



MEETING NOTICE
ROSE HILL CITY COUNCIL
REGULAR MEETING
Monday, March 20, 2017
7:00 p.m.
ROSE HILL CITY HALL/COUNCIL CHAMBERS
125 W. ROSEWOOD

WORKSHOP

- o 6 p.m. 2018 Budget: Project priority list review (Part II)

AGENDA

- Call to Order
- Invocation and Flag Salute
- Consent Agenda
 - o Minutes
 - o Claims
- Citizen Forum
- Approval of Agenda
- Action Items:
 1. Review of options for financing sewer improvements
 2. Fireworks stand application
 3. Resolution for donation for Rose Hill Historical Society (Mohr)
- Staff Reports
- Adjournment

Austin,

I like breaking out the priority list by category, I also added a category that I believe doesn't necessarily fall under the maintenance, growth or amenities but daily operations with expenses approved by council:

Maintenance

Sewer line repairs
Chlorine booster
Old town water lines
Storm water evaluation
Street reconstruction

Growth

Community marketing
Retail growth
Capital planning
Cook airfield
Multi-family housing
ROW/corridor
Community entrance signs
(This one was a little difficult in that which comes first to make us attractive)

Amenities

Spray park
Green waste
Master park plan
2nd SRO
Senior Center
Broadcast city council

Other

Talent recruitment
Balance budget
Asset management
Emergency management plan
Replenish reserves
GIS
Alternate water source
Street sweeper

Beth Pompa

From: [Roger Perryn](#)
To: [Beth Pompa](#); [Austin Gilley](#)
Subject: Priority List
Date: Thursday, March 09, 2017 9:29:32 AM

As requested in Monday night's meeting, below are my recommendations

Maintenance--Sewer Line Repairs #19

Alternative Water Service #24

Chlorine Booster #27

Back-up Generator at pump station #30

Growth--Retail Development #9

Community Marketing #6

Community Entrance Signs #3

Right of Way/Corridor beautifications #23

Amenity/Quality of Live--Master Park Plan #13

Green Waste Site #18

Spray Park #14

Senior Center #10

Should you have any questions, please let me know.

THANKS

Roger

Rose Hill City Council Packet

From: [Beth Pompa](#)
To: [Austin Gilley](#)
Subject: Fwd: Priority List
Date: Thursday, March 16, 2017 2:17:10 PM

Beth Pompa

Begin forwarded message:

From: Bill Baker
Date: March 16, 2017 at 2:07:53 PM CDT
To: 'Beth Pompa' <Beth@cityofrosehill.com>, 'Beth Pompa'
Subject: FW: Priority List

Mayor Pompa

Per you're request the following categorize priority list is provided:

1. Financial ----- Balancing the city's budget
2. Maintenance ----- Repair of sewer lines pertaining to Priority 1 Improvements as identify by PEC
3. Growth ----- No response at this time. Currently the city is awaiting approval of NRP and the overall findings from Associated Integrated Marketing of Wichita Kansas
4. Amenities ----- No response at this time

Councilman Bill Baker

Rose Hill City Council Packet

Ross?

2017-2018 Rose Hill KS City Council project listing -- DRAFT discussion sheet (NOT PRIORITIZED -- SORTED BY CATEGORY)

Row	Item #	2017 ?	2016 Rank	2015 Rank	Description	Summary	Status update for March 6, 2017	Category
1	2014.10	Decide	6	10	Equipment Planning (Asset Management)	The City has recently started an inventory of assets that includes condition ratings, expected life cycles, maintenance costs, replacement costs, etc. Planning ahead for large expenses is fairly new to the City operation. This is important for the City to adequately budget for equipment replacement and avoid paying unnecessary interest through lease purchases.	Preliminary information was presented for the 2017 budget and will be updated for 2018 budget discussions. The City was not able to set aside funds for this purpose. For the time being, lease-purchases may be the only way to meet large equipment needs.	All
2	2014.12	Decide	28	12	Geographic Information System	Most, but not all, of the City's infrastructure is mapped on paper. The data, however, associated with the infrastructure is not readily available -- limiting its usefulness to those who need it: developers, maintenance workers, and system engineers. The information is critical at many levels.	The City was able to acquire a basic platform and use County data for parcels. All electronic infrastructure maps, however, are not able to be converted. Staff is working on a method for collecting data to combine in-house work on this and contracting some of the critical components. Price estimates may be included in the big expense budget conversations.	All
3	2015.14	Decide	14	New	Community Entrance Signs	This item was identified in 2015 as an effort to better market the community.	No direction was provided on this. To proceed with this item, cost estimates need to be prepared and incorporated into expense planning. To establish a price estimate, some decisions need to be made on the scope and ultimate goal of the project.	All
4	2014.07	Decide	New	New	Talent recruitment and retention	In accordance with the City's personnel policy on compensation, employee wages generally fall at the bottom of the City's pay scales and below the average for comparable cities. In order to maintain competitive compensation, consideration could be given to a market-based adjustment. The City revised its health insurance program in 2015, reducing premiums, increasing risk exposure, and improving accessibility. If the Council considers enhancing personnel compensation, it may also reap long-term benefits by helping with increased contributions to health programs.	Council did not fund any enhanced employee compensation for 2017. The City Administrator is recommending an across-the-board increase for 2018 and targeted increase for four positions that are below the City's ranges. The cost of these proposals will be included in budget conversations.	All

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CITY OF ROSE HILL

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March 20, 2017

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6	2014.26	Do	23	26	Community Marketing	2014 strategic planning efforts resulted in identifying the need to craft a community marketing strategy.	The City engaged a marketing firm to assist with the comprehensive planning survey process and has been using them on a ad-hoc basis. The City also uses Lee Media Group for web-site related services. Until direction is provided for a comprehensive marketing strategy, staff is likely to continue using ad-hoc services as needed. Establishing a brand or cohesive marketing strategy does not appear to be a priority at this time.	All
7	2017.01	New	New	New	Broadcast City Council meetings	Council recently expressed a desire to be able to broadcast City Council meetings. A recommendation and cost estimate has been provided by the City's IT service with the cost at approximately \$60,000 to bring the City's meeting space up to par and broadcast meetings.	This item will be added to the expense planning list, but knowing its priority will help guide an implementation strategy.	All
8	2014.18	Wait	15	18	Multi Family housing recruitment	One of the issues identified in the City's 2014 strategic plan is a desire for more multi-family housing, which can be more affordable. This was a possible need identified in the City's Economic Profile, reviewed in the first step of the City's comprehensive plan.	Council's direction to staff has been to wait.	Development
9	2014.19	Wait	16	19	Retail Development	With the 2017 NRP, the City now has an incentive to retail commercial development, but the City does not have an active recruitment strategy or effort. The City's street maintenance program is funded primarily through the collection of sales tax.	Council chose not to pursue the assistance of a retail recruitment strategy firm, and Council's direction to staff has been to wait.	Development

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20	2015.09	Wait	40	New	Storm Water Evaluation	Council identified this issue during significant rainfalls in 2015, and the issue is reiterated as a concern in the draft Community Conditions Assessment. A number of localized storm water drainage issues occur during heavy rainfall, and the City has minimal storm water infrastructure. The City is requesting assistance from the City Engineer to help prioritize and plan for a comprehensive solution.	Council decided not to proceed with engineering evaluation and instead to continue case-by-case approach. The City eventually will need to take a comprehensive approach to this problem.	Stormwater
21	2015.13	Do	33	New	Street Sweeper	The City does not have a street sweeping machine. Currently the City is using a sweeper box attachment for its skid steer. A new machine is likely cost-prohibitive.	Staff has been addressing street-sweeping on a case-by-case basis.	Streets
22	2016.07	Do	New	New	Street Reconstruction	While the City has a plan and project schedule, the anticipated project costs are projected to exceed available revenue and no streets have been reconstructed since.	Pending further direction.	Streets
23	2016.03	Decide	New	New	Right of Way/Corridor beautification	The City collects franchise fees for utility companies' use of the City right-of-ways. The Council increased the rate for electric utilities in 2015, which is likely to generate a funding source for right-of-way beautification improvements such as landscaping, lighting, burying power lines, and sidewalks.	Council may want to consider commissioning a formal plan in order to preserve the funding mechanism.	Streets/Parks
24	2014.24	Decide	13	12	Alternative Water source	Wichita is the sole provider of water for the City. The agreement with Wichita includes significant penalties or demand charges for consumption that exceeds the average winter consumption. This costs the City about \$50,000 each year. This item also is addressed in the draft Community Conditions Assessment section of the City's pending comprehensive plan.	Council decided not to continue discussions with Augusta. The City's contract with Wichita expires in 2022. Both Augusta and the City of El Dorado are looking at expanding operations as water suppliers.	Water
25	2014.04	Wait	40	40	Water lines in "old town"	The City has approximately 3/8ths of a mile of 2-inch ABS (acrylonitrile butadiene styrene) water mains. This material was installed in about 1960 and is no longer used for conveyance of potable water. The material is brittle and inhibits street work and any other infrastructure improvements.	The CDBG grant program is not a good fit for this project. Council's direction to staff has been to wait.	Water

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IN PROGRESS								
26	2014.17	In progress	In progress	17	Comprehensive Plan	The City's comprehensive plan was last completed in 2001. State law requires updating this plan annually.	The City is in phase 3 of 4 on the plan. Results of the community survey will be forthcoming.	All
27	2016.01	Decide	New	New	Chlorine Booster	The Kansas Department of Health and Environment recommended in its 2015 inspection report that the City consider adding this infrastructure to the City's intake from Wichita. The City is obligated by regulation to maintain proper chlorine levels but has no control over the chlorine levels in water provided by Wichita.	Preliminary estimates show this likely to cost about \$80,000 to \$100,000 to implement. City Council approved the scope for design, and designs are at 30% completion.	Water
28	2014.22	Do	18	12	Neighborhood Revitalization Plan	The City had a Neighborhood Revitalization program in which improvements to properties could be made without increasing the property taxes for a set period of time. The City's program included most of the "Old Town" area and any new construction. The City experienced an uprising against the program and abandoned it in 2014.	The Council re-adopted the NRP program in January 2017, and interlocal agreements are pending.	Development
29	2014.14	Do	4	14	City Code update	The City Code was last updated in 2003. None of the ordinances adopted since have been incorporated into the Code. The City Code is the collection of City laws essential to operation -- very important to keep current, accessible, and available to all. Currently, multiple versions are roaming about in folders throughout City Hall. This item is critical to transparency.	An overhaul of the Code has been abandoned. The current approach is to adopt the online version of the Code, which incorporates only statutory changes, and proceed on a policy-by-policy basis.	All
30	2016.02	Decide	New	New	Back-up Generator at pump station	During the 2015 SCADA system upgrades, it was noted that the City has no backup power supply for its main water intake.	This item will be on the Expense Planning List.	Water
31	2014.27	In progress	11	17	Veteran's Memorial	City established a fund for donations to buy a statute to reside at the front of City Hall along with the names of soldiers.	Pending final inspection punch-list and payment.	All

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Row	Item #	2017 ?	2016 Rank	2015 Rank	Description	Summary	Status update for March 6, 2017	Category
10	2015.21	Wait	12	New	Senior Center	Analyzing demographic trends in the City's Economic Profile portion of the comprehensive plan and the City's strategic plan, the future promises increased demand on senior services. The current senior center as part of its long-term planning efforts is hoping to partner with the City.	Council's direction to staff has been to wait.	Development
11	2014.13	Do	10	13	Balancing the City's budget	The City has operated with unbalanced budgets for many years. This creates confusion, an undue burden on staff, and distances the Council from its oversight role. The end result has led to deficit spending, depleted reserves, and a poor bond rating review.	Council's direction to staff has been to "do," but further direction is needed as to what other expenses need to be eliminated or revenues need to be increased in order to bring balance.	Financial
12	2016.04	Do	New	New	Replenish reserves	The City's financial advisor in 2015 provided information from a preliminary review by Standard and Poor's review services that there are areas of concern regarding the City's historical budget, management function, and liquidity. Balancing the budget, adopting a capital plan, and replenishing the reserves reflect sound financial management recommendations and could result in reducing the cost of debt issuance.	The first step to doing this is to balance the budget.	Financial
13	2014.21	Wait	17	21	Master Park Plan	Recreation Commission is eager to help expand and enhance the City's parks offerings, but the Commission would like to see a master plan before making such investments. The City does not have a written master plan or a maintenance plan, but it is being included as an important component to the City's comprehensive plan.	The City is pursuing fixing the pond erosion problem identified at the School Street Pond with franchise fee funds. Beyond that, Council's direction to staff has been to wait.	Parks
14	2014.24	Wait	21	24	Spray Park	A spray park, which is like a playground infused with water sprinklers, has been proposed as an alternative to building a swimming pool to save costs while still supplying summer recreational activities.	Council's direction to staff has been to wait.	Parks
15	2014.11	Do	7	11	Emergency Management Plan	The City does not have a written emergency management plan. State and County assistance programs are in place for large-scale natural disasters, but many smaller emergencies constitute significant risks that are outside the scope of immediate State and County assistance.	Council adopted resolution 567 making this a priority. The Police Chief and City Administrator are actively working with the County Emergency Management staff to work on a plan.	Public Safety

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Row	Item #	2017 ?	2016 Rank	2015 Rank	Description	Summary	Status update for March 6, 2017	Category
16	2017.02	New	New	New	Second School Resource Officer	The school and department appear to be interested in having a second officer to help serve the elementary and middle schools.	There may be an opportunity to partner with the school district on this. If Council is agreeable to considering this, cost estimates will be included in the big-expense budget conversation.	Public Safety
17	2017.03	New	New	New	Police Records Management System	The current Records Management System is Custom Micro Inc. which RHPD has used since 2009. This system has limitations and currently does not interface with the state accident reporting system or our court software. The required submissions of our reports to the state are not user friendly and requires considerable staff time to manage.	Staff has identified a solution in Interpol that offers features of data share of over 4.8 million records in the state of Kansas. Data can be searched for investigative purposes and meet the requirements of sending electronic reports to the state. This system is user friendly and technologically sound. Initial costs run approximately \$26,000. Year two (2) and on-going costs estimated at approximately \$6500 annually. If Council is agreeable to considering this, cost estimates will be included in the big-expense budget conversation.	Public Safety
18	2016.05	Do	New	New	Green Waste site	The draft Community Conditions Assessment identified a common and recurring problem of mis-use of the City's green waste site. Staff has compiled a number of evidences in anticipation of regulatory questions and review.	Council enacted revised hours and operations, and Pleasant Township is proposing partnering with the City on a revised operation that includes incorporating township personnel, equipment, and citizens. If Council is agreeable to considering this, cost estimates will be included in the big-expense budget conversation.	Public Works
19	2014.05	Decide	2	2	Sewer Line repairs	The City has approximately 12,000 feet of sewer line that needs to be rehabilitated due to degrading clay tile lines that were installed in the 1950s. The City also has brick manholes in approximately 50 locations that need to be rehabilitated. If these items are not repaired, they eventually will lead to actionable environmental hazards.	Annual cleaning agreement was approved in 2015, and the second round is occurring in 2017. PEC, in accordance with Council-approved scope, presented their initial evaluation findings at the Feb. 21, 2017, meeting. PEC is also planning to present an update on the needs for the City to meet the new limits for its discharge permit. These costs will be included in the big-expense conversation.	Sewer

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Row	Item #	2017 ?	2016 Rank	2015 Rank	Description	Summary	Status update for March 6, 2017	Category
39	2016.31	Remove	24	31	Cook Airfield	Cook Airfield operators and owners have expressed interest in partnering with the City.	If the City desires economic development and transportation assistance from KDOT, this item should not be disregarded.	Development
40	2014.30	Remove	25	30	Lies Land	The City is a future secondary beneficiary of approximately 100-plus acres of land southeast of the current city limits with the stipulation that it remain essentially undeveloped green space. The triggers for this gift are the passing of the current owner and departure of any primary beneficiary. This could happen soon or not, but there is no plan. An environmental study was conducted in 2013 with no significant findings.	Pending further direction.	All
41	2014.32	Remove	26	32	Railroad Quiet Zones	Citizen Dory Hayes has requested that the City look into establishing quiet zones for the railroad. This is possible under the guidance established by the Federal Railroad Administration -- essentially the City would engage engineering services to analyze and devise the additional safety mechanism required at crossings to implement the quiet zone that would prohibit the trains from blowing the warning whistles.	Pending further direction.	All
42	2016.06	Do	New	New	Water rate restructure	The 2015 utility rate review showed that the City's rate structure does not mirror Wichita's water rates in which water usage that exceeds average winter consumption triggers premium charges. The City's rate structure does not account for assessing the increased charge to users contributing to the usage exceeding average winter consumption.	Council consensus was that revising the structure to match Wichita's may be too confusing and costly for certain users.	Water

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COMPLETE								
32	2014.01	Complete			Water Tower Maintenance	City is now under a maintenance contract for both of its water towers.	No further action.	Water
33	2014.06	Complete			Street Maintenance program	The City adopted a plan that spells out how street maintenance is to work.	May need to review effectiveness and how realistic goals are.	Streets
34	2014.15	Complete			Automated Water Meters	System is installed and operational.	No further action.	Water
35	2014.03	Complete			Accounting Software	System is installed and operational.	No further action.	All
36	2015.17	Complete			Replacement Police Chief vehicle	Complete	Police Chief working on long-term vehicle replacement program as part of asset management efforts.	Public Safety

REMOVED								
37	2014.20	Remove	19	20	Vision Team for Strategic Plan	The primary action item from the City's strategic plan was the formation of a Leadership or Vision Team to help bring some of the plan's goals and objectives into reality. Some of the goals and objectives are listed in this document. The function of the team would be to bridge gaps between community groups and provide advice and counsel to the City Council in implementing the goals and objectives.	Removed.	All
38	2014.23	Remove	20	23	Sidewalk master plan	The City's most recent sidewalk project, using the Safe Routes to School grant through the Kansas Department of Transportation, spurred a number of questions and complaints about the location of sidewalks and the process used to make those decisions. Prior to additional funds being invested in sidewalks, a plan needs to be assembled to avoid further confusion and problems.	A repeating request in modern communities are sidewalks and trails. It will be in the City's best interest to eventually have a master plan.	Streets

Handwritten: To: Beth Pompa From: Lioel Diamond

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2	2014.12	Decide			Geographic Information System	Most, but not all, of the City's infrastructure is mapped on paper. The data, however, associated with the infrastructure is not readily available -- limiting its usefulness to those who need it: developers, maintenance workers, and system engineers. The information is critical at many levels.	The City was able to acquire a basic platform and use County data for parcels. All electronic infrastructure maps, however, are not able to be converted. Staff is working on a method for collecting data to combine in-house work on this and contracting some of the critical components. Price estimates may be included in the big expense budget conversations.	All
3	2015.14	Decide			Community Entrance Signs	This item was identified in 2015 as an effort to better market the community.	No direction was provided on this. To proceed with this item, cost estimates need to be prepared and incorporated into expense planning. To establish a price estimate, some decisions need to be made on the scope and ultimate goal of the project.	All
4	2014.07	Decide			Talent recruitment and retention	In accordance with the City's personnel policy on compensation, employee wages generally fall at the bottom of the City's pay scales and below the average for comparable cities. In order to maintain competitive compensation, consideration could be given to a market-based adjustment. The City revised its health insurance program in 2015, reducing premiums, increasing risk exposure, and improving accessibility. If the Council considers enhancing personnel compensation, it may also reap long-term benefits by helping with increased contributions to health programs.	Council did not fund any enhanced employee compensation for 2017. The City Administrator is recommending an across-the-board increase for 2018 and targeted increase for four positions that are below the City's ranges. The cost of these proposals will be included in budget conversations.	All

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6	2014.26	Do			Community Marketing	2014 strategic planning efforts resulted in identifying the need to craft a community marketing strategy.	The City engaged a marketing firm to assist with the comprehensive planning survey process and has been using them on a ad-hoc basis. The City also uses Lee Media Group for web-site related services. Until direction is provided for a comprehensive marketing strategy, staff is likely to continue using ad-hoc services as needed. Establishing a brand or cohesive marketing strategy does not appear to be a priority at this time.	All
7	2017.01	New	New	New	Broadcast City Council meetings <i>No</i>	Council recently expressed a desire to be able to broadcast City Council meetings. A recommendation and cost estimate has been provided by the City's IT service with the cost at approximately \$60,000 to bring the City's meeting space up to par and broadcast meetings. <i>Dumb.</i>	This item will be added to the expense planning list, but knowing its priority will help guide an implementation strategy.	All
8	2014.18	Wait			Multi Family housing recruitment	One of the issues identified in the City's 2014 strategic plan is a desire for more multi-family housing, which can be more affordable. This was a possible need identified in the City's Economic Profile, reviewed in the first step of the City's comprehensive plan.	Council's direction to staff has been to wait.	Development
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2017-2018 Rose Hill KS City Council project listing -- DRAFT discussion sheet (NOT PRIORITIZED -- SORTED BY CATEGORY)

Row	Item #	2017 ?	2015 Road	2015 Road	Description	Summary	Status update for March 6, 2017	Category
20	2015.09	Wait			Storm Water Evaluation	Council identified this issue during significant rainfalls in 2015, and the issue is reiterated as a concern in the draft Community Conditions Assessment. A number of localized storm water drainage issues occur during heavy rainfall, and the City has minimal storm water infrastructure. The City is requesting assistance from the City Engineer to help prioritize and plan for a comprehensive solution.	Council decided not to proceed with engineering evaluation and instead to continue case-by-case approach. The City eventually will need to take a comprehensive approach to this problem.	Stormwater
21	2015.13	Do			Street Sweeper	The City does not have a street sweeping machine. Currently the City is using a sweeper box attachment for its skid steer. A new machine is likely cost-prohibitive.	Staff has been addressing street-sweeping on a case-by-case basis. <i>"one man operation"</i>	Streets <i>No</i>
22	2016.07	Do			Street Reconstruction	While the City has a plan and project schedule, the anticipated project costs are projected to exceed available revenue and no streets have been reconstructed since.	Pending further direction.	Streets <i>4</i>
23	2016.03	Decide			Right of Way/Corridor beautification	The City collects franchise fees for utility companies' use of the City right-of-ways. The Council increased the rate for electric utilities in 2015, which is likely to generate a funding source for right-of-way beautification improvements such as landscaping, lighting, burying power lines, and sidewalks.	Council may want to consider commissioning a formal plan in order to preserve the funding mechanism.	Streets/Parks
24	2014.24	Decide			Alternative Water source	Wichita is the sole provider of water for the City. The agreement with Wichita includes significant penalties or demand charges for consumption that exceeds the average winter consumption. This costs the City about \$50,000 each year. This item also is addressed in the draft Community Conditions Assessment section of the City's pending comprehensive plan.	Council decided not to continue discussions with Augusta. The City's contract with Wichita expires in 2022. Both Augusta and the City of El Dorado are looking at expanding operations as water suppliers.	Water
25	2014.04	Wait			Water lines in "old town"	The City has approximately 3/8ths of a mile of 2-inch ABS (acrylonitrile butadiene styrene) water mains. This material was installed in about 1960 and is no longer used for conveyance of potable water. The material is brittle and inhibits street work and any other infrastructure improvements.	The CDBG grant program is not a good fit for this project. Council's direction to staff has been to wait.	Water <i>3</i>

2017-2018 Rose Hill KS City Council project listing -- DRAFT discussion sheet (NOT PRIORITIZED -- SORTED BY CATEGORY)

Row	Item #	2017 ?	2016 Rank	2015 Rank	Description	Summary	Status update for March 6, 2017	Category
IN PROGRESS								
26	2014.17	In progress			Comprehensive Plan	The City's comprehensive plan was last completed in 2001. State law requires updating this plan annually.	The City is in phase 3 of 4 on the plan. Results of the community survey will be forthcoming.	All
27	2016.01	Decide			Chlorine Booster	The Kansas Department of Health and Environment recommended in its 2015 inspection report that the City consider adding this infrastructure to the City's intake from Wichita. The City is obligated by regulation to maintain proper chlorine levels but has no control over the chlorine levels in water provided by Wichita.	Preliminary estimates show this likely to cost about \$80,000 to \$100,000 to implement. City Council approved the scope for design, and designs are at 30% completion.	Water
28	2014.22	Do			Neighborhood Revitalization Plan	The City had a Neighborhood Revitalization program in which improvements to properties could be made without increasing the property taxes for a set period of time. The City's program included most of the "Old Town" area and any new construction. The City experienced an uprising against the program and abandoned it in 2014.	The Council re-adopted the NRP program in January 2017, and interlocal agreements are pending.	Development
29	2014.14	Do			City Code update	The City Code was last updated in 2003. None of the ordinances adopted since have been incorporated into the Code. The City Code is the collection of City laws essential to operation -- very important to keep current, accessible, and available to all. Currently, multiple versions are roaming about in folders throughout City Hall. This item is critical to transparency.	An overhaul of the Code has been abandoned. The current approach is to adopt the online version of the Code, which incorporates only statutory changes, and proceed on a policy-by-policy basis.	All
30	2016.02	Decide			Back-up Generator at pump station	During the 2015 SCADA system upgrades, it was noted that the City has no backup power supply for its main water intake.	This item will be on the Expense Planning List.	Water
31	2014.27	In progress			Veteran's Memorial	City established a fund for donations to buy a statute to reside at the front of City Hall along with the names of soldiers.	Pending final inspection punch-list and payment.	All

2017-2018 Rose Hill KS City Council project listing -- DRAFT discussion sheet (NOT PRIORITIZED -- SORTED BY CATEGORY)

Row	Item #	2017 ?	2016 Rept	2015 Rept	Description	Summary	Status update for March 6, 2017	Category
COMPLETE								
32	2014.01	Complete			Water Tower Maintenance	City is now under a maintenance contract for both of its water towers.	No further action.	Water
33	2014.06	Complete			Street Maintenance program	The City adopted a plan that spells out how street maintenance is to work.	May need to review effectiveness and how realistic goals are.	Streets
34	2014.15	Complete			Automated Water Meters	System is installed and operational.	No further action.	Water
35	2014.03	Complete			Accounting Software	System is installed and operational.	No further action.	All
36	2015.17	Complete			Replacement Police Chief vehicle	Complete	Police Chief working on long-term vehicle replacement program as part of asset management efforts.	Public Safety

REMOVED								
37	2014.20	Remove			Vision Team for Strategic Plan	The primary action item from the City's strategic plan was the formation of a Leadership or Vision Team to help bring some of the plan's goals and objectives into reality. Some of the goals and objectives are listed in this document. The function of the team would be to bridge gaps between community groups and provide advice and counsel to the City Council in implementing the goals and objectives.	Removed.	All
38	2014.23	Remove			Sidewalk master plan	The City's most recent sidewalk project, using the Safe Routes to School grant through the Kansas Department of Transportation, spurred a number of questions and complaints about the location of sidewalks and the process used to make those decisions. Prior to additional funds being invested in sidewalks, a plan needs to be assembled to avoid further confusion and problems.	A repeating request in modern communities are sidewalks and trails. It will be in the City's best interest to eventually have a master plan.	Streets

2017-2018 Rose Hill KS City Council project listing -- DRAFT discussion sheet (NOT PRIORITIZED -- SORTED BY CATEGORY)

Row	Item #	2017 ?	2016 Rank	2015 Rank	Description	Summary	Status update for March 6, 2017	Category
39	2016.31	Remove	24	31	Cook Airfield	Cook Airfield operators and owners have expressed interest in partnering with the City.	If the City desires economic development and transportation assistance from KDOT, this item should not be disregarded.	Development
40	2014.30	Remove	25	30	Lies Land	The City is a future secondary beneficiary of approximately 100-plus acres of land southeast of the current city limits with the stipulation that it remain essentially undeveloped green space. The triggers for this gift are the passing of the current owner and departure of any primary beneficiary. This could happen soon or not, but there is no plan. An environmental study was conducted in 2013 with no significant findings.	Pending further direction.	All
41	2014.32	Remove	26	32	Railroad Quiet Zones	Citizen Dory Hayes has requested that the City look into establishing quiet zones for the railroad. This is possible under the guidance established by the Federal Railroad Administration -- essentially the City would engage engineering services to analyze and devise the additional safety mechanism required at crossings to implement the quiet zone that would prohibit the trains from blowing the warning whistles.	Pending further direction.	All
42	2016.06	Do	N/A	N/A	Water rate restructure	The 2015 utility rate review showed that the City's rate structure does not mirror Wichita's water rates in which water usage that exceeds average winter consumption triggers premium charges. The City's rate structure does not account for assessing the increased charge to users contributing to the usage exceeding average winter consumption.	Council consensus was that revising the structure to match Wichita's may be too confusing and costly for certain users.	Water

From: [Kevin Mohr](#)
To: [Beth Pompa](#);
Cc: [Austin Gilley](#)
Subject: Priority List Comments
Date: Tuesday, March 07, 2017 2:34:05 PM

Hope this is what you are looking for. Let me know if you have any questions. Thanks.

-

Maintenance -

- #1 Sewer line repairs
- #2 Storm water management (probably doesn't go in this category but listed it anyway)

Growth -

- #1 Alternate Water Source
- #2 Community Marketing

Amenity -

- #1 Spray Park / Park Expansion
- #2 School pond

If I were to rank the priority list top 12 would be

- #1 Budget (can't do much without knowing what money we have/need)
- #2 Capital planning
- #3 Sewer repairs
- #4 Street reconstruction (people won't be able to buy or sell with poor streets. Property values
suffer as well)
- #5 Reserve replenishment
- #6 Storm Water management
- #7 Equipment planning
- #8 Water line repair (I realize this probably has to happen at same time as the streets)
- #9 Backup generator for water treatment facility
- #10 Alternate water source
- #11 Community marketing
- #12 Spray park
- #13 Green Waste site (bonus pick!)



MINUTES
THE REGULAR MEETING OF THE ROSE HILL CITY COUNCIL
MONDAY, MARCH 6, 2017 – 7:00 P.M.
ROSE HILL CITY HALL/COUNCIL CHAMBERS

Call to Order

The regular meeting of the Rose Hill City Council was called to order at 7:00 p.m. by Mayor Beth Pompa. Council members present, Roger Perryn, Ross Chappell, Kevin Mohr, Lionel Diamond and Bill Baker. Administration and staff present: Austin Gilley, City Administrator; Cindy Stone, City Treasurer, and Andrew Marino, City Attorney.

Invocation and Flag Salute

Pastor Robert Varner, Rose Hill Bible Church gave the invocation, followed by the flag salute.

Approval of Minutes

Motion by L. Diamond: To approve the 2/21/2017 Regular Council Meeting minutes.
Second by R. Chappell with motion passing 5-0.

Claims

Motion by R. Perryn: To approve the payment of claims for Appropriation Ordinance #5. Second by L. Diamond with motion passing 5-0.

Citizen Forum

There were no citizens that spoke.

Approval of Agenda

Motion by R. Chappell: To approve the agenda as presented. Second by R. Perryn with motion passing 5-0.

Presentations

Sarah Unruh, PEC Water/Wastewater Division gave an overview of the NPDES permit changes and how it will impact the city.

Councilmember Baker asked that a request for fee waiver by the Historical Society be placed on the agenda, along with representatives from the Rose Hill Historical Society to present their comments before council.

Mr. Victor A. Hoistroom, President & CEO, KPTS, presented a formal request for support and partnership for consideration.

Mayor's Appointment to Planning Commission

Motion by R. Perryn to approve the appointment of Jessica Atherton to the Planning Commission. Second by L. Diamond with motion passing 5-0.

Street Closure Application

Motion by L. Diamond: To approve the request for Street Closing by Jason Jones for the Rose Hill Historical Society on May 6, 2017. Second by B. Baker with motion passing 5-0.

Consideration of Fee Waiver for Historical Society

Motion by B. Baker: To approve waiving the permit review fee and increasing the amount of support from \$2,500.00 to \$5,396.00 which include monies for the cost of annual utilities. Motion died due to a lack of a second.

Ordinance to Codify City Ordinances into Online City Code

Motion by R. Perryn: To approve Ordinance 655 to codify city ordinances into online city code. Second by L. Diamond with motion passing 5-0.

Approval of Work Order 17-02 Phosphorous Evaluation

Motion by R. Chappell: To approve Work Order 17-02 in the amount of \$16,600.00 for the phosphorous evaluation. Second by L. Diamond with motion passing 5-0.

Contract Award for 2017 Street Maintenance Repair and Seal Projects

Motion by L. Diamond: To approve the contract award to Circle C Paving & Construction, LLC, in the amount of \$256,892.92 for the 2017 maintenance repair and seal projects. Second by K. Mohr with motion passing 5-0.

Approval of Repair to Ford F550 Crane Truck

Consensus of Council to proceed to have staff look at options for replacement.

Direction on 2018 Budget Project Priority List

Consensus of Council to set a workshop for Monday, March 20, 2017, at 6:00 p.m.

Staff Reports

Administrator Gilley updated the Council with the latest status report. No action was taken.

Adjournment

Motion by R. Perryn: To adjourn the meeting at 8:20 p.m. Second by R. Chappell with motion passing 5-0.

Respectfully submitted:

Cindy Stone
City Treasurer



Rose Hill, KS

Council Expense Approval Report

By Vendor Name

Payable Dates 03/07/2017 - 03/20/2017

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 3321 - Alternative Electric LLC					
Alternative Electric LLC	03/20/2017	Light Ballast Repair in Council Chambers	Professional Services	100-110-400310	305.00
Vendor 3321 - Alternative Electric LLC Total:					305.00
Vendor: 3314 - Associated Integrated Marketing					
Associated Integrated Marketing	03/20/2017	Community Survey results	Professional Services	100-110-400310	750.00
Associated Integrated Marketing	03/20/2017	Community Survey results	Professional Services	112-112-400310	375.00
Associated Integrated Marketing	03/20/2017	Community Survey results	Professional Services	113-113-400310	375.00
Vendor 3314 - Associated Integrated Marketing Total:					1,500.00
Vendor: 3228 - Atlas MD					
Atlas MD	03/20/2017	Direct Primary Care Premiums	HEALTH INSURANCE	100-110-400403	112.00
Atlas MD	03/20/2017	Direct Primary Care Premiums	HEALTH INSURANCE	100-130-400403	160.00
Atlas MD	03/20/2017	Direct Primary Care Premiums	Health Insurance	101-110-400403	40.00
Atlas MD	03/20/2017	Direct Primary Care Premiums	HEALTH INSURANCE	113-113-400403	128.00
Atlas MD	03/20/2017	Direct Primary Care Premiums	Cafeteria Plan Withholding	114-110-100210	110.00
Vendor 3228 - Atlas MD Total:					550.00
Vendor: 3022 - Atwoods					
Atwoods	03/20/2017	Hitch pin, top link, lynch pin, gloves	Operating Supplies	100-140-400395	51.35
Vendor 3022 - Atwoods Total:					51.35
Vendor: 0515 - Autobody Connection, Inc.					
Autobody Connection, Inc.	03/20/2017	Truck repair unit #10	Vehicle Repair & Maintenance	100-130-400295	346.12
Vendor 0515 - Autobody Connection, Inc. Total:					346.12
Vendor: 3193 - Bank of America					
Bank of America	03/10/2017	H.S.A.	Cafeteria Plan Withholding	114-110-100210	100.00
Vendor 3193 - Bank of America Total:					100.00
Vendor: 3231 - BG Lawn & Landscaping, Inc.					
BG Lawn & Landscaping, Inc.	03/20/2017	Pond Edge Grass Clean up	Professional Services	100-140-400310	345.00
Vendor 3231 - BG Lawn & Landscaping, Inc. Total:					345.00
Vendor: 0964 - BUCO Dept. of Public Works					
BUCO Dept. of Public Works	03/20/2017	Recycling Fees - Feb 2017	Recycling Fees	100-110-400213	420.00
Vendor 0964 - BUCO Dept. of Public Works Total:					420.00
Vendor: 1891 - Butler County Jail					
Butler County Jail	03/20/2017	Inmate Housing - Feb 2017	Prisoner Housing	100-120-400365	420.00
Vendor 1891 - Butler County Jail Total:					420.00
Vendor: 0398 - C.C.M.F.O.A. of Kansas					
C.C.M.F.O.A. of Kansas	03/20/2017	CCMFOA Membership Dues	Membership Fees & Dues	100-110-400240	50.00
Vendor 0398 - C.C.M.F.O.A. of Kansas Total:					50.00
Vendor: 2930 - Casey's General Store					
Casey's General Store	03/20/2017	Fuel	Fuel	112-112-400225	23.44
Casey's General Store	03/20/2017	Fuel	Fuel	113-113-400225	23.44
Vendor 2930 - Casey's General Store Total:					46.88
Vendor: 0131 - City of Wichita - Water Dept.					
City of Wichita - Water Dept.	03/20/2017	Water Purchase	WATER PURCHASE	112-112-400910	19,624.71
Vendor 0131 - City of Wichita - Water Dept. Total:					19,624.71
Vendor: 1742 - Cox Communications					
Cox Communications	03/20/2017	Internet & Phone - City Hall	Internet Service	100-110-400212	132.69
Cox Communications	03/20/2017	Internet & Phone - City Hall	Telephone	100-110-400215	265.91

Council Expense Approval Report

Payable Dates: 03/07/2017 - 03/20/2017

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Cox Communications	03/20/2017	Internet & Phone - City Hall	Internet Service	112-112-400212	132.70
Cox Communications	03/20/2017	Internet & Phone - City Hall	Telephone	112-112-400215	265.90
Cox Communications	03/20/2017	Internet & Phone - City Hall	Internet Service	113-113-400212	132.70
Cox Communications	03/20/2017	Internet & Phone - City Hall	Telephone	113-113-400215	265.90
Vendor 1742 - Cox Communications Total:					1,195.80
Vendor: 3283 - Curtis Blue Line					
Curtis Blue Line	03/20/2017	Equipment pouches	Operating Supplies	100-120-400395	139.65
Curtis Blue Line	03/20/2017	Equipment pouch	Operating Supplies	100-120-400395	19.95
Vendor 3283 - Curtis Blue Line Total:					159.60
Vendor: 0029 - Delta Dental of Kansas					
Delta Dental of Kansas	03/20/2017	Dental Insurance premiums	Dental Insurance	100-110-400404	86.20
Delta Dental of Kansas	03/20/2017	Dental Insurance premiums	Dental Insurance	100-120-400404	230.93
Delta Dental of Kansas	03/20/2017	Dental Insurance premiums	Dental Insurance	100-121-400404	51.25
Delta Dental of Kansas	03/20/2017	Dental Insurance premiums	Dental Insurance	100-130-400404	86.20
Delta Dental of Kansas	03/20/2017	Dental Insurance premiums	Dental Insurance	100-140-400404	86.20
Delta Dental of Kansas	03/20/2017	Dental Insurance premiums	Dental Insurance	101-110-400404	25.90
Delta Dental of Kansas	03/20/2017	Dental Insurance premiums	Dental Insurance	112-112-400404	51.25
Delta Dental of Kansas	03/20/2017	Dental Insurance premiums	Dental Insurance	113-113-400404	138.00
Delta Dental of Kansas	03/20/2017	Dental Insurance premiums	Cafeteria Plan Withholding	114-110-100210	188.99
Vendor 0029 - Delta Dental of Kansas Total:					944.92
Vendor: 3353 - Dorma USA, Inc.					
Dorma USA, Inc.	03/20/2017	Scissor Arm for CH front door	Building Repair	100-110-400291	202.54
Vendor 3353 - Dorma USA, Inc. Total:					202.54
Vendor: 3329 - Dude Solutions, Inc.					
Dude Solutions, Inc.	03/20/2017	Mobile 311 software	Professional Services	112-112-400310	1,261.92
Dude Solutions, Inc.	03/20/2017	Mobile 311 software	Professional Services	113-113-400310	1,261.54
Dude Solutions, Inc.	03/20/2017	Mobile 311 software	Professional Services	300-130-400310	1,261.54
Vendor 3329 - Dude Solutions, Inc. Total:					3,785.00
Vendor: 2841 - Fastenal Company					
Fastenal Company	03/20/2017	Padlocks and V Belts	Operating Supplies	112-112-400395	372.06
Fastenal Company	03/20/2017	Padlocks and V Belts	Operating Supplies	113-113-400395	3.27
Vendor 2841 - Fastenal Company Total:					375.33
Vendor: 2823 - Fort Bend Services, Inc.					
Fort Bend Services, Inc.	03/20/2017	Polymer for WWTF	Polymer	113-113-400615	1,395.00
Vendor 2823 - Fort Bend Services, Inc. Total:					1,395.00
Vendor: 0200 - Gall's Inc.					
Gall's Inc.	03/20/2017	Uniforms	Uniforms and Service	100-120-400375	252.80
Vendor 0200 - Gall's Inc. Total:					252.80
Vendor: 1767 - Garnett Auto Supply #4					
Garnett Auto Supply #4	03/20/2017	Hydraulic Hose Repair for Skid Steer Grapple	Equipment Repair	100-130-400290	9.46
Garnett Auto Supply #4	03/20/2017	Hydraulic Hose Repair for Skid Steer Grapple	Equipment Repair	100-140-400290	9.45
Garnett Auto Supply #4	03/20/2017	Hydraulic Hose Repair for Skid Steer Grapple	Equipment Repair	112-112-400290	9.45
Garnett Auto Supply #4	03/20/2017	Hydraulic Hose Repair for Skid Steer Grapple	Equipment Repair	113-113-400290	9.45
Vendor 1767 - Garnett Auto Supply #4 Total:					37.81
Vendor: 1095 - Gilliland & Hayes, LLC					
Gilliland & Hayes, LLC	03/20/2017	City Attorney Fees - Feb. 2017	Legal Fees	100-110-400250	1,800.00
Gilliland & Hayes, LLC	03/20/2017	City Prosecutor Fees - Feb. 2017	Legal Fees	100-121-400250	796.50
Vendor 1095 - Gilliland & Hayes, LLC Total:					2,596.50
Vendor: 3270 - Great West Financial					
Great West Financial	03/10/2017	Deferred Comp.	Deferred Compensation	114-110-100220	640.00
Great West Financial	03/10/2017	Deferred Comp.	Deferred Compensation	114-110-100220	329.98
Vendor 3270 - Great West Financial Total:					969.98

Council Expense Approval Report

Payable Dates: 03/07/2017 - 03/20/2017

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 3223 - Health Equity					
Health Equity	03/10/2017	H.S.A.	Cafeteria Plan Withholding	114-110-100210	25.00
Vendor 3223 - Health Equity Total:					25.00
Vendor: 2499 - Interstate Batteries					
Interstate Batteries	03/20/2017	Battery for Kubota Tractor & Jumper Cables	Equipment Repair	100-130-400290	39.85
Interstate Batteries	03/20/2017	Battery for Kubota Tractor & Jumper Cables	Equipment Repair	100-140-400290	39.85
Interstate Batteries	03/20/2017	Battery for Kubota Tractor & Jumper Cables	Equipment Repair	112-112-400290	39.85
Interstate Batteries	03/20/2017	Battery for Kubota Tractor & Jumper Cables	Equipment Repair	113-113-400290	39.85
Vendor 2499 - Interstate Batteries Total:					159.40
Vendor: 0066 - K.P.E.R.S.					
K.P.E.R.S.	03/10/2017	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	141.71
K.P.E.R.S.	03/10/2017	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	218.10
K.P.E.R.S.	03/10/2017	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	1,301.16
K.P.E.R.S.	03/10/2017	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	868.44
K.P.E.R.S.	03/10/2017	KPERS Premium	RETIREMENT WITHHOLDING	114-110-100350	2,717.27
Vendor 0066 - K.P.E.R.S. Total:					5,246.68
Vendor: 1358 - Kansas Gas Service					
Kansas Gas Service	03/20/2017	Utilities - Gas	Natural Gas	100-110-400211	282.27
Kansas Gas Service	03/20/2017	Utilities - Gas	Natural Gas	101-110-400211	221.37
Kansas Gas Service	03/20/2017	Utilities - Gas	Natural Gas	112-112-400211	119.21
Kansas Gas Service	03/20/2017	Utilities - Gas	Natural Gas	113-113-400211	233.62
Vendor 1358 - Kansas Gas Service Total:					856.47
Vendor: 0603 - Kansas One-Call System, Inc.					
Kansas One-Call System, Inc.	03/20/2017	Locates - Feb. 2017	Professional Services	112-112-400310	18.50
Kansas One-Call System, Inc.	03/20/2017	Locates - Feb. 2017	Professional Services	113-113-400310	18.50
Vendor 0603 - Kansas One-Call System, Inc. Total:					37.00
Vendor: 1547 - Kansas Payment Center					
Kansas Payment Center	03/20/2017	Child Support Payments	MISCELLANEOUS DEDUCT. PAY...	114-110-100400	708.53
Vendor 1547 - Kansas Payment Center Total:					708.53
Vendor: 0076 - League of Kansas Municipalities					
League of Kansas Municipalities	03/20/2017	Governing Body Handbooks	Reference Pubs & Subscriptions	100-110-400330	165.00
Vendor 0076 - League of Kansas Municipalities Total:					165.00
Vendor: 3194 - Lee Media Group					
Lee Media Group	03/20/2017	Web site improvements	Professional Services	100-110-400310	414.86
Lee Media Group	03/20/2017	Web site improvements	Professional Services	112-112-400310	414.86
Lee Media Group	03/20/2017	Web site improvements	Professional Services	113-113-400310	427.43
Lee Media Group	03/20/2017	Web Services - Jan. 2017	Computer Services	100-110-400320	33.80
Lee Media Group	03/20/2017	Web site improvements	Professional Services	100-110-400310	28.33
Lee Media Group	03/20/2017	Web site improvements	Professional Services	112-112-400310	28.33
Lee Media Group	03/20/2017	Web site improvements	Professional Services	113-113-400310	29.19
Lee Media Group	03/20/2017	Web Services - Feb. 2017	Computer Services	100-110-400320	291.85
Lee Media Group	03/20/2017	NRP website design & services	Computer Services	100-110-400320	1,856.14
Lee Media Group	03/20/2017	NRP advertising in Wichita Eagle	Professional Services	100-110-400310	675.75
Lee Media Group	03/20/2017	Annual Web Support (3 hrs/mo)	Computer Services	100-110-400320	2,700.00
Vendor 3194 - Lee Media Group Total:					6,900.54
Vendor: 0740 - Legal Shield					
Legal Shield	03/20/2017	Employee paid premiums	MISCELLANEOUS DEDUCT. PAY...	114-110-100400	28.90
Vendor 0740 - Legal Shield Total:					28.90

Council Expense Approval Report

Payable Dates: 03/07/2017 - 03/20/2017

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 0004 - Meridian Analytical Labs, LLC					
Meridian Analytical Labs, LLC	03/20/2017	Bi-Monthly KDHE Sewer Samples	LABORATORY FEES	113-113-400775	295.00
Vendor 0004 - Meridian Analytical Labs, LLC Total:					295.00
Vendor: 0084 - Midtown Service					
Midtown Service	03/20/2017	Oil change 209	Vehicle Repair & Maintenance	100-120-400295	40.00
Vendor 0084 - Midtown Service Total:					40.00
Vendor: 3197 - OpenGov, Inc.					
OpenGov, Inc.	03/20/2017	OpenGov SaaS Application	Professional Services	100-110-400310	2,500.00
Vendor 3197 - OpenGov, Inc. Total:					2,500.00
Vendor: 3265 - Orkin Pest Control					
Orkin Pest Control	03/20/2017	Bi-Monthly Pest Control	Professional Services	100-110-400310	13.75
Orkin Pest Control	03/20/2017	Bi-Monthly Pest Control	Professional Services	100-120-400310	13.75
Orkin Pest Control	03/20/2017	Bi-Monthly Pest Control	Professional Services	112-112-400310	13.75
Orkin Pest Control	03/20/2017	Bi-Monthly Pest Control	Professional Services	113-113-400310	13.75
Orkin Pest Control	03/20/2017	Bi-Monthly Pest Control	Professional Services	100-130-400310	11.25
Orkin Pest Control	03/20/2017	Bi-Monthly Pest Control	Professional Services	100-140-400310	11.25
Orkin Pest Control	03/20/2017	Bi-Monthly Pest Control	Professional Services	112-112-400310	11.25
Orkin Pest Control	03/20/2017	Bi-Monthly Pest Control	Professional Services	113-113-400310	11.25
Orkin Pest Control	03/20/2017	Bi-Monthly Pest Control	Professional Services	113-113-400310	45.00
Vendor 3265 - Orkin Pest Control Total:					145.00
Vendor: 1113 - Professional Engineering Consultants					
Professional Engineering Consultants	03/20/2017	Monthly Engineering Services	Engineering Services	100-110-400102	50.00
Professional Engineering Consultants	03/20/2017	Sanitary Sewer Evaluation	Engineering Services	113-113-400102	800.00
Professional Engineering Consultants	03/20/2017	Chlorine Booster	Engineering Services	112-112-400102	5,325.00
Professional Engineering Consultants	03/20/2017	2017 Street Maintenance Project	Engineering Services	199-130-400102	2,000.00
Vendor 1113 - Professional Engineering Consultants Total:					8,175.00
Vendor: 0100 - Quill Corporation					
Quill Corporation	03/20/2017	Office supplies	Office Supplies	100-110-400410	5.52
Quill Corporation	03/20/2017	Office supplies	OFFICE SUPPLIES	112-112-400410	13.58
Quill Corporation	03/20/2017	Office supplies	Office Supplies	100-110-400410	24.99
Quill Corporation	03/20/2017	Office supplies	Office Supplies	100-110-400410	7.99
Quill Corporation	03/20/2017	Office supplies	Office Supplies	100-110-400410	12.99
Quill Corporation	03/20/2017	Office supplies	Office Supplies	100-110-400410	38.99
Quill Corporation	03/20/2017	Office supplies	Office Supplies	100-110-400410	25.99
Quill Corporation	03/20/2017	Office Supplies	Office Supplies	100-120-400410	51.26
Quill Corporation	03/20/2017	Office supplies	Office Supplies	100-110-400410	11.99
Quill Corporation	03/20/2017	Keyboard and Mouse	Operating Supplies	100-120-400395	91.96
Vendor 0100 - Quill Corporation Total:					285.26
Vendor: 0108 - Rose Hill Bank - S					
Rose Hill Bank - S	03/10/2017	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	329.90
Rose Hill Bank - S	03/10/2017	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	318.18
Rose Hill Bank - S	03/10/2017	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	77.16
Rose Hill Bank - S	03/10/2017	Payroll Withholding	FEDERAL W/H TAX PAYABLE	114-110-100300	2,714.46
Rose Hill Bank - S	03/10/2017	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	936.80
Rose Hill Bank - S	03/10/2017	Payroll Withholding	FICA W/H TAX PAYABLE	114-110-100310	4,005.60
Vendor 0108 - Rose Hill Bank - S Total:					8,382.10
Vendor: 0107 - Rose Hill Reporter					
Rose Hill Reporter	03/20/2017	Public Notices - Zoning	Public Notices	100-160-400360	108.30
Vendor 0107 - Rose Hill Reporter Total:					108.30
Vendor: 0110 - Salina Supply Co.					
Salina Supply Co.	03/20/2017	Security Clamps and Hose Clamps	Operating Supplies	112-112-400395	33.26
Vendor 0110 - Salina Supply Co. Total:					33.26

Council Expense Approval Report

Payable Dates: 03/07/2017 - 03/20/2017

Vendor Name	Post Date	Description (Payable)	Account Name	Account Number	Amount
Vendor: 2793 - State of Kansas					
State of Kansas	03/10/2017	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	78.96
State of Kansas	03/10/2017	Payroll Withholding	STATE W/H TAX PAYABLE	114-110-100320	1,036.41
Vendor 2793 - State of Kansas Total:					1,115.37
Vendor: 2771 - Sunflower Bank					
Sunflower Bank	03/10/2017	H.S.A.	Cafeteria Plan Withholding	114-110-100210	205.00
Vendor 2771 - Sunflower Bank Total:					205.00
Vendor: 3190 - TK Fast, Inc.					
TK Fast, Inc.	03/20/2017	28 Layer 3 Switch	Computer Services	100-110-400320	890.00
Vendor 3190 - TK Fast, Inc. Total:					890.00
Vendor: 1483 - Verizon Wireless					
Verizon Wireless	03/20/2017	Cell phones & data	Telephone	100-110-400215	91.86
Verizon Wireless	03/20/2017	Cell phones & data	Telephone	100-120-400215	529.13
Verizon Wireless	03/20/2017	Cell phones & data	Telephone	100-130-400215	301.83
Verizon Wireless	03/20/2017	Cell phones & data	Telephone	100-140-400215	301.84
Verizon Wireless	03/20/2017	Cell phones & data	Telephone	100-150-400215	80.02
Verizon Wireless	03/20/2017	Cell phones & data	Telephone	112-112-400215	281.17
Verizon Wireless	03/20/2017	Cell phones & data	Telephone	113-113-400215	281.18
Vendor 1483 - Verizon Wireless Total:					1,867.03
Vendor: 3060 - Vision Care Direct					
Vision Care Direct	03/20/2017	Vision Care Premiums	VISION INSURANCE	100-120-400405	113.84
Vision Care Direct	03/20/2017	Vision Care Premiums	VISION INSURANCE	100-121-400405	32.58
Vision Care Direct	03/20/2017	Vision Care Premiums	VISION INSURANCE	100-130-400405	94.66
Vision Care Direct	03/20/2017	Vision Care Premiums	VISION INSURANCE	101-110-400405	4.34
Vision Care Direct	03/20/2017	Vision Care Premiums	VISION INSURANCE	112-112-400405	23.70
Vision Care Direct	03/20/2017	Vision Care Premiums	VISION INSURANCE	113-113-400405	23.14
Vendor 3060 - Vision Care Direct Total:					292.26
Vendor: 1525 - Waste Connections of Wichita					
Waste Connections of Wichita	03/20/2017	Trash Service	Trash Service	100-110-400217	32.27
Waste Connections of Wichita	03/20/2017	Trash Service	Trash Service	100-120-400217	32.26
Waste Connections of Wichita	03/20/2017	Trash Service	Trash Service	100-140-400217	222.66
Waste Connections of Wichita	03/20/2017	Trash Service	Trash Service	112-110-400217	133.28
Waste Connections of Wichita	03/20/2017	Trash Service	Trash Service	113-110-400217	133.28
Vendor 1525 - Waste Connections of Wichita Total:					553.75
Vendor: 0065 - Westar Energy					
Westar Energy	03/20/2017	Utilities - Electric	Electricity	100-110-400210	256.18
Westar Energy	03/20/2017	Utilities - Electric	Storm Sirens	100-120-400214	75.46
Westar Energy	03/20/2017	Utilities - Electric	Electricity (Expires 2015)	100-140-400210	302.13
Westar Energy	03/20/2017	Utilities - Electric	Street Lights	100-170-400501	2,309.33
Westar Energy	03/20/2017	Utilities - Electric	Electricity	101-110-400210	259.73
Westar Energy	03/20/2017	Utilities - Electric	Electricity	112-112-400210	404.50
Westar Energy	03/20/2017	Utilities - Electric	Electricity	113-113-400210	1,270.35
Vendor 0065 - Westar Energy Total:					4,877.68
Grand Total:					79,566.87

Report Summary

Fund Summary

Fund	Payment Amount
100 - GENERAL FUND	22,342.93
101 - LIBRARY FUND	551.34
112 - WATER UTILITY	28,976.67
113 - SEWER UTILITY	7,353.84
114 - PAYROLL WITHHOLDING	17,080.55
199 - STREET SALES TAX	2,000.00
300 - SPECIAL STREETS & HIGHWAY	1,261.54
Grand Total:	79,566.87

Account Summary

Account Number	Account Name	Payment Amount
100-110-400102	Engineering Services	50.00
100-110-400210	Electricity	256.18
100-110-400211	Natural Gas	282.27
100-110-400212	Internet Service	132.69
100-110-400213	Recycling Fees	420.00
100-110-400215	Telephone	357.77
100-110-400217	Trash Service	32.27
100-110-400240	Membership Fees & Dues	50.00
100-110-400250	Legal Fees	1,800.00
100-110-400291	Building Repair	202.54
100-110-400310	Professional Services	4,687.69
100-110-400320	Computer Services	5,771.79
100-110-400330	Reference Pubs & Subscri...	165.00
100-110-400403	HEALTH INSURANCE	112.00
100-110-400404	Dental Insurance	86.20
100-110-400410	Office Supplies	128.46
100-120-400214	Storm Sirens	75.46
100-120-400215	Telephone	529.13
100-120-400217	Trash Service	32.26
100-120-400295	Vehicle Repair & Mainten...	40.00
100-120-400310	Professional Services	13.75
100-120-400365	Prisoner Housing	420.00
100-120-400375	Uniforms and Service	252.80
100-120-400395	Operating Supplies	251.56
100-120-400404	Dental Insurance	230.93
100-120-400405	VISION INSURANCE	113.84
100-120-400410	Office Supplies	51.26
100-121-400250	Legal Fees	796.50
100-121-400404	Dental Insurance	51.25
100-121-400405	VISION INSURANCE	32.58
100-130-400215	Telephone	301.83
100-130-400290	Equipment Repair	49.31
100-130-400295	Vehicle Repair & Mainten...	346.12
100-130-400310	Professional Services	11.25
100-130-400403	HEALTH INSURANCE	160.00
100-130-400404	Dental Insurance	86.20
100-130-400405	VISION INSURANCE	94.66
100-140-400210	Electricity (Expires 2015)	302.13
100-140-400215	Telephone	301.84
100-140-400217	Trash Service	222.66
100-140-400290	Equipment Repair	49.30
100-140-400310	Professional Services	356.25
100-140-400395	Operating Supplies	51.35
100-140-400404	Dental Insurance	86.20
100-150-400215	Telephone	80.02
100-160-400360	Public Notices	108.30

Rose Hill City Council Packet

Account Summary

Account Number	Account Name	Payment Amount
100-170-400501	Street Lights	2,309.33
101-110-400210	Electricity	259.73
101-110-400211	Natural Gas	221.37
101-110-400403	Health Insurance	40.00
101-110-400404	Dental Insurance	25.90
101-110-400405	VISION INSURANCE	4.34
112-110-400217	Trash Service	133.28
112-112-400102	Engineering Services	5,325.00
112-112-400210	Electricity	404.50
112-112-400211	Natural Gas	119.21
112-112-400212	Internet Service	132.70
112-112-400215	Telephone	547.07
112-112-400225	Fuel	23.44
112-112-400290	Equipment Repair	49.30
112-112-400310	Professional Services	2,123.61
112-112-400395	Operating Supplies	405.32
112-112-400404	Dental Insurance	51.25
112-112-400405	VISION INSURANCE	23.70
112-112-400410	OFFICE SUPPLIES	13.58
112-112-400910	WATER PURCHASE	19,624.71
113-110-400217	Trash Service	133.28
113-113-400102	Engineering Services	800.00
113-113-400210	Electricity	1,270.35
113-113-400211	Natural Gas	233.62
113-113-400212	Internet Service	132.70
113-113-400215	Telephone	547.08
113-113-400225	Fuel	23.44
113-113-400290	Equipment Repair	49.30
113-113-400310	Professional Services	2,181.66
113-113-400395	Operating Supplies	3.27
113-113-400403	HEALTH INSURANCE	128.00
113-113-400404	Dental Insurance	138.00
113-113-400405	VISION INSURANCE	23.14
113-113-400615	Polymer	1,395.00
113-113-400775	LABORATORY FEES	295.00
114-110-100210	Cafeteria Plan Withholding	628.99
114-110-100220	Deferred Compensation	969.98
114-110-100300	FEDERAL W/H TAX PAYAB...	3,032.64
114-110-100310	FICA W/H TAX PAYABLE	5,349.46
114-110-100320	STATE W/H TAX PAYABLE	1,115.37
114-110-100350	RETIREMENT WITHHOLDI...	5,246.68
114-110-100400	MISCELLANEOUS DEDUCT...	737.43
199-130-400102	Engineering Services	2,000.00
300-130-400310	Professional Services	1,261.54
Grand Total:		79,566.87

Project Account Summary

Project Account Key	Payment Amount
None	79,566.87
Grand Total:	79,566.87

Rose Hill City Council Packet

2017 Sewer financing analysis: City Council to discuss and decide direction

March 20, 2017

Background: Addressing high utility payments is a priority for citizens of Rose Hill. At the same time, the City is faced with upgrading its treatment facility to meeting new NPDES permit requirements in addition to needing to rehabilitate many decaying lines. As part of the 2018 budget process, the City is scheduled for a utility rate review on May 15. Direction provided here will impact the rate analysis and budget. These options assume that the City Council would like to decrease monthly utility cost and proceed with repairing lines as presented by the City Engineer. City Financial Advisor John Haas plans to attend the meeting to help answer questions.

Options	Additional Cost	Effect	Table Reference
1. Add new General Obligation debt for pending projects	\$1,380,458	<ul style="list-style-type: none"> Increases annual debt service by about \$28,000 Increases \$1.38 monthly per customer) 	Tables 9-11
2. Add new KDHE or USDA loan for pending projects	To be determined	<ul style="list-style-type: none"> To be determined, but would have lower additional cost with higher monthly cost per customer 	-
3. Refinance existing loans through General Obligation bonds	\$873,328	<ul style="list-style-type: none"> Extends debt to 2036 Saves money through 2028 in terms of annual debt service, after 2028 returns to current amount Decreases \$9.44 monthly per customer Adds to total debt expense by about \$580 per customer over the life of the loan Does not solve problem of funding pending projects, requires use of reserves/cash balance/delaying 	3-5
4. Refinance existing loans through General Obligation bonds and add pending projects	\$2,148,870	<ul style="list-style-type: none"> Extends debt to 2036 Saves money through 2028 in terms of annual debt service Decreases \$5.55 monthly per customer Adds to total debt expense by about \$1,500 per customer over the life of the loan 	6-8

Disclaimer/Notes:

- Existing sewer loans for this are considered 2007 and 2008 state revolving fund loans. See tables 1 and 2 for existing debt service on these two loans.
- Interest rates are estimated and subject to change.
- Using General Obligation bonds to finance sewer expenses would require a Charter Ordinance.
- Rate impacts presented here are estimates based on total cost and total number of customers. Actual rate analysis is to be determined.

Table 1

\$840,000
City of Rose Hill, KS
KWPCRLF

DRAFT

Series 2007

Outstanding Debt Service of Callable Maturities

Payment Date	Principal	Interest Rate	Interest	Total Debt Service
1-Mar-17				
1-Sep-17	19,296.64	2.860	4,580.27	23,876.91
1-Mar-18	19,572.59	2.860	4,304.33	23,876.92
1-Sep-18	19,852.47	2.860	4,024.44	23,876.91
1-Mar-19	20,136.36	2.860	3,740.55	23,876.91
1-Sep-19	20,424.31	2.860	3,452.60	23,876.91
1-Mar-20	20,716.38	2.860	3,160.53	23,876.91
1-Sep-20	21,012.62	2.860	2,864.29	23,876.91
1-Mar-21	21,313.11	2.860	2,563.80	23,876.91
1-Sep-21	21,617.88	2.860	2,259.03	23,876.91
1-Mar-22	21,927.02	2.860	1,949.89	23,876.91
1-Sep-22	22,240.57	2.860	1,636.34	23,876.91
1-Mar-23	22,558.62	2.860	1,318.30	23,876.92
1-Sep-23	22,881.20	2.860	995.71	23,876.91
1-Mar-24	23,208.40	2.860	668.51	23,876.91
1-Sep-24	23,540.25	2.860	336.63	23,876.88
1-Mar-25			0.00	0.00
1-Sep-25			0.00	0.00
1-Mar-26			0.00	0.00
1-Sep-26			0.00	0.00
1-Mar-27			0.00	0.00
1-Sep-27			0.00	0.00
1-Mar-28			0.00	0.00
1-Sep-28			0.00	0.00
1-Mar-29			0.00	0.00
1-Sep-29			0.00	0.00
1-Mar-30			0.00	0.00
1-Sep-30			0.00	0.00
1-Mar-31			0.00	0.00
1-Sep-31			0.00	0.00
1-Mar-32			0.00	0.00
1-Sep-32			0.00	0.00
1-Mar-33			0.00	0.00
1-Sep-33			0.00	0.00
1-Mar-34			0.00	0.00
1-Sep-34			0.00	0.00
1-Mar-35			0.00	0.00
1-Sep-35			0.00	0.00
1-Mar-36			0.00	0.00
1-Sep-36			0.00	0.00
Totals	320,298.42		37,855.18	358,153.60

Redemption 1-Sep-17
 Accrual 1-Mar-17
 Days 180.00
 Years 1.00

Principal 320,298.42
 Interest 4,580.27
 Total 324,878.69

Rose Hill City Council Packet

Table 2

\$6,146,228
City of Rose Hill, KS
KWPCRLF

DRAFT

Series 2008

Outstanding Debt Service of Callable Maturities

Payment Date	Principal	Interest Rate	Interest	Total Debt Service
1-Mar-17				
1-Sep-17	143,780.03	2.750	55,764.30	199,544.33
1-Mar-18	145,757.00	2.750	53,787.32	199,544.32
1-Sep-18	147,761.16	2.750	51,783.16	199,544.32
1-Mar-19	149,792.87	2.750	49,751.45	199,544.32
1-Sep-19	151,852.52	2.750	47,691.79	199,544.31
1-Mar-20	153,940.50	2.750	45,603.82	199,544.32
1-Sep-20	156,057.15	2.750	43,487.14	199,544.29
1-Mar-21	158,202.97	2.750	41,341.35	199,544.32
1-Sep-21	160,378.26	2.750	39,166.06	199,544.32
1-Mar-22	162,583.46	2.750	36,960.86	199,544.32
1-Sep-22	164,818.98	2.750	34,725.34	199,544.32
1-Mar-23	167,085.24	2.750	32,459.08	199,544.32
1-Sep-23	169,382.66	2.750	30,161.66	199,544.32
1-Mar-24	171,711.68	2.750	27,832.64	199,544.32
1-Sep-24	174,072.71	2.750	25,471.61	199,544.32
1-Mar-25	176,466.21	2.750	23,078.11	199,544.32
1-Sep-25	178,892.62	2.750	20,651.70	199,544.32
1-Mar-26	181,352.40	2.750	18,191.92	199,544.32
1-Sep-26	183,845.99	2.750	15,698.33	199,544.32
1-Mar-27	186,373.88	2.750	13,170.45	199,544.33
1-Sep-27	188,936.51	2.750	10,607.81	199,544.32
1-Mar-28	191,534.39	2.750	8,009.93	199,544.32
1-Sep-28	194,167.99	2.750	5,376.33	199,544.32
1-Mar-29	196,837.92	2.750	2,706.52	199,544.44
1-Sep-29			0.00	0.00
1-Mar-30			0.00	0.00
1-Sep-30			0.00	0.00
1-Mar-31			0.00	0.00
1-Sep-31			0.00	0.00
1-Mar-32			0.00	0.00
1-Sep-32			0.00	0.00
1-Mar-33			0.00	0.00
1-Sep-33			0.00	0.00
1-Mar-34			0.00	0.00
1-Sep-34			0.00	0.00
1-Mar-35			0.00	0.00
1-Sep-35			0.00	0.00
1-Mar-36			0.00	0.00
1-Sep-36			0.00	0.00
Totals	4,055,585.10		733,478.67	4,789,063.77

Redemption 1-Sep-17
Accrual 1-Mar-17
Days 180.00
Years 1.00

Principal 4,055,585.10
Interest 55,764.30
Total 4,111,349.40

Rose Hill City Council Packet

Table 3

\$4,505,000
City of Rose Hill, KS
General Obligation Refunding Bonds

DRAFT

Series 2017

Estimated Debt Service to Maturity

Payment Date	Principal	Interest Rate	Interest	Total Debt Service
1-Mar-17				
1-Sep-17	0.00	1.150	0.00	0.00
1-Mar-18	80,000.00	1.300	58,080.63	138,080.63
1-Sep-18	80,000.00	1.300	57,560.63	137,560.63
1-Mar-19	80,000.00	1.400	57,040.63	137,040.63
1-Sep-19	85,000.00	1.400	56,480.63	141,480.63
1-Mar-20	80,000.00	1.550	55,885.63	135,885.63
1-Sep-20	85,000.00	1.550	55,265.63	140,265.63
1-Mar-21	85,000.00	1.750	54,606.88	139,606.88
1-Sep-21	85,000.00	1.750	53,863.13	138,863.13
1-Mar-22	85,000.00	1.700	53,119.38	138,119.38
1-Sep-22	85,000.00	1.700	52,396.88	137,396.88
1-Mar-23	85,000.00	2.050	51,674.38	136,674.38
1-Sep-23	90,000.00	2.050	50,803.13	140,803.13
1-Mar-24	90,000.00	2.200	49,880.63	139,880.63
1-Sep-24	90,000.00	2.200	48,890.63	138,890.63
1-Mar-25	90,000.00	2.300	47,900.63	137,900.63
1-Sep-25	95,000.00	2.300	46,865.63	141,865.63
1-Mar-26	100,000.00	2.450	45,773.13	145,773.13
1-Sep-26	100,000.00	2.450	44,548.13	144,548.13
1-Mar-27	105,000.00	2.575	43,323.13	148,323.13
1-Sep-27	110,000.00	2.575	41,971.25	151,971.25
1-Mar-28	115,000.00	2.650	40,555.00	155,555.00
1-Sep-28	115,000.00	2.650	39,031.25	154,031.25
1-Mar-29	120,000.00	2.700	37,507.50	157,507.50
1-Sep-29	125,000.00	2.700	35,887.50	160,887.50
1-Mar-30	130,000.00	2.800	34,200.00	164,200.00
1-Sep-30	135,000.00	2.800	32,380.00	167,380.00
1-Mar-31	140,000.00	2.825	30,490.00	170,490.00
1-Sep-31	140,000.00	2.825	28,512.50	168,512.50
1-Mar-32	150,000.00	2.950	26,535.00	176,535.00
1-Sep-32	150,000.00	2.950	24,322.50	174,322.50
1-Mar-33	160,000.00	3.000	22,110.00	182,110.00
1-Sep-33	160,000.00	3.000	19,710.00	179,710.00
1-Mar-34	170,000.00	3.050	17,310.00	187,310.00
1-Sep-34	170,000.00	3.050	14,717.50	184,717.50
1-Mar-35	180,000.00	3.200	12,125.00	192,125.00
1-Sep-35	180,000.00	3.200	9,245.00	189,245.00
1-Mar-36	190,000.00	3.350	6,365.00	196,365.00
1-Sep-36	190,000.00	3.350	3,182.50	193,182.50
Totals	4,505,000.00		1,460,116.88	5,965,116.88
	0.00			
Dated Date:	1-Sep-17		Net Interest Cost	2.9912%
Settlement Date:	1-Sep-17		Arb Yield	2.8358%
Bond Years:	51,072,500		Accrued Interest:	0.00
Average Life:	11.34			

Rose Hill City Council Packet

Table 4

\$4,505,000
City of Rose Hill, KS
General Obligation Refunding Bonds

DRAFT

Series 2017

Savings Report

Period Ending 31-Dec	Refunding Debt Service	Issuer Cash	Outstanding Debt Service	Cash Savings
2017	0.00	55,428.73	223,421.23	167,992.50
2018	275,641.25		446,842.46	171,201.21
2019	278,521.25		446,842.44	168,321.19
2020	276,151.25		446,842.42	170,691.17
2021	278,470.00		446,842.47	168,372.47
2022	275,516.25		446,842.46	171,326.21
2023	277,477.50		446,842.46	169,364.96
2024	278,771.25		446,842.42	168,071.17
2025	279,766.25		399,088.64	119,322.39
2026	290,321.25		399,088.64	108,767.39
2027	300,294.38		399,088.64	98,794.27
2028	309,586.25		399,088.64	89,502.39
2029	318,395.00		199,544.44	-118,850.56
2030	331,580.00		0.00	-331,580.00
2031	339,002.50		0.00	-339,002.50
2032	350,857.50		0.00	-350,857.50
2033	361,820.00		0.00	-361,820.00
2034	372,027.50		0.00	-372,027.50
2035	381,370.00		0.00	-381,370.00
2036	389,547.50		0.00	-389,547.50
	5,965,116.88	55,428.73	5,147,217.37	-873,328.23
Accrued Interest:				0.00
Rounding Amount:				0.00
Net Cash Savings				-873,328.23
Present Value of Savings:				-142,743.03
Percent of Refunded Issue:				-3.52%

Rose Hill City Council Packet

Table 5

DRAFT

\$4,505,000
City of Rose Hill, KS
General Obligation Refunding Bonds

Series 2017

Sources and Uses of Funds

Sources		
Certificates		4,505,000.00
Original Issue Discount		0.00
Forward Purchase Contract		0.00
Issuer Cash		55,428.73
Accrued Interest		0.00
Total Sources of Funds		4,560,428.73
Uses		
Escrow Deposit		4,436,228.08
Deposit to Bond Fund		0.00
Underwriter's Discount	1.50%	67,575.00
Costs of Issuance	1.26%	56,625.65
Rounding Amount		0.00
Total Uses of Funds		4,560,428.73

Table 6

\$5,455,000
City of Rose Hill, KS
General Obligation Refunding & Improvement Bonds

DRAFT

Series 2017

Estimated Debt Service to Maturity

Payment Date	Principal	Interest Rate	Interest	Total Debt Service
1-Mar-17				
1-Sep-17	0.00	1.150	0.00	0.00
1-Mar-18	105,000.00	1.300	69,530.63	174,530.63
1-Sep-18	105,000.00	1.300	68,848.13	173,848.13
1-Mar-19	105,000.00	1.400	68,165.63	173,165.63
1-Sep-19	110,000.00	1.400	67,430.63	177,430.63
1-Mar-20	105,000.00	1.550	66,660.63	171,660.63
1-Sep-20	110,000.00	1.550	65,846.88	175,846.88
1-Mar-21	110,000.00	1.750	64,994.38	174,994.38
1-Sep-21	110,000.00	1.750	64,031.88	174,031.88
1-Mar-22	110,000.00	1.700	63,069.38	173,069.38
1-Sep-22	110,000.00	1.700	62,134.38	172,134.38
1-Mar-23	110,000.00	2.050	61,199.38	171,199.38
1-Sep-23	115,000.00	2.050	60,071.88	175,071.88
1-Mar-24	115,000.00	2.200	58,893.13	173,893.13
1-Sep-24	115,000.00	2.200	57,628.13	172,628.13
1-Mar-25	115,000.00	2.300	56,363.13	171,363.13
1-Sep-25	120,000.00	2.300	55,040.63	175,040.63
1-Mar-26	125,000.00	2.450	53,660.63	178,660.63
1-Sep-26	125,000.00	2.450	52,129.38	177,129.38
1-Mar-27	130,000.00	2.575	50,598.13	180,598.13
1-Sep-27	135,000.00	2.575	48,924.38	183,924.38
1-Mar-28	140,000.00	2.650	47,186.25	187,186.25
1-Sep-28	140,000.00	2.650	45,331.25	185,331.25
1-Mar-29	145,000.00	2.700	43,476.25	188,476.25
1-Sep-29	150,000.00	2.700	41,518.75	191,518.75
1-Mar-30	155,000.00	2.800	39,493.75	194,493.75
1-Sep-30	160,000.00	2.800	37,323.75	197,323.75
1-Mar-31	165,000.00	2.825	35,083.75	200,083.75
1-Sep-31	165,000.00	2.825	32,753.13	197,753.13
1-Mar-32	175,000.00	2.950	30,422.50	205,422.50
1-Sep-32	175,000.00	2.950	27,841.25	202,841.25
1-Mar-33	185,000.00	3.000	25,260.00	210,260.00
1-Sep-33	185,000.00	3.000	22,485.00	207,485.00
1-Mar-34	195,000.00	3.050	19,710.00	214,710.00
1-Sep-34	195,000.00	3.050	16,736.25	211,736.25
1-Mar-35	205,000.00	3.200	13,762.50	218,762.50
1-Sep-35	205,000.00	3.200	10,482.50	215,482.50
1-Mar-36	215,000.00	3.350	7,202.50	222,202.50
1-Sep-36	215,000.00	3.350	3,601.25	218,601.25
Totals	5,455,000.00		1,714,891.88	7,169,891.88
	0.00			
Dated Date:	1-Sep-17		Net Interest Cost	2.9779%
Settlement Date:	1-Sep-17		Arb Yield	2.8184%
Bond Years:	60,335,000		Accrued Interest:	0.00
Average Life:	11.06			

Rose Hill City Council Packet

Table 7

\$5,455,000
City of Rose Hill, KS
General Obligation Refunding & Improvement Bonds

DRAFT

Series 2017

Savings Report

Period Ending 31-Dec	Refunding Debt Service	Issuer Cash	Outstanding Debt Service	Cash Flow Differential
2017	0.00	126,196.30	223,421.23	97,224.93
2018	348,378.75		446,842.46	98,463.71
2019	350,596.25		446,842.44	96,246.19
2020	347,507.50		446,842.42	99,334.92
2021	349,026.25		446,842.47	97,816.22
2022	345,203.75		446,842.46	101,638.71
2023	346,271.25		446,842.46	100,571.21
2024	346,521.25		446,842.42	100,321.17
2025	346,403.75		399,088.64	52,684.89
2026	355,790.00		399,088.64	43,298.64
2027	364,522.50		399,088.64	34,566.14
2028	372,517.50		399,088.64	26,571.14
2029	379,995.00		199,544.44	-180,450.56
2030	391,817.50		0.00	-391,817.50
2031	397,836.88		0.00	-397,836.88
2032	408,263.75		0.00	-408,263.75
2033	417,745.00		0.00	-417,745.00
2034	426,446.25		0.00	-426,446.25
2035	434,245.00		0.00	-434,245.00
2036	440,803.75		0.00	-440,803.75
	7,169,891.88	126,196.30	5,147,217.37	-2,148,870.80
Accrued Interest:				0.00
Rounding Amount:				0.00
Net Cash Differential				-2,148,870.80
Present Value of Savings:				-159,513.28
Percent of Refunded Issue:				-3.93%

Rose Hill City Council Packet

Table 8

DRAFT

\$5,455,000
City of Rose Hill, KS
General Obligation Refunding & Improvement Bonds

Series 2017

Sources and Uses of Funds

<u>Sources</u>		
Certificates		5,455,000.00
Original Issue Discount		0.00
Forward Purchase Contract		0.00
Issuer Cash		126,196.30
Accrued Interest		0.00
Total Sources of Funds		5,581,196.30
<u>Uses</u>		
Escrow Deposit		4,436,228.08
Project Fund		1,000,000.00
Deposit to Bond Fund		0.00
Underwriter's Discount	1.50%	81,825.00
Costs of Issuance	1.16%	63,143.21
Rounding Amount		0.00
Total Uses of Funds		5,581,196.30

Rose Hill City Council Packet

Table 9

\$1,040,000
City of Rose Hill, KS
General Obligation Improvement Bonds

DRAFT

Series 2017

Estimated Debt Service to Maturity

Payment Date	Principal	Interest Rate	Interest	Total Debt Service
1-Mar-17				
1-Sep-17		1.150	0.00	0.00
1-Mar-18		1.300	14,145.00	14,145.00
1-Sep-18		1.300	14,145.00	14,145.00
1-Mar-19		1.400	14,145.00	14,145.00
1-Sep-19		1.400	14,145.00	14,145.00
1-Mar-20		1.550	14,145.00	14,145.00
1-Sep-20		1.550	14,145.00	14,145.00
1-Mar-21		1.750	14,145.00	14,145.00
1-Sep-21		1.750	14,145.00	14,145.00
1-Mar-22		1.700	14,145.00	14,145.00
1-Sep-22		1.700	14,145.00	14,145.00
1-Mar-23		2.050	14,145.00	14,145.00
1-Sep-23		2.050	14,145.00	14,145.00
1-Mar-24		2.200	14,145.00	14,145.00
1-Sep-24		2.200	14,145.00	14,145.00
1-Mar-25	25,000.00	2.300	14,145.00	39,145.00
1-Sep-25	25,000.00	2.300	13,857.50	38,857.50
1-Mar-26	25,000.00	2.450	13,570.00	38,570.00
1-Sep-26	25,000.00	2.450	13,263.75	38,263.75
1-Mar-27	25,000.00	2.575	12,957.50	37,957.50
1-Sep-27	25,000.00	2.575	12,635.63	37,635.63
1-Mar-28	25,000.00	2.650	12,313.75	37,313.75
1-Sep-28	25,000.00	2.650	11,982.50	36,982.50
1-Mar-29	125,000.00	2.700	11,651.25	136,651.25
1-Sep-29	125,000.00	2.700	9,963.75	134,963.75
1-Mar-30	230,000.00	2.800	8,276.25	238,276.25
1-Sep-30	230,000.00	2.800	5,056.25	235,056.25
1-Mar-31	65,000.00	2.825	1,836.25	66,836.25
1-Sep-31	65,000.00	2.825	918.13	65,918.13
1-Mar-32		2.950	0.00	0.00
1-Sep-32		2.950	0.00	0.00
1-Mar-33		3.000	0.00	0.00
1-Sep-33		3.000	0.00	0.00
1-Mar-34		3.050	0.00	0.00
1-Sep-34		3.050	0.00	0.00
1-Mar-35		3.200	0.00	0.00
1-Sep-35		3.200	0.00	0.00
1-Mar-36		3.350	0.00	0.00
1-Sep-36		3.350	0.00	0.00
Totals	1,040,000.00		340,457.50	1,380,457.50
	1,322.68			
Dated Date:	1-Sep-17	Net Interest Cost	2.8622%	
Settlement Date:	1-Sep-17	Arb Yield	2.8184%	
Bond Years:	12,440,000	Accrued Interest:	0.00	
Average Life:	11.96			

Rose Hill City Council Packet

Table 10

\$1,040,000
City of Rose Hill, KS
General Obligation Improvement Bonds

Series 2017

Savings Report

DRAFT

Period Ending 31-Dec	New Money Debt Service	Issuer Cash	Outstanding Debt Service	Combined Debt Service
2017	0.00	0.00	223,421.23	223,421.23
2018	28,290.00		446,842.46	475,132.46
2019	28,290.00		446,842.44	475,132.44
2020	28,290.00		446,842.42	475,132.42
2021	28,290.00		446,842.47	475,132.47
2022	28,290.00		446,842.46	475,132.46
2023	28,290.00		446,842.46	475,132.46
2024	28,290.00		446,842.42	475,132.42
2025	78,002.50		399,088.64	477,091.14
2026	76,833.75		399,088.64	475,922.39
2027	75,593.13		399,088.64	474,681.77
2028	74,296.25		399,088.64	473,384.89
2029	271,615.00		199,544.44	471,159.44
2030	473,332.50		0.00	473,332.50
2031	132,754.38		0.00	132,754.38
2032	0.00		0.00	0.00
2033	0.00		0.00	0.00
2034	0.00		0.00	0.00
2035	0.00		0.00	0.00
2036	0.00		0.00	0.00
	1,380,457.50	0.00	5,147,217.37	6,527,674.87

Rose Hill City Council Packet

Table 1)

DRAFT

\$1,040,000
City of Rose Hill, KS
General Obligation Improvement Bonds

Series 2017

Sources and Uses of Funds

<u>Sources</u>		
Certificates		1,040,000.00
Original Issue Discount		0.00
Forward Purchase Contract		0.00
Issuer Cash		0.00
Accrued Interest		0.00
Total Sources of Funds		1,040,000.00
<u>Uses</u>		
Escrow Deposit		0.00
Project Fund		1,000,000.00
Deposit to Bond Fund		0.00
Underwriter's Discount	1.50%	15,600.00
Costs of Issuance	2.22%	23,077.33
Rounding Amount		1,322.68
Total Uses of Funds		1,040,000.00

Rose Hill City Council Packet



RETAIL FIREWORKS PERMIT APPLICATION

See City Code Section 7-308 et al. This application applies to the sale of fireworks, permit fee and application requirements as defined in City Code. (Ord #379, Sec. 8, 9 & 10 and Ord. #410, Sec. 3 & 4; Code 2003)

Date: March 1, 2017
Applicant: Rose Hill Historical Society Contact Person: Rhonda Cooper
Address: 106 S. Main St. Rose Hill, KS Phone # (316) 201-8660
Group or Organization Represented: Rose Hill Historical Society
Address: 106 S. Main Street / P.O. Box 36 Rose Hill, KS 67133
Location of Stand: 1060 N. Rose Hill Rd. - Northwest corner of parking lot
Description of structure: 40'x40' tent and a 40' storage container to hold fireworks when stand is closed
Dates and times fireworks are intended to be sold: June 27, 28, 29, 30 July 1, 2, 3
Noon to 10pm, July 4 - 10am to 11:59pm - July 5 - 5pm - 9pm
List of Security personnel: Daryl Futhay, Rick Cooper, Marion Futhay, Keith Cox

Rhonda Cooper 3/1/2017
Signature of Applicant Date

For Use by City Staff			
Copy of Liability Insurance attached:	_____	Agreement with landowner attached:	✓
Required Permit Fee of \$1,000.00 attached:	✓	Required Clean-up Deposit of \$500.00 attached:	✓
Date Application received:	_____	Approved by Council	_____
<u>Kelly Bridges</u> City Clerk	<u>3/1/17</u> Date	_____ Mayor	_____ Date

Rose Hill City Council Packet

February 23, 2017

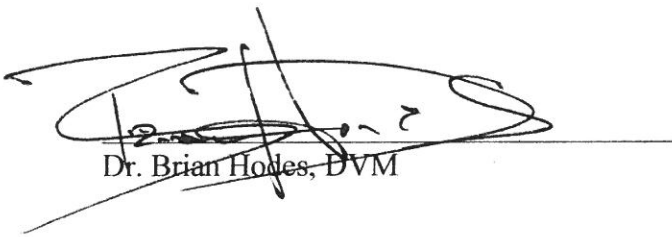
Dr. Brian Hodes, DVM
Property Owner
1060 N. Rose Hill Road
Rose Hill, KS 67133

Dr. Hodes,

The Rose Hill Historical Society is planning to sell fireworks again this year to raise money for our organization. We are asking for your permission, as the new property owner at 1060 N. Rose Hill Road, to use the northwest corner of the parking lot at this location to set up our tent and sell fireworks. The dates we will be selling fireworks will be from June 27 thru July 4, 2017. We have 6 clubs that work the fireworks stand, in addition to members of the historical society, and are paid depending on the number of hours their members work. These 6 clubs are the B.E.S.T. Robotics Club, STUCO, Band, and the Drama Club, all from Rose Hill High School, Mrs. Boese with the Rose Hill School Libraries and the Friends of the Library representing the Rose Hill Public Library. We appreciate your consideration.

Sincerely,
Rhonda Cooper
Fireworks Committee
Phone: (316)201-8660

I give my permission for the Rose Hill Historical Society to use the above-mentioned property to sell fireworks from June 27 thru July 4, 2017.



Dr. Brian Hodes, DVM

RESOLUTION _____

A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING BY AND BETWEEN THE CITY OF ROSE HILL, KANSAS, AND THE ROSE HILL HISTORICAL SOCIETY.

BACKGROUND: The Historical Society started as a grassroots organization in an effort to preserve and promote the history of the Rose Hill community. The Society has evolved into a growing civic organization that operates and conducts community events and activities. As the organization has grown and continues to grow, the need has risen for more consistent and regular financial support to help augment the Society's fund-raising efforts. The City of Rose Hill (City) deems the Rose Hill Historical Society an integral part of the city at-large and that providing both financial and in-kind support is a public purpose and is in the best interest of the City and community. The City has provided support in the past, and all involved prefer the arrangement and expectations to be clearly defined in a memorandum of understanding.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF ROSE HILL, KANSAS:

Section 1: The Governing Body approves the Memorandum of Understanding by and between the City of Rose Hill, Kansas, and the Rose Hill Historical Society.

Section 2: The Mayor, City Administrator, and City Clerk are hereby authorized and directed to execute a donation payment of \$2,500 to the Rose Hill Historical Society in the next accounts payable cycle and to incorporate a \$2,500 donation of the same into the 2018 proposed budget.

Section 3: The Mayor, City Administrator, and City Clerk are hereby authorized and directed to execute for and on behalf of the Memorandum of Understanding and any other documents necessary to effect the actions authorized herein.

Section 4: The memorandum may be amended by resolution as the Governing Body deems necessary. The memorandum shall be open to inspection and available to the public at all reasonable hours.

Section 5: Nothing in the memorandum shall prevent the City from modifying its participation to meet the needs of the City or the Rose Hill Historical Society as circumstances may arise.

Section 6: This resolution is effective immediately.

Passed and adopted this _____ day of _____, 2017.

Beth Pompa, Mayor

ATTEST

Kelly Mendoza, City Clerk



Memorandum of Understanding

**By and Between
City of Rose Hill, Kansas;
and the Rose Hill Historical Society**

This Memorandum of Understanding sets forth the understanding between the City of Rose Hill (City) and the Rose Hill Historical Society (Society) for the City's sponsorship and support of the continued operation of the Historical Society as a civic organization.

Background

The Historical Society started as a grassroots organization in an effort to preserve and promote the history of the Rose Hill community. The Society has evolved into a growing civic organization that operates and conducts community events and activities. The museum houses memorabilia, artifacts, and items relevant to the history of the community and its environs. In 2009, the City formally assisted the organization by helping to acquire, fund, and establish the Society's current physical location. The City also has made an annual donation to the Society. As the organization has grown and continues to grow, the need has risen for more consistent and regular financial support to help augment the Society's fund-raising efforts. The City has identified in City Council Resolution _____ that the Historical Society is an integral part of the city at-large and that providing both financial and in-kind support is a public purpose and is in the best interest of the City and community. This memorandum is intended to provide a baseline for the City's official support of the civic organization. This memorandum is not intended to confer any responsibility or expectations upon the Society for any specific performance of duty or to designate the Society as an official function of City Government.

General Nature of Support

While this memorandum provides some details, it does not preclude the City from needing to modify, remove, or add items that may be in the best interest of the organization and are in line with established City policies. The overall nature of the support is financial only.

Transitional Support

The City supports the Society's current effort to let voters decide whether or not taxes should be levied to more formally support the Society's efforts and to make the museum's services an official local government function. The Society is currently planning to ask through a petition and ballot question the voters in Unified School District 394. The outcome of this effort likely would be resolved for the Society's 2019 operating fiscal year.

2017 and 2018 Donation

To assist with the transition, it is the City's intent for City staff to automatically execute a direct financial donation of \$2,500 each year for 2017 and 2018 as soon as practical in the fiscal year but

no later than May 1. The Society acknowledges that this memorandum, however, is not a contract or guarantee of funds in accordance with the state and City's budget laws and processes – this is an expression of intent and not a binding obligation.

2019 and beyond

Depending on the outcome of the ballot question, the City and Society agree to revisit this understanding to assess the need for future support.

Other Donations

The City agrees to consider other general, financial, and in-kind support upon a written request to the City Council by the Society that includes a reason, proposed plan, and proposed budget for the request.

Additional Efforts

The Society agrees to continue its long track-record of strong volunteerism and solicitation of donations from every possible source through its ongoing fund-raising efforts.

Duration

This understanding is at-will and may be modified by mutual consent of each entity. This memorandum shall become effective upon adoption by the governing boards of each entity and will remain in effect until terminated by any one of the entities, which may terminate this understanding by written notice to the other entity.

Contact Information

For inquiries and actions related this memorandum, please contact the City Clerk and the officers of the Society's board.

Beth Pompa, Mayor
City of Rose Hill

Date

Rose Hill Historical Society

Date

ATTEST

Kelly Mendoza, City Clerk

Date

PERMITS ISSUED BY PERMIT TYPE (02/01/2017 TO 02/28/2017)

Selected Permit Type: Building (Commercial), Building (Residential), Plumbing (Residential)

Permit Type	Permit Number	Work Class	Issue Date	Status	Address	Project	District
Building (Commercial)	BLDC-000018-2017	Remodel	02/17/2017	Issued	223 E Silknitter Rd Rose Hill, 67133	No Project	
TOTAL PERMITS FOR BUILDING (COMMERCIAL):							1
Building (Residential)	BLDR-000013-2017	Remodel	02/01/2017	Issued	311 E Osage St Rose Hill, 67133	No Project	
	BLDR-000014-2017	Accessory Structure	02/06/2017	Complete	424 E School St Rose Hill, 67133	No Project	
	BLDR-000019-2017	Accessory Structure	02/21/2017	Issued	1015 N Mccaskey Dr Rose Hill, 67133	No Project	
	BLDR-000020-2017	Sewer Tap Only	02/21/2017	Complete	1730 N Rose Hill Rd Rose Hill, 67133	No Project	
	BLDR-000021-2017	New Single Family	02/22/2017	Issued	241 W Sunrise Cir Rose Hill, 67133	No Project	
TOTAL PERMITS FOR BUILDING (RESIDENTIAL):							5
Plumbing (Residential)	PLMR-000015-2017	Water Heater	02/07/2017	Complete	1109 N Morris St Rose Hill, 67133	No Project	
	PLMR-000016-2017	Water Heater	02/07/2017	Complete	3436 N Willow Creek Rose Hill, 67133	No Project	
	PLMR-000022-2017	Water Heater	02/28/2017	Complete	3318 N Bluestem Cir Rose Hill, 67133	No Project	
TOTAL PERMITS FOR PLUMBING (RESIDENTIAL):							3
GRAND TOTAL OF ISSUED PERMITS:							9