

MINUTES
THE REGULAR MEETING OF THE ROSE HILL CITY COUNCIL
MONDAY, NOVEMBER 4, 2013 – 7:00 P.M.
ROSE HILL CITY HALL/COUNCIL CHAMBERS

ACTION ITEMS:

ACTION ITEM #1: CALL TO ORDER AND ANNOUNCEMENTS

The regular meeting of the Rose Hill City Council was called to order at 7:00 p.m. by Mayor Jason Jones. Councilmembers present: Keith Carselowey, Rob Curtis, Bob Klem, and Larry Carlson. Councilmember Lionel Diamond was absent with prior notice. Administration and staff present: Kathy A. Axelson, City Administrator/City Clerk; Kirk Hayden, Public Works Director; Bob Sage, Police Chief; Richard Brown, Building Official and Andrew Marino, City Attorney. Others present: Officers Karlen and Conrad, Chris Wendt, Robert Varner and Ed Templin.

ACTION ITEM #2: INVOCATION AND FLAG SALUTE (PASTOR ROBERT VARNER, ROSE HILL BIBLE CHURCH)

Pastor Robert Varner gave the invocation then led the flag salute.

ACTION ITEM #3: APPROVAL OF AGENDA

With copies of the 11/4/13 agenda previously distributed and before each Councilmember, the following:

MOTION (by R. Curtis): To approve the 11/4/13 agenda. **SECOND BY K.** Carselowey with **MOTION PASSING 4-0.**

ACTION ITEM #4: APPROVAL OF MINUTES

With copies of the 10/21/13 Regular Council Meeting minutes previously distributed and before each Councilmember, the following:

MOTION (by L. Carlson): To approve the 10/21/13 Regular Council Meeting minutes as presented. **SECOND BY B. Klem with MOTION PASSING 4-0.**

ACTION ITEM #5: CLAIMS

With copies of Appropriation Ordinance No. 21 previously distributed and before each Councilmember, the following:

MOTION (by B. Klem): To approve the payment of claims for Appropriation Ordinance No. 21. **SECOND BY R. Curtis with MOTION PASSING 4-0.**

ACTION ITEM #6: CITIZEN REQUESTS

At this time, Chief Bob Sage recognized Officer Jason Conrad and Policy Sgt. Kent Karlen who were recognized for 10 years of municipal service by the LKM at their recent conference. Mayor Jones acknowledged City Administrator, Kathy A. Axelson, who was recognized at the conference for 15 years of municipal service.

There were no citizen requests.

DISCUSSION ITEMS:

DISCUSSION ITEM #1: CITY ADMINISTRATOR'S REPORT

Kathy A. Axelson, City Administrator, reported on the following items:

Strategic Plan: Kathy reported that the Steering Committee would be conducting their first meeting on Tuesday, Nov. 5th, and that Focus Group/Listening Tour meetings were being scheduled with various groups and stakeholders over the next few weeks. She noted that several planning meetings had been conducted with WSU.

Street Bore Report: Kathy reported that PEC would be receiving the street bore reports shortly and they would be brought to Council on Nov. 18th.

Annual Employee Dinner: Kathy asked the Mayor and Council to mark their calendars for the Dec. 7th Annual Holiday Employee Appreciation Dinner. This year's dinner will be held at the Andover Central Lodge.

R.E.A.P.: Kathy stated that she had attended the regular Regional Economic Area Partnership meeting that day and that she and Kirk had attended the R.E.A.P. Water Resources Committee meeting, as well. The director of the organization and board members will be coming to Council on Dec. 2nd for an update on R.E.A.P. activities and 2014 Work Plan.

DISCUSSION ITEM #2: DEPARTMENT HEADS' REPORTS

Bob Sage, Police Chief: Bob reported that Halloween had been quiet. He also reported that three new Reserves were completing their training: Ashly Runnells, Dallas Niblack and Curtis Robert.

Kirk Hayden, Public Works Director: Beyond his report, Kirk reported that the Safe Routes final walk-through had been completed and the few punch list items were being addressed by the contractor. Councilmember Klem inquired about the Tanglewood/Orange Ct. project, with Kirk reporting that survey work had been completed and the project is still in design stage with P.E.C.

DISCUSSION ITEM #3: MAYOR'S REPORT

Mayor Jones: Mayor Jones reported that he, Kirk and Kathy had attended the Governor's Water Conference in Manhattan Oct. 24th and 25th, with many good topics presented. He reiterated that water is a critical issue in our State.

DISCUSSION ITEM #4: COUNCILMEMBERS' REPORTS

R. Curtis: Rob wished the RH High School sports teams the best of luck in upcoming play, as well as congratulated the various Fall teams on their great seasons.

B. Klem: Nothing to report.

K. Carselowey: Nothing to report.

L. Carlson: Larry also congratulated all the sports teams who have completed their seasons and wished the Rockets best of luck in play-offs.

DISCUSSION ITEM #5: ADJOURNMENT

There being no further business to come before Council, the following:

MOTION (by R. Curtis): To adjourn the meeting at 7:10 p.m. **SECOND BY B. Klem** with MOTION PASSING 4-0.

Respectfully submitted:

Kathy A. Axelson, Recorder
City Administrator/City Clerk