



MEETING NOTICE  
ROSE HILL CITY COUNCIL  
REGULAR MEETING  
Monday, April 3, 2017  
7:00 p.m.  
ROSE HILL CITY HALL/COUNCIL CHAMBERS  
125 W. ROSEWOOD

WORKSHOP

- No workshop is planned for this meeting

AGENDA

- Call to Order
- Invocation and Flag Salute
- Consent Agenda
  - Minutes
  - Claims
- Citizen Forum
- Approval of Agenda
- Presentations:
  - 2018 Budget: Big-expense list, City Administrator
  - Class of 2017 request for donation
- Action Items:
  1. Resolution for 2017/2018 Council Project Priority List
  2. Consensus direction on big-expense list for 2018 Budget
  3. Donation to Class of 2017
  4. Approval of service contract for Anue System
- Staff Reports
- Adjournment



**MINUTES**  
**THE REGULAR MEETING OF THE ROSE HILL CITY**  
**COUNCIL MONDAY, MARCH 20, 2017 – 7:00 P.M.**  
**ROSE HILL CITY HALL/COUNCIL CHAMBERS**

**Call to Order**

The regular meeting of the Rose Hill City Council was called to order at 7:00 p.m. by Council President Roger Perryn. Councilmembers present, Ross Chappell, Bill Baker, Kevin Mohr and Lionel Diamond. Mayor Pompa was absent with prior notice. Administration and staff present: Austin Gilley, City Administrator; Kelly Mendoza, City Clerk, and Justin Phelps, City Attorney.

**Invocation and Flag Salute**

Pastor Ron Long, Rose Hill Baptist Church gave the invocation, followed by the flag salute.

**Approval of Minutes**

Motion by L. Diamond: To approve the 3/06/2017 Regular Council Meeting minutes.  
Second by B. Baker with motion passing 5-0.

**Claims**

Motion by K. Mohr: To approve the payment of claims for Appropriation Ordinance #6. Second by R. Chappell with motion passing 5-0. .

**Citizen Forum**

Don Waller, 222 E. Waller, voiced his concerns regarding location of stop signs and speed limits in residential areas.

**Approval of Agenda**

Motion by R. Chappell: To approve the agenda as presented. Second by L. Diamond with motion passing 5-0.

**Review of options for financing sewer improvements**

City Financial Advisor John Haas gave an overview of sewer improvement financing options. Council agreed by consensus to proceed with the critical items presented in the engineers report on sewer line problems, and agreed not to pursue any bond refinancing at this time.

**Fireworks stand application**

Motion by R. Chappell: To approve the Retail Fireworks Permit for the Rose Hill Historical Society. Second by L. Diamond with motion passing 5-0

**Resolution for donation for Rose Hill Historical Society (Mohr)**

Motion by K. Mohr to approve Resolution #570 for a donation of \$2,500 and a memorandum of understanding between the City and Rose Hill Historical Society.  
Second by B. Baker with motion passing 5-0.

**Staff Reports**

Administrator Gilley updated the Council with the latest status report. No action was taken.

**Adjournment**

Motion by K. Mohr: To adjourn the meeting at 7:52 p.m. Second by L Diamond with motion passing 5-0.

Respectfully submitted:

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Kelly Mendoza  
City Clerk



Rose Hill, KS

# Council Expense Approval Report

By Vendor Name

Payable Dates 03/21/2017 - 04/03/2017

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
<b>Vendor: 3077 - AAA Portable Services, LLC</b>					
AAA Portable Services, LLC	04/03/2017	Pond restroom rental	Operating Supplies	100-140-400395	75.00
AAA Portable Services, LLC	04/03/2017	PW General Trash Clean up	Professional Services	100-130-400310	145.31
AAA Portable Services, LLC	04/03/2017	PW General Trash Clean up	Professional Services	100-140-400310	145.31
AAA Portable Services, LLC	04/03/2017	PW General Trash Clean up	Professional Services	112-112-400310	145.31
AAA Portable Services, LLC	04/03/2017	PW General Trash Clean up	Professional Services	113-113-400310	145.31
AAA Portable Services, LLC	04/03/2017	PW General Trash Cleanup	Professional Services	100-130-400310	124.35
AAA Portable Services, LLC	04/03/2017	PW General Trash Cleanup	Professional Services	100-140-400310	124.35
AAA Portable Services, LLC	04/03/2017	PW General Trash Cleanup	Professional Services	112-112-400310	124.35
AAA Portable Services, LLC	04/03/2017	PW General Trash Cleanup	Professional Services	113-113-400310	124.35
<b>Vendor 3077 - AAA Portable Services, LLC Total:</b>					<b>1,153.64</b>
<b>Vendor: 2084 - Aflac</b>					
Aflac	04/03/2017	Employee Paid Premiums	OTHER INSURANCE	100-120-400406	167.20
Aflac	04/03/2017	Employee Paid Premiums	OTHER INSURANCE	100-130-400406	107.16
Aflac	04/03/2017	Employee Paid Premiums	Other Insurance	112-112-400406	11.28
Aflac	04/03/2017	Employee Paid Premiums	OTHER INSURANCE	113-113-400406	68.86
<b>Vendor 2084 - Aflac Total:</b>					<b>354.50</b>
<b>Vendor: 0349 - All Seasons Cooling &amp; Heat, Inc.</b>					
All Seasons Cooling & Heat, Inc.	04/03/2017	Heater Repair at WWTF	Building Repair	113-113-400291	74.00
<b>Vendor 0349 - All Seasons Cooling &amp; Heat, Inc. Total:</b>					<b>74.00</b>
<b>Vendor: 3321 - Alternative Electric LLC</b>					
Alternative Electric LLC	04/03/2017	Replace VFD - Pump 2, Main LS	Equipment Repair	113-113-400290	288.00
<b>Vendor 3321 - Alternative Electric LLC Total:</b>					<b>288.00</b>
<b>Vendor: 3022 - Atwoods</b>					
Atwoods	04/03/2017	Uniform replacement	Uniforms and Service	100-130-400375	119.93
Atwoods	04/03/2017	Uniform replacement	Uniforms and Service	100-140-400375	119.93
<b>Vendor 3022 - Atwoods Total:</b>					<b>239.86</b>
<b>Vendor: 0515 - Autobody Connection, Inc.</b>					
Autobody Connection, Inc.	04/03/2017	Service and Repair of Unit #8	Vehicle Repair & Maintenance	112-112-400295	88.29
Autobody Connection, Inc.	04/03/2017	Service and Repair of Unit #8	Vehicle Repair & Maintenance	113-113-400295	88.30
Autobody Connection, Inc.	04/03/2017	Service Unit #10	Vehicle Repair & Maintenance	100-130-400295	189.39
Autobody Connection, Inc.	04/03/2017	Service Unit #10	Vehicle Repair & Maintenance	100-130-400295	57.00
Autobody Connection, Inc.	04/03/2017	Unit #12 F-550 Front Brake Repairs	Vehicle Repair & Maintenance	112-112-400295	107.32
Autobody Connection, Inc.	04/03/2017	Unit #12 F-550 Front Brake Repairs	Vehicle Repair & Maintenance	112-112-400295	123.50
Autobody Connection, Inc.	04/03/2017	Unit #12 F-550 Front Brake Repairs	Vehicle Repair & Maintenance	113-113-400295	123.50
Autobody Connection, Inc.	04/03/2017	Unit #12 F-550 Front Brake Repairs	Vehicle Repair & Maintenance	113-113-400295	107.33
<b>Vendor 0515 - Autobody Connection, Inc. Total:</b>					<b>884.63</b>
<b>Vendor: 3193 - Bank of America</b>					
Bank of America	03/24/2017	H.S.A.	Cafeteria Plan Withholding	114-110-100210	100.00
<b>Vendor 3193 - Bank of America Total:</b>					<b>100.00</b>
<b>Vendor: 3323 - Building Controls &amp; Services, Inc. (BCS)</b>					
Building Controls & Services, Inc. (BCS)	04/03/2017	HVAC service call	Building Repair	100-110-400291	305.70
<b>Vendor 3323 - Building Controls &amp; Services, Inc. (BCS) Total:</b>					<b>305.70</b>

## Council Expense Approval Report

Payable Dates: 03/21/2017 - 04/03/2017

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
<b>Vendor: 0422 - Butler Co. Treasurer</b>					
Butler Co. Treasurer	04/03/2017	Real estate tax - Rosewood vacant lot	Miscellaneous	100-110-400400	111.38
<b>Vendor 0422 - Butler Co. Treasurer Total:</b>					<b>111.38</b>
<b>Vendor: 0786 - Butler Rural Electric</b>					
Butler Rural Electric	04/03/2017	Utilities - Electric	Storm Sirens	100-120-400214	30.89
Butler Rural Electric	04/03/2017	Utilities - Electric	Electricity (Expires 2015)	100-140-400210	1,021.23
Butler Rural Electric	04/03/2017	Utilities - Electric	Street Lights	100-170-400501	282.62
Butler Rural Electric	04/03/2017	Utilities - Electric	Electricity	112-112-400210	224.89
Butler Rural Electric	04/03/2017	Utilities - Electric	Electricity	113-113-400210	3,659.59
<b>Vendor 0786 - Butler Rural Electric Total:</b>					<b>5,219.22</b>
<b>Vendor: 3109 - CASH</b>					
CASH	04/03/2017	Reimburse petty cash drawer	Miscellaneous	100-120-400400	188.00
<b>Vendor 3109 - CASH Total:</b>					<b>188.00</b>
<b>Vendor: 2695 - CENEX Fleet Fueling</b>					
CENEX Fleet Fueling	04/03/2017	Fuel	Fuel	100-120-400225	975.06
CENEX Fleet Fueling	04/03/2017	Fuel	Fuel	100-130-400225	33.86
CENEX Fleet Fueling	04/03/2017	Fuel	Fuel	100-140-400225	33.86
CENEX Fleet Fueling	04/03/2017	Fuel	Fuel	112-112-400225	33.86
CENEX Fleet Fueling	04/03/2017	Fuel	Fuel	113-113-400225	33.87
<b>Vendor 2695 - CENEX Fleet Fueling Total:</b>					<b>1,110.51</b>
<b>Vendor: 3220 - Companion Life</b>					
Companion Life	04/03/2017	Gap Insurance Premium	HEALTH INSURANCE	100-120-400403	137.58
Companion Life	04/03/2017	Gap Insurance Premium	HEALTH INSURANCE	100-140-400403	87.94
Companion Life	04/03/2017	Gap Insurance Premium	Health Insurance	101-110-400403	69.59
Companion Life	04/03/2017	Gap Insurance Premium	HEALTH INSURANCE	112-112-400403	127.83
Companion Life	04/03/2017	Gap Insurance Premium	Cafeteria Plan Withholding	114-110-100210	105.73
<b>Vendor 3220 - Companion Life Total:</b>					<b>528.67</b>
<b>Vendor: 1742 - Cox Communications</b>					
Cox Communications	04/03/2017	Internet - North Water Tower	Internet Service	112-112-400212	81.32
Cox Communications	04/03/2017	Internet - South Water Tower	Internet Service	112-112-400212	81.32
<b>Vendor 1742 - Cox Communications Total:</b>					<b>162.64</b>
<b>Vendor: 1545 - Economy Engravers</b>					
Economy Engravers	04/03/2017	Name Plates (Mohr & Atherton)	Office Equipment (Expires 2015)	100-110-400390	22.00
<b>Vendor 1545 - Economy Engravers Total:</b>					<b>22.00</b>
<b>Vendor: 2823 - Fort Bend Services, Inc.</b>					
Fort Bend Services, Inc.	04/03/2017	Polymer for Belt Filter Press at WWTF	Polymer	113-113-400615	1,395.00
<b>Vendor 2823 - Fort Bend Services, Inc. Total:</b>					<b>1,395.00</b>
<b>Vendor: 0200 - Gall's Inc.</b>					
Gall's Inc.	04/03/2017	Uniforms	Uniforms and Service	100-120-400375	51.07
Gall's Inc.	04/03/2017	Uniforms	Uniforms and Service	100-120-400375	110.16
Gall's Inc.	04/03/2017	Uniforms	Uniforms and Service	100-120-400375	219.18
Gall's Inc.	04/03/2017	Uniforms	Uniforms and Service	100-120-400375	226.71
Gall's Inc.	04/03/2017	Uniforms	Uniforms and Service	100-120-400375	222.78
Gall's Inc.	04/03/2017	Uniforms	Uniforms and Service	100-120-400375	63.89
Gall's Inc.	04/03/2017	Uniforms	Uniforms and Service	100-120-400375	497.96
Gall's Inc.	04/03/2017	Uniforms	Uniforms and Service	100-120-400375	110.16
<b>Vendor 0200 - Gall's Inc. Total:</b>					<b>1,501.91</b>
<b>Vendor: 0041 - Great Plains Communications</b>					
Great Plains Communications	04/03/2017	Voice mail configurations	Professional Services	100-120-400310	42.50
Great Plains Communications	04/03/2017	Voice mail configurations	Professional Services	112-112-400310	42.50
<b>Vendor 0041 - Great Plains Communications Total:</b>					<b>85.00</b>
<b>Vendor: 3270 - Great West Financial</b>					
Great West Financial	03/24/2017	Deferred Comp.	Deferred Compensation	114-110-100220	670.00

## Council Expense Approval Report

Payable Dates: 03/21/2017 - 04/03/2017

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Great West Financial	03/24/2017	Deferred Comp.	Deferred Compensation	114-110-100220	329.98
<b>Vendor 3270 - Great West Financial Total:</b>					<b>999.98</b>
<b>Vendor: 0475 - Halls Culligan, Inc.</b>					
Halls Culligan, Inc.	04/03/2017	Drinking Water - Shop	Professional Services	100-130-400310	4.95
Halls Culligan, Inc.	04/03/2017	Drinking Water - Shop	Professional Services	100-140-400310	4.95
Halls Culligan, Inc.	04/03/2017	Drinking water - WWTF	Professional Services	112-112-400310	13.00
Halls Culligan, Inc.	04/03/2017	Drinking water - WWTF	Professional Services	113-113-400310	13.00
Halls Culligan, Inc.	04/03/2017	Drinking Water - City Hall	Professional Services	100-110-400310	17.95
Halls Culligan, Inc.	04/03/2017	Drinking Water - City Hall	Professional Services	100-110-400310	17.95
<b>Vendor 0475 - Halls Culligan, Inc. Total:</b>					<b>71.80</b>
<b>Vendor: 3223 - Health Equity</b>					
Health Equity	03/24/2017	H.S.A.	Cafeteria Plan Withholding	114-110-100210	25.00
<b>Vendor 3223 - Health Equity Total:</b>					<b>25.00</b>
<b>Vendor: 3013 - Hickman Environmental</b>					
Hickman Environmental	04/03/2017	Bi-Annual LS Maintenance w/ volute & impeller inst	Professional Services	113-113-400310	2,749.00
<b>Vendor 3013 - Hickman Environmental Total:</b>					<b>2,749.00</b>
<b>Vendor: 2949 - Jani-King of Wichita</b>					
Jani-King of Wichita	04/03/2017	Cleaning Services	Janitorial Services	100-110-400416	367.44
Jani-King of Wichita	04/03/2017	Cleaning Services	Janitorial Services	112-112-400416	356.63
Jani-King of Wichita	04/03/2017	Cleaning Services	Janitorial Services	113-113-400416	356.63
<b>Vendor 2949 - Jani-King of Wichita Total:</b>					<b>1,080.70</b>
<b>Vendor: 1588 - K.M.J.A.</b>					
K.M.J.A.	04/03/2017	KMJA dues for Judge	Membership Fees & Dues	100-121-400240	25.00
<b>Vendor 1588 - K.M.J.A. Total:</b>					<b>25.00</b>
<b>Vendor: 0066 - K.P.E.R.S.</b>					
K.P.E.R.S.	03/24/2017	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	148.36
K.P.E.R.S.	03/24/2017	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	218.10
K.P.E.R.S.	03/24/2017	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	1,230.92
K.P.E.R.S.	03/24/2017	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	816.17
K.P.E.R.S.	03/24/2017	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	2,573.47
<b>Vendor 0066 - K.P.E.R.S. Total:</b>					<b>4,987.02</b>
<b>Vendor: 1547 - Kansas Payment Center</b>					
Kansas Payment Center	04/03/2017	Child Support Payments	MISCELLANEOUS DEDUCT. PAY...	114-110-100400	708.53
<b>Vendor 1547 - Kansas Payment Center Total:</b>					<b>708.53</b>
<b>Vendor: 0067 - Kansas State Treasurer</b>					
Kansas State Treasurer	04/03/2017	Pre-Paid State Court Fees	Court Fees to State (Correct ne...	100-121-400413	130.35
<b>Vendor 0067 - Kansas State Treasurer Total:</b>					<b>130.35</b>
<b>Vendor: 3257 - Kanza Co-Operative Assoc.</b>					
Kanza Co-Operative Assoc.	04/03/2017	Fuel	Fuel	100-130-400225	295.21
Kanza Co-Operative Assoc.	04/03/2017	Fuel	Fuel	100-140-400225	295.22
Kanza Co-Operative Assoc.	04/03/2017	Fuel	Fuel	112-112-400225	295.22
Kanza Co-Operative Assoc.	04/03/2017	Fuel	Fuel	113-113-400225	295.22
<b>Vendor 3257 - Kanza Co-Operative Assoc. Total:</b>					<b>1,180.87</b>
<b>Vendor: 2480 - Konica Minolta Business Solutions</b>					
Konica Minolta Business Solutions	04/03/2017	Copier Usage - PD	Copier Expense	100-120-400216	130.82
Konica Minolta Business Solutions	04/03/2017	Copier Usage - Admin	Copier Expense	100-110-400216	140.24
<b>Vendor 2480 - Konica Minolta Business Solutions Total:</b>					<b>271.06</b>
<b>Vendor: 3070 - Konica Minolta Finance</b>					
Konica Minolta Finance	04/03/2017	Copier Lease - Admin	Copier Expense	100-110-400216	286.01
<b>Vendor 3070 - Konica Minolta Finance Total:</b>					<b>286.01</b>
<b>Vendor: 0062 - KS Employment Security Fund</b>					
KS Employment Security Fund	04/03/2017	Unemployment Insurance	UNEMPLOYMENT INSURANCE	100-110-400152	103.56
KS Employment Security Fund	04/03/2017	Unemployment Insurance	Unemployment Insurance	100-120-400152	390.49
KS Employment Security Fund	04/03/2017	Unemployment Insurance	Unemployment Insurance	100-121-400152	31.41

**Council Expense Approval Report**
**Payable Dates: 03/21/2017 - 04/03/2017**

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
KS Employment Security Fund	04/03/2017	Unemployment Insurance	Unemployment Insurance	100-130-400152	53.18
KS Employment Security Fund	04/03/2017	Unemployment Insurance	Unemployment Insurance	100-140-400152	28.48
KS Employment Security Fund	04/03/2017	Unemployment Insurance	Unemployment Insurance	101-110-400152	70.80
KS Employment Security Fund	04/03/2017	Unemployment Insurance	Unemployment Insurance	112-112-400152	107.36
KS Employment Security Fund	04/03/2017	Unemployment Insurance	Unemployment Insurance	113-113-400152	133.06
KS Employment Security Fund	04/03/2017	Unemployment Insurance	Unemployment Insurance	300-130-400152	32.33
<b>Vendor 0062 - KS Employment Security Fund Total:</b>					<b>950.67</b>
<b>Vendor: 0076 - League of Kansas Municipalities</b>					
League of Kansas Municipalities	04/03/2017	Leadership Summit	Training	100-110-400230	160.00
<b>Vendor 0076 - League of Kansas Municipalities Total:</b>					<b>160.00</b>
<b>Vendor: 3194 - Lee Media Group</b>					
Lee Media Group	04/03/2017	Annual web hosting, SSL & domain reg.	Computer Services	100-110-400320	389.99
<b>Vendor 3194 - Lee Media Group Total:</b>					<b>389.99</b>
<b>Vendor: 1803 - Lowe's Credit Services</b>					
Lowe's Credit Services	04/03/2017	Hardware, fertilizer, turf builder	Operating Supplies	100-140-400395	132.58
Lowe's Credit Services	04/03/2017	Hardware, fertilizer, turf builder	Operating Supplies	113-113-400395	9.48
<b>Vendor 1803 - Lowe's Credit Services Total:</b>					<b>142.06</b>
<b>Vendor: 2890 - Lynn Card Company</b>					
Lynn Card Company	04/03/2017	Logo Card	Office Supplies	100-120-400410	189.95
<b>Vendor 2890 - Lynn Card Company Total:</b>					<b>189.95</b>
<b>Vendor: 1399 - McCullough Excavation, Inc.</b>					
McCullough Excavation, Inc.	04/03/2017	Fire Hydrant and WAS Valve Repair	Professional Services	112-112-400310	4,300.00
McCullough Excavation, Inc.	04/03/2017	Fire Hydrant and WAS Valve Repair	Professional Services	113-113-400310	4,300.00
<b>Vendor 1399 - McCullough Excavation, Inc. Total:</b>					<b>8,600.00</b>
<b>Vendor: 0004 - Meridian Analytical Labs, LLC</b>					
Meridian Analytical Labs, LLC	04/03/2017	Bi-Monthly KDHE Water Samples	LABORATORY FEES	112-112-400775	45.00
Meridian Analytical Labs, LLC	04/03/2017	Bi-Monthly KDHE Wastewater Samples	LABORATORY FEES	113-113-400775	295.00
Meridian Analytical Labs, LLC	04/03/2017	Water Sample for Dynamic NC Fire Line	LABORATORY FEES	112-112-400775	15.00
<b>Vendor 0004 - Meridian Analytical Labs, LLC Total:</b>					<b>355.00</b>
<b>Vendor: 0084 - Midtown Service</b>					
Midtown Service	04/03/2017	Tires for PW Unit #8	Vehicle Repair & Maintenance	100-130-400295	162.50
Midtown Service	04/03/2017	Tires for PW Unit #8	Vehicle Repair & Maintenance	100-140-400295	162.50
Midtown Service	04/03/2017	Tires for PW Unit #8	Vehicle Repair & Maintenance	112-112-400295	162.50
Midtown Service	04/03/2017	Tires for PW Unit #8	Vehicle Repair & Maintenance	113-113-400295	162.50
<b>Vendor 0084 - Midtown Service Total:</b>					<b>650.00</b>
<b>Vendor: 0396 - Mike Johnson Sales</b>					
Mike Johnson Sales	04/03/2017	Business Cards	Operating Supplies	100-120-400395	63.50
<b>Vendor 0396 - Mike Johnson Sales Total:</b>					<b>63.50</b>
<b>Vendor: 0144 - Murphy Tractor &amp; Equipment Co.</b>					
Murphy Tractor & Equipment Co.	04/03/2017	Parts for John Deere	Equipment Repair	100-130-400290	12.29
Murphy Tractor & Equipment Co.	04/03/2017	Parts for John Deere	Equipment Repair	100-140-400290	12.29
Murphy Tractor & Equipment Co.	04/03/2017	Parts for John Deere	Equipment Repair	112-112-400290	12.29
Murphy Tractor & Equipment Co.	04/03/2017	Parts for John Deere	Equipment Repair	113-113-400290	12.29
Murphy Tractor & Equipment Co.	04/03/2017	Hy-gard oil for John Deere	Equipment Repair	100-130-400290	16.13

**Council Expense Approval Report**
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Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Murphy Tractor & Equipment Co.	04/03/2017	Hy-gard oil for John Deere	Equipment Repair	100-140-400290	16.12
Murphy Tractor & Equipment Co.	04/03/2017	Hy-gard oil for John Deere	Equipment Repair	112-112-400290	16.12
Murphy Tractor & Equipment Co.	04/03/2017	Hy-gard oil for John Deere	Equipment Repair	113-113-400290	16.12
<b>Vendor 0144 - Murphy Tractor &amp; Equipment Co. Total:</b>					<b>113.65</b>
<b>Vendor: 3355 - Plumbing Doctor LLC</b>					
Plumbing Doctor LLC	04/03/2017	Water heater element - SCox conc.	Professional Services	100-140-400310	100.80
<b>Vendor 3355 - Plumbing Doctor LLC Total:</b>					<b>100.80</b>
<b>Vendor: 1064 - PMSI</b>					
PMSI	04/03/2017	Sealant	Operating Supplies	100-130-400395	196.10
PMSI	04/03/2017	Training	Training	100-130-400230	100.00
<b>Vendor 1064 - PMSI Total:</b>					<b>296.10</b>
<b>Vendor: 3235 - Postalocity</b>					
Postalocity	04/03/2017	UB Billing & Postage	Postage	112-112-400270	525.00
Postalocity	04/03/2017	UB Billing & Postage	Professional Services	112-112-400310	225.00
Postalocity	04/03/2017	UB Billing & Postage	Postage	113-113-400270	525.00
Postalocity	04/03/2017	UB Billing & Postage	Professional Services	113-113-400310	225.00
<b>Vendor 3235 - Postalocity Total:</b>					<b>1,500.00</b>
<b>Vendor: 0100 - Quill Corporation</b>					
Quill Corporation	04/03/2017	Park supplies	Operating Supplies	100-140-400395	99.98
Quill Corporation	04/03/2017	Park supplies	Operating Supplies	100-140-400395	53.99
Quill Corporation	04/03/2017	Park supplies	Operating Supplies	100-140-400395	29.99
Quill Corporation	04/03/2017	Park supplies	Operating Supplies	100-140-400395	54.99
<b>Vendor 0100 - Quill Corporation Total:</b>					<b>238.95</b>
<b>Vendor: 2803 - R.E. Pedrotti Co., Inc.</b>					
R.E. Pedrotti Co., Inc.	04/03/2017	WWTF Headworks Gas Alarm Repair	Equipment Repair	113-113-400290	1,865.41
R.E. Pedrotti Co., Inc.	04/03/2017	WWTF Headworks Gas Alarm Repair	Equipment Repair	113-113-400290	249.40
R.E. Pedrotti Co., Inc.	04/03/2017	Mag meter calibrations	Professional Services	112-112-400310	358.00
R.E. Pedrotti Co., Inc.	04/03/2017	Mag meter calibrations	Professional Services	113-113-400310	358.00
<b>Vendor 2803 - R.E. Pedrotti Co., Inc. Total:</b>					<b>2,830.81</b>
<b>Vendor: 3317 - Roger Perryn</b>					
Roger Perryn	04/03/2017	Mileage & tolls reimbursement	Training	100-110-400230	156.32
<b>Vendor 3317 - Roger Perryn Total:</b>					<b>156.32</b>
<b>Vendor: 0108 - Rose Hill Bank - S</b>					
Rose Hill Bank - S	03/24/2017	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	337.50
Rose Hill Bank - S	03/24/2017	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	326.19
Rose Hill Bank - S	03/24/2017	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	78.94
Rose Hill Bank - S	03/24/2017	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	2,467.14
Rose Hill Bank - S	03/24/2017	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	883.38
Rose Hill Bank - S	03/24/2017	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	3,777.26
<b>Vendor 0108 - Rose Hill Bank - S Total:</b>					<b>7,870.41</b>
<b>Vendor: 0105 - Rose Hill Community Library</b>					
Rose Hill Community Library	04/03/2017	Tax Appropriation	Library Appropriation	101-110-400913	6,431.84
<b>Vendor 0105 - Rose Hill Community Library Total:</b>					<b>6,431.84</b>
<b>Vendor: 2561 - Rose Hill Historical Society</b>					
Rose Hill Historical Society	04/03/2017	Annual Donation	DONATIONS	100-110-400500	2,500.00
<b>Vendor 2561 - Rose Hill Historical Society Total:</b>					<b>2,500.00</b>
<b>Vendor: 0109 - Rose Hill Veterinary Clinic</b>					
Rose Hill Veterinary Clinic	04/03/2017	Animal Control Services	Animal Control	100-120-400385	825.00
<b>Vendor 0109 - Rose Hill Veterinary Clinic Total:</b>					<b>825.00</b>



## Council Expense Approval Report

Payable Dates: 03/21/2017 - 04/03/2017

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
<b>Vendor: 0501 - Safety-Kleen Systems, Inc.</b>					
Safety-Kleen Systems, Inc.	04/03/2017	Testing For Fuel Tank Contents Disposal	Professional Services	100-130-400310	25.00
Safety-Kleen Systems, Inc.	04/03/2017	Testing For Fuel Tank Contents Disposal	Professional Services	100-140-400310	25.00
Safety-Kleen Systems, Inc.	04/03/2017	Testing For Fuel Tank Contents Disposal	Professional Services	112-112-400310	25.00
Safety-Kleen Systems, Inc.	04/03/2017	Testing For Fuel Tank Contents Disposal	Professional Services	113-113-400310	25.00
<b>Vendor 0501 - Safety-Kleen Systems, Inc. Total:</b>					<b>100.00</b>
<b>Vendor: 0110 - Salina Supply Co.</b>					
Salina Supply Co.	04/03/2017	Band Aid Clamps	Operating Supplies	112-112-400395	56.52
<b>Vendor 0110 - Salina Supply Co. Total:</b>					<b>56.52</b>
<b>Vendor: 2793 - State of Kansas</b>					
State of Kansas	03/24/2017	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	81.48
State of Kansas	03/24/2017	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	952.32
<b>Vendor 2793 - State of Kansas Total:</b>					<b>1,033.80</b>
<b>Vendor: 2771 - Sunflower Bank</b>					
Sunflower Bank	03/24/2017	H.S.A.	Cafeteria Plan Withholding	114-110-100210	205.00
<b>Vendor 2771 - Sunflower Bank Total:</b>					<b>205.00</b>
<b>Vendor: 0928 - The Tap of Kansas</b>					
The Tap of Kansas	04/03/2017	Urinal repair kit	Operating Supplies	100-140-400395	82.93
The Tap of Kansas	04/03/2017	Toilet repair kit	Operating Supplies	100-140-400395	162.80
<b>Vendor 0928 - The Tap of Kansas Total:</b>					<b>245.73</b>
<b>Vendor: 3190 - TK Fast, Inc.</b>					
TK Fast, Inc.	04/03/2017	Monthly computer maintenance	Computer Services	100-110-400320	600.00
TK Fast, Inc.	04/03/2017	Monthly computer maintenance	Computer Services	112-112-400320	200.00
TK Fast, Inc.	04/03/2017	Monthly computer maintenance	Computer Services	113-113-400320	200.00
TK Fast, Inc.	04/03/2017	Monthly off-site backup	Computer Services	100-110-400320	165.00
TK Fast, Inc.	04/03/2017	Monthly off-site backup	Computer Services	112-112-400320	55.00
TK Fast, Inc.	04/03/2017	Monthly off-site backup	Computer Services	113-113-400320	55.00
<b>Vendor 3190 - TK Fast, Inc. Total:</b>					<b>1,275.00</b>
<b>Vendor: 1271 - Tractor Supply</b>					
Tractor Supply	04/03/2017	Cat fish food	Operating Supplies	100-140-400395	399.80
<b>Vendor 1271 - Tractor Supply Total:</b>					<b>399.80</b>
<b>Vendor: 3281 - United Healthcare</b>					
United Healthcare	04/03/2017	Health Insurance Premiums	HEALTH INSURANCE	100-110-400403	715.83
United Healthcare	04/03/2017	Health Insurance Premiums	HEALTH INSURANCE	100-120-400403	2,525.87
United Healthcare	04/03/2017	Health Insurance Premiums	HEALTH INSURANCE	100-121-400403	849.81
United Healthcare	04/03/2017	Health Insurance Premiums	HEALTH INSURANCE	100-130-400403	953.95
United Healthcare	04/03/2017	Health Insurance Premiums	HEALTH INSURANCE	100-140-400403	600.82
United Healthcare	04/03/2017	Health Insurance Premiums	Health Insurance	101-110-400403	428.58
United Healthcare	04/03/2017	Health Insurance Premiums	HEALTH INSURANCE	112-112-400403	838.48
United Healthcare	04/03/2017	Health Insurance Premiums	HEALTH INSURANCE	113-113-400403	846.88
United Healthcare	04/03/2017	Health Insurance Premiums	Cafeteria Plan Withholding	114-110-100210	1,940.05
<b>Vendor 3281 - United Healthcare Total:</b>					<b>9,700.27</b>
<b>Vendor: 1561 - VISA - First Bankcard Center</b>					
VISA - First Bankcard Center	04/03/2017	Generator, Training, Misc operating supplies	Training	100-110-400230	120.00
VISA - First Bankcard Center	04/03/2017	Generator, Training, Misc operating supplies	Miscellaneous	100-110-400400	210.25
VISA - First Bankcard Center	04/03/2017	Generator, Training, Misc operating supplies	Fuel	100-120-400225	34.50
VISA - First Bankcard Center	04/03/2017	Generator, Training, Misc operating supplies	Training	100-120-400230	205.00

**Council Expense Approval Report**

**Payable Dates: 03/21/2017 - 04/03/2017**

<b>Vendor Name</b>	<b>Post Date</b>	<b>Description (Payable)</b>	<b>Account Name</b>	<b>Account Number</b>	<b>Amount</b>
VISA - First Bankcard Center	04/03/2017	Generator, Training, Misc operating supplies	Operating Supplies	100-120-400395	61.38
VISA - First Bankcard Center	04/03/2017	Generator, Training, Misc operating supplies	Operating Supplies	100-140-400395	709.46
VISA - First Bankcard Center	04/03/2017	Generator, Training, Misc operating supplies	Operating Equipment	112-112-400235	404.00
VISA - First Bankcard Center	04/03/2017	Generator, Training, Misc operating supplies	TRAINING	113-113-400230	25.00
VISA - First Bankcard Center	04/03/2017	Generator, Training, Misc operating supplies	Operating Equipment	113-113-400235	403.99
<b>Vendor 1561 - VISA - First Bankcard Center Total:</b>					<b>2,173.58</b>
<b>Grand Total:</b>					<b>75,794.73</b>

Rose Hill City Council Packet

## Report Summary

## Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	22,355.09
101 - LIBRARY FUND	7,000.81
112 - WATER UTILITY	9,201.89
113 - SEWER UTILITY	19,229.09
114 - PAYROLL WITHHOLDING	17,975.52
300 - SPECIAL STREETS & HIGHWAY	32.33
<b>Grand Total:</b>	<b>75,794.73</b>

## Account Summary

Account Number	Account Name	Payment Amount
100-110-400152	UNEMPLOYMENT INSUR...	103.56
100-110-400216	Copier Expense	426.25
100-110-400230	Training	436.32
100-110-400291	Building Repair	305.70
100-110-400310	Professional Services	35.90
100-110-400320	Computer Services	1,154.99
100-110-400390	Office Equipment (Expires...	22.00
100-110-400400	Miscellaneous	321.63
100-110-400403	HEALTH INSURANCE	715.83
100-110-400416	Janitorial Services	367.44
100-110-400500	DONATIONS	2,500.00
100-120-400152	Unemployment Insurance	390.49
100-120-400214	Storm Sirens	30.89
100-120-400216	Copier Expense	130.82
100-120-400225	Fuel	1,009.56
100-120-400230	Training	205.00
100-120-400310	Professional Services	42.50
100-120-400375	Uniforms and Service	1,501.91
100-120-400385	Animal Control	825.00
100-120-400395	Operating Supplies	124.88
100-120-400400	Miscellaneous	188.00
100-120-400403	HEALTH INSURANCE	2,663.45
100-120-400406	OTHER INSURANCE	167.20
100-120-400410	Office Supplies	189.95
100-121-400152	Unemployment Insurance	31.41
100-121-400240	Membership Fees & Dues	25.00
100-121-400403	HEALTH INSURANCE	849.81
100-121-400413	Court Fees to State (Corre...	130.35
100-130-400152	Unemployment Insurance	53.18
100-130-400225	Fuel	329.07
100-130-400230	Training	100.00
100-130-400290	Equipment Repair	28.42
100-130-400295	Vehicle Repair & Mainten...	408.89
100-130-400310	Professional Services	299.61
100-130-400375	Uniforms and Service	119.93
100-130-400395	Operating Supplies	196.10
100-130-400403	HEALTH INSURANCE	953.95
100-130-400406	OTHER INSURANCE	107.16
100-140-400152	Unemployment Insurance	28.48
100-140-400210	Electricity (Expires 2015)	1,021.23
100-140-400225	Fuel	329.08
100-140-400290	Equipment Repair	28.41
100-140-400295	Vehicle Repair & Mainten...	162.50
100-140-400310	Professional Services	400.41
100-140-400375	Uniforms and Service	119.93
100-140-400395	Operating Supplies	1,801.52
100-140-400403	HEALTH INSURANCE	688.76

Rose Hill City Council Packet

**Account Summary**

<b>Account Number</b>	<b>Account Name</b>	<b>Payment Amount</b>
100-170-400501	Street Lights	282.62
101-110-400152	Unemployment Insurance	70.80
101-110-400403	Health Insurance	498.17
101-110-400913	Library Appropriation	6,431.84
112-112-400152	Unemployment Insurance	107.36
112-112-400210	Electricity	224.89
112-112-400212	Internet Service	162.64
112-112-400225	Fuel	329.08
112-112-400235	Operating Equipment	404.00
112-112-400270	Postage	525.00
112-112-400290	Equipment Repair	28.41
112-112-400295	Vehicle Repair & Mainten...	481.61
112-112-400310	Professional Services	5,233.16
112-112-400320	Computer Services	255.00
112-112-400395	Operating Supplies	56.52
112-112-400403	HEALTH INSURANCE	966.31
112-112-400406	Other Insurance	11.28
112-112-400416	Janitorial Services	356.63
112-112-400775	LABORATORY FEES	60.00
113-113-400152	Unemployment Insurance	133.06
113-113-400210	Electricity	3,659.59
113-113-400225	Fuel	329.09
113-113-400230	TRAINING	25.00
113-113-400235	Operating Equipment	403.99
113-113-400270	Postage	525.00
113-113-400290	Equipment Repair	2,431.22
113-113-400291	Building Repair	74.00
113-113-400295	Vehicle Repair & Mainten...	481.63
113-113-400310	Professional Services	7,939.66
113-113-400320	Computer Services	255.00
113-113-400395	Operating Supplies	9.48
113-113-400403	HEALTH INSURANCE	846.88
113-113-400406	OTHER INSURANCE	68.86
113-113-400416	Janitorial Services	356.63
113-113-400615	Polymer	1,395.00
113-113-400775	LABORATORY FEES	295.00
114-110-100210	Cafeteria Plan Withholding	2,375.78
114-110-100220	Deferred Compensation	999.98
114-110-100300	FEDERAL W/H TAX PAYAB...	2,793.33
114-110-100310	FICA W/H TAX PAYABLE	5,077.08
114-110-100320	STATE W/H TAX PAYABLE	1,033.80
114-110-100350	RETIREMENT WITHHOLDI...	4,987.02
114-110-100400	MISCELLANEOUS DEDUCT...	708.53
300-130-400152	Unemployment Insurance	32.33
<b>Grand Total:</b>		<b>75,794.73</b>

**Project Account Summary**

<b>Project Account Key</b>	<b>Payment Amount</b>
**None**	75,794.73
<b>Grand Total:</b>	<b>75,794.73</b>

Rose Hill City Council Packet

## 2017/2018 "Big Expense" Planning

Anything anticipated to cost over \$10,000 is an item recommended to be included in budget planning. For anything under that amount staff is responsible for working into operational budgets and margins to the extent possible. All of these items would require using reserve funds, increased revenue, or repurposing funds designated for another use.

*Bold italics are formal estimates.* The rest are pending additional information.

Item (2017/2018 Direction Needed)	Dept	Total Cost Estimate	Est. Annual cost	Source of funds	Mill levy impact	Utility rate monthly impact	Notes
F550 crane truck	All	\$ 80,000	\$ 16,000	Reserves	0.20	\$ 0.59	Pending formal cost estimate.
2% Pay Increase plus market adjustments	All	\$ <b>28,000</b>	\$ <b>28,000</b>	New Revenue	0.80	\$ 0.39	Not identified as a Council priority for 2018.
Community Marketing Plan	All	\$ 40,000	\$ 40,000	New Revenue	0.51	\$ 1.48	Identified as a Council priority for 2018. Formal cost estimate still pending.
Upgrade Council chambers to accommodate broadcasting Council meetings	All	\$ <b>65,000</b>	\$ <b>65,000</b>	New Revenue	0.82	\$ 2.41	Not identified as a Council priority for 2018.
Green Waste Site Plan	Park	\$ <b>15,000</b>	\$ <b>15,000</b>	Reserves/ Operating/ Partner	0.57	\$ -	Identified as a Council priority for 2018.
School Street Pond erosion	Park	\$ <b>45,000</b>	\$ -	Operating	0.00	\$ -	Project on hold pending possibility of Master Park Plan.
Master Park Plan (to include Spray Park)	Parks	\$ <b>15,000</b>	\$ <b>15,000</b>	Reserves/ Operating/ Partner	0.57	\$ -	Identified as a Council priority for 2018. Formal cost estimate still pending.
Middle School /Elementary Resource Officer	Police	\$ <b>30,000</b>	\$ <b>30,000</b>	New Revenue/ Partner	<u>1.14</u>	\$ -	Identified as a Council priority for 2018, may include funding assistance from USD-394. The estimate is based on half cost.
Police Records Management System	Police	\$ <b>26,000</b>	\$ <b>26,000</b>	Reserves	<u>0.99</u>	\$ -	Annual maintenance fees would be mostly offset by existing maintenance fees.
Police car replacement	Police	\$ <b>35,000</b>	\$ <b>7,000</b>	Operating	<u>0.22</u>	\$ -	Part of ongoing vehicle maintenance plan.
Sewer line evaluation (ABT, GIS, PEC, LiDar)	Sewer	\$ 50,000	\$ 50,000	Reserves	0.00	\$ -	Based on Council consensus, planning to use sewer reserve funds. Formal cost estimates still pending.
Critical sewer line repair based on PEC eval	Sewer	\$ <b>213,000</b>	\$ -	Reserves/ SRF Loan	0.00	\$ -	Based on Council consensus, planning to use sewer reserve funds. Formal cost estimates still pending.
Deer Creek Lift Station drainage problem (undercutting concrete base)	Sewer	\$ 25,000	\$ 25,000	Reserves/ SRF Loan	0.00	\$ -	Pending formal cost estimate. Listed as no impact, hopeful operations may be able to accommodate this expense.
Street roller compactor	Street	\$ 50,000	\$ 10,000	New Revenue	0.19	\$ 0.28	Unfunded in 2017.
Retail Development plan	Street	\$ 50,000	\$ 50,000	New Revenue	1.90	\$ -	Identified as a Council priority for 2018. Formal cost estimate still pending.
Street reconstruction	Street	Pending	\$ -	New Revenue	0.00	\$ -	Not a Council priority at this time due to lack of funding and interest.
ROW Beautification Plan (Sidewalk, community entrance signs, walls, etc.)	Street	Pending	\$ -	Operating	0.00	\$ -	Franchise fee funding source established. First obligation is pond erosion, remaining improvements pending a plan.
Beautification plan	Street	\$ 15,000	\$ 15,000	Operating	0.00	\$ -	Identified as a Council priority for 2018. Formal cost estimate still pending.
Street maintenance (large scale)	Street	\$ <b>350,000</b>	\$ <b>175,000</b>	Operating	0.00	\$ -	Street sales tax funded and is part of ongoing street maintenance plan.
Chlorine Booster	Water	\$ 100,000	\$ 20,000	Operating/ SRF Loan	0.00	\$ -	Estimated annual cost of lease purchase/SRF loan factored into 2017 budget.
Back-up generator for water intake	Water	\$ 50,000	\$ 50,000	New Revenue	0.00	\$ 2.78	Awaiting cost estimate

<b>Totals</b>	<b>\$ 1,282,000</b>	<b>\$ 637,000</b>		<b>7.91</b>	<b>\$ 7.93</b>
	<b>Total Generated:</b>			<b>\$ 208,167</b>	<b>\$ 142,667</b>
					<b>\$350,833</b>

Notes
1. 2016 mills equals 44.021. Assumes all existing revenues are accounted for in existing expense budgets.
2. Utility rate impact based on per-customer- per-month-cost without consideration for usage and rate structure.
3. Assumes tax lid of CPI at 1.32 percent, providing levy increase of \$15,301
4. Assumes 2017 value of one mill at \$26,332.77.
5. Assumes lease purchases remain not exempt from tax lid.
6. Includes only equipment currently deemed replacement critical.
7. Assumes continued funding of equipment reserves.
8. Public safety/Police expenses are exempt from tax lid.

**April 2017, Expense Planning  
Worksheet**

**Draft**

RESOLUTION \_\_\_\_\_

**A RESOLUTION ESTABLISHING 2018 BUDGET PRIORITIES FOR THE CITY OF ROSE HILL, KANSAS.**

**BACKGROUND:** Section VIII of the City's Financial Policies provides for a capital improvements program process. State law (KSA 12-748), however, provides that capital improvement programs must be in compliance with comprehensive plans. The City has not had a comprehensive plan or capital plan for about 15 years. The City's Financial Policies also present a number of practical inconsistencies and are in need of revision. The City is still in the process of updating the comprehensive plan. In light of these limitations, the Governing Body started in 2015 trying to identify priority projects through a ranking process. That worked for a couple of years but was abandoned for 2017's Budget. For the 2018 Budget, each Governing Body member submitted individual priorities in multiple categories and then met to develop a consensus list. This resolution is intended to document the consensus priority projects for the 2018 Budget process.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROSE HILL, KANSAS:**

Section 1: The Governing Body identifies the following projects listed in priority order within each category as the 2018 Budget priorities:

**Maintenance**

1. Sewer maintenance
2. Capital planning
3. Alternative water source

**Growth**

1. Community marketing
2. Retail recruitment
3. Beautification

**Quality of Life**

1. Master park plan (to include water park)
2. Second school resource officer
3. Green waste site

**Operations**

1. Balance budget
2. Replenish reserves
3. Asset management

Section 2: This resolution is effective immediately.

**Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2017.**

\_\_\_\_\_  
Beth Pompa, Mayor

ATTEST

\_\_\_\_\_  
Kelly Mendoza, City Clerk

Rose Hill City Council Packet



1923 Avenida Plaza Real  
Oceanside, CA 92056  
Phone: 1.760.727.2683  
Fax: 1.800.276.0722

March 2, 2017

Mr. Dillan Curtis  
City of Rose Hill

Reference: Warranty Expiration

Dear Dillan:

On behalf of ANUE, I wish to thank you for your business and continued support. We appreciate the opportunity to work with you and your staff for all warranty and service requirements regarding your Rose Hill System installation.

Our standard one year warranty expiration dates are noted on the table attached below. As a courtesy, we have continued to remotely monitor your system to insure continuous system operation, and provide you with advice on potential problems. Our warranty period ended effective on the date highlighted.

Rose Hill	KS	Dillon Curtis		12/17/15
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You have two options to choose from to cover the maintenance and/or remote monitoring that ANUE has maintained to date.

**Preventative Maintenance Contract Terms of Coverage:**

- This contract for Preventative Maintenance services between the City of Rose Hill (hereafter referred to as Client) and Anue Water Technologies, Inc. (hereafter referred to as Contractor) is made and entered for a term of one year with the option for renewal unless cancelled within 30 days prior to the end contract, or in accordance with cancellation procedures as noted hereafter in this agreement.
- Annual fee for services performed under this contract: **\$1,449 per quarter per system**. Multiple system service contracts will be discounted based on reduced travel time and expenses. Service fee will be invoiced quarterly upon completion of each quarterly service call. Client desires that the Equipment be maintained in good working order. Such maintenance service is to include scheduled Preventive Maintenance only with parts as needed per the manufacturer's recommendations.
- This Maintenance contract does not imply coverage of any extended warranty beyond the included one year warranty of the equipment. Contractor is in the business of providing equipment maintenance services, and hereby undertakes to provide the following maintenance services to Client:

- All the Equipment listed shall be inspected and repaired on a quarterly basis, as prescribed in the owner's maintenance manual published by the manufacturer of each piece of Equipment.
- All emergency repairs made due to unexpected Equipment break down will be performed on a time and material basis and will be payable by PO at the time of repairs.
- Contractor shall respond to any of Client's requests for emergency repairs within 72 hours of receiving such a request from Client via phone, fax, e-mail, or other communications method to which the parties may agree, and will have a qualified service technician on site within 5 working days to assess the repairs as needed if those repairs cannot be made remotely.
- Contractor shall ensure that all services provided under the terms of this contract are performed by persons trained and certified as proficient in the provision of the services provided by the Contractor's training program, and in accordance with prevailing industry practices.
- Contractor represents and warrants that all personnel provided by Contractor to do work on Client's equipment are legally eligible to work in the United States of America; and that Contractor complies with all applicable federal and state wage and employment laws, and with all other applicable laws and regulations pertaining to the services provided to Client. Contractor shall provide the client with a schedule for the quarterly services to be provided with appropriate dates for service calls.

**Remote Access and Monitoring:**

- Remote Access/Monitoring of the system by way of the Web Based Interface and Email Notifications
- Remote Assistance/Support - To provide advice, assistance and training pertaining to the installation, operation and maintenance of equipment (This does not include parts, warranty or onsite visits)
- Assigned Technical Service Manager - Primary technician assigned to monitor system and provide level 1 remote assistance and support.
- Quarterly fee for remote services and monitoring - **\$350 invoiced in advance.**

We value your business and will do our best to continue to earn your loyalty and trust. Please contact our office or me directly if you would like to discuss the above options further.

Thank you.

Sincerely,

Larry Burbach  
SVP Commercial Operations

CC: T Martin  
P Turgeon





Rose Hill, KS

## Fund Balance Report

As Of 02/28/2017

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance
100 - GENERAL FUND	272,069.92	591,086.61	261,645.54	601,510.99
101 - LIBRARY FUND	14,679.49	62,481.56	77,786.98	-625.93
110 - WATER RESERVE 1960 REPL & DEPR	115,347.15	0.00	0.00	115,347.15
111 - SEWER EQ. REPLACEMENT RESERVE	144,280.79	0.00	0.00	144,280.79
112 - WATER UTILITY	254,009.67	144,845.51	115,463.62	283,391.56
113 - SEWER UTILITY	638,942.28	181,807.79	331,735.95	489,014.12
118 - CAPITAL IMP. RESERVE 2000	31,314.35	0.00	3,037.60	28,276.75
119 - EQUIPMENT RESERVE 2000	24,472.31	625.00	0.00	25,097.31
120 - SPECIAL PARKS AND RECREATION	8,037.08	0.00	2,500.00	5,537.08
199 - STREET SALES TAX	491,965.57	50,243.18	18,673.51	523,535.24
300 - SPECIAL STREETS & HIGHWAY	83,840.25	26,967.40	15,156.09	95,651.56
500 - BOND & INTEREST (GENERAL OB)	31,035.43	317,508.95	428.08	348,116.30
<b>Report Total:</b>	<b>2,109,994.29</b>	<b>1,375,566.00</b>	<b>826,427.37</b>	<b>2,659,132.92</b>

Rose Hill City Council Packet



Rose Hill, KS

# Revenue Report

## Group Summary

For Fiscal: 2017 Period Ending: 02/28/2017

Classification	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 100 - GENERAL FUND</b>					
310 - Taxes	1,077,843.00	1,077,843.00	0.00	507,581.06	570,261.94
400 - Miscellaneous Rev	3,500.00	3,500.00	0.00	0.00	3,500.00
510 - Franchise	277,056.00	277,056.00	24,832.72	50,863.38	226,192.62
530 - Fees	89,000.00	89,000.00	5,690.52	20,602.08	68,397.92
560 - Fines And Forfeits	35,000.00	35,000.00	1,734.50	3,105.00	31,895.00
810 - Interest	4,000.00	4,000.00	509.43	850.62	3,149.38
900 - Transfers	60,000.00	60,000.00	0.00	0.00	60,000.00
990 - Reimbursement (Rev)	35,000.00	35,000.00	84.47	8,084.47	26,915.53
<b>Fund: 100 - GENERAL FUND Total:</b>	<b>1,581,399.00</b>	<b>1,581,399.00</b>	<b>32,851.64</b>	<b>591,086.61</b>	<b>990,312.39</b>
<b>Fund: 101 - LIBRARY FUND</b>					
310 - Taxes	134,290.00	134,290.00	0.00	62,481.56	71,808.44
<b>Fund: 101 - LIBRARY FUND Total:</b>	<b>134,290.00</b>	<b>134,290.00</b>	<b>0.00</b>	<b>62,481.56</b>	<b>71,808.44</b>
<b>Fund: 110 - WATER RESERVE 1960 REPL &amp; DEPR</b>					
900 - Transfers	30,000.00	30,000.00	0.00	0.00	30,000.00
<b>Fund: 110 - WATER RESERVE 1960 REPL &amp; DEPR Total:</b>	<b>30,000.00</b>	<b>30,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>30,000.00</b>
<b>Fund: 111 - SEWER EQ. REPLACEMENT RESERVE</b>					
900 - Transfers	50,000.00	50,000.00	0.00	0.00	50,000.00
<b>Fund: 111 - SEWER EQ. REPLACEMENT RESERVE Total:</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>
<b>Fund: 112 - WATER UTILITY</b>					
400 - Miscellaneous Rev	0.00	0.00	422.98	714.67	-714.67
530 - Fees	916,836.00	916,836.00	73,537.25	144,130.84	772,705.16
990 - Reimbursement (Rev)	2,000.00	2,000.00	0.00	0.00	2,000.00
<b>Fund: 112 - WATER UTILITY Total:</b>	<b>918,836.00</b>	<b>918,836.00</b>	<b>73,960.23</b>	<b>144,845.51</b>	<b>773,990.49</b>
<b>Fund: 113 - SEWER UTILITY</b>					
400 - Miscellaneous Rev	3,000.00	3,000.00	0.00	0.00	3,000.00
530 - Fees	1,072,735.00	1,072,735.00	89,501.14	181,807.79	890,927.21
990 - Reimbursement (Rev)	1,000.00	1,000.00	0.00	0.00	1,000.00
<b>Fund: 113 - SEWER UTILITY Total:</b>	<b>1,076,735.00</b>	<b>1,076,735.00</b>	<b>89,501.14</b>	<b>181,807.79</b>	<b>894,927.21</b>
<b>Fund: 118 - CAPITAL IMP. RESERVE 2000</b>					
900 - Transfers	7,500.00	7,500.00	0.00	0.00	7,500.00
<b>Fund: 118 - CAPITAL IMP. RESERVE 2000 Total:</b>	<b>7,500.00</b>	<b>7,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,500.00</b>
<b>Fund: 119 - EQUIPMENT RESERVE 2000</b>					
900 - Transfers	5,000.00	5,000.00	0.00	0.00	5,000.00
990 - Reimbursement (Rev)	0.00	0.00	475.00	625.00	-625.00
<b>Fund: 119 - EQUIPMENT RESERVE 2000 Total:</b>	<b>5,000.00</b>	<b>5,000.00</b>	<b>475.00</b>	<b>625.00</b>	<b>4,375.00</b>
<b>Fund: 120 - SPECIAL PARKS AND RECREATION</b>					
310 - Taxes	500.00	500.00	0.00	0.00	500.00
<b>Fund: 120 - SPECIAL PARKS AND RECREATION Total:</b>	<b>500.00</b>	<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>
<b>Fund: 199 - STREET SALES TAX</b>					
310 - Taxes	272,000.00	272,000.00	27,299.32	50,243.18	221,756.82
<b>Fund: 199 - STREET SALES TAX Total:</b>	<b>272,000.00</b>	<b>272,000.00</b>	<b>27,299.32</b>	<b>50,243.18</b>	<b>221,756.82</b>
<b>Fund: 300 - SPECIAL STREETS &amp; HIGHWAY</b>					
310 - Taxes	119,730.00	119,730.00	0.00	26,967.40	92,762.60
400 - Miscellaneous Rev	3,291.00	3,291.00	0.00	0.00	3,291.00
<b>Fund: 300 - SPECIAL STREETS &amp; HIGHWAY Total:</b>	<b>123,021.00</b>	<b>123,021.00</b>	<b>0.00</b>	<b>26,967.40</b>	<b>96,053.60</b>
<b>Fund: 500 - BOND &amp; INTEREST (GENERAL OB)</b>					
310 - Taxes	587,752.00	587,752.00	3,482.72	317,508.95	270,243.05

Revenue Report

For Fiscal: 2017 Period Ending: 02/28/2017

Classification	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 500 - BOND & INTEREST (GENERAL OB) Total:	587,752.00	587,752.00	3,482.72	317,508.95	270,243.05
Total Surplus (Deficit):	4,787,033.00	4,787,033.00	227,570.05	1,375,566.00	3,411,467.00

## Fund Summary

Fund	Original	Current	MTD Activity	YTD Activity	Budget
	Total Budget	Total Budget			Remaining
100 - GENERAL FUND	1,581,399.00	1,581,399.00	32,851.64	591,086.61	990,312.39
101 - LIBRARY FUND	134,290.00	134,290.00	0.00	62,481.56	71,808.44
110 - WATER RESERVE 1960 R...	30,000.00	30,000.00	0.00	0.00	30,000.00
111 - SEWER EQ. REPLACEME...	50,000.00	50,000.00	0.00	0.00	50,000.00
112 - WATER UTILITY	918,836.00	918,836.00	73,960.23	144,845.51	773,990.49
113 - SEWER UTILITY	1,076,735.00	1,076,735.00	89,501.14	181,807.79	894,927.21
118 - CAPITAL IMP. RESERVE 2...	7,500.00	7,500.00	0.00	0.00	7,500.00
119 - EQUIPMENT RESERVE 20...	5,000.00	5,000.00	475.00	625.00	4,375.00
120 - SPECIAL PARKS AND REC...	500.00	500.00	0.00	0.00	500.00
199 - STREET SALES TAX	272,000.00	272,000.00	27,299.32	50,243.18	221,756.82
300 - SPECIAL STREETS & HIG...	123,021.00	123,021.00	0.00	26,967.40	96,053.60
500 - BOND & INTEREST (GEN...	587,752.00	587,752.00	3,482.72	317,508.95	270,243.05
<b>Total Surplus (Deficit):</b>	<b>4,787,033.00</b>	<b>4,787,033.00</b>	<b>227,570.05</b>	<b>1,375,566.00</b>	<b>3,411,467.00</b>



Rose Hill, KS

# Monthly Budget Report

## Group Summary

For Fiscal: Current Period Ending: 02/28/2017

Department...	February Budget	February Activity	Variance Favorable (Unfavorable)	Percent Used	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Used	Total Budget
<b>Fund: 100 - GENERAL FUND</b>									
110 - Administration	30,463.67	30,218.03	245.64	99.19 %	60,927.34	53,209.02	7,718.32	87.33 %	365,710.83
111 - To be determined	1,189.02	0.00	1,189.02	0.00 %	2,378.04	0.00	2,378.04	0.00 %	14,274.00
120 - Police Division	59,194.47	48,485.68	10,708.79	81.91 %	118,388.94	115,875.83	2,513.11	97.88 %	710,618.76
121 - Court	6,733.81	6,882.47	-148.66	102.21 %	13,467.62	14,728.44	-1,260.82	109.36 %	80,838.41
130 - Street Division	8,406.65	12,546.08	-4,139.43	149.24 %	16,813.30	21,309.61	-4,496.31	126.74 %	100,920.69
140 - Park Division	12,812.10	12,499.47	312.63	97.56 %	25,624.20	28,547.65	-2,923.45	111.41 %	153,807.05
150 - Building	4,344.09	15,180.02	-10,835.93	349.44 %	8,688.18	15,260.04	-6,571.86	175.64 %	52,150.00
160 - Zoning/Planning	1,249.50	1,813.84	-564.34	145.17 %	2,499.00	2,202.28	296.72	88.13 %	15,000.00
170 - Other Services	13,842.79	4,468.49	9,374.30	32.28 %	27,685.58	10,512.67	17,172.91	37.97 %	166,180.00
<b>Total Fund: 100 - GENERAL FUND:</b>	<b>138,236.10</b>	<b>132,094.08</b>	<b>6,142.02</b>	<b>95.56 %</b>	<b>276,472.20</b>	<b>261,645.54</b>	<b>14,826.66</b>	<b>94.64 %</b>	<b>1,659,499.74</b>
<b>Fund: 101 - LIBRARY FUND</b>									
110 - Administration	11,011.42	69,826.19	-58,814.77	634.13 %	22,022.84	77,364.50	-55,341.66	351.29 %	132,190.00
170 - Other Services	0.00	0.00	0.00	0.00 %	0.00	422.48	-422.48	0.00 %	0.00
<b>Total Fund: 101 - LIBRARY FUND:</b>	<b>11,011.42</b>	<b>69,826.19</b>	<b>-58,814.77</b>	<b>634.13 %</b>	<b>22,022.84</b>	<b>77,786.98</b>	<b>-55,764.14</b>	<b>353.21 %</b>	<b>132,190.00</b>
<b>Fund: 110 - WATER RESERVE 1960 REPL &amp; DEPR</b>									
112 - Water	4,165.00	0.00	4,165.00	0.00 %	8,330.00	0.00	8,330.00	0.00 %	50,000.00
<b>Total Fund: 110 - WATER RESERVE 1960 REPL &amp; DEPR:</b>	<b>4,165.00</b>	<b>0.00</b>	<b>4,165.00</b>	<b>0.00 %</b>	<b>8,330.00</b>	<b>0.00</b>	<b>8,330.00</b>	<b>0.00 %</b>	<b>50,000.00</b>
<b>Fund: 111 - SEWER EQ. REPLACEMENT RESERVE</b>									
113 - Sewer	8,330.00	0.00	8,330.00	0.00 %	16,660.00	0.00	16,660.00	0.00 %	100,000.00
<b>Total Fund: 111 - SEWER EQ. REPLACEMENT RESERVE:</b>	<b>8,330.00</b>	<b>0.00</b>	<b>8,330.00</b>	<b>0.00 %</b>	<b>16,660.00</b>	<b>0.00</b>	<b>16,660.00</b>	<b>0.00 %</b>	<b>100,000.00</b>
<b>Fund: 112 - WATER UTILITY</b>									
110 - Administration	0.00	133.28	-133.28	0.00 %	0.00	266.56	-266.56	0.00 %	0.00
112 - Water	73,594.04	60,750.43	12,843.61	82.55 %	147,188.08	115,197.06	31,991.02	78.27 %	883,482.87
<b>Total Fund: 112 - WATER UTILITY:</b>	<b>73,594.04</b>	<b>60,883.71</b>	<b>12,710.33</b>	<b>82.73 %</b>	<b>147,188.08</b>	<b>115,463.62</b>	<b>31,724.46</b>	<b>78.45 %</b>	<b>883,482.87</b>
<b>Fund: 113 - SEWER UTILITY</b>									
110 - Administration	0.00	133.28	-133.28	0.00 %	0.00	266.56	-266.56	0.00 %	0.00
113 - Sewer	98,272.73	303,992.30	-205,719.57	309.34 %	196,545.46	331,469.39	-134,923.93	168.65 %	1,179,745.24
<b>Total Fund: 113 - SEWER UTILITY:</b>	<b>98,272.73</b>	<b>304,125.58</b>	<b>-205,852.85</b>	<b>309.47 %</b>	<b>196,545.46</b>	<b>331,735.95</b>	<b>-135,190.49</b>	<b>168.78 %</b>	<b>1,179,745.24</b>
<b>Fund: 118 - CAPITAL IMP. RESERVE 2000</b>									
170 - Other Services	0.00	0.00	0.00	0.00 %	0.00	3,037.60	-3,037.60	0.00 %	0.00
<b>Total Fund: 118 - CAPITAL IMP. RESERVE 2000:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00 %</b>	<b>0.00</b>	<b>3,037.60</b>	<b>-3,037.60</b>	<b>0.00 %</b>	<b>0.00</b>

Monthly Budget Report

For Fiscal: Current Period Ending: 02/28/2017

Departmen...	February Budget	February Activity	Variance Favorable (Unfavorable)	Percent Used	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Used	Total Budget
<b>Fund: 119 - EQUIPMENT RESERVE 2000</b>									
180 - Reserve	416.50	0.00	416.50	0.00 %	833.00	0.00	833.00	0.00 %	5,000.00
<b>Total Fund: 119 - EQUIPMENT RESERVE 2000:</b>	<b>416.50</b>	<b>0.00</b>	<b>416.50</b>	<b>0.00 %</b>	<b>833.00</b>	<b>0.00</b>	<b>833.00</b>	<b>0.00 %</b>	<b>5,000.00</b>
<b>Fund: 120 - SPECIAL PARKS AND RECREATION</b>									
140 - Park Division	208.25	2,500.00	-2,291.75	1,200.48 %	416.50	2,500.00	-2,083.50	600.24 %	2,500.00
<b>Total Fund: 120 - SPECIAL PARKS AND RECREATION:</b>	<b>208.25</b>	<b>2,500.00</b>	<b>-2,291.75</b>	<b>1,200.48 %</b>	<b>416.50</b>	<b>2,500.00</b>	<b>-2,083.50</b>	<b>600.24 %</b>	<b>2,500.00</b>
<b>Fund: 199 - STREET SALES TAX</b>									
130 - Street Division	27,466.66	4,000.00	23,466.66	14.56 %	54,933.32	18,673.51	36,259.81	33.99 %	329,732.00
132 - Street Sales Tax	23,239.86	0.00	23,239.86	0.00 %	46,479.72	0.00	46,479.72	0.00 %	278,990.00
<b>Total Fund: 199 - STREET SALES TAX:</b>	<b>50,706.52</b>	<b>4,000.00</b>	<b>46,706.52</b>	<b>7.89 %</b>	<b>101,413.04</b>	<b>18,673.51</b>	<b>82,739.53</b>	<b>18.41 %</b>	<b>608,722.00</b>
<b>Fund: 300 - SPECIAL STREETS &amp; HIGHWAY</b>									
110 - Administration	1,271.82	6.24	1,265.58	0.49 %	2,543.64	5,369.48	-2,825.84	211.09 %	15,268.20
130 - Street Division	10,535.64	3,069.07	7,466.57	29.13 %	21,071.28	9,597.29	11,473.99	45.55 %	126,478.86
131 - Special Highway	0.00	94.66	-94.66	0.00 %	0.00	189.32	-189.32	0.00 %	0.00
<b>Total Fund: 300 - SPECIAL STREETS &amp; HIGHWAY:</b>	<b>11,807.46</b>	<b>3,169.97</b>	<b>8,637.49</b>	<b>26.85 %</b>	<b>23,614.92</b>	<b>15,156.09</b>	<b>8,458.83</b>	<b>64.18 %</b>	<b>141,747.06</b>
<b>Fund: 500 - BOND &amp; INTEREST (GENERAL OB)</b>									
110 - Administration	48,708.25	0.00	48,708.25	0.00 %	97,416.50	0.00	97,416.50	0.00 %	584,733.00
170 - Other Services	0.00	0.00	0.00	0.00 %	0.00	428.08	-428.08	0.00 %	0.00
<b>Total Fund: 500 - BOND &amp; INTEREST (GENERAL OB):</b>	<b>48,708.25</b>	<b>0.00</b>	<b>48,708.25</b>	<b>0.00 %</b>	<b>97,416.50</b>	<b>428.08</b>	<b>96,988.42</b>	<b>0.44 %</b>	<b>584,733.00</b>
<b>Report Total:</b>	<b>445,456.27</b>	<b>576,599.53</b>	<b>-131,143.26</b>	<b>129.44 %</b>	<b>890,912.54</b>	<b>826,427.37</b>	<b>64,485.17</b>	<b>92.76 %</b>	<b>5,347,619.91</b>

## Fund Summary

Fund	February Budget	February Activity	Variance Favorable (Unfavorable)	Percent Used	YTD Budget	YTD Activity	Variance Favorable (Unfavorable)	Percent Used	Total Budget
100 - GENERAL FUND	138,236.10	132,094.08	6,142.02	95.56 %	276,472.20	261,645.54	14,826.66	94.64 %	1,659,499.74
101 - LIBRARY FUND	11,011.42	69,826.19	-58,814.77	634.13 %	22,022.84	77,786.98	-55,764.14	353.21 %	132,190.00
110 - WATER RESERVE 1960 REPL &	4,165.00	0.00	4,165.00	0.00 %	8,330.00	0.00	8,330.00	0.00 %	50,000.00
111 - SEWER EQ. REPLACEMENT RE	8,330.00	0.00	8,330.00	0.00 %	16,660.00	0.00	16,660.00	0.00 %	100,000.00
112 - WATER UTILITY	73,594.04	60,883.71	12,710.33	82.73 %	147,188.08	115,463.62	31,724.46	78.45 %	883,482.87
113 - SEWER UTILITY	98,272.73	304,125.58	-205,852.85	309.47 %	196,545.46	331,735.95	-135,190.49	168.78 %	1,179,745.24
118 - CAPITAL IMP. RESERVE 2000	0.00	0.00	0.00	0.00 %	0.00	3,037.60	-3,037.60	0.00 %	0.00
119 - EQUIPMENT RESERVE 2000	416.50	0.00	416.50	0.00 %	833.00	0.00	833.00	0.00 %	5,000.00
120 - SPECIAL PARKS AND RECREA	208.25	2,500.00	-2,291.75	1,200.48 %	416.50	2,500.00	-2,083.50	600.24 %	2,500.00
199 - STREET SALES TAX	50,706.52	4,000.00	46,706.52	7.89 %	101,413.04	18,673.51	82,739.53	18.41 %	608,722.00
300 - SPECIAL STREETS & HIGHWA	11,807.46	3,169.97	8,637.49	26.85 %	23,614.92	15,156.09	8,458.83	64.18 %	141,747.06
500 - BOND & INTEREST (GENERAL	48,708.25	0.00	48,708.25	0.00 %	97,416.50	428.08	96,988.42	0.44 %	584,733.00
<b>Report Total:</b>	<b>445,456.27</b>	<b>576,599.53</b>	<b>-131,143.26</b>	<b>129.44 %</b>	<b>890,912.54</b>	<b>826,427.37</b>	<b>64,485.17</b>	<b>92.76 %</b>	<b>5,347,619.91</b>