

MINUTES
THE REGULAR MEETING OF THE ROSE HILL CITY COUNCIL
MONDAY, DECEMBER 16, 2013 – 7:00 P.M.
ROSE HILL CITY HALL/COUNCIL CHAMBERS

ACTION ITEMS:

ACTION ITEM #1: CALL TO ORDER AND ANNOUNCEMENTS

The regular meeting of the Rose Hill City Council was called to order at 7:00 p.m. by Mayor Jason Jones. Councilmembers present: Keith Carselowey, Lionel Diamond, Bob Klem and Larry Carlson. Councilmember Rob Curtis was absent with prior notice. Administration and staff present: Kathy A. Axelson, City Administrator/City Clerk; Kirk Hayden, Public Works Director; Bob Sage, Police Chief; Kelly Mendoza, Asst. City Clerk; Richard Brown, Building Official and Ben Winter, City Prosecutor. Others present: Chris Wendt, Ed Templin, Beth Hershberger, Dave Waller, Ginger Golden, Gloria Jeff, Sandy McRae and Michelle Gowin.

ACTION ITEM #2: INVOCATION AND FLAG SALUTE

Pastor Michelle Gowin, Rose Hill United Methodist Church gave the invocation then led the flag salute.

ACTION ITEM #3: APPROVAL OF AGENDA

With copies of the 12/16/13 agenda previously distributed and before each Councilmember, the following:

MOTION (by L. Diamond): To approve the 12/16/13 agenda. **SECOND BY B. Klem** with **MOTION PASSING 4-0.**

ACTION ITEM #4: APPROVAL OF MINUTES

With copies of the 12/02/13 Regular Council Meeting minutes previously distributed and before each Councilmember, the following:

MOTION (by L. Diamond): To approve the 12/02/13 Regular Council Meeting minutes. **SECOND BY K. Carselowey** with **MOTION PASSING 3-0.** Councilmember L. Carlson abstained.

ACTION ITEM #5: CLAIMS

With copies of Appropriation Ordinance No. 24 previously distributed and before each Councilmember, the following:

MOTION (by K. Carselowey): To approve the payment of claims for Appropriation Ordinance No. 24. **SECOND BY B. Klem** with **MOTION PASSING 4-0.**

ACTION ITEM #6: CITIZEN REQUESTS

Chris Wendt, on behalf of Hometown Christmas thanked the Council for their support, as well as to all of the volunteers from the city that made it a successful event.

Dave Waller, 212 E. Waller came before Council to thank Public Works Director, Kirk Hayden for going above and beyond to alert his father of a possible water leak, it was very much appreciated.

ACTION ITEM #7: RECEIVE WICHITA AREA METRO PLANNING COMM. (W.A.M.P.O.) /MOVE 2040 PLAN PRESENTATION: GLORIA JEFF, W.A.M.P.O. STAFF

Mayor Jones introduced Gloria Jeff, Senior Planner, Wichita Area Metro Planning Organization. Gloria provided the Council with an overview of the MOVE 2040 Long-Range Transportation Plan. W.A.M.P.O. serves 21 cities and all or part of 3 counties in south central Kansas. Move 2040 looks out 25 years into the future. Mayor Jones thanked Gloria for presenting the 2040 plan to the Council.

**ACTION ITEM #8: CEREAL MALT BEVERAGE LICENSE RENEWALS:
APPLE MARKET, CASEY’S GENERAL STORE, PIZZA HUT**

Administrator Axelson informed Council that the required background checks and fire department inspections have been completed for the annual renewals for the following Cereal Malt Beverage (CMB) Licenses for Casey’s General Store, Rose Hill Pizza Hut and Rose Hill Apple Market.

MOTION (by L. Carlson): To approve the 2014 Cereal Malt Beverage License for Rose Hill Apple Market – 1060 N. Rose Hill Road. SECOND BY B. Klem, with MOTION PASSING 4-0.

MOTION (by B. Klem): To approve the 2014 Cereal Malt Beverage License for Casey’s General Store – 1314 N. Rose Hill Road. SECOND BY K. Carselowey, with MOTION PASSING 4-0.

MOTION (by L. Carlson): To approve the 2014 Cereal Malt Beverage License for Rose Hill Pizza Hut – 1010 N. Rose Hill Road. SECOND BY L. Diamond, with MOTION PASSING 4-0.

**ACTION ITEM #9: ANNUAL TRASH HAULER LICENSE RENEWALS:
EAGLE TRASH, WASTE CONNECTIONS AND WASTE MANAGEMENT**

Administrator Axelson informed Council that Eagle Trash and Waste Connections were in good standing with the City and have submitted the proper documentation and fees for renewal of their trash hauler licenses for 2014. Applicable documentation is pending on Waste Management.

MOTION (by B. Klem): To approve the renewal of the trash hauler license for 2014 for Eagle Trash. SECOND BY K. Carselowey, with MOTION PASSING 4-0.

MOTION (by B. Klem): To approve the renewal of the trash hauler license for 2014 for Waste Connections. SECOND BY K. Carselowey, with MOTION PASSING 4-0.

MOTION (by K. Carselowey): To approve the renewal of the trash hauler license for 2014 for Waste Management contingent on receiving all applicable documentation and fees. **SECOND BY L. Carlson, with MOTION PASSING 4-0.**

ACTION ITEM #10: RESOLUTION NO. 502: FIXED ASSET ACCOUNTING

Administrator Axelson reported that an annual State requirement for our accounting is the Fixed Asset Accounting Resolution. This represents a waiver from the Generally Accepted Accounting Practices (GAAP) reporting and allows us to file our financial reports on the “cash basis” law.

MOTION (by L. Carlson): To approve Resolution No. 502 to waive from GAAP reporting and allow us to file our financial reports on the “cash basis” law. **SECOND BY B. Klem, with MOTION PASSING 4-0.**

ACTION ITEM #11: RESOLUTION NO. 503: TRADES LICENSES

Richard Brown, Building Official, came before Council to receive approval of establishing licensing and license fees for Master and/or Journeymen Electricians, Plumbers and/or Heating, Venting and Air Conditioning trades people, effective January 1, 2014. All trades will be required to obtain a license to be able to work unattended by permit holder. The annual fee for journeyman trades licenses will be \$10.00, and \$20.00 for master trades licenses.

After discussion the following:

MOTION (by K. Carselowey): To approve Resolution No. 503 to Establish Trades Licenses. **SECOND by L. Diamond, with MOTION PASSING 4-0.**

ACTION ITEM #12: ORDINANCE NO. 603 REGARDING MINIMUM SQ. FT. STANDARDS FOR DWELLINGS

Richard Brown, Building Official, came before Council to establish standards for minimum finish floor area in residential housing. A minimum floor area requirement assures the continuity of residential construction throughout the City.

After discussion the following:

MOTION (by L. Carlson): To approve Resolution No. 603 Establishing Minimum Sq. Ft. standards. **SECOND** by K. Carselowey, with **MOTION PASSING 4-0.**

ACTION ITEM #13: PLANNING COMMISSION APPOINTMENT

Mayor Jones recommended the appointment of Alex Lane who works at Ruggles & Bohm, a consulting engineering and surveying firm, to the Planning Commission to fill the vacant position.

Motion (by L. Carlson): To appoint Alex Lane to the Planning Commission, for the remainder of the term expiring September 1, 2014. **SECOND** by K. Carselowey with **MOTION PASSING 4-0.**

DISCUSSION ITEMS:

DISCUSSION ITEM #1: COMMERCIAL/RETAIL BUSINESS INCENTIVES EXPIRING DECEMBER 31, 2013

Administrator Axelson reported that the Current Retail/Commercial Business Incentive program is set to expire on 12/31/13. Adequate funding is available in the 2014 Budget to continue the program for another year. Councilmember Carlson noted that he thought the amount should be raised from \$500.00 to \$1,000.00 to entice more business. Mayor Jones noted that staff does an excellent job informing new business of the incentive program, and that the Chamber would need to be consulted at their next meeting before any decisions of increase are to be made. Kathy stated she would contact the other participating entities (Chamber and Rose Development, Inc.) about increasing their incentives.

After further discussion the following:

MOTION (by L. Carlson): To table the Commercial/Retail Business Incentive program until the January 6, 2014 meeting for further discussion. **SECOND** by B. Klem with **MOTION PASSING 4-0.**

DISCUSSION ITEM #2: WATER RATE REPORT/CITY ADMINISTRATOR

Administrator Axelson reported that the overall Wichita wholesale rates will increase 10.89% effective January 1, 2014. An 8.5% increase will be implemented on the February 1, 2014 water bills. The rate of increase was determined by staff based on the actual rate increase from the City of Wichita. An increase in water rates is necessary to offset an increase in the City's wholesale cost of water, and is authorized as per Ord. #579.

DISCUSSION ITEM #3: CITY ADMINISTRATOR/S REPORT

- **Hometown Christmas:** Thank you to all the city staff that volunteered to make it a great day!
- **Meeting Schedule:** Next meeting will be Monday, January 6, 2014
- **2013:** Thank you Council and staff for all of your hard work during 2013 look forward to a productive 2014.
Merry Christmas and Happy New Year!

DISCUSSION ITEM #4: DEPARTMENT HEAD'S REPORTS

Bob Sage, Police Chief: Nothing beyond report

Kirk Hayden, Public Works Director: Nothing additional to report

DISCUSSION ITEM #5: MAYOR'S REPORT

- **W.A.M.P.O.:** Would like to schedule a workshop with Butler County to see what joint projects can be submitted to W.A.M.P.O.
- **Hometown Christmas:** Thank you to all the volunteers for a wonderful job, and to Jay and Coleen Bradley who are moving to Oklahoma. They played a big part in this event and will be greatly missed.
- **Thank You:** Council and staff for all your hard work in 2013
Merry Christmas and Happy New Year!

DISCUSSION ITEM #6: COUNCILMEMBERS' REPORTS

L. Carlson: Nothing additional to report

K. Carselowey: Thank you Chris Wendt for all of your efforts with Hometown Christmas. It is getting bigger and bigger and we had a very nice turn out! Have a safe Holiday, Merry Christmas and Happy New Year

B. Klem: Merry Christmas

L. Diamond: Merry Christmas, it has been a pleasure working with all of you this year

DISCUSSION ITEM #7: ADJOURNMENT

There being no further business to come before Council, the following:

MOTION (by B. Klem): To adjourn the meeting at 8:35 p.m. **SECOND BY K. Carselowey with MOTION PASSING 4-0.**

Respectfully submitted:

Kelly L. Mendoza, Recorder
Assistant City Clerk