



**MEETING NOTICE
ROSE HILL CITY COUNCIL
REGULAR MEETING
Monday, March 21, 2016
7:00 p.m.
ROSE HILL CITY HALL/COUNCIL CHAMBERS
125 W. ROSEWOOD**

WORKSHOP

- No workshop is planned for this meeting

AGENDA

- Call to Order
- Invocation and Flag Salute
- Consent Agenda
 - Minutes
 - Claims
- Citizen Forum
- Approval of Agenda

- Presentations
 - Water and Sewer rate reviews, Beth Warren, Ranson Financial

- Action Items:
 1. Update on grocery store recruitment
 2. Letters of engagement for Gilmore and Bell legal services regarding tax abatement applications
 3. Fall Festival request for contribution
 4. Approval of expenditures for sewer lift station pumps

- Staff Reports

- Adjournment



MINUTES
THE REGULAR MEETING OF THE ROSE HILL CITY COUNCIL
MONDAY, MARCH 7, 2016 – 7:00 P.M.
ROSE HILL CITY HALL/COUNCIL CHAMBERS

Call to Order

The regular meeting of the Rose Hill City Council was called to order at 7:00 p.m. by Mayor Jason Jones. Councilmembers present: Beth Pompa, Roger Perryn, Bob Klem, Bill Baker and Lionel Diamond. Administration and staff present: Austin Gilley, City Administrator; Kelly Mendoza, City Clerk, and Andrew Marino, City Attorney.

Invocation and Flag Salute

Mayor Jones gave the invocation, followed by the flag salute.

Mayor Jones announced his resignation. Council President Pompa took the seat as Mayor.

Approval of Minutes

MOTION (by R. Perryn): To approve the 02/16/16 Regular Council Meeting minutes as presented. SECOND by L. Diamond with MOTION PASSING 4-0.

Claims

MOTION (by L. Diamond): To approve the payment of claims for Appropriation Ordinance No.5. SECOND by R. Perryn with MOTION PASSING 4-0.

Citizen Forum

There were none.

Approval of Agenda

MOTION (by R. Perryn): To approve the agenda as presented. SECOND BY L. Diamond with MOTION PASSING 4-0.

Presentations

Administrator Gilley reviewed the roles of governance with the Council.

Utility supervisor Dillan Curtis updated the Council on the implementation of the automatic water meter project.

Update on grocery store recruitment

Administrator Gilley updated the Council on the grocery store recruitment. Meginn DeMoss reviewed the Bountiful Baskets concept with Council.

Review new claim report

Administrator Gilley reviewed the reporting functionality of the new accounting system reports.

2017 Budget Reviews

Administrator Gilley reviewed the 2017 big expense planning and the revised budget schedule.

Approval of expenditure for detailed investigation of sewer lines

MOTION (by R. Perryn): To approve the expenditure for detailed investigation of sewer lines with Mayer Specialty Services, L.L.C. SECOND by B. Klem with MOTION PASSING 4-0.

Resolution to amend financial policies to include provisions for travel reimbursement

Consensus of Council to table.

Review of agreement with UDS 394 to provide event security services

Mayor Pompa recommended tabling until she could review in depth. Consensus of Council to table.

Correction resolution to rescind resolution authorizing Roseborough street project.

MOTION (by R. Perryn): To authorize correcting the Roseborough street project resolution. SECOND by B. Klem with MOTION PASSING 4-0.

Staff Reports

Administrator Gilley presented the Council with the latest status report.

Adjournment

There being no further business to come before Council, the following:

MOTION (by R. Perryn): To adjourn the meeting at 8:13 p.m. SECOND by B. Klem with MOTION PASSING 4-0.

Respectfully submitted:

Kelly Mendoza
City Clerk



316-267-2091 MAIN
316-262-6523 FAX
GILMOREBELL.COM

GILMORE & BELL PC
ONE MAIN PLACE - 100 NORTH MAIN, SUITE 800
WICHITA, KANSAS 67202-1311

KANSAS CITY
ST. LOUIS
OMAHA | LINCOLN

March 21, 2016

Mayor Pompa and
City Councilmembers
City of Rose Hill, Kansas
125 W. Rosewood
Rose Hill, Kansas 67133

Re: City of Rose Hill, Kansas
EDX Property Tax Exemption Proceedings
(Viking Corporation)

Dear Mayor Pompa and City Councilmembers:

The purpose of this letter is to advise you of our fee estimate and to describe the services we will perform as special counsel to the City of Rose Hill, Kansas (the "Issuer") in connection with the above-referenced property tax exemption. We understand that Viking Corporation (the "Company") is constructing and equipping an expansion to an existing manufacturing facility to be located in the City of Rose Hill, Kansas.

Please note that in this transaction, the Issuer will be our client, and an attorney-client relationship will exist between the Issuer and us. In performing our services as special counsel, we will represent the interests of the Issuer exclusively. We will not be representing the Company or any other party and will not be acting as an intermediary between the parties.

Based upon (i) our current understanding of the terms and size of the project, (ii) the time we anticipate devoting to the financing in connection therewith, and (iii) the responsibilities we will assume, our fees will be \$2,500. In addition, we will expect reimbursement for all cash disbursements paid or incurred in connection with the application, such as travel costs, overnight deliveries, filing fees and publication costs. We estimate that such charges will be approximately \$250. Our fee is usually paid after the application is approved, and we customarily do not submit any statement until that time.

If the foregoing terms are acceptable to you, please indicate by returning a copy of this letter dated and signed by an authorized officer, *retaining a copy for your files*. We look forward to working with you.

Very truly yours,

Sarah O. Steele

SOS/ln

Rose Hill City Council Packet

Accepted and approved:

By: _____

Date signed: _____



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KANSAS CITY
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March 21, 2016

Mayor Pompa and
City Councilmembers
City of Rose Hill, Kansas
125 W. Rosewood
Rose Hill, Kansas 67133

Re: City of Rose Hill, Kansas
EDX Property Tax Exemption Proceedings
(Dynamic N/C, LLC)

Dear Mayor Pompa and City Councilmembers:

The purpose of this letter is to advise you of our fee estimate and to describe the services we will perform as special counsel to the City of Rose Hill, Kansas (the "Issuer") in connection with the above-referenced property tax exemption. We understand that Dynamic N/C, LLC (the "Company") is constructing and equipping an expansion to an existing manufacturing facility to be located in the City of Rose Hill, Kansas.

Please note that in this transaction, the Issuer will be our client, and an attorney-client relationship will exist between the Issuer and us. In performing our services as special counsel, we will represent the interests of the Issuer exclusively. We will not be representing the Company or any other party and will not be acting as an intermediary between the parties.

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Sarah O. Steele

SOS/ln

Rose Hill City Council Packet

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Date signed: _____

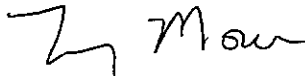
March 3, 2016

Dear Rose Hill City Council,

The Rose Hill Fall Festival Committee has started the planning for the 2016 Rose Hill Fall Festival celebration. We would like to ask the City of Rose Hill to again help support the festival by matching their generous donation from last year of \$1500. Below are the budgeted expenditures for the 2016 Festival.

Advertising	1800
Facility usage fee	700
General Liability Insurance	750
Portable Restrooms	1300
Trash Services	200
Westar electrical & meter box	400
Raffle	300
Set up/Clean up	300
Button order	450
Pedal Tractor Pull	550
Parade Float Contest Prizes	600
Parade Float Contest ribbons	210
Button & Theme contest	200
Band or DJ	500
Parade announcer	200
Straw stack scramble	100
Tent set-up	500
meals	750
Fishing Derby	2500
Total Estimated Expenses	12310

Sincerely,



Troy Moree, Chairperson
Rose Hill Fall Festival Committee

Rose Hill City Council Packet



Estimate

1980 Linn Street
 North Kansas City, MO 64116
 Phone: 816-221-9944
 Fax: 816-221-9974

Date	Estimate #
3/4/2016	19553

Name / Address
CITY OF ROSEHILL KS 15385 SW 160th Street Rosehill KS 67133

Terms	Rep	FOB	P.O. Number	ATTENTION	Due Date
TBA	DO	FACTORY		DILLION CURTIS	3/4/2016

Item	Description	Qty	Rate	Total
10.94E	Wilo FA Series Submersible Pump 4" Cast Iron construction, Single Vane Impeller Design, FA10.94E-310, T20.1-6/22KEx, 14.8HP, 1140RPM, 460V	2	9,525.06	19,050.12
	LEAD-TIME: TBA SM			

Rose Hill City Council Packet

Customer to verify that equipment quoted is compatible and will perform in their process. All process conditions are based on customer supplied data.	Subtotal	\$19,050.12
	Sales Tax (0.0%)	\$0.00
	Total	\$19,050.12

2016	BUILDING PERMITS						
DATE	PERMIT	HOMEOWNER	ADDRESS	PROJECT	VALUE	PERMIT	CONTRACTOR
02/16/16	16-011	Butler Co. Fire Dist. #3	911 N. Rose Hill Road	Water Heater	\$ -	\$ 30.00	Plumbing Doctor
02/18/16	16-012	Matt Pemrick	1714 N. Rose Hill Road	Plumbing - gas lines	\$ -	\$ 30.00	Plumbing Doctor
02/18/16	16-013	Thomas Edwards	309 E. Cedar Crest	Water Heater	\$ -	\$ 30.00	Westside Plumbing
02/19/16	16-014	David Kilpatric	1209 Hinshaw	Roofing	\$ 1,800.00	\$ 30.00	self
02/22/16	16-015	Rose Hill Schools	104 N. Rose Hill Road	Mechanical - furnace	\$ -	\$ 40.00	Comfort Systems
02/24/16	16-016	Sharp Rentals	213 Cedar Point Ct.	Water Heater	\$ -	\$ 30.00	Rose Hill Plumbing
02/24/16	16-017	Ron Barth	926 Cedar Point Cir.	Water Heater	\$ -	\$ 30.00	Rose Hill Plumbing
02/24/16	16-018	Bill Debbrecht	605 E. Showalter	Plumbing - gas line	\$ -	\$ 25.00	Rose Hill Plumbing
02/24/16	16-019	Bill Debbrecht	605 E. Showalter	Electric (generator)	\$ -	\$ 35.00	Westfall Electric
02/24/16	16-020	Kathy Baker	1118 N. West St.	Plumbing - gas line	\$ -	\$ 25.00	Fahnestock
02/24/16	16-021	Leah Rempel	112 S. Rose Hill Rd.	Roofing	\$ 3,500.00	\$ 30.00	Vega Roofing
02/29/16	16-022	Derek Stafford	1617 N. Main St.	Water Heater	\$ -	\$ 30.00	Plumbing Solutions of Wichita
02/29/16	16-023	Fox Realty	620 E. Showalter	Electric (meter reset)	\$ -	\$ 37.00	Sackett Electric
02/29/16	16-024	Larry Cohoon	130 Harmony Ct	Mechanical (fireplace)	\$ -	\$ 40.00	Hanna Heating & Air

Rose Hill City Council



Rose Hill Police Department

P.O.Box 185 Rose Hill, Kansas 67133

Phone (316) 776-0191 Fax: (316) 776-0260

Incidents by Offense

3/14/2016

From: 2/1/2016 to 2/29/2016

<i>Offense Description:</i>	<i>Total Contacts for The Specific Description:</i>
Accident - PDO < \$1000	1
Alarm, Business	1
Alarm, Residential	1
Assist Other Agency-Butler SO	5
Assist Other Agency-Fire	3
Assist Other Agency-Medical	1
Assist Other Agency-Other PD/SO/SRS	1
Burglary; Vehicle or other means of conveyance	1
Civil Matter	2
Criminal threat; Unknown circumstance	1
Disorderly conduct; Fighting words/noisy conduct	1
Disturbance	1
Dog or Cat at Large	11
Harrass by telecom device; Harrass phone/fax	1
Identity theft	1
Intimidation of witness/victim; Cause prosecution	1
Misc report (Information only)	7
Noisy Animal	2
Open Door	1
Suicide - Completed/Attempted	1
Suspicious Activity	4
Theft of prop/services; Value less than \$1,000	5
Use/Poss w/intent Drug Para into Human Body	1
Warrant Arrest	2
Warrant Arrest - Other agency	2
Welfare Check	3
TOTAL INCIDENTS:	61

Rose Hill City Council Packet



Rose Hill Police Department

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Arrests by Charge

3/14/2016

From: 2/1/2016 to 2/29/2016

<i>Charge Description:</i>	<i>Juvenile:</i>	<i>Adult:</i>
Criminal trespass; Remain in defiance	0	1
Warrant Arrest	0	3
Warrant arrest for other juris	0	2
TOTALS:	0	6

Rose Hill City Council Packet



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Ticket Violation Summary By Charge

3/14/2016

Tickets Issued Between: 02/01/2016 and 02/29/2016

<i>Code:</i>	<i>Violation:</i>	<i>Count:</i>
08 -1517	Improper passing on right	1
08 -1558	Maximum speed limits	5
08 -1566	Reckless driving	1
40-3104	Motor Vehicle Liability Insurance	2
Total Traffic Charges Written this Period:		9

Rose Hill City Council Packet



Rose Hill Police Department

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Phone (316) 776-0191 Fax: (316) 776-0260

Warning Ticket Violation Summary

3/14/2016

Warning Tickets Issued Between: 02/01/2016 and 02/29/2016

<i>Code:</i>	<i>Violation:</i>	<i>Count:</i>
08 -0128	All-terrain vehicles; Limitations on use	1
08 -0244	License to be carried and exhibited upon demand	1
08 -1507	Official traffic control devices; Required obedien	2
08 -1508	Traffic control signals	1
08 -1522	Improper driving on laned roadway	2
08 -1527	Failure to yield to approaching vehicle when turni	1
08 -1533	Failure to yield to pedestrian in crosswalk	1
08 -1545	Improper turn or approach	4
08 -1551	Failure to stop or obey railroad crossing signal	2
08 -1558	Maximum speed limits	53
08 -1705	Defective headlamps on motor vehicle	21
08 -1706	Defective tail lamp on motor vehicle	7
08 -1708	Improper stop lamp or turn signal	1
08 -1721	Improper stop or turn signal	7
08 -1725	Failure to dim headlights	2

Total Traffic Warnings Written this Period: 106

Rose Hill City Council Packet



February 29, 2016

Environmental Compliance and Regulatory Specialist
Kansas Department of Health and Environment
South Central District Office
RH Garvey Building
300 West Douglas, Suite 700
Wichita, Kansas 67202

Dear Sabrina,

The City is in receipt of your sewer system inspection report. We are pleased that the inspection resulted in only minor issues, and we appreciate your thorough review and professionalism throughout the process.

Staff has compiled and attached a detailed plan of action in response to the identified item and has reviewed this plan of action with the Rose Hill City Council.

We hope that this effort is satisfactory, and we welcome any additional input that might help us better serve the citizens of Rose Hill to ensure a safe and high quality public sewer system.

Thank you,

Austin Gilley
City Administrator
austin@cityofrosehill.com

Rose Hill City Council Packet



February 29, 2016

TO: Mayor and City Council

RE: Action plan in response to 2016 KDHE Sewer Inspection Report

Below is a table summarizing the concerns and recommendations presented by Environmental Compliance and Regulatory Specialist Sabrina Cantrell and a corresponding column to document staff's plan of action in response to the recommendations. These responses are due to the Kansas Department of Health and Environment by Tuesday, March 1st, 2016. Please note that all concerns were deemed minor.

#	Condition	Recommendation	Staff Plan of Action
1	Tall vegetation and shrubs on the inner embankments and fence line of extraneous flow basins	Removal of vegetation, shrubs and trees	City Staff has identified the locations for tree removal and will complete work this spring, will also provide regular treatment in the area to prevent regrowth. The vegetation and shrubs on inner embankments will be removed this spring with burning and mowing, regular weed control treatment will be used to prevent regrowth. Mowing of the extraneous flow basins will be moved to a bi-weekly schedule instead of monthly.

Thank you,

Austin Gilley
City Administrator
austin@cityofrosehill.com

Rose Hill City Council Packet