

Memorandum

TO: Mayor and City Council
 From: Austin Gilley, City Administrator
 RE: Notes to accompany agenda packet for City Council meeting **Monday, March 20, 2017**

SPECIAL NOTE: Mayor Pompa does not plan to attend the workshop or Council meeting. I plan to facilitate the workshop, and in accordance with [City Code 1-206](#), Council President Roger Perryn will preside over the meeting.

6 p.m. Workshop

2018 Budget: Project priority list review (Part II) (p. 2 to 13)

At the conclusion of the first prioritization workshop, Governing Body members decided to provide to the Mayor their top priorities in the following categories: Maintenance, Growth, and Quality of Life. Included in the packet are copies of what was provided by members. Mayor Pompa also proposed later adding a fourth category of operations. Below is a summary of submissions, and I also included the budget calendar below for reference. The goal of this workshop is to achieve final consensus on the City's main priorities.

2017 Council Priority Workshop	Maintenance	Growth	Quality of Life	Other
Mayor Pompa (p. 2)	Sewer line repairs	Community Marketing	Spray Park	Talent recruitment and retention
Roger Perryn (p. 3)	Sewer line repairs	Retail Development	Master Park Plan	-
Bill Baker (p. 4)	Sewer line repairs (priority 1 only)	No response at this time	No response at this time	Balance Budget
Ross Chappell (5-12)	Sewer line repairs <i>(Interpreted)</i>	Neighborhood Revitalization Plan <i>(Interpreted)</i>	Veterans Memorial <i>(Interpreted)</i>	Balance Budget <i>(Interpreted)</i>
Lionel Diamond (p. 13-20)	1a. Capital Planning; 1. Replenish reserves; 2. Sewer line repairs; 3. Water lines in old town; 4. Street Reconstruction; 5. Comprehensive Plan			
Kevin Mohr (p. 21)	Sewer line repairs	Alternative Water Source	Spray Park	-

Meeting	Topic	Notes
January 17	Budget Process	Last year I received feedback that the process did not work
February 6	Financial Review	Review 2016, debt service, and personnel expenses
February 21	Compensation Review	Review of market data
March 6	Priority List	Review of priorities, add/remove, and rank items
March 20	Priority List	Continued
April 3	“Big Expenses”	Using direction on priorities, compile a tentative list of capital projects and equipment needs
April 17	“Big Expenses”	Continued
May 1	Utility Operations	Review water and sewer operation plans
May 15	Utility Rate Review	Update third-party rate review, confirm multi-year approach
June 5	Police, Library	Review police department and library operation plans
June 19	Streets	Review street maintenance plans
July 3	Fee Schedule	Review and adopt fee schedule for upcoming year
July 17	Property Tax Funds	Keep in mind new tax lid law is in effect
August 7	Public Hearing, Adoption	

Consent Agenda (Minutes, Claims, Routine Business)

Council Expense Approval Report (p. 24 to 30 of 48)

If you have any questions about any specific payment, please feel free to contact me prior to the meeting for more information. If there are any items that you believe deserve further consideration or debate by Council, those items can be added to the agenda at the meeting.

Action Items

1: Review of options for financing sewer improvements (Discussion only) (p. 31)

Included is a summary of the financing options and the tables prepared by City Financial Advisor John Haas, who plans to attend the meeting to review and help answer questions. The purpose of this agenda item is to gain some consensus on how the Council would like to proceed.

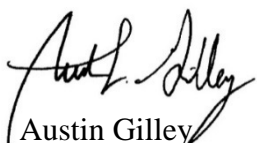
2: Fireworks stand application (Vote required) (p. 43)

Included in the packet is an application for the Historical Society’s annual fireworks stand. See [City Code 7-310](#) for the City’s policy on the sale of fireworks.

3: Resolution for donation for Rose Hill Historical Society (Mohr) (p. 45)

Council member Kevin Mohr requested for the agenda a donation to the Historical Society. After visiting with the Mayor, Council President, Mr. Mohr, and representatives of the Historical Society, there appeared to be the need for a renewed understanding of the Society’s function and the City’s support. Included in the packet is a resolution and memorandum of understanding between the City and Historical Society.

Thank you,



Austin Gilley
City Administrator
austin@cityofrosehill.com