

**A PUBLIC HEARING REGARDING 314 S. MORRIS
MONDAY, JUNE 3, 2013 – 7:00 P.M.
ROSE HILL CITY HALL/COUNCIL CHAMBERS**

The Public Hearing was opened by Mayor Jones at 7:00 p.m. for the purpose of hearing and answering any questions related to the property at 314 S. Morris. Councilmembers present: Rob Curtis, Lionel Diamond, Keith Carselowey and Larry Carlson. Councilmember Bob Klem was absent with prior notice. Administration and staff present: Kathy Axelson, City Administrator/City Clerk; Kirk Hayden, Public Work Director; Bob Sage, Police Chief; Kelly Mendoza, Asst. City Clerk; Richard Brown, Building Inspector; and Andrew Marino, City Attorney. Others present: Chris Wendt, Ed Templin, Don Waller, Ron Brown, Chris Adams, Gerald McKinney, Suzi Thien, Rick Debbrecht, Jill Heinz, Bill Baker and Ben Mabry.

There being no citizen comments, Mayor Jones closed the hearing at 7:02 p.m.

Respectfully submitted:

Kelly L. Mendoza, Recorder
Assistant City Clerk

**A PUBLIC HEARING REGARDING 1730 N. ROSE HILL ROAD
MONDAY, JUNE 3, 2013 – 7:02 P.M.
ROSE HILL CITY HALL/COUNCIL CHAMBERS**

The Public Hearing was opened by Mayor Jones at 7:02 p.m. for the purpose of hearing and answering any questions related to the property at 1730 N. Rose Hill Road. Councilmembers present: Rob Curtis, Lionel Diamond, Keith Carselowe and Larry Carlson. Councilmember Bob Klem was absent with prior notice. Administration and staff present: Kathy Axelson, City Administrator/City Clerk; Kirk Hayden, Public Work Director; Bob Sage, Police Chief; Kelly Mendoza, Asst. City Clerk; Richard Brown, Building Inspector; and Andrew Marino, City Attorney. Others present: Chris Wendt, Ed Templin, Don Waller, Ron Brown, Chris Adams, Gerald McKinney, Suzi Thien, Rick Debbrecht, Jill Heinz, Bill Baker and Ben Mabry.

Ed Templin – 1627 N. Rose Hill Road, suggested that the Fire Department be contacted to see if they would want to use the structure for training exercises. Mayor Jones stated that he would discuss with Fire Chief Woydziak before any demolition occurred.

There being no further citizen comments, Mayor Jones closed the hearing at 7:03 p.m.

Respectfully submitted:

Kelly L. Mendoza, Recorder
Assistant City Clerk

MINUTES
THE REGULAR MEETING OF THE ROSE HILL CITY COUNCIL
MONDAY, JUNE 3, 2013 – 7:03 P.M.
ROSE HILL CITY HALL/COUNCIL CHAMBERS

ACTION ITEMS:

ACTION ITEM #1: CALL TO ORDER AND ANNOUNCEMENTS

The regular meeting of the Rose Hill City Council was called to order at 7:03 p.m. by Mayor Jason Jones. Councilmembers present: Rob Curtis, Lionel Diamond, Larry Carlson and Keith Carselowey. Councilmember Bob Klem was absent with prior notice. Administration and staff present: Kathy A. Axelson, City Administrator/City Clerk; Kirk Hayden, Public Works Director; Bob Sage, Police Chief; Kelly Mendoza, Asst. City Clerk; Andrew Marino, City Attorney; and Richard Brown, Building Official. Others present: Christine Wendt, Ed Templin, Don Waller, Ron Brown, Chris Adams, Gerald McKinney, Suzi Thien, Rick Debbrecht, Jill Heinz, Bill Baker and Ben Mabry.

ACTION ITEM #2: INVOCATION AND FLAG SALUTE

Mayor Jones gave the invocation followed by the flag salute.

ACTION ITEM #3: APPROVAL OF AGENDA

With copies of the 06/03/13 agenda previously distributed and before each Councilmember, the following:

MOTION (by R. Curtis): To approve the 06/03/13 agenda. **SECOND BY** K. Carselowey with **MOTION PASSING 4-0.**

ACTION ITEM #4: APPROVAL OF MINUTES

With copies of the May 20, 2013 Regular Council Meeting minutes previously distributed and before each Councilmember, the following:

MOTION (by K. Carselowey): To approve the May 20, 2013 Regular Council Meeting minutes. **SECOND BY L. Diamond** with **MOTION PASSING 3-0.** Councilmember Carlson abstained.

ACTION ITEM #5: CLAIMS

With copies of Appropriation Ordinance No. 11 previously distributed and before each Councilmember, the following after questions answered:

MOTION (by R. Curtis): To approve the payment of claims for Appropriation Ordinance No. 11. **SECOND BY K. Carselowey** with **MOTION PASSING 4-0.**

ACTION ITEM #6: CITIZEN REQUESTS

Rick Debbrecht, 605 E. Showalter, came before Council with questions regarding mowing services and repairs made to a neighbor's property at 600 E. Showalter. Mr. Debbrecht felt that the taxpayers of the city should not be responsible for this service. Richard Brown, Building Official, explained that the homeowners are notified by certified mail before any mowing or repairs to the property are made. If the property owner does not respond to the violation in a set amount of time, they are responsible for any and all expenses incurred. Outstanding costs are certified to the County to be assessed back to the property. Mr. Debbrecht also inquired about possible Deer Crossing signs on Butler Road between the city limits and Sienna Ranch(Eight Mile Creek Bridge). Mayor Jones stated that staff would contact Butler County because that area isn't in the City limits.

Bill Baker, 211 E. Osage, addressed the Council with his concerns regarding the Ind. Park Concept Plan Estimates and final costs, which were higher. He also questioned the additional water line extensions at the Industrial Park. Mr. Baker also had concerns regarding the sale of water from the fire hydrant in the Industrial Park to a contractor and felt that a meter should be installed to have proper accountability. Mayor Jones stated that staff will utilize a meter on that hydrant, as well as making a policy change for future sale of bulk water.

**ACTION ITEM #7: RECEIVE SUZI THIEN, EXECUTIVE DIRECTOR,
S.C.A.R.F./ANNUAL PRESENTATION AND FUNDING REQUEST**

Mayor Jones introduced Suzi Thien, Executive Director of the Sunlight Children's Advocacy & Rights Foundation. Suzi came before Council to provide an annual update. She reported that they are still raising money to build the Sunrise Children's Home. Suzi then gave an overview of their activities and statistics. Mayor Jones reported that \$1,500 had been given prior, with \$2,000 given in 2012.

After discussion, the following:

MOTION (by L. Carlson): To approve a donation in the amount of \$2,000.00 for S.C.A.R.F. **SECOND** by L. Diamond with **MOTION PASSING 4-0.**

**ACTION ITEM #8: 2012 AUDIT PRESENTATION: PETERSON,
PETERSON & GOSS AUDIT FIRM**

Mayor Jones introduced Greg Sevier, C.P.A. with Peterson, Peterson & Goss Audit Firm. Mr. Sevier came before Council to give an overview of the independent Auditor's report on the city's 2012 financials. Mr. Sevier stated that the records were in excellent condition, and that the city was under budget on all 2012 funds with no statutory violations of any kind. He also emphasized that City Administrator Axelson does a wonderful job in recordkeeping for the city.

**ACTION ITEM #9: RESOLUTION NO. 493: DECLARING 314 S. MORRIS
AN UNSAFE AND DILAPIDATED STRUCTURE AND AUTHORIZING
DEMOLITION**

Mayor Jones reminded Council that the demolition could be halted at any time prior to the actual work beginning. After discussion, the following:

MOTION (By R. Curtis): To Approve Resolution No. 493 Declaring 314 S. Morris as an Unsafe and Dilapidated Structure and Authorizing Demolition. **SECOND BY K. Carselowey** with **MOTION PASSING 4-0.**

ACTION ITEM #10: RESOLUTION NO. 494: DECLARING 1730 N. ROSE HILL RD. AN UNSAFE AND DILAPIDATED STRUCTURE AND AUTHORIZING DEMOLITION

MOTION (BY L. Carlson): To Approve Resolution No. 494 Declaring 1730 N. Rose Hill Rd. as an Unsafe and Dilapidated Structure and Authorizing Demolition. SECOND BY L. Diamond with MOTION PASSING 4-0.

ACTION ITEM # 11: RESOLUTION NO. 495 REGARDING APPROVAL OF DEED AND AUTHORIZATION FOR MAYOR TO SIGN TRUST AGREEMENT (LEIS NATURE PRESERVE, 200TH & MEADOWLARK)

Mayor Jones reported that this resolution is in regard to the Victor Leis property southeast of the City. (104.6 Acres at 200th & Meadowlark). Kathy Axelson, City Administrator, stated that the Trustor, Victor Leis, would like for the property to remain a nature preserve, recreational park and wildlife habitat, and that the property remain in its natural state, not allowing any commercial development or hunting of any kind to be permitted. The property would not be owned by the City until the Trustees (Victor Leis and Charlene Kresta) either pass away or no longer desire to live on the property. The Trust and Deed had been prepared by City legal counsel.

After discussion, the following:

MOTION (BY L. Diamond): To approve Resolution No. 495 Regarding the Approval of Deed and Authorization for Mayor to Sign Trust Agreement for the Leis Nature Preserve. SECOND BY R. Curtis with MOTION PASSING 4-0.

ACTION ITEM # 12: CONSIDERATION OF AGREEMENT / DYNAMIC N/C LLC (PROPERTY LOCATED SOUTH OF 190TH AND INDUSTRIAL CT.) SEWER/ANNEXATION

Mayor Jones stated that the agreement had been drafted by City legal counsel and reviewed extensively by staff. All 40 acres of the property would be annexed, as well as connected to our public sewer system, with any costs being the total responsibility of Dynamic N/C.

After discussion, the following:

MOTION (BY L. Diamond): To Approve Agreement and Authorize the Mayor to sign the Sewer/Annexation Agreement between the City of Rose Hill and Dynamic N/C, LLC. SECOND BY K. Carselowey with MOTION PASSING 4-0

**ACTION ITEM #13: SET COUNCIL DEPARTMENT WORKSHOP:
STREETS – THURSDAY, JUNE 6, 2013/8:00 P.M. /WWTF RESOURCE
MGMT. ADMN. BLDG.**

MOTION (BY R. Curtis): To Set Council Department Workshop for Thursday June 6, 2013/8:00 p.m. WWTF Resource Admin. Bldg. SECOND BY K. Carselowey with MOTION PASSING 4-0

DISCUSSION ITEMS:

**DISCUSSION ITEM #1: MONTHLY ENGINEER’S UPDATE: BEN
MABRY, P.E.C.**

Ben Mabry with P.E.C. provided the following engineer’s update:

➤ **Safe Routes to Schools** – KDOT has reviewed final plans, bid letting scheduled for 06/19/13, with construction anticipated to start in July.

DISCUSSION ITEM #2: NOTICES AND COMMUNICATIONS

- a) **Butler Co. Commission: Agenda/Minutes:** Mayor Jones noted that copies were in Council packets.
- b) **Butler Comm. College Thank You:** Mayor Jones noted that a copy of the thank you note for the police car donation was in Council packets.
- c) **Project Graduation 2013 Donation:** Mayor Jones noted that a copy of the thank you note was in Council packets.
- d) **Leadership Butler Adult Program Donation:** Mayor Jones noted that a copy of the thank you note was in Council packets.

DISCUSSION ITEM #3: CITY ADMINISTRATOR’S REPORT

Kathy Axelson, City Administrator, reported on the following items:

- **Budget:** Staff has been working hard on the new budget.
- **Municipal Budgeting 101:** Kathy reminded Council of the presentation at the Rose Hill Public Library on Saturday, June 8th from 10:00 to 11:00 a.m.
- **Congratulations:** To our Management Assistant, Christina on her recent marriage to John Zenner, they are a great addition to our family!

DISCUSSION ITEM #4: DEPARTMENT HEADS’ REPORT

Kirk Hayden, Public Works Director: Nothing beyond his report.
Councilmember Carlson requested that there be some kind of signage signifying

when the green waste site is closed. Kirk stated he would look into additional options and reminded everyone that the website was updated daily on closings. Kathy suggested talking with the Fire Department to see if they would consider putting that information on their electronic sign.

Bob Sage, Police Chief: Nothing beyond his report.

Ed Templin suggested that in light of the recent weather in Oklahoma, signs should be posted on all storm shelters notifying the public that the facility is open. Chief Sage stated that his department would need to be responsible in providing that service, due to the possibility of not being able to get to each location due to severe weather conditions.

DISCUSSION ITEM #5: MAYOR'S REPORT

Congratulations Christina.

DISCUSSION ITEM #6: COUNCILMEMBERS' REPORTS

R. Curtis: Congratulations Christina.

L. Diamond: Congratulations Christina.

K. Carselowey: Nothing to report.

L. Carlson: Nothing to report

DISCUSSION ITEM #7: ADJOURNMENT

There being no further business to come before Council, the following:

MOTION (BY R. Curtis): To adjourn the meeting at 8:18 p.m. **SECOND BY K. Carselowey with MOTION PASSING 4-0.**

Respectfully submitted:

Kelly L. Mendoza, Recorder
Assistant City Clerk