary Sewer & Gas Networks Located & Mapped

SERVICES PROVIDED: 2011-2012

BACKGROUND: A small community located in southeastern Kansas, the City of Altamont has been active in implementing a GIS program for updating and managing their utility networks. In 2011, the City contracted with Midland GIS Solutions as a participant in the GIS Mapping Program (G-MAP) through the Kansas Municipal Energy Agency (KMEA). The goal of the project was to have accurate locations and attribute data in a GIS format of the City's electrical distribution network. This would provide the City with excellent mapping resources and securely stored data in the event of a natural disaster to create efficiencies in emergency management.

SOLUTION/DELIVERABLES: Following the completion of the GIS program for their electric network, the City of Altamont looked to Midland GIS Solutions to expand their GIS mapping program to include gas, water and sanitary sewer networks. Midland GIS Solutions utilized RTK GPS technology to accurately locate and inspect (where necessary) the City's utility infrastructure. In addition to field locating utility features, Midland GIS Solutions integrated



aerial photography of the City and created the geodatabase to accommodate the growing GIS program. Quality control and assurance was a top priority on all aspects of the project. Midland GIS Solutions conducted a 5% redundancy check on all utility features and had regular project status updates and meetings throughout the project.

Today, the City of Altamont has a comprehensive utility GIS program. This information is extremely useful for utility management and maintenance, budgeting for utility infrastructure repairs, and community and economic development. During a time of natural disaster, the City's utility infrastructure maps will be provided to first responders and nearby KMEA Mutual Aid Member Cities.

PROJECT APPROACH

The following explanation outlines the products and services Midland GIS Solutions would provide to the City of Rose Hill, Kansas.

KICK-OFF MEETING

Midland GIS Solutions will provide a half (1/2) day "Kick-off" meeting and Geodatabase Design Workshop for Rose Hill. The Kick-off meeting is essential to developing open communication with the client and will help establish Midland GIS Solutions' guidelines and procedures for coordinating with Rose Hill staff. The following important topics will be discussed and/or determined at the Kick-off meeting.

COLLECT EXISTING DATA

Midland GIS Solutions will acquire copies of available, relevant GIS data, AutoCAD drawings, hard copy utility maps, as-built information, and historical utility drawings from Rose Hill for use as reference during the project.

SAFETY AND PROCEDURES

Midland GIS will review safety and field procedures with staff during the Kick-off meeting to ensure the safety of not only our staff and the staff of the City, but the citizens of Rose Hill as well. Midland GIS follows a strict safety and procedures manual and also requires all field staff to attend OSHA safety classes to obtain confined space certification. All Midland GIS employees are required to attend internal quarterly safety meetings to review procedures and concerns.

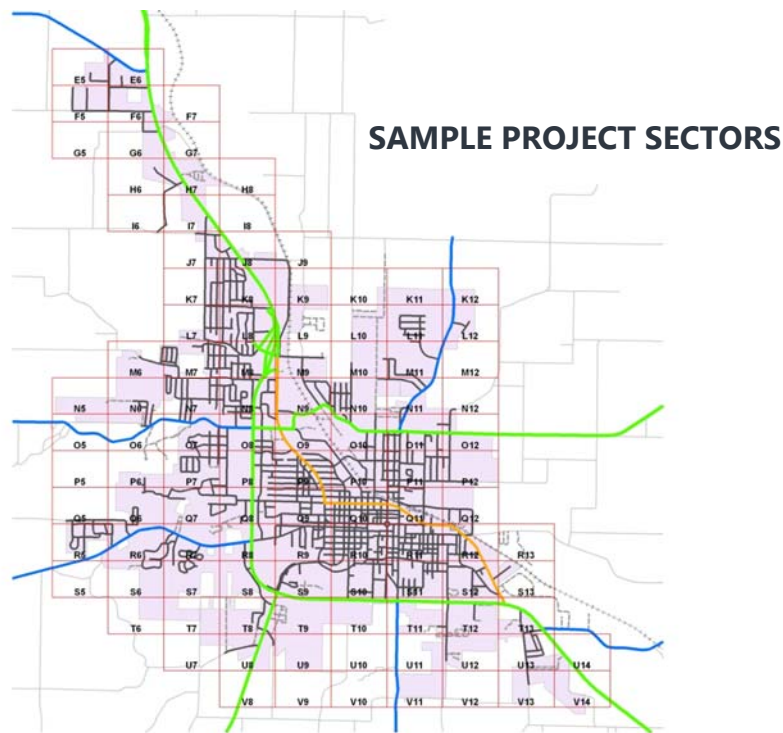
At all times, field staff will be wearing the required Class II traffic safety vests and all field vehicles will be clearly marked with company information and have the required safety lights for operation while in public right-of-way. All GPS field personnel have acquired OSHA training for "Traffic Control for Field Engineering & Surveyors". Proper traffic control signage will be utilized when necessary while operating in public right-of-way. If required, due to traffic concerns, Midland GIS will operate during non-peak hours to obtain field locates and inspections. If Midland GIS staff has concerns about their safety, the appropriate City staff or local law enforcement will be contacted.

PROJECT TIMELINE AND MILESTONES

Midland GIS will review and discuss the anticipated project timeline and milestones with Rose Hill staff. Any modifications to the project schedule at the request of the City will be discussed during the Kick-off Meeting.

WORK SECTOR DEFINITION

Midland GIS will work with Rose Hill staff to define a grid and identify work sectors for the entire project area. The creation of these work sectors serves two very distinct and important roles during the project. First, the project sectors will be utilized by Midland GIS field staff as a quality control measure. Field staff will work within each sector and complete all locates and inspections required prior to moving on the next sector. This allows for a very efficient method of data collection and translates into cost saving and quality for the City. The second aspect of working within project sectors is to allow Rose Hill staff an easy method to track progress and know exactly what part of the City Midland GIS field staff is in. It also allows for pre-planning during morning meetings for traffic control and City staff assistance. The work sectors will be the basis for project reports to Rose Hill.



PUBLIC NOTIFICATION

Midland GIS will work with Rose Hill staff to ensure proper citizen notification. It has been our experience on similar large scale projects that informing the citizens as best as possible can help to alleviate any concerns local residents may have. Notifications at City Hall, utility billing offices and the local newspaper or public access channel (if available) is highly recommended. Midland GIS field staff will carry an informational letter on letterhead from the City of Rose Hill describing the project and the proper contact information at the City. It is also recommended that local law enforcement be notified about the project and that Midland's field staff will be working in town.

TECHNICAL WORK PLAN

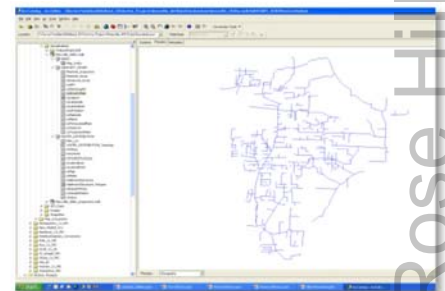
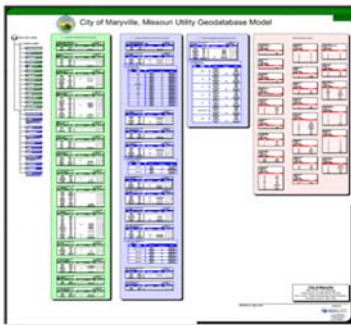
GEODATABASE DESIGN

Midland GIS will work with your staff to design a utility geodatabase model to meet the City's current and future utility asset management needs, as well as identify and define the logical structure for the geodatabase model.

When creating the overall design of the geodatabase for Rose Hill, Midland GIS Solutions will take into consideration the best model and structure to meet the needs of the City. The geodatabase will also be based on Midland's previous models, the published Esri utility model and future GIS needs, as identified by Rose Hill. Developing an accurate and functional geodatabase will allow Rose Hill to:

- Store all GIS-related data in a centralized location
- Apply rules and relationships to the data
- Create a consistent and accurate database of spatial data
- Define relationship classes and topological enforcement rules
- Work in an environment that supports multi-user access and editing

Midland's upfront design process enables field personnel to collect data in a rule-based environment. This minimizes field coding errors by pre-defining the attribute tables that are used in the field and also keeps the data collection process consistent.



**Geodatabase Design
Workshop**



Geodatabase Model



Geodatabase

DIGITAL AERIAL PHOTOGRAPHY INTEGRATION

Midland GIS Solutions will integrate digital aerial photography of the City of Rose Hill (provided by the City) into the GIS program. The raster datasets created will be viewed as a continuous, seamless image across the entire project area.

After the datasets are created, the aerial photography will be adjusted for color and contrast to meet specifications set by Rose Hill.

Midland GIS Solutions will provide Quality Assurance and Quality Control (QA/QC) on the provided aerial photography. This process will involve “heads-up” on-screen visual inspection of the photography by trained GIS Specialists. Midland GIS Solutions will immediately notify the City if any visual banding, warping, gaps, or distortions are discovered.

Unless otherwise requested by Rose Hill, Midland GIS Solutions will not be performing any additional field ground control checks in relation to the spatial accuracy of the aerial photography.



INCORPORATE COUNTY GIS DATA LAYERS

Midland GIS Solutions will incorporate all available cadastral map data layers from Butler County, Kansas into the GIS program upon request. Rose Hill is responsible for any cost associated with acquiring the GIS data from Butler County. Incorporating these data layers will establish a base map



for the City's GIS program, minimizing time and cost associated with independently developing this data to integrate into the GIS program.

GPS DATA COLLECTION

Midland GIS Solutions will utilize Real-Time Kinematic (RTK) GPS methods to locate the sanitary sewer utility network contained in the defined project limits. This technology will result in centimeter-level accuracy (+/- 2 cm) of GPS positions on utility features. This method will also provide the city of Rose Hill with accurate elevation information on the sanitary sewer utility features. Captured features through GPS surveys will include all features designated by Rose Hill during the planning phase of the project.

After thorough investigation by Midland GIS field staff, a report containing all utility features to be located that were not found, or determined to be inaccessible will be submitted to the City of Rose Hill. Midland GIS will work with City staff to locate utility features during the clean-up phase of the project. This will allow Midland GIS to collect features in a quicker and more efficient manner,

translating into cost savings for Rose Hill and minimizing the impact on City staff.



GPS surveys will be referenced to the Kansas State Plane Coordinate System to allow for direct insertion into the GIS program developed for Rose Hill. Horizontal (x,y) coordinates and vertical (z) elevations will be obtained in the field for sanitary sewer facilities.

DATA CONSISTENCY

Midland GIS will utilize our customized data collection field application that has been successfully used on other similar projects. All field data will be pre-defined for field staff to ensure accurate and consistent attribute collection. Field staff will run

the custom application on the GPS controller unit to allow for quick and easy identification and navigation of the utility features. Attribute data collected in the field will be electronically collected and a hard copy record will also be created.

DATA SECURITY & BACK UP

Midland GIS Solutions will download and process the GPS field data to prepare the data for proper insertion into the GIS mapping program. GPS data collected is verified each day against the existing aerial photography. All data will be downloaded nightly and transferred via the internet to Midland's Corporate Office in Maryville, MO and inserted in to the project geodatabase. This transferred data is backed up nightly.

SANITARY SEWER GPS FIELD DATA COLLECTION

Midland GIS Solutions will GPS locate the features associated with the City of Rose Hill's sanitary sewer system. Typical features that are collected during this phase of the project include:

- **Manholes**
- **Lift Stations**
- **Force Main Valves**
- **Lamp Holes (if present)**
- **Pre-Located Force Main Locations**

In the event that Rose Hill is unable to identify the approximate location of the force main, as-built drawings will be utilized to retrace the location of the force main line. If Rose Hill's staff is unable to locate portions of the gravity main system during the cleanup phase, Midland GIS will COGO as-built drawings into the GIS. This data will be loaded into the GPS controller and will be used to navigate to the approximate locations of the lost or buried manholes.

DATA COLLECTION SPECIFICATIONS:

- For consistency purposes, the north rim of the manhole will be located during the project.
- Midland GIS will mark each manhole with survey marking paint after each manhole has been identified.

Manholes that are inaccessible by GPS due to tree cover or satellite visibility will be noted and shot utilizing traditional survey methods (total station or level rod). All data will be coded as to the method of collection utilized.

SANITARY SEWER FIELD ATTRIBUTE COLLECTION



Midland GIS will perform top-side manhole field inspections to collect manhole attribute data during this phase of the project. Any manholes that require further assistance in opening or gather attribute data will be noted and Midland GIS will work with Rose Hill staff to gain access to the identified manholes.

Midland proposes to obtain invert elevations for all incoming and outgoing mainlines, manhole depth and pipe size utilizing traditional survey measurement methods.

This information will be collected by measuring down from the north rim location where the GPS elevation was acquired. Flow direction will be noted during the field inspection process. If during the inspection process Midland GIS discovers any manholes that need immediate attention (back-ups, cave-ins, major obstructions or overflows), the appropriate City staff will be immediately contacted.

All field data will be predefined during the Kick-off meeting to ensure accurate and consistent attribute collection. Field staff will run the custom application on the GPS data collector to allow for quick and easy identification and navigation of the manholes.

Sanitary sewer features to be collected will be defined in preliminary meetings with the City. Manholes will be opened, inspected and attribute data collected.

TYPICAL FEATURES TO BE COLLECTED, BUT NOT LIMITED TO:

- | | | |
|---------------------|----------------|----------------------------|
| • Northing, Easting | • Pipe size | • Pipe material |
| • Rim elevation | • Location | • Condition rating |
| • Manhole depth | • Grade | • Evidence of infiltration |
| • Invert elevation | • Lined Y/N | • Drop type |
| • Manhole material | • Access type | • Drop depth |
| • Manhole type | • Buried (Y/N) | |
| • Pipe type | • Depth buried | |

GIS FEATURE CREATION

Midland GIS Solutions will develop an Esri ArcGIS Desktop 10.x geodatabase file for the sanitary sewer utility network for the City of Rose Hill. Unique feature class data layers will be created for the layers that are defined during the Geodatabase Design Workshop portion of the project.



Custom domains (pre-defined menus) will be built for each layer during the Geodatabase Design Workshop. These custom domains will be added to Midland GIS Solutions' custom field inspection application to ensure that field staff will collect clean and consistent data throughout the utility survey project. These domains will also be utilized

by Rose Hill staff for future management of the geodatabase to help simplify the editing and data management processes.

Midland GIS will acquire copies of all available existing mapping records for Rose Hill's utility infrastructure. These records may include historical maps, as-built records, existing GIS datasets, and AutoCAD drawings. All hard-copy maps will be scanned and returned to the City in a timely manner.

Sanitary sewer line segments will be created utilizing custom, in-house editing tools developed by the Midland GIS development team. These tools will incorporate inspection data collected by field staff and will auto-generate sanitary sewer line segments illustrating flow direction, slope and exact length measurements. Quality assurance warnings have been built into these tools to verify positive slopes and to check for inconsistencies with pipe material and diameter.

QUALITY ASSURANCE & QUALITY CONTROL



Quality Control and Cost Control issues involved with this project are of paramount importance to Midland GIS Solutions and to the overall integrity of the proposed project. These issues range from GPS accuracy and data development precision to successful database integration, which potentially affect every aspect of the project.

Through the combined efforts of our project team, an emphasis on quality control will remain the highest level of importance during development and implementation of the GIS program. These efforts include:

- Custom QA/QC ArcGIS tools
- "Heads-up" QA/QC against base data or aerial photography
- Digital and hard copy checks against field notes and as-built drawings
- 5% redundancy check of all GPS collected data
- Printed check plots for review by Rose Hill staff
- Assurance that end product shows complete connectivity

GPS REDUNDANCY CHECK

As part of the quality control process, Midland GIS Solutions will GPS locate five (5) percent of the features previously shot during the project. This process is part of the Midland GIS field protocol and will be employed during the Rose Hill project. Midland GIS will compile and process the results against the other data set and verify the required accuracy tolerance is being met.

DELIVERABLES

After the staff at the City of Rose Hill, Kansas has reviewed and approved all GPS located and attributed data, Midland GIS will present a full set of deliverables to the City. All collected and mapped sanitary sewer data will be uploaded into the City's geodatabase.

PROPOSED DELIVERABLES INCLUDE:

- ESRI ArcGIS Geodatabase containing datasets for sanitary sewer utility features and lidar data for the city of Rose Hill, Kansas
- ESRI Map Documents (.mxd)
 - 11x17 Truck Book Map Documents
 - 36x36 100-scale Map Documents
- (2) Sets of bound 11x17 Truck Books
- (1) Full system wall map
- (6) Months free Tech Support that includes:
 - Phone Support
 - Remote Web Support
 - Email Response
 - Dedicated Project Contact

REFERENCES

OTTAWA, KANSAS

Jeffrey S. Oleson, Asst. Utility Director

Ottawa City Hall
101 S. Hickory St.
Ottawa, KS 66067
(785) 229-3633
joleson@ottawaks.gov

HUGOTON, KS

Gary Rowden, Electric System Supervisor

631 S. Main St.
Hugoton, KS 67951
(620) 544-2478
growden@pld.com

JOPLIN, MO

John Gilligan, GIS Coordinator

602 Main St.
Joplin, MO 64801
417-624-0820
jgilliga@joplinmo.org

ALTAMONT, KS

Richard Hayward, Council Member

407 S. Huston
PO Box 305
Altamont, KS 67330
(620) 784-5612
richard_hayward@sbcglobal.net

FEE SCHEDULE

GPS DATA COLLECTION & GIS DEVELOPMENT

GPS SANITARY SEWER NETWORK W/ INSPECTIONS ___\$30,000.00

LIDAR DATA ACQUISITION AND PROCESSING_____ \$1,300.00

Fees are based on the number of estimated utility features as provided to Midland GIS Solutions by the City of Rose Hill, KS.

ADMINISTRATIVE SERVICES AGREEMENT

April 25, 2017

To: Mayor and Council
ATTN: Mr. Austin Gilley, City Administrator
125 West Rosewood
Rose Hill, KS 67133

We are pleased to submit this agreement to provide KDHE Wastewater Revolving Loan Fund administrative services to the City of Rose Hill, Kansas. A copy of the proposal will be submitted to KDHE for review and approval if using loan funds to pay for the proposed services.

We agree to provide the following professional services and such other services as, in our judgment, may be necessary and advisable for the completion of this project:

- A. To work with City Staff and City Consultant(s) in the preparation of KDHE documents including, but not limited to, original Loan Application, Request for Reimbursement, semi-annual MBE/WBE reports, amended loan application (if applicable), in the most efficient, economical manner.
- B. To present paperwork to the City Council for processing and execution by the Mayor or authorized representative.
- C. To provide copies of all submitted work to KDHE to the City for their files.

Our fee is \$85.00/Hour plus mileage and relevant expenses (i.e. tolls, photocopying, postage, overnight mail delivery, etc.), if applicable, with a **not to exceed** amount of \$10,000.00. Monthly statements, as needed, will be submitted for City Commission approval and payment upon receipt of KDHE Loan Funds.

This agreement shall be in force for effect until the project is completed unless terminated and shall be subject to cancellation by either party with ten (10) days advance written notice. Also, please note that as of July 1, 2017, our company name will change to Ranson Financial Group, L.L.C.

Rose Hill City Council Packet

This agreement is submitted in triplicate. Your acceptance will be indicated by the signature of the Mayor and City Clerk on all copies and by returning two executed copies to us.

Respectfully submitted,

Ranson Financial Consultants, LLC

Rose Mary Saunders
Senior Consultant

Accepted this _____ day of _____, 2017.

CITY OF ROSE HILL, KANSAS

Mayor

ATTEST:

City Clerk

(Seal)

Rose Hill City Council Packet

**WORK ORDER NO. 17-03
FOR
ENGINEERING SERVICES**

OWNER: City of Rose Hill

ENGINEER: Professional Engineering Consultants, P.A. (PEC)

REFERENCE: Agreement for Engineering Services

PROJECT TITLE: Master Planning services for the Rose Hill Community Pond and Park
PEC Project No. 35-170000-000-1770

A. GENERAL PROJECT DESCRIPTION

The Engineer is authorized to provide Engineering services for the following PROJECT:

Master Planning services for the Rose Hill Community Pond and Park

B. SCOPE OF SERVICES

The following list of work tasks describes the services to be performed by the Engineer under this Work Order No. 17-03.

ENGINEERING SERVICES:

1. It is assumed that we will work with all available information, provided by the City, as part of this master planning effort.
2. A Site Master Plan will be prepared which will identify the following information. The plan will be presented in a graphic format, color rendering. It is our suggestion that we look at the pond site and adjacent sports fields as one comprehensive master plan, which is included in this scope. Some of the information we may look at related to this master plan could include:
 - a. On site traffic circulation / parking
 - b. Aesthetic upgrades around the pond
 - c. Methods to reduce the amount of nuisance plants around pond edge, and required maintenance
 - d. Drainage concerns/ erosion issues
 - e. Connections to the adjacent sports fields
 - f. Suggest possible programming opportunities for the site and incorporate those into the overall master plan.
 - g. Public drop off locations
 - h. Selection of various site amenities such as benches, trash receptacles, open air shelters
 - i. Locations and design of possible new amenities that may arise during the master planning effort such as a splash pad, new fishing dock, or open air shelter.

- j. site security- lighting, cameras, fencing, views into site
- k. Screening- visual/ wind/ sun
- l. conceptual plant material selection and locations
- m. Existing and proposed drainage patterns
- 3. This plan will be presented as a color rendering. Deliverables from this phase will include a fully implementable master plan in graphic form, broken down into phases. We will perform an engineer's opinion of probable cost, for each phase.
- 4. During this master planning phase, we will identify all permitting (local, state, and federal) that may apply- if any.
- 5. Number of meetings included:
 - a. One (1) public input session
 - b. Two (2) presentations to the board/ staff/ committee
 - c. Three to Four (3-4) staff meetings

C. EXCLUSIONS

- 1. Capacity analysis of existing infrastructure
- 2. Design of infrastructure extensions to project site
- 3. Drainage calculations or local stormwater permit
- 4. State or Federal Permits
- 5. Platting and zoning services
- 6. Topographic Survey- this is suggested, as part of the master planning scope, but not required. We can provide a proposal for these services if requested.

D. COMPENSATION

For services performed under this Work Order the Owner will reimburse the Engineer the following lump sum fee:

Master Plan	\$12,500
-------------	----------

E. PROJECT SCHEDULE

The draft technical memorandum will be complete 30 days after completion of the coordination meeting with the owner and commercial/industrial facilities within the sanitary sewer service area.

F. PROVISIONS OF THE ORIGINAL CONTRACT

The parties hereunto mutually agree that all provisions and requirements of the existing Contract, not specifically modified by this Supplemental Agreement, shall remain in full force and effect.

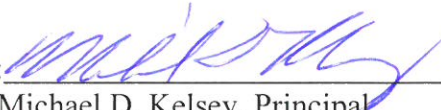
G. OTHER MATTERS

Engineer's receipt of this executed (signed and dated) Work Order No. 17-03 shall be considered as our authorization to proceed.

CITY OF ROSE HILL, KANSAS

PROFESSIONAL ENGINEERING
CONSULTANTS, P.A.

By: _____
Austin Gilley, City of Rose Hill Date

By:  2/20/17
Michael D. Kelsey, Principal Date

Rose Hill City Council Packet

**WORK ORDER NO. 17-01
FOR
ENGINEERING SERVICES**

OWNER: City of Rose Hill
ENGINEER: Professional Engineering Consultants, P.A. (PEC)
REFERENCE: Agreement for Engineering Services
PROJECT TITLE: Rose Hill Green Waste Facility
PEC Project No. 35-170000-000-1770

A. GENERAL PROJECT DESCRIPTION

The Engineer is authorized to provide Engineering/Surveying services for the following PROJECT:

Rose Hill Green Waste Facility

B. SCOPE OF SERVICES

Civil and Landscape Architecture Design Scope of Services Include-

1. A Topographic Survey of Project Limits- this is suggested, but not required. For master planning purposes, we can work from existing information available, but this information may not be as accurate as performing a topographic survey.
2. A Site Master Plan will be prepared which will identify the following information. The plan will be presented in a graphic format, color rendering. Some of the information we may look at related to the master plan could include:
 - a. On site traffic circulation
 - b. Public drop off locations
 - c. site security- lighting, cameras, fencing
 - d. Screening
 - e. conceptual plant material selection and locations
 - f. locations of compost/ burn piles
 - g. storage areas
 - h. Potential shop locations
 - i. Existing and proposed drainage patterns
3. This plan will be presented as a color rendering. Deliverables from this phase will include a fully implementable master plan in graphic form, broken down into phases. We will perform an engineer's opinion of probable cost, for each phase.
4. During this master planning phase, we will identify all permitting (local, state, and federal) that may apply.

5. Number of meetings included:
- a. One (1) public input session
 - b. Two (2) presentations to the board/ staff/ committee
 - c. Three to Four (3-4) staff meetings

C. EXCLUSIONS

- 1. Capacity analysis of existing infrastructure
- 2. Electrical design for future shop
- 3. Design of infrastructure extensions to project site
- 4. Drainage calculations or local stormwater permit
- 5. State or Federal Permits
- 6. Platting and zoning services

D. COMPENSATION

For services performed under this Work Order the Owner will reimburse the Engineer the following lump sum fee for the Engineering/Surveying Services.

Master Plan:	\$12,500
Survey:	\$ 4,000

E. PROJECT SCHEDULE

The survey shall be completed within a mutually agreed upon schedule.

F. PROVISIONS OF THE ORIGINAL CONTRACT

The parties hereunto mutually agree that all provisions and requirements of the existing Contract, not specifically modified by this Supplemental Agreement, shall remain in full force and effect.

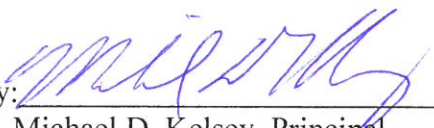
G. OTHER MATTERS

Engineer's receipt of this executed (signed and dated) Work Order No. 17-01 shall be considered as our authorization to proceed.

CITY OF ROSE HILL, KANSAS

PROFESSIONAL ENGINEERING
CONSULTANTS, P.A.

By: _____
Austin Gilley, City of Rose Hill Date

By:  2/14/17
Michael D. Kelsey, Principal Date

From: [Ross Chappell](#)
To: [Andrew Marino](#)
Cc: [Austin Gilley](#); [Beth Pompa](#); [Bill Baker \(billbaker@powerdozer.com\)](#); [Kelly Mendoza](#); [Kevin Mohr](#); [Lionel Diamond \(lioneld420@aol.com\)](#); [Roger Perryn](#)
Subject: Re: FOLLOWING-UP
Date: Tuesday, April 25, 2017 6:07:34 AM

Well I just saw Andrews response....strike what I said and I will just leave it as "No"

Sent from my iPhone

> On Apr 24, 2017, at 3:01 PM, Andrew Marino <amarino@gh-ks.com> wrote:

>

> All,

>

> The only response should be whether you would like it as an agenda item.

>

> DO NOT discuss the underlying issue or give an opinion on the issue via return email. That should be done only in a council meeting.

>

> Andrew Marino

> Gilliland & Hayes, LLC

> 301 N. Main, Suite 1300

> Wichita, KS 67202

> Phone: 316-264-7321

> Fax: 316-264-8614

> amarino@gh-ks.com

>

> The information contained in this message is PRIVILEGED information, intended only for the use of the individual or entity to whom it is addressed. Anyone receiving this message other than the named addressee, or an employee or agent thereof, should immediately notify the sender by return electronic mail. The inadvertently received electronic message should be immediately deleted.

>

>

>

> -----Original Message-----

> From: Austin Gilley [<mailto:austin@cityofrosehill.com>]

> Sent: Monday, April 24, 2017 2:31 PM

> To: Andrew Marino; Beth Pompa; Bill Baker (billbaker@powerdozer.com); Kelly Mendoza; Kevin Mohr; Lionel Diamond (lioneld420@aol.com); Roger Perryn; Ross Chappell

> Subject: FW: FOLLOWING-UP

>

> Dear Mayor and City Council,

>

> Below and attached is the response from KPTS President Victor Hogstrom regarding Mr. Chappell's request for ratings information.

>

> Would any of you like to sponsor this as an agenda item at a future meeting?

>

> Thank you,

> Austin Gilley

> City Administrator

> City of Rose Hill

> 125 W. Rosewood

> Rose Hill, KS 67133

> austin@cityofrosehill.com

>

>

> -----Original Message-----

> From: Victor Hogstrom [<mailto:vhogstrom@kpts.org>]

> Sent: Monday, April 24, 2017 10:42 AM

> To: Austin Gilley <austin@cityofrosehill.com>

> Subject: RE: FOLLOWING-UP

>

> Good morning, Austin.

>

> We do not subscribe to Arbitron, since it is for radio and not television.

>

> However, we do get some Nielsen (for TV) information that shows that we have over 350,000 weekly viewers and the most popular programs.

> I have attached a graph of our top watched program results, according Nielsen. Also may I refer you to our Fact Sheet (attached) for more information.

>

> Thanks.

>

> Victor A. Hogstrom

> President & CEO

> 320 W 21st N

> Wichita Ks 67203

>

> (316) 838-3090 ext: 206

>

>

>

> www.kpts.org

>

>

>

>

> -----Original Message-----

> From: Austin Gilley [<mailto:austin@cityofrosehill.com>]

> Sent: Monday, April 24, 2017 8:52 AM

> To: Victor Hogstrom <vhogstrom@kpts.org>

> Subject: FW: FOLLOWING-UP

>

> Victor,

>

> I received a request from a Council member to ask for "Arbitron rating information." Can you provide that?

>

> Thank you,

> Austin Gilley

> City Administrator

> City of Rose Hill

> 125 W. Rosewood

> Rose Hill, KS 67133

> austin@cityofrosehill.com

>

> -----Original Message-----

> From: Ross Chappell

> Sent: Saturday, April 22, 2017 10:55 AM

> To: Austin Gilley <austin@cityofrosehill.com>

> Cc: Andrew Marino <amarino@gh-ks.com>; Beth Pompa <Beth@cityofrosehill.com>; Bill Baker (billbaker@powerdozer.com) <billbaker@powerdozer.com>; Kelly Mendoza <kmendoza@cityofrosehill.com>; Kevin Mohr <kmohr@cityofrosehill.com>; Lionel Diamond (lioneld420@aol.com) <lioneld420@aol.com>; Roger Perryn <rperryn@cityofrosehill.com>

> Subject: Re: FOLLOWING-UP

>

> Here is what I suggest. Get the Arbitron rating information. This will break down the demographics of who watches KPTS. I asked the question of how many households in the area that KPTS reaches and I believe he said about 300k. Considering most people have Cable or Satellite TV that reaches a pretty big area of Kansas and Northern Oklahoma. In the grand scheme of things 300k starts to appear a little smaller. Then if you break that number down my guess is the vast majority of those viewers are older and either retired or close to retirement and probably not too interested in re-locating.

>

> Since we are wanting to attract "young families" to Rose Hill I'm not sure if this is money well spent.

>

> The rating demographics could prove otherwise but I'm guessing I might be pretty close.

>

> Sent from my iPhone

>

>> On Apr 21, 2017, at 4:09 PM, Austin Gilley <austin@cityofrosehill.com> wrote:

>>

>> Dear Mayor and Council,

>>

>> I have not received a response from my email last week regarding the partnership request with KPTS.

>>

>> I also thought I would share this article linked below about the City of Derby on this issue. To me, it begs a fundamental question: Why is the City Manager assertive about this issue (at least as represented in the article) yet the City Administrator is more passive about this issue? I will be explaining the differences between a Manager and Administrator at next week's pre-candidate forum at 6:30 p.m. Tuesday, April 25, at City Hall..hope to see you there!

>>
>> http://www.derbyinformer.com/news/derby_news/city-kpts-look-common-frequency/article_fb463c14-2460-11e7-8673-bba4993e952a.html
>>
>> Thank you,
>> Austin Gilley
>> City Administrator
>> City of Rose Hill
>> 125 W. Rosewood
>> Rose Hill, KS 67133
>> austin@cityofrosehill.com<<mailto:austin@cityofrosehill.com>>
>>
>> From: Austin Gilley
>> Sent: Friday, April 14, 2017 1:47 PM
>> To: Andrew Marino <amarino@gh-ks.com>; Beth Pompa
>> <Beth@cityofrosehill.com>; Bill Baker (billbaker@powerdozer.com)
>> <billbaker@powerdozer.com>; Kelly Mendoza
>> <kmendoza@cityofrosehill.com>; Kevin Mohr <kmohr@cityofrosehill.com>;
>> Lionel Diamond (lioneld420@aol.com) <lioneld420@aol.com>; Roger Perryn
>> <rperryn@cityofrosehill.com>; Ross Chappell
>> <rchappell@cityofrosehill.com>
>> Subject: FW: FOLLOWING-UP
>>
>> Dear Mayor and City Council,
>>
>> Would any of you like to sponsor this as an agenda item at a future meeting?
>>
>> Thank you,
>> Austin Gilley
>> City Administrator
>> City of Rose Hill
>> 125 W. Rosewood
>> Rose Hill, KS 67133
>> austin@cityofrosehill.com<<mailto:austin@cityofrosehill.com>>
>>
>> From: Victor Hogstrom [<mailto:vhogstrom@kpts.org>]
>> Sent: Friday, April 14, 2017 11:51 AM
>> To: Austin Gilley
>> <austin@cityofrosehill.com<<mailto:austin@cityofrosehill.com>>>
>> Subject: RE: FOLLOWING-UP
>>
>> Austin,
>>
>> I have not heard anything from anyone nor have I had any interest.
>> However, you may want to know that Valley Center, Kechi, Derby and Bel
>> Aire are taking advantage of this partnership and are already being featured on various local program. Also, our local programs are being
>> repeated on KSN, Channel 3 and are being broadcast state-wide.
>>
>> Is there any possibility of following this up with your City Council? Rose Hill is missing out on some good opportunities.
>>
>> I have attached the partnership offer for your reconsideration.
>>
>> Thanks.
>>
>> [KPTSPBS2017Sig]
>>
>> Victor A. Hogstrom
>>
>> President & CEO
>>
>> 320 W 21st N
>> Wichita Ks 67203
>>
>>
>> (316) 838-3090 ext: 206
>>
>>
>>
>>

>> www.kpts.org<<http://www.kpts.org>>
>>
>> [cid:image002.png@01D2A3BB.5A298CD0]<<https://www.facebook.com/KPTS.TV8/>> [cid:image003.png@01D2A3BB.5A298CD0]
<https://twitter.com/KPTS?ref_src=twsrc%5Egoogle%7Ctwcamp%5Eserp%7Ctwgr%5Eauthor>
[cid:image004.png@01D2A3BB.5A298CD0] <<https://www.youtube.com/user/kptspromotions>>
[cid:image005.png@01D2A3BB.5A298CD0] <<https://www.instagram.com/kpts8/>>
>>
>>
>>
>> <image001.jpg>
>> <image002.png>
>> <image003.png>
>> <image004.png>
>> <image005.png>
>> <BENEFIT OF PARTNERSHIP.docx>
>
>
>
> --
> If this email is spam, please report it to
https://support.onlymyemail.com/view/report_spam/MjUwOTkzOjE5OTEwOTM1ODE6dmhvZ3N0cm9tQGtwdHMub3JnOmRlbGl2ZXJlZA

Rose Hill City Council Packet

From: [Ross Chappell](#)
To: [Andrew Marino](#)
Cc: [Austin Gilley](#); [Beth Pompa](#); [Bill Baker \(billbaker@powerdozer.com\)](#); [Kelly Mendoza](#); [Kevin Mohr](#); [Lionel Diamond \(lioneld420@aol.com\)](#); [Roger Perryn](#)
Subject: Re: FOLLOWING-UP
Date: Tuesday, April 25, 2017 6:06:19 AM

My apologize for mixing up the rating entity. (my father had both radio and tv stations that he managed as I was growing up)

So if I am reading correctly none of the Nielsen ratings show any type of "young family" programming. This isn't necessarily an indication of demographics of WHO watches what (that info was available at one time).

I still stand by my intuition and that KPTS draws a significantly older audience (I just don't think they compete without Govt support with Nick, Nick Jr and all the Disney channels available on Cable/Sat for our Target Audience. As a father of young Children even Parents indirectly watch what our kids watch and pay attention to the commercials.

I will not be willing to sponsor a motion.

Sent from my iPhone

> On Apr 24, 2017, at 3:01 PM, Andrew Marino <amarino@gh-ks.com> wrote:

>

> All,

>

> The only response should be whether you would like it as an agenda item.

>

> DO NOT discuss the underlying issue or give an opinion on the issue via return email. That should be done only in a council meeting.

>

> Andrew Marino

> Gilliland & Hayes, LLC

> 301 N. Main, Suite 1300

> Wichita, KS 67202

> Phone: 316-264-7321

> Fax: 316-264-8614

> amarino@gh-ks.com

>

> The information contained in this message is PRIVILEGED information, intended only for the use of the individual or entity to whom it is addressed. Anyone receiving this message other than the named addressee, or an employee or agent thereof, should immediately notify the sender by return electronic mail. The inadvertently received electronic message should be immediately deleted.

>

>

>

> -----Original Message-----

> From: Austin Gilley [<mailto:austin@cityofrosehill.com>]

> Sent: Monday, April 24, 2017 2:31 PM

> To: Andrew Marino; Beth Pompa; Bill Baker (billbaker@powerdozer.com); Kelly Mendoza; Kevin Mohr; Lionel Diamond (lioneld420@aol.com); Roger Perryn; Ross Chappell

> Subject: FW: FOLLOWING-UP

>

> Dear Mayor and City Council,

>

> Below and attached is the response from KPTS President Victor Hogstrom regarding Mr. Chappell's request for ratings information.

>

> Would any of you like to sponsor this as an agenda item at a future meeting?

>

> Thank you,

> Austin Gilley

> City Administrator

> City of Rose Hill

> 125 W. Rosewood

> Rose Hill, KS 67133

> austin@cityofrosehill.com

>

>
> -----Original Message-----
> From: Victor Hogstrom [<mailto:vhogstrom@kpts.org>]
> Sent: Monday, April 24, 2017 10:42 AM
> To: Austin Gilley <austin@cityofrosehill.com>
> Subject: RE: FOLLOWING-UP
>
> Good morning, Austin.
>
> We do not subscribe to Arbitron, since it is for radio and not television.
>
> However, we do get some Nielsen (for TV) information that shows that we have over 350,000 weekly viewers and the most popular programs.
> I have attached a graph of our top watched program results, according Nielsen. Also may I refer you to our Fact Sheet (attached) for more information.
>
> Thanks.
>
> Victor A. Hogstrom
> President & CEO
> 320 W 21st N
> Wichita Ks 67203
>
> (316) 838-3090 ext: 206
>
>
>
> www.kpts.org
>
>
>
>
> -----Original Message-----
> From: Austin Gilley [<mailto:austin@cityofrosehill.com>]
> Sent: Monday, April 24, 2017 8:52 AM
> To: Victor Hogstrom <vhogstrom@kpts.org>
> Subject: FW: FOLLOWING-UP
>
> Victor,
>
> I received a request from a Council member to ask for "Arbitron rating information." Can you provide that?
>
> Thank you,
> Austin Gilley
> City Administrator
> City of Rose Hill
> 125 W. Rosewood
> Rose Hill, KS 67133
> austin@cityofrosehill.com
>
> -----Original Message-----
> From: Ross Chappell
> Sent: Saturday, April 22, 2017 10:55 AM
> To: Austin Gilley <austin@cityofrosehill.com>
> Cc: Andrew Marino <amarino@gh-ks.com>; Beth Pompa <Beth@cityofrosehill.com>; Bill Baker (billbaker@powerdozer.com) <billbaker@powerdozer.com>; Kelly Mendoza <kmendoza@cityofrosehill.com>; Kevin Mohr <kmohr@cityofrosehill.com>; Lionel Diamond (lioneld420@aol.com) <lioneld420@aol.com>; Roger Perryn <rperryn@cityofrosehill.com>
> Subject: Re: FOLLOWING-UP
>
> Here is what I suggest. Get the Arbitron rating information. This will break down the demographics of who watches KPTS. I asked the question of how many households in the area that KPTS reaches and I believe he said about 300k. Considering most people have Cable or Satellite TV that reaches a pretty big area of Kansas and Northern Oklahoma. In the grand scheme of things 300k starts to appear a little smaller. Then if you break that number down my guess is the vast majority of those viewers are older and either retired or close to retirement and probably not too interested in re-locating.
>
> Since we are wanting to attract "young families" to Rose Hill I'm not sure if this is money well spent.
>
> The rating demographics could prove otherwise but I'm guessing I might be pretty close.

>
> Sent from my iPhone
>
>> On Apr 21, 2017, at 4:09 PM, Austin Gilley <austin@cityofrosehill.com> wrote:
>>
>> Dear Mayor and Council,
>>
>> I have not received a response from my email last week regarding the partnership request with KPTS.
>>
>> I also thought I would share this article linked below about the City of Derby on this issue. To me, it begs a fundamental question: Why is the City Manager assertive about this issue (at least as represented in the article) yet the City Administrator is more passive about this issue? I will be explaining the differences between a Manager and Administrator at next week's pre-candidate forum at 6:30 p.m. Tuesday, April 25, at City Hall..hope to see you there!
>>
>> http://www.derbyinformer.com/news/derby_news/city-kpts-seek-common-frequency/article_fb463c14-2460-11e7-8673-bba4993e952a.html
>>
>> Thank you,
>> Austin Gilley
>> City Administrator
>> City of Rose Hill
>> 125 W. Rosewood
>> Rose Hill, KS 67133
>> austin@cityofrosehill.com<<mailto:austin@cityofrosehill.com>>
>>
>> From: Austin Gilley
>> Sent: Friday, April 14, 2017 1:47 PM
>> To: Andrew Marino <amarino@gh-ks.com>; Beth Pompa
>> <Beth@cityofrosehill.com>; Bill Baker (billbaker@powerdozer.com)
>> <billbaker@powerdozer.com>; Kelly Mendoza
>> <kmendoza@cityofrosehill.com>; Kevin Mohr <kmohr@cityofrosehill.com>;
>> Lionel Diamond (lioneld420@aol.com) <lioneld420@aol.com>; Roger Perry
>> <rperry@cityofrosehill.com>; Ross Chappell
>> <rchappell@cityofrosehill.com>
>> Subject: FW: FOLLOWING-UP
>>
>> Dear Mayor and City Council,
>>
>> Would any of you like to sponsor this as an agenda item at a future meeting?
>>
>> Thank you,
>> Austin Gilley
>> City Administrator
>> City of Rose Hill
>> 125 W. Rosewood
>> Rose Hill, KS 67133
>> austin@cityofrosehill.com<<mailto:austin@cityofrosehill.com>>
>>
>> From: Victor Hogstrom [<mailto:vhogstrom@kpts.org>]
>> Sent: Friday, April 14, 2017 11:51 AM
>> To: Austin Gilley
>> <austin@cityofrosehill.com<<mailto:austin@cityofrosehill.com>>>
>> Subject: RE: FOLLOWING-UP
>>
>> Austin,
>>
>> I have not heard anything from anyone nor have I had any interest.
>> However, you may want to know that Valley Center, Kechi, Derby and Bel
>> Aire are taking advantage of this partnership and are already being featured on various local program. Also, our local programs are being repeated on KSN, Channel 3 and are being broadcast state-wide.
>>
>> Is there any possibility of following this up with your City Council? Rose Hill is missing out on some good opportunities.
>>
>> I have attached the partnership offer for your reconsideration.
>>
>> Thanks.
>>
>> [KPTSPBS2017Sig]

>>
>> Victor A. Hogstrom
>>
>> President & CEO
>>
>> 320 W 21st N
>> Wichita Ks 67203
>>
>>
>> (316) 838-3090 ext: 206
>>
>>
>>
>> www.kpts.org<<http://www.kpts.org>>
>>
>> [cid:image002.png@01D2A3BB.5A298CD0]<<https://www.facebook.com/KPTS.TV8/>> [cid:image003.png@01D2A3BB.5A298CD0]
>> <https://twitter.com/KPTS?ref_src=twsrc%5Egoogle%7Ctwcamp%5Eserp%7Ctwgr%5Eauthor>
>> [cid:image004.png@01D2A3BB.5A298CD0] <<https://www.youtube.com/user/kptspromotions>>
>> [cid:image005.png@01D2A3BB.5A298CD0] <<https://www.instagram.com/kpts8/>>
>>
>>
>>
>> <image001.jpg>
>> <image002.png>
>> <image003.png>
>> <image004.png>
>> <image005.png>
>> <BENEFIT OF PARTNERSHIP.docx>
>
>
>
> --
> If this email is spam, please report it to
> https://support.onlymyemail.com/view/report_spam/MjUwOTkzOjE5OTEwOTMlODE6dmhvZ3N0cm9tQGtwdHMub3JnOmRlbGI2ZXJlZA

Rose Hill City Council Packet

From: [Lionel Diamond](#)
To: [Ross Chappell](#); [Austin Gilley](#)
Cc: [amarino@gh-ks.com](#); [Beth Pompa](#); [billbaker@powerdozer.com](#); [Kelly Mendoza](#); [Kevin Mohr](#); [Roger Perryn](#)
Subject: Re: FOLLOWING-UP
Date: Monday, April 24, 2017 11:30:57 AM

Younger families have young children who most likely if they are at home during the day watch KPTS whose morning programming is dedicated to young children. Then again at 3:00 p.m. when the younger children awake from their naps, or the older children arrive home from school, KPTS again dedicates their programming to children. My daughters watched KPTS when they were children. Now their children, my grandchildren, watch afterschool programming when they get off the bus at my home. I personally have financially supported KPTS for 30 years, more now than when my children were small. We are a much smaller community than Derby so naturally we cannot support a \$2,500 contribution, but I think at least a \$500 gift would be appropriate.

Lionel

-----Original Message-----

From: Ross Chappell <rchappell@cityofrosehill.com>
To: Austin Gilley <austin@cityofrosehill.com>
Cc: Andrew Marino <amarino@gh-ks.com>; Beth Pompa <Beth@cityofrosehill.com>; Bill Baker (billbaker@powerdozer.com) <billbaker@powerdozer.com>; Kelly Mendoza <kmendoza@cityofrosehill.com>; Kevin Mohr <kmohr@cityofrosehill.com>; Lionel Diamond (lioneld420@aol.com) <lioneld420@aol.com>; Roger Perryn <rperryn@cityofrosehill.com>
Sent: Sat, Apr 22, 2017 10:55 am
Subject: Re: FOLLOWING-UP

Here is what I suggest. Get the Arbitron rating information. This will break down the demographics of who watches KPTS. I asked the question of how many households in the area that KPTS reaches and I believe he said about 300k. Considering most people have Cable or Satellite TV that reaches a pretty big area of Kansas and Northern Oklahoma. In the grand scheme of things 300k starts to appear a little smaller. Then if you break that number down my guess is the vast majority of those viewers are older and either retired or close to retirement and probably not too interested in re-locating.

Since we are wanting to attract "young families" to Rose Hill I'm not sure if this is money well spent.

The rating demographics could prove otherwise but I'm guessing I might be pretty close.

Sent from my iPhone

> On Apr 21, 2017, at 4:09 PM, Austin Gilley <austin@cityofrosehill.com> wrote:
>
> Dear Mayor and Council,
>
> I have not received a response from my email last week regarding the partnership request with KPTS.
>
> I also thought I would share this article linked below about the City of Derby on this issue. To me, it begs a fundamental question: Why is the City Manager assertive about this issue (at least as represented in the article) yet the City Administrator is more passive about this issue? I will be explaining the differences between a Manager and Administrator at next week's pre-candidate forum at 6:30 p.m. Tuesday, April 25, at City Hall....hope to see you there!
>
> http://www.derbyinformer.com/news/derby_news/city-kpts-see-common-frequency/article_fb463c14-2460-11e7-8673-bba4993e952a.html
>

Rose Hill City Council Packet

> Thank you,
 > Austin Gilley
 > City Administrator
 > City of Rose Hill
 > 125 W. Rosewood
 > Rose Hill, KS 67133
 > austin@cityofrosehill.com<<mailto:austin@cityofrosehill.com>>
 >
 > From: Austin Gilley
 > Sent: Friday, April 14, 2017 1:47 PM
 > To: Andrew Marino <amarino@gh-ks.com>; Beth Pompa <Beth@cityofrosehill.com>; Bill Baker
 > (billbaker@powerdozer.com) <billbaker@powerdozer.com>; Kelly Mendoza
 > <kmendoza@cityofrosehill.com>; Kevin Mohr <kmohr@cityofrosehill.com>; Lionel Diamond
 > (lioneld420@aol.com) <lioneld420@aol.com>; Roger Perryn <rperryn@cityofrosehill.com>; Ross
 > Chappell <rchappell@cityofrosehill.com>
 > Subject: FW: FOLLOWING-UP
 >
 > Dear Mayor and City Council,
 >
 > Would any of you like to sponsor this as an agenda item at a future meeting?
 >
 > Thank you,
 > Austin Gilley
 > City Administrator
 > City of Rose Hill
 > 125 W. Rosewood
 > Rose Hill, KS 67133
 > austin@cityofrosehill.com<<mailto:austin@cityofrosehill.com>>
 >
 > From: Victor Hogstrom [<mailto:vhogstrom@kpts.org>]
 > Sent: Friday, April 14, 2017 11:51 AM
 > To: Austin Gilley <austin@cityofrosehill.com<<mailto:austin@cityofrosehill.com>>>
 > Subject: RE: FOLLOWING-UP
 >
 > Austin,
 >
 > I have not heard anything from anyone nor have I had any interest.
 > However, you may want to know that Valley Center, Kechi, Derby and Bel Aire are taking advantage of
 > this partnership and are
 > already being featured on various local program. Also, our local programs are being repeated on KSN,
 > Channel 3 and are being broadcast state-wide.
 >
 > Is there any possibility of following this up with your City Council? Rose Hill is missing out on some
 > good opportunities.
 >
 > I have attached the partnership offer for your reconsideration.
 >
 > Thanks.
 >
 > [KPTSPBS2017Sig]
 >
 > Victor A. Hogstrom
 >
 > President & CEO
 >
 > 320 W 21st N
 > Wichita Ks 67203

>
>
> (316) 838-3090 ext: 206
>
>
>
> www.kpts.org<<http://www.kpts.org>>
>
> [cid:image002.png@01D2A3BB.5A298CD0]<<https://www.facebook.com/KPTS.TV8/>>
[cid:image003.png@01D2A3BB.5A298CD0] <[https://twitter.com/KPTS?](https://twitter.com/KPTS?ref_src=twsrc%5Egoogle%7Ctwcamp%5Eserp%7Ctwgr%5Eauthor)
[ref_src=twsrc%5Egoogle%7Ctwcamp%5Eserp%7Ctwgr%5Eauthor](https://twitter.com/KPTS?ref_src=twsrc%5Egoogle%7Ctwcamp%5Eserp%7Ctwgr%5Eauthor)>
[cid:image004.png@01D2A3BB.5A298CD0] <<https://www.youtube.com/user/kptspromotions>>
[cid:image005.png@01D2A3BB.5A298CD0] <<https://www.instagram.com/kpts8/>>
>
>
>
> <image001.jpg>
> <image002.png>
> <image003.png>
> <image004.png>
> <image005.png>
> <BENEFIT OF PARTNERSHIP.docx>



Rose Hill, KS

Fund Balance Report

As Of 03/31/2017

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
100 - GENERAL FUND	272,069.92	694,054.63	379,625.58	586,498.97
101 - LIBRARY FUND	14,679.49	68,913.40	85,782.71	-2,189.82
110 - WATER RESERVE 1960 REPL & DEPR	115,347.15	0.00	0.00	115,347.15
111 - SEWER EQ. REPLACEMENT RESERVE	144,280.79	0.00	0.00	144,280.79
112 - WATER UTILITY	254,009.67	211,992.01	161,818.28	304,183.40
113 - SEWER UTILITY	638,942.28	270,627.09	380,347.13	529,222.24
116 - PD SEIZED ASSETS	3,029.52	0.00	0.00	3,029.52
118 - CAPITAL IMP. RESERVE 2000	31,314.35	0.00	3,037.60	28,276.75
119 - EQUIPMENT RESERVE 2000	24,472.31	42,890.00	0.00	67,362.31
120 - SPECIAL PARKS AND RECREATION	8,037.08	811.67	2,500.00	6,348.75
199 - STREET SALES TAX	491,965.57	71,495.76	30,794.88	532,666.45
300 - SPECIAL STREETS & HIGHWAY	83,840.25	31,060.35	19,326.67	95,573.93
500 - BOND & INTEREST (GENERAL OB)	31,035.43	327,580.86	95,881.50	262,734.79
Report Total:	2,113,023.81	1,719,425.77	1,159,114.35	2,673,335.23

Rose Hill City Council



Rose Hill, KS

Revenue Report

Group Summary

For Fiscal: 2017 Period Ending: 03/31/2017

Classification	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 100 - GENERAL FUND					
310 - Taxes	1,077,843.00	1,077,843.00	56,902.14	564,483.20	513,359.80
400 - Miscellaneous Rev	3,500.00	3,500.00	4,521.10	4,521.10	-1,021.10
510 - Franchise	277,056.00	277,056.00	16,429.04	67,292.42	209,763.58
530 - Fees	89,000.00	89,000.00	22,874.14	43,476.22	45,523.78
560 - Fines And Forfeits	35,000.00	35,000.00	1,781.00	4,886.00	30,114.00
810 - Interest	4,000.00	4,000.00	419.68	1,270.30	2,729.70
900 - Transfers	60,000.00	60,000.00	0.00	0.00	60,000.00
990 - Reimbursement (Rev)	35,000.00	35,000.00	40.92	8,125.39	26,874.61
Fund: 100 - GENERAL FUND Total:	1,581,399.00	1,581,399.00	102,968.02	694,054.63	887,344.37
Fund: 101 - LIBRARY FUND					
310 - Taxes	134,290.00	134,290.00	6,431.84	68,913.40	65,376.60
Fund: 101 - LIBRARY FUND Total:	134,290.00	134,290.00	6,431.84	68,913.40	65,376.60
Fund: 110 - WATER RESERVE 1960 REPL & DEPR					
900 - Transfers	30,000.00	30,000.00	0.00	0.00	30,000.00
Fund: 110 - WATER RESERVE 1960 REPL & DEPR Total:	30,000.00	30,000.00	0.00	0.00	30,000.00
Fund: 111 - SEWER EQ. REPLACEMENT RESERVE					
900 - Transfers	50,000.00	50,000.00	0.00	0.00	50,000.00
Fund: 111 - SEWER EQ. REPLACEMENT RESERVE Total:	50,000.00	50,000.00	0.00	0.00	50,000.00
Fund: 112 - WATER UTILITY					
400 - Miscellaneous Rev	0.00	0.00	43.20	757.87	-757.87
530 - Fees	916,836.00	916,836.00	67,103.30	211,234.14	705,601.86
990 - Reimbursement (Rev)	2,000.00	2,000.00	0.00	0.00	2,000.00
Fund: 112 - WATER UTILITY Total:	918,836.00	918,836.00	67,146.50	211,992.01	706,843.99
Fund: 113 - SEWER UTILITY					
400 - Miscellaneous Rev	3,000.00	3,000.00	0.00	0.00	3,000.00
530 - Fees	1,072,735.00	1,072,735.00	88,819.30	270,627.09	802,107.91
990 - Reimbursement (Rev)	1,000.00	1,000.00	0.00	0.00	1,000.00
Fund: 113 - SEWER UTILITY Total:	1,076,735.00	1,076,735.00	88,819.30	270,627.09	806,107.91
Fund: 118 - CAPITAL IMP. RESERVE 2000					
900 - Transfers	7,500.00	7,500.00	0.00	0.00	7,500.00
Fund: 118 - CAPITAL IMP. RESERVE 2000 Total:	7,500.00	7,500.00	0.00	0.00	7,500.00
Fund: 119 - EQUIPMENT RESERVE 2000					
400 - Miscellaneous Rev	0.00	0.00	42,265.00	42,265.00	-42,265.00
900 - Transfers	5,000.00	5,000.00	0.00	0.00	5,000.00
990 - Reimbursement (Rev)	0.00	0.00	0.00	625.00	-625.00
Fund: 119 - EQUIPMENT RESERVE 2000 Total:	5,000.00	5,000.00	42,265.00	42,890.00	-37,890.00
Fund: 120 - SPECIAL PARKS AND RECREATION					
310 - Taxes	500.00	500.00	811.67	811.67	-311.67
Fund: 120 - SPECIAL PARKS AND RECREATION Total:	500.00	500.00	811.67	811.67	-311.67
Fund: 199 - STREET SALES TAX					
310 - Taxes	272,000.00	272,000.00	21,252.58	71,495.76	200,504.24
Fund: 199 - STREET SALES TAX Total:	272,000.00	272,000.00	21,252.58	71,495.76	200,504.24
Fund: 300 - SPECIAL STREETS & HIGHWAY					
310 - Taxes	119,730.00	119,730.00	4,092.95	31,060.35	88,669.65
400 - Miscellaneous Rev	3,291.00	3,291.00	0.00	0.00	3,291.00
Fund: 300 - SPECIAL STREETS & HIGHWAY Total:	123,021.00	123,021.00	4,092.95	31,060.35	91,960.65
Fund: 500 - BOND & INTEREST (GENERAL OB)					
310 - Taxes	587,752.00	587,752.00	10,071.91	327,580.86	260,171.14

Revenue Report

For Fiscal: 2017 Period Ending: 03/31/2017

Classification	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 500 - BOND & INTEREST (GENERAL OB) Total:	587,752.00	587,752.00	10,071.91	327,580.86	260,171.14
Total Surplus (Deficit):	4,787,033.00	4,787,033.00	343,859.77	1,719,425.77	3,067,607.23

Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
100 - GENERAL FUND	1,581,399.00	1,581,399.00	102,968.02	694,054.63	887,344.37
101 - LIBRARY FUND	134,290.00	134,290.00	6,431.84	68,913.40	65,376.60
110 - WATER RESERVE 1960 R...	30,000.00	30,000.00	0.00	0.00	30,000.00
111 - SEWER EQ. REPLACEME...	50,000.00	50,000.00	0.00	0.00	50,000.00
112 - WATER UTILITY	918,836.00	918,836.00	67,146.50	211,992.01	706,843.99
113 - SEWER UTILITY	1,076,735.00	1,076,735.00	88,819.30	270,627.09	806,107.91
118 - CAPITAL IMP. RESERVE 2...	7,500.00	7,500.00	0.00	0.00	7,500.00
119 - EQUIPMENT RESERVE 20...	5,000.00	5,000.00	42,265.00	42,890.00	-37,890.00
120 - SPECIAL PARKS AND REC...	500.00	500.00	811.67	811.67	-311.67
199 - STREET SALES TAX	272,000.00	272,000.00	21,252.58	71,495.76	200,504.24
300 - SPECIAL STREETS & HIG...	123,021.00	123,021.00	4,092.95	31,060.35	91,960.65
500 - BOND & INTEREST (GEN...	587,752.00	587,752.00	10,071.91	327,580.86	260,171.14
Total Surplus (Deficit):	4,787,033.00	4,787,033.00	343,859.77	1,719,425.77	3,067,607.23



Rose Hill, KS

Monthly Budget Report

Group Summary

For Fiscal: Current Period Ending: 03/31/2017

Department...	March Budget	March Activity	Variance Favorable (Unfavorable)	Percent Used	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Used	Total Budget
Fund: 100 - GENERAL FUND									
110 - Administration	30,463.67	40,090.61	-9,626.94	131.60 %	91,391.01	93,299.63	-1,908.62	102.09 %	365,710.83
111 - To be determined	1,189.02	0.00	1,189.02	0.00 %	3,567.06	0.00	3,567.06	0.00 %	14,274.00
120 - Police Division	59,486.02	45,700.04	13,785.98	76.82 %	178,458.06	161,575.87	16,882.19	90.54 %	714,118.76
121 - Court	6,733.81	6,046.76	687.05	89.80 %	20,201.43	20,775.20	-573.77	102.84 %	80,838.41
130 - Street Division	8,406.65	9,094.60	-687.95	108.18 %	25,219.95	30,404.21	-5,184.26	120.56 %	100,920.69
140 - Park Division	12,812.10	6,470.05	6,342.05	50.50 %	38,436.30	35,017.70	3,418.60	91.11 %	153,807.05
150 - Building	4,344.09	7,494.22	-3,150.13	172.52 %	13,032.27	22,754.26	-9,721.99	174.60 %	52,150.00
160 - Zoning/Planning	1,249.50	501.81	747.69	40.16 %	3,748.50	2,704.09	1,044.41	72.14 %	15,000.00
170 - Other Services	13,842.79	2,581.95	11,260.84	18.65 %	41,528.37	13,094.62	28,433.75	31.53 %	166,180.00
Total Fund: 100 - GENERAL FUND:	138,527.65	117,980.04	20,547.61	85.17 %	415,582.95	379,625.58	35,957.37	91.35 %	1,662,999.74
Fund: 101 - LIBRARY FUND									
110 - Administration	11,011.42	7,995.73	3,015.69	72.61 %	33,034.26	85,360.23	-52,325.97	258.40 %	132,190.00
170 - Other Services	0.00	0.00	0.00	0.00 %	0.00	422.48	-422.48	0.00 %	0.00
Total Fund: 101 - LIBRARY FUND:	11,011.42	7,995.73	3,015.69	72.61 %	33,034.26	85,782.71	-52,748.45	259.68 %	132,190.00
Fund: 110 - WATER RESERVE 1960 REPL & DEPR									
112 - Water	4,165.00	0.00	4,165.00	0.00 %	12,495.00	0.00	12,495.00	0.00 %	50,000.00
Total Fund: 110 - WATER RESERVE 1960 REPL & DEPR:	4,165.00	0.00	4,165.00	0.00 %	12,495.00	0.00	12,495.00	0.00 %	50,000.00
Fund: 111 - SEWER EQ. REPLACEMENT RESERVE									
113 - Sewer	8,330.00	0.00	8,330.00	0.00 %	24,990.00	0.00	24,990.00	0.00 %	100,000.00
Total Fund: 111 - SEWER EQ. REPLACEMENT RESERVE:	8,330.00	0.00	8,330.00	0.00 %	24,990.00	0.00	24,990.00	0.00 %	100,000.00
Fund: 112 - WATER UTILITY									
110 - Administration	0.00	133.28	-133.28	0.00 %	0.00	399.84	-399.84	0.00 %	0.00
112 - Water	73,594.04	46,221.38	27,372.66	62.81 %	220,782.12	161,418.44	59,363.68	73.11 %	883,482.87
Total Fund: 112 - WATER UTILITY:	73,594.04	46,354.66	27,239.38	62.99 %	220,782.12	161,818.28	58,963.84	73.29 %	883,482.87
Fund: 113 - SEWER UTILITY									
110 - Administration	0.00	190.37	-190.37	0.00 %	0.00	456.93	-456.93	0.00 %	0.00
113 - Sewer	98,272.73	48,420.81	49,851.92	49.27 %	294,818.19	379,890.20	-85,072.01	128.86 %	1,179,745.24
Total Fund: 113 - SEWER UTILITY:	98,272.73	48,611.18	49,661.55	49.47 %	294,818.19	380,347.13	-85,528.94	129.01 %	1,179,745.24
Fund: 118 - CAPITAL IMP. RESERVE 2000									
170 - Other Services	0.00	0.00	0.00	0.00 %	0.00	3,037.60	-3,037.60	0.00 %	0.00
Total Fund: 118 - CAPITAL IMP. RESERVE 2000:	0.00	0.00	0.00	0.00 %	0.00	3,037.60	-3,037.60	0.00 %	0.00

Monthly Budget Report

For Fiscal: Current Period Ending: 03/31/2017

Departmen...	March Budget	March Activity	Variance Favorable (Unfavorable)	Percent Used	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Used	Total Budget
Fund: 119 - EQUIPMENT RESERVE 2000									
180 - Reserve	416.50	0.00	416.50	0.00 %	1,249.50	0.00	1,249.50	0.00 %	5,000.00
Total Fund: 119 - EQUIPMENT RESERVE 2000:	416.50	0.00	416.50	0.00 %	1,249.50	0.00	1,249.50	0.00 %	5,000.00
Fund: 120 - SPECIAL PARKS AND RECREATION									
140 - Park Division	208.25	0.00	208.25	0.00 %	624.75	2,500.00	-1,875.25	400.16 %	2,500.00
Total Fund: 120 - SPECIAL PARKS AND RECREATION:	208.25	0.00	208.25	0.00 %	624.75	2,500.00	-1,875.25	400.16 %	2,500.00
Fund: 199 - STREET SALES TAX									
130 - Street Division	27,466.66	12,121.37	15,345.29	44.13 %	82,399.98	30,794.88	51,605.10	37.37 %	329,732.00
132 - Street Sales Tax	23,239.86	0.00	23,239.86	0.00 %	69,719.58	0.00	69,719.58	0.00 %	278,990.00
Total Fund: 199 - STREET SALES TAX:	50,706.52	12,121.37	38,585.15	23.90 %	152,119.56	30,794.88	121,324.68	20.24 %	608,722.00
Fund: 300 - SPECIAL STREETS & HIGHWAY									
110 - Administration	1,271.82	6.24	1,265.58	0.49 %	3,815.46	5,375.72	-1,560.26	140.89 %	15,268.20
130 - Street Division	10,535.64	4,164.34	6,371.30	39.53 %	31,606.92	13,761.63	17,845.29	43.54 %	126,478.86
131 - Special Highway	0.00	0.00	0.00	0.00 %	0.00	189.32	-189.32	0.00 %	0.00
Total Fund: 300 - SPECIAL STREETS & HIGHWAY:	11,807.46	4,170.58	7,636.88	35.32 %	35,422.38	19,326.67	16,095.71	54.56 %	141,747.06
Fund: 500 - BOND & INTEREST (GENERAL OB)									
110 - Administration	48,708.25	95,453.42	-46,745.17	195.97 %	146,124.75	95,453.42	50,671.33	65.32 %	584,733.00
170 - Other Services	0.00	0.00	0.00	0.00 %	0.00	428.08	-428.08	0.00 %	0.00
Total Fund: 500 - BOND & INTEREST (GENERAL OB):	48,708.25	95,453.42	-46,745.17	195.97 %	146,124.75	95,881.50	50,243.25	65.62 %	584,733.00
Report Total:	445,747.82	332,686.98	113,060.84	74.64 %	1,337,243.46	1,159,114.35	178,129.11	86.68 %	5,351,119.91

Fund Summary

Fund	March Budget	March Activity	Variance Favorable (Unfavorable)	Percent Used	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Used	Total Budget
100 - GENERAL FUND	138,527.65	117,980.04	20,547.61	85.17 %	415,582.95	379,625.58	35,957.37	91.35 %	1,662,999.74
101 - LIBRARY FUND	11,011.42	7,995.73	3,015.69	72.61 %	33,034.26	85,782.71	-52,748.45	259.68 %	132,190.00
110 - WATER RESERVE 1960 REPL &	4,165.00	0.00	4,165.00	0.00 %	12,495.00	0.00	12,495.00	0.00 %	50,000.00
111 - SEWER EQ. REPLACEMENT RE	8,330.00	0.00	8,330.00	0.00 %	24,990.00	0.00	24,990.00	0.00 %	100,000.00
112 - WATER UTILITY	73,594.04	46,354.66	27,239.38	62.99 %	220,782.12	161,818.28	58,963.84	73.29 %	883,482.87
113 - SEWER UTILITY	98,272.73	48,611.18	49,661.55	49.47 %	294,818.19	380,347.13	-85,528.94	129.01 %	1,179,745.24
118 - CAPITAL IMP. RESERVE 2000	0.00	0.00	0.00	0.00 %	0.00	3,037.60	-3,037.60	0.00 %	0.00
119 - EQUIPMENT RESERVE 2000	416.50	0.00	416.50	0.00 %	1,249.50	0.00	1,249.50	0.00 %	5,000.00
120 - SPECIAL PARKS AND RECREA	208.25	0.00	208.25	0.00 %	624.75	2,500.00	-1,875.25	400.16 %	2,500.00
199 - STREET SALES TAX	50,706.52	12,121.37	38,585.15	23.90 %	152,119.56	30,794.88	121,324.68	20.24 %	608,722.00
300 - SPECIAL STREETS & HIGHWA	11,807.46	4,170.58	7,636.88	35.32 %	35,422.38	19,326.67	16,095.71	54.56 %	141,747.06
500 - BOND & INTEREST (GENERAL	48,708.25	95,453.42	-46,745.17	195.97 %	146,124.75	95,881.50	50,243.25	65.62 %	584,733.00
Report Total:	445,747.82	332,686.98	113,060.84	74.64 %	1,337,243.46	1,159,114.35	178,129.11	86.68 %	5,351,119.91